

City of Urbana Shade Tree Commission Minutes-April 11, 2024 at 5:00PM (181)

Roll Call and Introductions:

Present: Stephanie Truelove; Doug Crabill; Lynn Mintchell; Jim Lemon

Absent: Tracy Brock; Doug George

We started with Stephanie, Doug C, and Jim. Lynn joined us after her prior meeting.

Reading and Approval of Minutes (10/12/2023)

The minutes from the March 2024 meeting were reviewed. Stephanie Truelove motioned to accept the minutes, and Doug Crabill seconded this motion. March 2024 minutes were approved 4-0.

Old Business:

Based on prior communication from Tracy, Doug moved to accept her offer to be secretary. There were no objections to her recording the meeting for the purpose of reporting the minutes. Stephanie seconded the motion, approved 4-0. Doug then moved that Jim be commission chair for 2024. Stephanie seconded, approved 3, 1 abstaining. Time and place for the meeting were once again reviewed. No changes from 5PM, second Thursday.

We need 4 people to be at our monthly meetings. As the agenda is distributed, I will solicit a response on who can attend. If I don't get at least 4 positive responses, the meeting will be cancelled. If you reply as planning to attend, but are not able to make it, please let me know as soon as you know. Text or call is acceptable. My cell phone is 937-215-1479. We want to be respectful of everyone's time.

Memorial Tree Update: No Change. From March minutes: Doug will work with City Engineer on linking our Memorial Tree data with GPS coordinates. Jim will assist if available. This should be approximately 50 trees. Once the Memorial Tree list has been compiled, a work day should be planned with Stephanie and Lynn to assist on monitoring the Memorial Trees for markers, tree guards, and damage.

Pruning: No change. Spring pruning/training is needed.

New Business:

Tree City Awards program is Thursday, May 9th in Worthington. Doug will attend. Anyone that would also like to attend should notify Doug by Wednesday, April 17 so he can get people registered. Let Doug or Jim know if you have questions.

Greenwood Arboretum: Commission members are invited to Oakdale on Arbor Day, April 26, at 10AM along with members of the Kerns family members and Cemetery Board.

Spring Bareroot Planning: 10 Silver Linden trees will be delivered on Tuesday, Apr 16. Plan to get trees in the ground as soon as possible.

Street Tree Inventory: It is time to update our street tree data.

Meeting adjourned: Motion to adjourn made by Doug and seconded by Lynn. All in favor.