

**URBANA CITY COUNCIL
REGULAR SESSION MEETING**

June 4, 2024

(To be held in the Training Room on the 3rd Floor of the Municipal Building)

Urbana City Council meetings are streamed via Facebook Live. These live streams can be found by visiting the City Council of Urbana, Ohio Facebook page via clicking on the link on the City Council's website: <https://www.urbanaohio.com/city-council.html>

All comments must be made in person. Due to this, the ability to comment on City Council Facebook streams will be disabled.

- **Call to Order**
- **Roll Call**
- **Pledge of Allegiance**
- **Approval of Minutes:** Urbana City Council Regular Meeting Minutes of May 21, 2024.
- **Communications:**
 1. Safety Committee Meeting Minutes from May 16, 2024 (See Attached)
- **Board of Control:** None

Citizen Comments: (In Person Only; Must Sign-in)

Ordinances and Resolutions

Old Business:

Third Reading:

Ordinance 4607-24: An ordinance accepting the annexation of a parcel consisting of approximately 2.334 acres, more or less, to the City of Urbana, Ohio (Three readings required)

Second Reading: None

New Business:

Second Reading: None

First Reading:

Ordinance 4429-24: An ordinance adopting the tax budget of the City of Urbana, Ohio, for the fiscal year beginning January 1, 2025; submitting the same to the County Auditor. (Three readings required, public hearing required)

Resolution 2693-24: A resolution enacted by the City of Urbana, Champaign County, Ohio to authorize the Director of Administration to make application to the Ohio Department of Transportation under the Small City Program for the City of Urbana Traffic Signal Improvements – Phase 1, and declaring an emergency. (One reading required)

- **Department Liaison Reports:**

- **Miscellaneous Business:**

1. Council
2. Administration
3. Council Clerk

- **Executive Session:** Pursuant to Ohio Revised Code section 121.22(G)(3) for conferencing with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

- **Next Meeting:** Tuesday, June 18, 2024

- **Adjourn**

**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, MAY 21, 2024**

President Pro Tempore Bean called the City of Urbana Regular Session Meeting to order at 6:00 pm. (President Paul absent)

City Staff attending: Director of Administration Kerry Brugger, Director of Law Mark Feinstein, Director of Finance Chris Boettcher, Mayor Bill Bean, Community Development Manager Doug Crabill, Police Chief Matt Lingrell, and Fire Chief Dean Ortlieb

President Called Roll: Ms. Jumper, absent; Mr. Scott, present; Mr. Davis, present; Ms. Truelove, present; Mr. Thackery, present; Mrs. Collier, present; and Mrs. Bean, present.

Minutes

Mr. Thackery moved to put the minutes of May 7, 2024 on the floor for discussion and possible approval. Mr. Scott seconded.

Council Clerk Steffan mentioned a corrected copy/paste typo.

No comments/questions from Council regarding the minutes.

Voice vote on approval of the minutes: all ayes; nays none.

Communications:

1. Deer Resources from ODNR Wildlife Supervisor Gary Comer (E-mailed May 8, 2024)
2. Champaign County Farm Bureau Letter from May 8, 2024 (See Attached)
3. City of Urbana Shade Tree Commission April 2024 Meeting Minutes (See Attached)

Council did not have any items for removal from the consent agenda.

Administrative Reports – Board of Control:

1. The Board of Control recommends Council authorize a purchase order to Pfunds Superior Sales in the amount of \$10,889.49 for additional costs associated with the new ambulance purchase for the Urbana Fire Division. This expense will be charged to Capital Improvement - Police & Fire Tax Levy Fund, and is in the 2024 budget. **VOTE: 3-0**

Mr. Thackery moved to put this request on the floor for discussion and possible approval. Mrs. Collier seconded. President Paul arrived at this time.

Chief Ortlieb indicated this was the price increase for the new ambulance. Chief Ortlieb stated that in 2021, the City began drafting specifications and the selected bid of Lifeline was chosen in 2022. Chief Ortlieb added that due to COVID supply issues, delivery was delayed to late 2023. While Lifeline did not raise its prices, Ford could not provide the chassis. Chief Ortlieb stated that after investigation, he found available chassis systems for Lifeline, and due to Chief's aid, Lifeline prioritized Urbana. He added that this amount covers cost differences and a warranty oversight.

No comments/questions from Council.

Roll call on approval: Mr. Scott, yes; Mr. Davis, yes; Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; and Mrs. Bean, yes.

Passes 6-0.

Citizen Comments: None

ORDINANCES AND RESOLUTIONS

Third Reading:

Ordinance 4572-24: An ordinance to extend the approval of the preliminary development plan and related plan exhibits for the planned unit development to be known as Dugan Place that was originally approved by Urbana City Council on May 17, 2022 with the passage of Ordinance 4572-22. (Three readings required, public hearing required)

Mr. Thackery moved to put this ordinance on the floor for discussion and possible passage. Mr. Scott seconded.

Mr. Crabill stated this was an extension of the preliminary development plan for the PUD regarding Dugan Place. He stated that if no there had been no progress with the final development plan, the option exists for a one-year extension of the preliminary development plan. He added that the final plan will be submitted within the next twelve months to supplement the preliminary plan.

No comments/questions from Council

Roll call on approval: Mr. Davis, yes; Ms. Truelove, no; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; and Mr. Scott, yes.

Passes 5-1.

Second Reading:

Ordinance 4607-24: An ordinance accepting the annexation of a parcel consisting of approximately 2.334 acres, more or less, to the City of Urbana, Ohio (Three readings required)

Mrs. Bean moved to put this ordinance on the floor for discussion. Mr. Thackery seconded.

Mr. Crabill indicated the process for the Children's Home Road property started with water/sewer in June of 2023. He stated that in February 2024, Council approved land use and zoning buffers, followed by the County Commissioners approval on March 7. Mr. Crabill stated this is the City's acceptance of annexation. He added that after approval, the annexation will sit thirty days, at with time it will be recorded and the annexation will be affective.

No comments/questions from Council.

President Paul declared this Ordinance to have had its second reading.

First Reading: None

Department Liaison Reports:

Mr. Thackery stated they are moving forward with Heritage Ohio and Monument Square regarding becoming a Main Street community.

Mr. Crabill added the program that will pay for a downtown assessment, where they will look at where we are as a community and come up with a one-year work plan as to where we can go. He stated that they have already selected Urbana as one of the five communities; we just need to submit the required paperwork.

Mrs. Collier stated the Safety Committee met on May 16th, and they made the decision to go from monthly to quarterly meetings. The next meeting will be in August.

Council Clerk Steffan added that he had already received the minutes and will add them as a communication at the next meeting.

Miscellaneous Business:

Mr. Thackery stated he was recently at the park for a baseball game and was real impressed with how the park looks.

Mrs. Bean stated that the Boyce Street project looks good. She added there was a very nice article regarding Chief Lingrell's forensic science class with Triad.

Chief Ortlieb stated the Directors have approved the conditional offers for two firefighters, with the next step being physicals and background checks.

He also added that everyone needs to be sure they are prepared for severe weather later this week.

Mr. Crabill stated the North Main Street corridor will be back in front of Planning Commission. If they approve the plan, then it will come in front of Council.

He informed Council that the crack seal contractor was in the City last week and they are about halfway through with work. He added that the concrete work has been saw cutting so far and will start on removal tomorrow.

Ms. Boettcher stated that at the next meeting, the tax budget ordinance will be presented for the first of its three readings

Mr. Brugger stated that the dust on North Main Street was due to the installation of new service lines at the Willman building.

He added that the issues with the storm sewer on Washington avenue by the old East elementary will be addressed during summer shutdown

Finally, he stated that the repairs for water digs are all being finalized.

Mayor Bean stated he recently played pickleball at city park and complimented how nice the Courts are. He stated he also met a gentleman from Milford Center who loves our disc golf course. Finally he stated on June 12-13, he will attend the Ohio Mayors Conference. If there is anything anyone would like him to discuss at the Conference, let him know.

Council Clerk Steffan informed Council he will be on vacation during the June 18th meeting. He informed President Pro Tempore Bean that he will have instructions for her regarding set up and recording at the next meeting. He informed everyone that he will complete the minutes after his return.

President Paul thanked Mrs. Bean for leading the meeting until his arrival.

Mr. Thackery moved to adjourn. Ms. Truelove seconded. Voice vote on approval: all ayes, nays none. Motion passes 6-0.

ADJOURNED AT 6:22 p.m.

NEXT SCHEDULED MEETING
June 4, 2024 at 6:00 p.m.

Council Clerk

Council President

Minutes
Safety Meeting
May 16, 2024

Present: Ed Davis, Mary Collier, Fire Chief

Questions to the Fire Chief

New Medic

- The Chief explained the increase in the new Medic cost.
- The Chief discussed the few changes that were made to make it more accessible for the EMT/Paramedic to safely ride and care for the patient. Also, they made things inside easier to reach without standing up and removing seatbelt and to remove those things if the Medic were to be sold one day.

Grant for Ladder Truck

- The Chief discussed the Grant for the Ladder truck and the amount that the grant might be.
The Chief explained the timeline for the grant.

Repairs

- The Chief explained the process that is to be done to replace the cement pad in front and the Tower at the side of the Engine House.

Staffing

- The Chief discussed the there were applicants that were interviewed to fill two open positions. He mentioned neither were paramedics nor would eventually have to go to school.

Next meeting to be August 15, 2024

ORDINANCE NO. 4607-24

AN ORDINANCE ACCEPTING THE ANNEXATION OF A PARCEL CONSISTING OF APPROXIMATELY 2.334 ACRES, MORE OR LESS, TO THE CITY OF URBANA, OHIO (Three (3) readings required, no public hearing required)

Department Requesting: Community Development Sponsor: Councilman Pat Thackery

WHEREAS, on June 20, 2023, the Urbana City Council passed Resolution No. 2666-23 and Resolution No. 2667-23 to approve water and sanitary sewer services to the property at 728 Childrens Home Road (Parcel # K41-11-11-18-00-007-04) as an extraterritorial customer under the condition that an annexation petition be filed within 60 days of approval as the property is located adjacent to the current municipal corporation limit; and

WHEREAS, on February 20, 2024, the Urbana City Council passed Ordinance No. 4604-24 to provide a statement of services in the territory to be annexed; and

WHEREAS, on February 20, 2024, the Urbana City Council passed Ordinance No. 4605-24 relating to land use and zoning buffers for the territory to be annexed; and

WHEREAS, pursuant to Sections 709.02 and 709.023 of the Ohio Revised Code, a petition having been filed with the Champaign County Commissioners on February 2, 2024 by the petitioner, Jeff Martin Construction, LLC, an Ohio limited liability company, with Douglas R. Crabill, Community Development Manager of the City of Urbana appointed as agent by petitioner, for annexation to the City of Urbana, certain real estate in Urbana Township designated in Exhibits 1, A, and B hereto; and

WHEREAS, proceedings having been held before the Board of Commissioners of Champaign County on March 7, 2024, wherein said Commissioners approved the annexation, including an annexation plat and legal description; and

WHEREAS, more than sixty days having elapsed from the date of filing of the transcript of such approval by the Board of Champaign County Commissioners with the City Clerk.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Urbana, County of Champaign and State of Ohio:

SECTION ONE:

That the proposed annexation, pursuant to Sections 709.02 and 709.023 of the Ohio Revised Code, as applied for in the petition with the Board of County Commissioners of Champaign County, Ohio on February 2, 2024 by the petitioner, Jeff Martin Construction, LLC, an Ohio limited liability company, with Douglas R. Crabill, Community Development Manager of the City of Urbana appointed as agent by petitioner and which petition prayed for the annexation to the City of Urbana of certain territory adjacent thereto and hereinafter described, which petition was

approved for annexation to the City of Urbana by the Board of County Commissioners on March 7, 2024, be, and hereby is, accepted.

SECTION TWO:

The territory annexed hereby is described in the legal description attached hereto as Exhibit “A” and made a part hereof as though fully rewritten herein. The certified transcript of the proceedings for annexation with an accurate map of the territory as Exhibit “B”, together with the petition for annexation as Exhibit “1” and other papers relating to the proceedings thereto of the County Commissioners are all on file with the Clerk of the City of Urbana and have been for more than 60 days.

SECTION THREE:

That the Clerk be, and hereby is, authorized and directed to make three copies of this Ordinance, to each of which shall be attached a copy of the transcript of proceedings of the Board of County Commissioners relating thereto and a certificate as to the correctness thereof. The Clerk shall then forthwith deliver one copy to the County Auditor, one copy to the County Recorder, and one copy to the Secretary of State, and shall file notice of this annexation with the Board of Elections within 30 days after it becomes effective.

SECTION FOUR:

That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of the Council and that all deliberations of the Council and any of the decision-making bodies of the City of Urbana which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the City of Urbana.

SECTION FIVE:

That this Ordinance shall take effect at the earliest time provided by law.

President, City of Urbana Council

PASSED: _____

ATTEST: _____
Clerk of Council

This Ordinance approved by me this _____ day of _____, 2024.

Mayor, City of Urbana

REVIEWED: *[Signature]* 5/1/2024
Director of Law Date

Jumper: ___ Yay ___ Nay ___ N/A
Scott: ___ Yay ___ Nay ___ N/A
Davis: ___ Yay ___ Nay ___ N/A
Truelove ___ Yay ___ Nay ___ N/A
Thackery: ___ Yay ___ Nay ___ N/A
Collier: ___ Yay ___ Nay ___ N/A
Bean: ___ Yay ___ Nay ___ N/A

Exhibit 1

COPY



PETITION FOR ANNEXATION

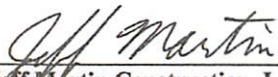
Pursuant to Section 709.02 and 709.023 of the Ohio Revised Code, a petition for the annexation to the City of Urbana, Ohio, of the 2.334 acres designated as Champaign County tax parcel K41-11-11-18-00-007-04 and commonly known as 728 Childrens Home Road, Urbana, Ohio 43078, is hereby presented.

Now comes the petitioner, the only freeholder of interest in this area of land which is situated in Urbana Township, and which is contiguous and adjacent to the City of Urbana, pursuant to the above stated Section 709.02 and 709.023 of the Ohio Revised Code, and presents this petition.

An accurate description of this land is attached hereto as Exhibit A and is made a part of this petition. A plat of said land is attached hereto as Exhibit B, and is also made a part of this petition.

Mr. Doug Crabill, Community Development Manager of the City of Urbana, is appointed as agent for the petitioners as required by Section 709.02(C)(3) of the Ohio Revised Code. He is authorized to make any amendment and/or deletion which, under the circumstances then existing, is necessary to correct any discrepancy or mistake noted by the Champaign County Engineer in his examination of the petition and plat. Any amendment shall be made by the presentation of an amended plat and description to the Board of County Commissioners on, before, or after the date set for hearing on any petition.

WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR THIS SPECIAL ANNEXATION PROCEDURE.

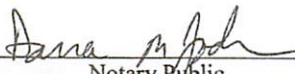


Jeff Martin Construction, LLC
By: Jeffery C. Martin, its Member

State of Ohio, Champaign County, SS.

On this 30th day of January, A.D. 2024, before me, a Notary Public in and for said County, came **Jeff Martin Construction, LLC, an Ohio Limited Liability Company, by its Member Jeffery C. Martin**, owner of the real estate described herein and petitioner, and acknowledged the signing thereof to be his voluntary act and deed.

Witness my official signature and seal on the day last above mentioned.



Notary Public



Dana M. Zook
Notary Public State of Ohio
My commission has no expiration date

PARCELS AND OWNERS ADJOINING K41-11-11-18-00-007-04

K41-11-11-18-00-007-00

- Owner(s): Robert S. Lyons
- Mailing address: 722 Childrens Home Rd., Urbana, Ohio 43078

K41-11-18-00-003-00

- Owner(s): George W. Licklider, Trustee
- Mailing address: 1104 Bon Air Dr., Urbana, Ohio 43078

K41-11-18-00-007-01

- Owner(s): Cameron A. Lattimer
- Mailing address: 3993 Judson Rd., Columbus, Ohio 43207

K48-25-11-03-35-017-00

- Owner(s): City of Urbana
- Mailing address: 205 S Main St., Urbana, Ohio 43078

EXHIBIT "A"
LEGAL DESCRIPTION

Being situate in the State of Ohio, County of Champaign, Township of Urbana, and being a part of the Northwest Quarter of Section 18, Town 5, Range 11, B.T.M.R.S., and being more particularly described as follows:

Beginning for reference at a Mag Nail found on the West line of Section 18 at the intersection of the centerlines of Childrens Home Road (Twp. Hwy. 102) (60' right-of-way) and East Lawn Ave. (50' right-of-way);

thence with the centerline of Childrens Home Road and a corporation line of the City of Urbana, S 84° 18'17"-E, 1086.16(feet) to a Mag Nail set at the PRINCIPLE PLACE OF BEGINNING for the tract hereinafter described, passing for reference a Mag Nail found at 569.52(feet);

thence N-6°32'57"-E, 533.42(feet) to an iron bar set on the South line of a 19.00 acre tract conveyed to George W. Licklider, Trustee, by deed recorded in Official Record 514, Page 2021, passing for reference an iron bar set on the right-of-way line of Childrens Home Road at 30.00(feet);

thence with the South line of the 19.00 acre tract, S-84°18'17"-E, 180.63(feet) to an iron bar found at the Northwest corner of a 2.334 acre tract conveyed to Cameron A. Latimer by deed recorded in Official Record 593, Page 1174;

thence with the West line of Latimer's 2.334 acre tract, S-5°32'57"-W, 533.42(feet) to a Mag Nail found on the centerline of aforementioned Childrens Home Road, passing for reference an iron bar found on the right-of-way line of Childrens Home Road at 503.42(feet);

thence with the centerline of Childrens Home Road and a corporation line of the City of Urbana, N84° 18'17"-W, 180.63(feet) to the place of beginning.

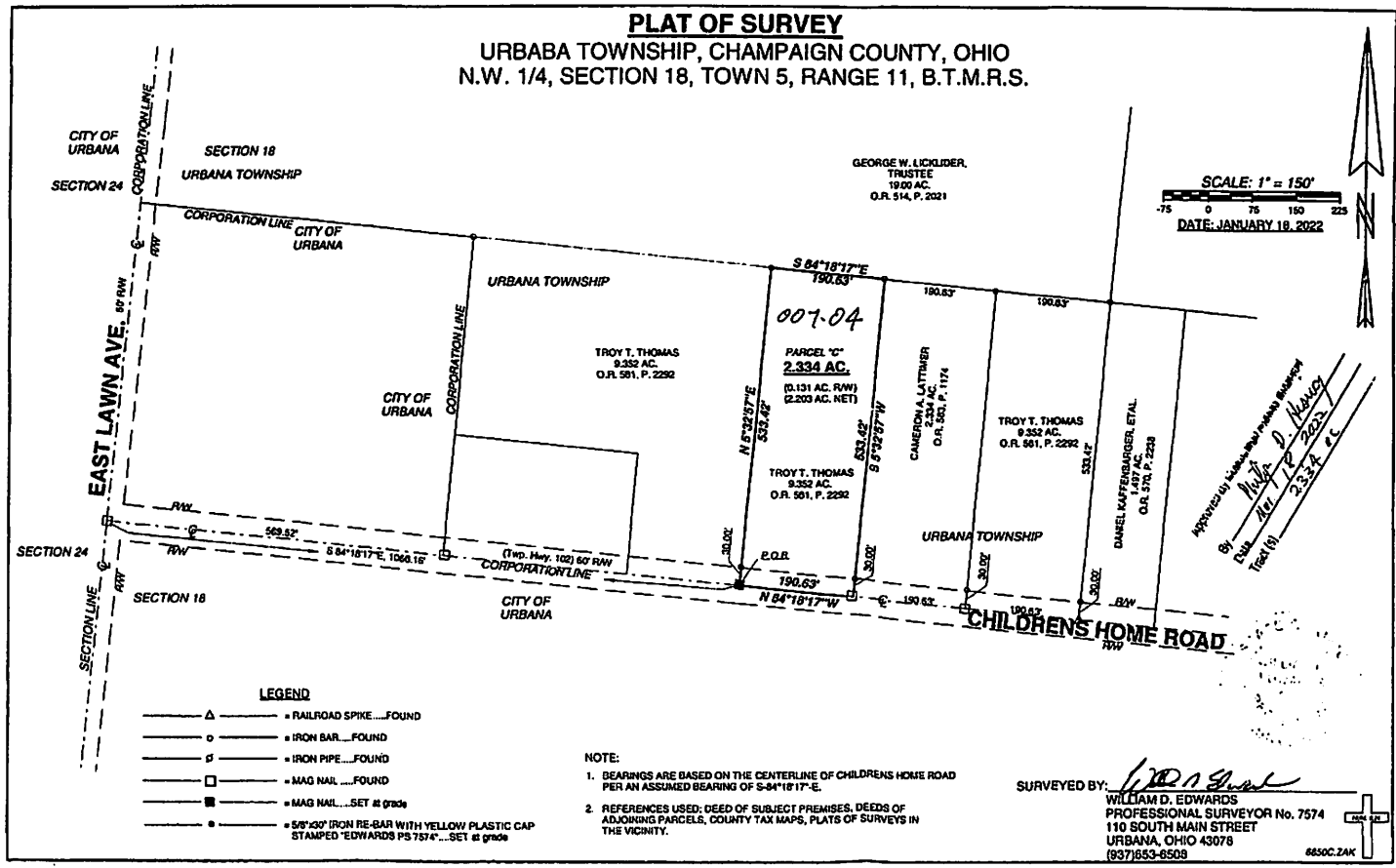
Containing 2.334 acres, 0.131 acre of which is within the Road right-of-way, but being subject to the rights of all legal highways and all easements of record.

Being a part of a 9.352 acre tract conveyed to Troy T. Thomas by deed recorded in Official Record 581, Page 2292, of the Champaign County Records.

The foregoing description prepared by and in accordance with a survey by William D. Edwards, Professional Surveyor No. 7574, January 18, 2022. All iron bars set are 5/8"x30" iron re-bar with a yellow plastic cap stamped "EDWARDS PS 7574". Bearings are based on the centerline of Childrens Home Road per an assumed bearing of S-84°18'17"-E.

EXHIBIT B

K41-11-18-00.007-04



ORDINANCE NO. 4429-24

AN ORDINANCE ADOPTING THE TAX BUDGET OF THE CITY OF URBANA, OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025; SUBMITTING THE SAME TO THE COUNTY AUDITOR. (Three (3) readings and public hearing required. Public Hearing Advertisement date: Friday, June 7, 2024).

Department Requesting: Finance

Sponsor: Edwin Davis

WHEREAS, the Mayor has prepared a tentative Tax Budget of the City of Urbana, Ohio, for the fiscal year beginning January 1, 2025, showing detailed estimates of all balances that will be available at the beginning of the year 2025, for the purposes of such year and of all revenues to be received for such fiscal year, including all general and special taxes, fees, costs, percentages, penalties, allowances, and other types of classes or revenues; also, estimates of all expenditures or changes in or for the purpose of such fiscal year to be paid or met from the said revenues or balances; and otherwise conforming with the requirements of law, and;

WHEREAS, said Tax Budget has been made conveniently available for public inspection for at least ten (10) days prior to adoption, by having at least two (2) copies on file in the office of the Director of Finance, and;

WHEREAS, this Council has held a Public Hearing on said Tax Budget of which public notice was given in accordance with law, and;

WHEREAS, the necessity of providing for the usual daily operations of the various municipal departments, requires that this resolution be in effect no later than July 15, 2024, and;

WHEREAS, this resolution shall take effect and be in force immediately upon approval by the Mayor as provided by Section 2.15 of the Charter of the City of Urbana, Ohio.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Urbana, County of Champaign and State of Ohio:

Section One.

That the Tax Budget of the City of Urbana, Ohio for the fiscal year beginning January 1, 2025, heretofore prepared by the Mayor and submitted to this Council, copies of which have been and are on file in the office of the Director of Finance, be and it is hereby adopted as the official Tax Budget of the City of Urbana, Ohio for the fiscal year beginning January 1, 2025.

Section Two.

That the Clerk of Council is authorized and directed to certify two copies of said Tax Budget and a copy of this Ordinance and to transmit the same to the Auditor of Champaign County, Ohio on or before July 20, 2024.

Section Three.

That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of its committees, if any, which resulted in formal action were taken in meetings open to the public, in full compliance of all applicable legal requirements, including ORC Section 121.22

Section Four.

That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

President, City of Urbana Council

PASSED: _____

ATTEST: _____
Clerk of Council

This Ordinance approved by me this _____ day of _____, 2024.

Mayor, City of Urbana

REVIEWED: *[Signature]* 5/29/24
Director of Law Date

- Jumper: _____ Yay _____ Nay _____ N/A
- Scott: _____ Yay _____ Nay _____ N/A
- Davis: _____ Yay _____ Nay _____ N/A
- Truelove: _____ Yay _____ Nay _____ N/A
- Thackery: _____ Yay _____ Nay _____ N/A
- Collier: _____ Yay _____ Nay _____ N/A
- Bean: _____ Yay _____ Nay _____ N/A

RESOLUTION NO. 2693-24

A RESOLUTION ENACTED BY THE CITY OF URBANA, CHAMPAIGN COUNTY, OHIO, TO AUTHORIZE THE DIRECTOR OF ADMINISTRATION TO MAKE APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION UNDER THE THE SMALL CITY PROGRAM FOR THE CITY OF URBANA TRAFFIC SIGNAL IMPROVEMENTS-PHASE 1, AND DECLARING AN EMERGENCY. (One (1) reading required, no public hearing required)

Department Requesting: Community Development Sponsor: Councilman Pat Thackery

WHEREAS, Burgess and Niple, Inc., under contract with the Clark County-Springfield Transportation Coordinating Committee in conjunction with the Logan-Union-Champaign Regional Planning Commission (LUC), is finalizing a study of the city's existing traffic signal system along US 36 east and west of Monument Square, including the intersection of South Jefferson Avenue and East Water Street; and

WHEREAS, this study has focused on the existing condition of this traffic signal system, traffic counts, and signal warrant analyses; and

WHEREAS, this study is anticipated to be finalized before the upcoming grant application deadline for the Ohio Department of Transportation's Small City Program; and

WHEREAS, the majority of the traffic signals in service within the city were installed in the years 2000/2001 and are nearing the end of their useful life; and

WHEREAS, the City of Urbana desires to turn the recommendations outlined in this study document to develop a construction project that will result in improvements to the city's traffic signal system in a project to be known as the City of Urbana Traffic Signal Improvements-Phase 1; and

WHEREAS, the City of Urbana is an eligible Local Public Agency (LPA) who can apply for federal project funding through the Ohio Department of Transportation's Small City Program; and

WHEREAS, the Small City Program can be utilized for signal projects and related intersection improvements; and

WHEREAS, the Ohio Department of Transportation's 2024 application cycle for the Small City Program for projects scheduled to begin in State Fiscal Year 2028 or after can provide up to 95% of eligible construction costs (80% federal/15% toll revenue credit) with the remaining 5% being borne by the LPA; and

WHEREAS, the Ohio Department of Transportation's Small City Program can provide up to \$2,000,000.00 in construction grant funding for this project which is preliminarily estimated to cost \$2,876,000.00; and

WHEREAS, the City of Urbana plans to submit additional grant funding applications to the Ohio Department of Transportation's Transportation Alternatives Program and/or the Ohio Public Works Commission in order to secure sufficient grant funding to make this project a reality.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Urbana, County of Champaign and State of Ohio:

SECTION ONE:

That the Director of Administration is hereby empowered on behalf of the City of Urbana to prepare and execute an application for funding through the Small City Program for the described project and to submit same to the State of Ohio, Department of Transportation.

SECTION TWO:

If the City of Urbana is awarded funds from the Small City Program for this project, the LPA shall commit to pay up to 5% of the estimated construction costs. This local portion shall be funded using Permissive Tax Funds, Capital Improvement Funds, or TIF funds. The LPA further agrees to pay One Hundred Percent (100%) of the construction cost over and above the maximum amount provided by the State of Ohio, Department of Transportation and for all costs associated with engineering plans, environmental studies and documentation, right-of-way plans, and right-of-way acquisition, and environmental remediation, if necessary.

SECTION THREE:

That the City of Urbana further commits to budgeting for and appropriating the required local match dollars required for the project.

SECTION FOUR:

Upon completion of the described Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the described Project in accordance with all applicable state and federal laws, including, but not limited to, 23 USC 116; (2) provide ample financial provisions, as necessary, for the maintenance of the described Project; (3) if necessary, maintain the right-of-way, keeping it free of obstructions; and (4) if necessary, hold said right-of-way inviolate for public highway purposes.

SECTION FIVE:

If the application is approved for funding through the Small City Program, the Director of Administration of said LPA is hereby empowered on behalf of the LPA to enter into a contract with the Director of the Ohio Department of Transportation that is necessary to complete the above described project.

SECTION SIX:

This resolution is hereby declared to be an emergency measure to take effect and be in force immediately upon passage to protect and promote public safety by promoting the timely submission of an application for the Small City Program to improve a portion of the city's traffic signals by the June 15, 2024 deadline.

(signatures on following page)

*Resolution 2693-24

President, City of Urbana Council

PASSED: _____

ATTEST: _____
Clerk of Council

This Resolution approved by me this ____ day of _____, 2024.

Mayor, City of Urbana

REVIEWED: *[Signature]* 5/29/24
Director of Law Date

Jumper: ____ Yay ____ Nay ____ N/A

Scott: ____ Yay ____ Nay ____ N/A

Davis: ____ Yay ____ Nay ____ N/A

Truelove ____ Yay ____ Nay ____ N/A

Thackery: ____ Yay ____ Nay ____ N/A

Collier: ____ Yay ____ Nay ____ N/A

Bean: ____ Yay ____ Nay ____ N/A