APPROVED

URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, JUNE 4, 2024

President Paul called the City of Urbana Regular Session Meeting to order at 6:00 pm.

City Staff attending: Director of Administration Kerry Brugger, Director of Law Mark Feinstein, Director of Finance Chris Boettcher, Mayor Bill Bean, Community Development Manager Doug Crabill, and Fire Chief Dean Ortlieb

President Called Roll: Ms. Jumper, present; Mr. Scott, present; Mr. Davis, present; Ms. Truelove, present; Mr. Thackery, present; Mrs. Collier, absent; and Mrs. Bean, present.

Minutes
Mr. Thackery moved to put the minutes of May 21, 2024 on the floor for discussion and possible approval. Ms. Truelove seconded.

No comments/questions from Council regarding the minutes.

Voice vote on approval of the minutes: all ayes; nays none.

Communications:

1. Safety Committee Meeting Minutes from May 16, 2024 (See Attached)

Council did not have any items for removal from the consent agenda.

Administrative Reports – Board of Control: None

Citizen Comments: None

ORDINANCES AND RESOLUTIONS

Third Reading:
Ordinance 4607-24: An ordinance accepting the annexation of a parcel consisting of approximately 2.334 acres, more or less, to the City of Urbana, Ohio (Three readings required)

Mrs. Bean moved to put this ordinance on the floor for discussion and possible passage. Mr. Thackery seconded.

Mr. Crabill stated that upon passage, this would allow the annexation to be completed. He added that the annexation must sit for thirty days before recorded and sent to Ohio Secretary of State. Mr. Crabill reminded Council that this was for the property at 728 Children's Home Road, which is currently under construction.

No comments/questions from Council

Roll call on approval: Mr. Scott, yes; Mr. Davis, yes; Ms. Truelove, no; Mr. Thackery, yes; Mrs. Mrs. Bean, yes; and Ms. Jumper, yes.

Ordinance passes 6-0.

Second Reading: None

First Reading:
Ordinance 4429-24: An ordinance adopting the tax budget of the City of Urbana, Ohio, for the fiscal year beginning January 1, 2025; submitting the same to the County Auditor. (Three readings required, public hearing required)

Mr. Thackery moved to put this ordinance on the floor for discussion. Ms. Jumper seconded.

Ms. Boettcher stated this was the estimate of 2025 resources that will be used to fund the City. She added that it covers all the funds for City of Urbana and provides the boundary for the appropriations budget.

Ms. Truelove asked if there were any major changes from last year. Ms. Boettcher answered there were not, as the City is usually pretty conservative in regards to the potential increases.

Mr. Thackery asked what were contractual services. Ms. Boettcher indicated they were expenditures that could be put into different departments. She added that the term was pretty broad, and they could be anywhere for maintenance to legal services to audit services.

President Paul declared this ordinance to have had its first reading.

Resolution 2693-24: A resolution enacted by the City of Urbana, Champaign County, Ohio to authorize the Director of Administration to make application to the Ohio Department of Transportation under the Small City Program for the City of Urbana Traffic Signal Improvements – Phase 1, and declaring an emergency. (One reading required)

Mr. Thackery moved to put this resolution on the floor for discussion and possible passage. Ms. Truelove seconded.

Mr. Crabill stated the application deadline for the signalization systems grant is June 15th. Mr. Crabill explained that last year the City started working through the planning study for transportation planning services. The City is looking at replacing the existing traffic signals as the current signals were installed around 2000 and having more operational issues. Mr. Crabill explained that in order to have a traffic signal, the City has to prove that there is enough traffic to prove it is warranted. He added that the City was missing data on 68 from last year due to the improvement project. Mr. Crabill also explained that the City was waiting for guidance from ODOT for a couple of intersections with signals that are close on warranting them. Mr. Crabill added that the City would be looking at fiscal year 2028 for the earliest project date. An additional source of funding will include applying for transportation alternative funds.

Mr. Brugger asked for further explanation as to what would happen if ODOT determines that signals at Kenton/Scioto and Water/Jefferson are not warranted. Mr. Crabill stated that City Engineer Tyler Bumbalough determined that we could use local funds to take care of them.

Mrs. Bean asked for further explanation regarding the traffic signal on Lawn Avenue. Mr. Crabill stated the City is currently evaluating how it performs without a signal before it is removed.

Ms. Truelove stated that this process was really exciting because she was one of those people that previously complained about the traffic lights.

Roll call on approval: Mr. Davis, yes; Ms. Truelove, no; Mr. Thackery, yes; Mrs. Mrs. Bean, yes; Ms. Jumper, yes; Mr. Scott, yes.

Resolution passes 6-0.

Department Liaison Reports: None

Miscellaneous Business:

Mrs. Bean stated that she attended the ribbon cutting at 68 & 55. She stated that the building is beautiful. She also added that she tried the new restaurant and it was excellent.

Mr. Thackery echoed Mrs. Bean regarding the new building, calling it really impressive.
He also indicated he spoke to Mr. Feinstein about the property maintenance flyer. Mr. Brugger indicated that it was part of the code adopted, but the City does not plan on conducting interior inspections.

Mr. Crabill indicated the Crack seal program has been completed with the Concrete curb & gutter beginning actual removals today. He added that the Street department has also been doing catch basins in that area.
Finally, he stated that the Railroad Street project will begin mobilization tomorrow.

Mr. Brugger indicated his goal was to present the FAA grant for the airport feasibility study at the next Council meeting.

Mayor Bean indicated he was attending the Mayor's conference on the 12th and if anyone had any topics they would like him to discuss, please let him know.

Council Clerk Roger Steffan informed Council that he has written President Pro Tempore Bean an explanation letter to cover his duties in his absence at the next Council meeting. He also informed everyone that Mr. Davis has now received his City badge.

Mr. Thackery moved to enter executive session pursuant to Ohio Revised Code section 121.22(G)(3). Mrs. Bean seconded. Voice vote on approval: all ayes, nays none.

Council entered executive session at 6:21 pm.

Mr. Thackery moved to return from executive session at 6:33 pm. Ms. Jumper seconded. Voice vote on approval: all ayes, nays none.

Ms. Jumper moved to adjourn. Ms. Truelove seconded. Voice vote on approval: all ayes, nays none. Motion passes 6-0.

ADJOURNED AT 6:33 p.m.

NEXT SCHEDULED MEETING

June 18, 2024 at 6:00 p.m.

Council Clerk

Council President