



**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, MAY 21, 2024**

President Pro Tempore Bean called the City of Urbana Regular Session Meeting to order at 6:00 pm. (President Paul absent)

City Staff attending: Director of Administration Kerry Brugger, Director of Law Mark Feinstein, Director of Finance Chris Boettcher, Mayor Bill Bean, Community Development Manager Doug Crabill, Police Chief Matt Lingrell, and Fire Chief Dean Ortlieb

President Called Roll: Ms. Jumper, absent; Mr. Scott, present; Mr. Davis, present; Ms. Truelove, present; Mr. Thackery, present; Mrs. Collier, present; and Mrs. Bean, present.

Minutes

Mr. Thackery moved to put the minutes of May 7, 2024 on the floor for discussion and possible approval. Mr. Scott seconded.

Council Clerk Steffan mentioned a corrected copy/paste typo.

No comments/questions from Council regarding the minutes.

Voice vote on approval of the minutes: all ayes; nays none.

Communications:

1. Deer Resources from ODNR Wildlife Supervisor Gary Comer (E-mailed May 8, 2024)
2. Champaign County Farm Bureau Letter from May 8, 2024 (See Attached)
3. City of Urbana Shade Tree Commission April 2024 Meeting Minutes (See Attached)

Council did not have any items for removal from the consent agenda.

Administrative Reports – Board of Control:

1. The Board of Control recommends Council authorize a purchase order to Pfunds Superior Sales in the amount of \$10,889.49 for additional costs associated with the new ambulance purchase for the Urbana Fire Division. This expense will be charged to Capital Improvement - Police & Fire Tax Levy Fund, and is in the 2024 budget. **VOTE: 3-0**

Mr. Thackery moved to put this request on the floor for discussion and possible approval. Mrs. Collier seconded. President Paul arrived at this time.

Chief Ortlieb indicated this was the price increase for the new ambulance. Chief Ortlieb stated that in 2021, the City began drafting specifications and the selected bid of Lifeline was chosen in 2022. Chief Ortlieb added that due to COVID supply issues, delivery was delayed to late 2023. While Lifeline did not raise its prices, Ford could not provide the chassis. Chief Ortlieb stated that after investigation, he found available chassis systems for Lifeline, and due to Chief's aid, Lifeline prioritized Urbana. He added that this amount covers cost differences and a warranty oversight.

No comments/questions from Council.

Roll call on approval: Mr. Scott, yes; Mr. Davis, yes; Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; and Mrs. Bean, yes.

Passes 6-0.

Citizen Comments: None

ORDINANCES AND RESOLUTIONS

Third Reading:

Ordinance 4572-24: An ordinance to extend the approval of the preliminary development plan and related plan exhibits for the planned unit development to be known as Dugan Place that was originally approved by Urbana City Council on May 17, 2022 with the passage of Ordinance 4572-22. (Three readings required, public hearing required)

Mr. Thackery moved to put this ordinance on the floor for discussion and possible passage. Mr. Scott seconded.

Mr. Crabill stated this was an extension of the preliminary development plan for the PUD regarding Dugan Place. He stated that if no there had been no progress with the final development plan, the option exists for a one-year extension of the preliminary development plan. He added that the final plan will be submitted within the next twelve months to supplement the preliminary plan.

No comments/questions from Council

Roll call on approval: Mr. Davis, yes; Ms. Truelove, no; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; and Mr. Scott, yes.

Passes 5-1.

Second Reading:

Ordinance 4607-24: An ordinance accepting the annexation of a parcel consisting of approximately 2.334 acres, more or less, to the City of Urbana, Ohio (Three readings required)

Mrs. Bean moved to put this ordinance on the floor for discussion. Mr. Thackery seconded.

Mr. Crabill indicated the process for the Children's Home Road property started with water/sewer in June of 2023. He stated that in February 2024, Council approved land use and zoning buffers, followed by the County Commissioners approval on March 7. Mr. Crabill stated this is the City's acceptance of annexation. He added that after approval, the annexation will sit thirty days, at with time it will be recorded and the annexation will be affective.

No comments/questions from Council.

President Paul declared this Ordinance to have had its second reading.

First Reading: None

Department Liaison Reports:

Mr. Thackery stated they are moving forward with Heritage Ohio and Monument Square regarding becoming a Main Street community.

Mr. Crabill added the program that will pay for a downtown assessment, where they will look at where we are as a community and come up with a one-year work plan as to where we can go. He stated that they have already selected Urbana as one of the five communities; we just need to submit the required paperwork.

Mrs. Collier stated the Safety Committee met on May 16th, and they made the decision to go from monthly to quarterly meetings. The next meeting will be in August.

Council Clerk Steffan added that he had already received the minutes and will add them as a communication at the next meeting.

Miscellaneous Business:

Mr. Thackery stated he was recently at the park for a baseball game and was real impressed with how the park looks.

Mrs. Bean stated that the Boyce Street project looks good. She added there was a very nice article regarding Chief Lingrell's forensic science class with Triad.

Chief Ortlieb stated the Directors have approved the conditional offers for two firefighters, with the next step being physicals and background checks.

He also added that everyone needs to be sure they are prepared for severe weather later this week.

Mr. Crabill stated the North Main Street corridor will be back in front of Planning Commission. If they approve the plan, then it will come in front of Council.

He informed Council that the crack seal contractor was in the City last week and they are about halfway through with work. He added that the concrete work has been saw cutting so far and will start on removal tomorrow.

Ms. Boettcher stated that at the next meeting, the tax budget ordinance will be presented for the first of its three readings

Mr. Brugger stated that the dust on North Main Street was due to the installation of new service lines at the Willman building.

He added that the issues with the storm sewer on Washington avenue by the old East elementary will be addressed during summer shutdown

Finally, he stated that the repairs for water digs are all being finalized.

Mayor Bean stated he recently played pickleball at city park and complimented how nice the Courts are. He stated he also met a gentleman from Milford Center who loves our disc golf course. Finally he stated on June 12-13, he will attend the Ohio Mayors Conference. If there is anything anyone would like him to discuss at the Conference, let him know.

Council Clerk Steffan informed Council he will be on vacation during the June 18th meeting. He informed President Pro Tempore Bean that he will have instructions for her regarding set up and recording at the next meeting. He informed everyone that he will complete the minutes after his return.

President Paul thanked Mrs. Bean for leading the meeting until his arrival.

Mr. Thackery moved to adjourn. Ms. Truelove seconded. Voice vote on approval: all ayes, nays none. Motion passes 6-0.

ADJOURNED AT 6:22 p.m.

NEXT SCHEDULED MEETING

June 4, 2024 at 6:00 p.m.



Council Clerk



Council President