

**URBANA CITY COUNCIL**  
**REGULAR SESSION MINUTES – FEBRUARY 22, 2011**

The Urbana City Council Regular Session Meeting of Tuesday, February 22, 2011, was called to order by **Council President Marty Hess**, at 7:03PM in Court Chambers/ The Municipal Building. This Meeting followed (2) Public Hearing Meetings, organized by Mr. Doug Crabill and Mr. Brad Bodenmiller.

Attendance: All Councilmen were present.

City Staff in Attendance: Mayor Ruth Zerkle; Mr. Bruce Evilsizor, Director of Administration; Mr. Lee Williams, Finance Director; Mr. Doug Crabill, Assistant to the Administrator; Mr. Brad Bodenmiller; Mr. Chad Hall; Mr. Robert Munch; Mr. Chris Stokes

**Roll Call and Pledge of Allegiance**

**Approval of Minutes**

Mr. Robert Thorpe moved to approve the UCC Public Hearing Minutes (February 8, 2011), the UCC Regular Session Minutes (February 8, 2011), and the UCC Work Session Minutes (February 15, 2011); Mr. Eugene Fields seconded. Motion carried without objection.

**Communications**

**1.**

Mr. Bill Bean moved to place the City of Urbana Shade Tree Commission Minutes (November 2010 - #92) on file; Mr. Fields seconded. Motion carried without objection.  
Discussion –

“Doug—how many trees did we put in last year?” asked Mr. Bean.

Mr. Doug Crabill said, “I’m not sure right now—I’ll be coming to Council with the Tree City Report here in a couple months to share that information. I was thinking in the Fall—maybe 15 or 20—I’d have to look to be sure.”

**2.**

Mr. Larry Lokai moved to place the City of Urbana Planning Commission Minutes (January 3, 2011) on file; Mr. Robert Thorpe seconded. Motion carried without objection.

**Administrative Reports – Board of Control**

**1.**

Mr. Al Evans moved to authorize the purchase of a 2011 Ford Ranger from White’s Ford at the State bid price of \$12,797.47 (lowest and best recommendation), to replace the Park’s Division truck (totaled in a traffic accident) – This is not in the 2011 Budget, and will be paid by \$8,315 in insurance money from 2 recent claims, and the balance from Park Capital; Mr. Lokai seconded. Motion carried without objection.

Discussion –

Mr. Lokai encouraged strong consideration to approve of this item, and Mr. Chris Stokes emphasized the need for this vehicle.

Mr. Evans questioned Mr. Stokes regarding whether he was injured in the crash.

“No,” Mr. Stokes answered.

“Are you in good shape?” asked Mr. Evans.

“I don’t know about that,” said Mr. Stokes, to some laughter.

“What’s the additional cost to the City of Urbana on it?” asked Mr. Fields.

“Twenty five or thirty bucks...” said Mr. Stokes.

Mr. Kerry Brugger expressed appreciation to Mr. Stokes for all of the information/explanations provided.

**2.**

Mr. Brugger moved to authorize the purchase of 2 Flygt submersible pumps from ITT Water & Wastewater (Milford, Ohio) at \$9,427. (This is in the 2011 Budget); Mr. Steve Shaw seconded. Motion carried without objection.

Discussion –

“What’s the normal life of these pumps?” asked Mr. Shaw.

Mr. Chad Hall replied, “These 2 pumps were put in in 1992.”

“That’s pretty good,” said Mr. Shaw.

“They run 24/7?” asked Mr. Thorpe.

“No—they’ll probably run at least 12 hours off,” answered Mr. Hall.

“So it’s pretty important we have these new pumps in operation ASAP—I think,” Mr. Lokai commented.

“Also—these 2 pumps will be incorporated when we do the upgrade—we’ll definitely find a location...” stated Mr. Hall.

“In a submersible pump—are these subject to maintenance?” asked Mr. Shaw. “Do you have to do anything to maintain them, or are they just there until they fail?”

“There’s a little bit of maintenance done to them—every 3 to 5 years, depending upon what pump and what location they’re in...there’s very little maintenance to them, unless a water seal goes out on them or something,” stated Mr. Hall.

“Right—right, then you have to,” said Mr. Shaw.

Mr. Fields questioned whether parts can be readily obtained.

Mr. Hall noted Flygt as one of the ‘top of the line’ companies.

**3.**

Mr. Shaw moved to authorize a 3 year contract with DSM Solutions (Findlay, Ohio) for the Water Division’s annual leak detection program (lowest and best recommendation)- The annual cost is \$4,999., and the total 3 year cost is \$14,997 – the annual cost is in the 2011 Budget; Mr. Lokai seconded. Motion carried without objection.

Discussion –

“How do this work? How do they test for leaks?” asked Mr. Shaw.

Mr. Robert Munch said, “Basically, they go around and they show up with their equipment...go around and check between each hydrant, and listen for sounds using computers and stuff...they mark when they hear any sound, and they go back...and they listen valve to valve using a higher frequency sensitive equipment to pinpoint the location of that leak.”

“This is mostly done by the sound of the leak—they can hear the leak,” Mr. Shaw verified. “The Gas Company goes around with a sniffer, and sniffs your ground...and these people will be listening to your hydrants.”

“Right,” Mr. Munch said. “We can hear up to a quarter gallon a minute.”

Mr. Lokai questioned the ballpark number of the number of leaks found (average) per year.

Mr. Munch replied, “Last year they found 11 leaks that we were unaware of, which amounted to 113,000 gallons per day—4 of those.”

Mr. Munch added, “We also had 130 (that we knew about).”

Mr. Lokai complimented Mr. Munch on being prepared to answer questions.

Mr. Brugger said, “On Item #7 in the Scope (of Services) where it talks about Project Follow-Up, if they come back to validate—is there a cost for them to come back? There’s no cost under the Warranty section (no reference).”

“No—it’s all part of it,” Mr. Munch responded.

“Under Fees—there’s no information after Fees—was that just omitted, or was there a separate sheet?” asked Mr. Brugger.

“The fee is \$4,999.,” said Mr. Munch.

Mr. Brugger questioned (other than the quote) if there is additional fees for travel expenses, etcetera.

“No,” answered Mr. Munch.

**Citizen Comments** There were no Citizen Comments at this Meeting.

### **Ordinances and Resolutions**

#### **Third Reading –**

##### **ORDINANCE NO. 4348 (Now Amended) –**

AN ORDINANCE IMPLEMENTING SECTIONS 3735.65 THROUGH 3735.70 OF THE OHIO REVISED CODE, ESTABLISHING AND DESCRIBING THE BOUNDARIES OF A COMMUNITY REINVESTMENT AREA IN THE CITY OF URBANA AND DESIGNATING A HOUSING OFFICER TO ADMINISTER THE PROGRAM AND CREATING A COMMUNITY REINVESTMENT HOUSING COUNCIL AND A TAX INCENTIVES REVIEW COUNCIL

Mr. Lokai moved to place ORDINANCE NO. 4348 on the business floor for discussion and passage; Mr. Thorpe seconded.

Roll call vote to approve passage: Mr. Shaw, yes; Mr. Lokai, yes; Mr. Thorpe, yes; Mr. Bean, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Brugger, yes (7-0)

Discussion –

Mr. Brad Bodenmiller defined the basic premise of the Ordinance to help Economic Development in the City, and bring reinvestment in specific areas.

#### **Second Reading –**

##### **ORDINANCE NO. 4358 –**

AN ORDINANCE BY THE CITY COUNCIL OF URBANA, OHIO TO VACATE PORTION OF CAROLYN AVENUE, BETWEEN PARCELS LISTED (5) IN URBANA, OHIO

(Read and declared a Second Reading)

Discussion –

Mr. Bodenmiller noted discussion with City Law Director/Attorney Gil Weithman regarding the easement that was brought up in the previous meeting. He noted the house would be outside of the easement. He said Attorney Weithman advised to vote as per the wording of the Ordinance, and the easement could be dealt with administratively.

Mr. Lokai noted he had also spoken with Attorney Weithman and Mr. Jack McGuire (and a few other people).

He said, “Obviously, Jack would like to move forward with this project...this is a land adjustment (I guess is what you’d call it), and we could pass it on the Second Reading...but there’s nothing that’s really going to happen in two weeks...but I think from the standpoint of that line being moved over, maybe it would just be good to get the Third Reading on that. Jack told me that he doesn’t necessarily like the arrangement, but he’s in agreement to it...because he wants to move forward with the property acquisition

(and all of the other details that are involved with that). The bottom line is--he will accept what we recommended.”

Mr. Evans (to Mr. Lokai) asked, “You said that you talked to Jack today?”

“About 2:30,” said Mr. Lokai.

Mr. Bodenmiller noted he had spoken with Mr. McGuire around 1:00PM.

(To Mr. Bodenmiller) Mr. Evans asked, “So do you concur with what Mr. Lokai said?”

“Um hmm—I think I talked to Skip around noon, and I also talked to Mrs. Myers this evening,” said Mr. Bodenmiller.

“I talked to Skip about 11:30,” said Mr. Lokai.

“Jack doesn’t have a problem with this coming back?” Mr. Evans asked Mr. Bodenmiller.

“Just like Larry said—he’d rather not have an easement at all, but from the City’s standpoint...he (of course) would want to maintain an easement...I think the main desire (or purpose) is that the house and the septic system isn’t located in the easement...so kind of as a compromise, it could just be moved over a little bit.”

“So I know our intentions might have been to pass this on the Second Reading...so we need the Third Reading then?” asked Mr. Evans.

“It’s Council’s choice,” answered Mr. Bodenmiller. “I think Mr. Lokai was saying that it should have.”

“We could, but...” Mr. Lokai began.

“That way—we could have all the lines redrawn?” asked Mr. Evans.

“What Skip was saying is that...you could pass the Ordinance as it’s written, and then we deal with the deeds and the changing...outside of the actual Ordinance,” said Mr.

Bodenmiller.

“Is the property owner okay with that?” asked Mr. Evans. “Passing it tonight, and moving the lines later?”

Mrs. Janalee Myers indicated the affirmative (from the audience).

“Who is responsible for paying for the changing of the deeds?” asked Mr. Fields.

Mr. Bodenmiller replied, “That’s probably a Skip question, or Mike question.”

Mr. Brugger requested clarification, saying, “I think I’m hearing a couple of different things—one is, I don’t know that I feel comfortable with other people telling me they talked to Jack—I would prefer Jack be here (that’s just my opinion). The other one is—I thought I heard the recommendation from the Law Director was to go through three readings.....did I hear that?”

“Is that what Skip told you?” asked Council President Hess.

“Skip said you can pass a street vacation on a First Reading essentially—it just has to have a Public Hearing...but I mean--it’s your choice if you think that you want to have a Third Reading, then I think it’s a wise choice...you should always have a Third Reading, unless it’s actually something that’s asked (for) immediately,” said Mr. Bodenmiller.

“It seems like with the land use type of issue, it’s better to go the three readings...just to make sure that you give everybody time to look at it, and consider it so...it can be done early, but (yeah) I guess we recommend that we go get the three readings,” stated Mr. Evilsizor.

“I would feel a lot more comfortable (myself) if everything was spelled out the way it’s going to be in the end—before we vote on it,” said Mr. Fields.

“Do you have enough time to get all that put together by...when is the next meeting?” asked Mr. Evans.

“What do you want to know—extra?” asked Council President Hess. “Where the easement’s going to be?”

“No—just have it all drawn out, so it’s a...proper document,” said Mr. Evans.

“I think that the one you’re going to pass is the one right now,” Council President Hess pointed out.

“Correct,” said Mr. Evans.

“...and then after it’s passed, then the Administration can change the easements...correct?” asked Council President Hess.

“Yes,” Mr. Bodenmiller replied. “That’s correct.”

Mr. Evans questioned why the Ordinance could not be passed at this Meeting.

“I think a couple people would feel more comfortable if Jack was here to speak on this...” said Mr. Bodenmiller.

Council President Hess suggested the changes be available up in the office for Council to view, and then pass at the next Meeting.

Mr. Fields (again) questioned ‘who will be responsible for paying for the change.’ He asked Mr. Bodenmiller to find out this information.

### **First Reading –**

### **ORDINANCE NO. 4359 –**

### **AN ORDINANCE ESTABLISHING THE PROCESS FOR GIVING NOTICE OF COMPETITIVE BIDDING**

Mr. Crabill explained this Ordinance:

“This is something I found out about last Fall (and I haven’t had time to get to Council)...there’s a section in Ohio Revised Code that allows you (if you’re doing a legal ad for a public bid process)...right now we have a public bid process for purchasing lawn mowers for the Cemetery and the Street Department...and we went ahead and took 2 legal ads out (as it says in Ohio Revised Code), but if you pass this Ordinance...it allows you to only advertise once for future bids, where it requires the 2<sup>nd</sup>. Now when we do projects or grants (we’ll probably still follow the same procedure, which is 3 legal ads), because construction projects are different...but this is actually in Ohio Revised Code, and the Ordinance (if you go to Ohio Revised Code and you look up this section, it will allow you to use the website in place of the 2<sup>nd</sup> ad)...these terms that are in the Ordinance are actually part of the Revised Code...so as long as those parameters are met, you’ve met the Revised Code...so in future bids (where we have something like the lawnmower bid), we’d only have to advertise once and then follow the other parameters...basically, utilizing the City’s website...and we’ve recently set up a page on the City’s website to begin to post our bidding processes, our rfps, our rfqs...that type of stuff...and that’s working out pretty well, so...a lot of cities are going that direction...”

Mr. Crabill suggested this Ordinance should have three readings.

Mr. Lokai (to Mr. Brugger) said, “You had questioned this awhile back...about a year and a half ago, a year or so ago...from a good business standpoint and a good business practice...to have some sort of guideline...and also some flexibility that the Administrators can move forward with getting some kind of quotes or bids depending upon what the dollar amount is...I think as long as we’re following the Ohio Revised Code, and people have the opportunity to competitively bid on these things...I think that would satisfy the majority of people, the majority of the time.”

“Where do we advertise this?” asked Mr. Shaw.

“In *The Urbana Citizen*—that’s typically where we do our legal ads,” Mr. Crabill responded.

“No other newspaper?” asked Mr. Shaw.

“It’s supposed to be the newspaper with the largest general circulation in the County,” said Mr. Crabill.

Mr. Shaw asked Ms. Kathy Fox about the number of papers *The Urbana Citizen* circulates daily.

Ms. Fox declined to estimate.

Mr. Crabill noted the expense of legal ads, and quoted some figures.

Mr. Shaw said, “Being on the Internet is definitely going to be a plus.”

Council President Hess asked, “What do you anticipate savings to be?”

Mr. Crabill said, “I don’t know—in a year we may end up using this process 3 or 4 times, but I think this...they’re like \$75. a run for the smaller ad for something like mowers...it’s not a great savings, but it’s there as a tool if we need it.”

**ORDINANCE NO. 4360 –**

AN ORDINANCE BY THE CITY COUNCIL OF URBANA, OHIO TO VACATE A PORTION OF W. WARD ST. BETWEEN PARCELS LISTED (5), AND TO VACATE PORTION OF GLENN AVE. BETWEEN SAID PARCELS (2) IN URBANA, OHIO (Read and declared a First Reading)

**RESOLUTION NO. 2324 –**

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PARTICIPATE IN THE OHIO DEPARTMENT OF TRANSPORTATION CONTRACTS UNDER THE COOPERATIVE PURCHASING PROGRAM FOR THE PURCHASE OF MACHINERY, MATERIALS, SUPPLIES, OR OTHER ARTICLES PURSUANT TO OHIO REVISED CODE SECTION 5513.01

Mr. Crabill elaborated on this Resolution:

“This section of the (Ohio) Revised Code allows the City to take part in ODOT’s Purchasing Program, so...ODOT has to bid everything over (I think it’s \$32,000), and they have to competitively bid, so they have contracts for all kinds of items...and what kind of started this was, we having money in the Budget for a dump truck/snow plow for the Street Department this year...and I’ve checked the State Bid Process (could not find a State Bid for snow plow, or dump truck), and then I started looking into how ODOT appears theirs...and stumbled upon this, so basically (with this Resolution) the City would be able to send this Resolution into ODOT—we’d get a letter back saying we could use their Purchasing Program...and then we could work with vendors that are part of the Purchasing Program (so the one that we’re interested in is the dump trucks and snow plows...and salting equipment, basically to outfit a truck)...and be able to compare that to what used trucks may be on the market (and what other options are out there)...but without having this Resolution (and being able to get the approval of ODOT), we won’t even know what that price is...and we may be able to use this for other purchasing opportunities too.”

“Doug—do you see this as a tool of saving money?” asked Mr. Shaw.

“Potentially—yeah,” answered Mr. Crabill. “We won’t know until we get the information.”

“We don’t know yet--if it will, or not?” Mr. Shaw sought to verify.

“Right—yeah, they don’t put the dollar figures for this stuff online—it’s once you’ve gone through this process then you have access to the information,” said Mr. Crabill.

“Does it cost us any more than just our time, a year later...to go through this process? Are there fees involved?” asked Mr. Shaw.

“No—no, as a municipality we can basically piggyback on their bidding processes,” Mr. Crabill responded.

“But there is a possibility that we could receive a substantial savings?” asked Mr. Shaw.

“Potentially—it just depends on what we end up trying to decide where we want to go with this purchase, but...there’s no doubt that we need to begin to do something with the Street Department’s fleet of snow equipment,” stated Mr. Crabill.

“It’s aging,” said Mr. Shaw. “It’s aged a lot this year.”

Mr. Crabill encouraged Council to allow for three readings on this Resolution.

Mr. Lokai said the Street Department is ‘a lot of times at the bottom end of the peck order, and unfortunately they have some equipment that is hand-me-downs.’ He referred to the use of Street Signs to patch the floorboard(s).

“We’re to the point to where we need to do something,” Mr. Crabill stressed.

#### **RESOLUTION NO. 2325 –**

#### **A RESOLUTION TO AUTHORIZE MAKING APPLICATION TO THE OHIO HISTORICAL RECORDS ADVISORY BOARD (OHRAB) UNDER THE 2011 OHIO HISTORICAL RECORDS ADVISORY BOARD GRANT**

Mr. Crabill said:

“I believe this came to the Council Office as a potential grant to digitize, or make our Ordinance and Resolution documents into some type of electronic format (so we don’t lose our paper documents from the 1900s, or 1800s, or...however far back we have them)...so Susan Heintz has been working on putting this together...we weren’t certain we needed a Resolution, but we thought it was a good thing to do. Basically, it’s a 50/50 program...50% grant, 50% local...and the idea with this is to use the grant money to purchase a laptop and a scanner that would be used for this purpose...and then a part-time (like Administrative, hourly person) to actually scan it...if I remember the numbers correctly, it was like \$3,200...”

“\$2,400. for the equipment...and if everything works right, we have Donna that works with us (she’s an Experience Works person that doesn’t cost the City anything—she’s paid through a program)...so if everything works right, then we’ll go to use the Experience Works person as a local match, but if that doesn’t work out then (you know) we would pay somebody approximately \$8.00 an hour to come in and do the scanning,” said Mr. Evilsizer, also estimating 350-400 hours to get the Ordinances scanned in.

Council President Hess noted the grant as renewable annually.

Mr. Crabill noted 4,360 Ordinances, and said, “We would do as much as we could, and then try to continue the project.”

Mr. Anthony Ehresmann also added, “One of the other goals of the Historical Grant is to preserve important documents so that they’re actually preserved in their original state...but then you can have those, and they don’t get lost in some flood that happens...and (in addition) to digitizing that particular document as well, so...”

“So hopefully we can get all of the documents that the City has in the basement, eventually put on this,” said Council President Hess.

Mr. Crabill defined the focus as being an electronic backup.

Mr. Lokai said, "Question on this—Doug—this Resolution 2325, is to make application...if we make application, and it's accepted...then we have to make a financial commitment, so really right now...it's just triggering the process of making application? Am I correct?"

"You're obligating the funds according to the Resolution," answered Mr. Crabill. "The other thing that just dawned on me—this is actually due (I believe) next week...so we'd like to pass this tonight...but yes, it does obligate the funds..."

Mr. Lokai questioned whether this would involve additional work for the Council Clerk. "Not to my knowledge—no," answered Mr. Crabill. "I don't think that's the intention." The Council Clerk also said, "No."

Mr. Lokai moved to suspend the rules on three readings: Mr. Shaw seconded.

Mr. Bill Bean said, "Wait a minute—I want to ask Doug a question! As Mr. Ehresmann said, this is also for archival? Taking our a...if this is a renewable grant, eventually I think we could get down to archiving our records (the originals), I think would be a very good idea...and not just stop with putting them on electronic data. I'd like to see us go all the way through, and if we can get the grant...you know, when we're done...and archive the records (the originals)."

"One other discussion that took place in looking at this was...if you make them in electronic format, you not only have the backup...but you have access to the record...because we explored the idea of maybe putting them on the website, if we have that kind of storage capacity...making it so basically anybody can pull up any document they would want from their home, instead of coming in and saying, 'I want Ordinance No. 2200,' so that's another thought," stated Mr. Crabill.

"I don't mean to be nit picking, but we should be discussing whether or not to suspend the rules...on the motion if there's passage, then we will...right now, we just want to know whether to suspend it, or not...the discussion should be that only!" stated Mr. Lokai.

Roll call vote to approve suspension: Mr. Lokai, yes; Mr. Thorpe, yes; Mr. Bean, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Brugger, yes; Mr. Shaw, yes (7-0)

Mr. Lokai moved to place RESOLUTION NO. 2325 on the business floor for discussion and passage; Mr. Thorpe seconded.

"Do you want to ask your question again, Mr. Bean?" asked Council President Hess.

"No, that's fine," said Mr. Bean.

Council President Hess noted the previous questioning as entered into the official discussion.

Discussion –

"If someone wants to come in and volunteer their time to do this—is it possible that we can use this as our...?" asked Council President Hess.

"I think so--yeah," said Mr. Crabill.

"Because we've had people in the past that volunteered to different places, to do different jobs..." said Council President Hess.

Mr. Crabill said he thought this process would allow for that type of volunteerism, similar to the Ohio Department of Natural Resource Grant.

Roll call vote to approve: Mr. Thorpe, yes; Mr. Bean, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Brugger, yes; Mr. Shaw, yes; Mr. Lokai, yes (7-0)

**Miscellaneous Business**

- Mr. Fields - Discussed the storm damage, and questioned the possible use of a chipper to grind limbs, etc. rather than pick it up  
Mr. Evilsizor noted there is a chipper, but also said there were problems with it last year/expressed uncertainty about the current status of it/said it is a possibility especially in areas with a lot of brush  
Mr. Evilsizor announced said the City prefers residents take items out to the Compost Facility (opening March 14), but said, "If you do need it picked up, people can have it out to the curb by Monday morning at 7:00AM for a one time pick up...just from the storm damage..."
- Mr. Evans - (To Mr. Chad Hall) said, "On the corner of E. Lawn and Boyce, during the recent thaw—you had a pretty good size puddle of water that remained there for awhile—is there a blockage there, or...?"  
Mr. Hall replied, "I'd have to look, but I believe there's 4 catch basins in that intersection (one on each corner)."  
"I don't know if anyone else noticed it, but that water laid there for... I'd understand if things were frozen up, but everything was thawing out...and (kind of) water was moving, but it was laying there...so it may be something that's a potential problem...a resident brought it to my attention," stated Mr. Evans. "I know we just put all that infrastructure in on that road."
- Mr. Brugger - Nothing at this time
- Mr. Shaw - (To Mr. Evilsizor) said, "Bruce, I'd like to thank you very much for your offer to pick up the storm damage this week...due to... we had a severe storm from about November on...and there's going to be a lot of it laying out there (I can guarantee that)."  
"On a personal note—I'm sure that everybody's read where I made a fatal mistake—about filling out my candidacy for the 4<sup>th</sup> Ward election...and I have decided I will run as a Democratic write-in candidate in November...I have paid my fees, and filled out the papers today," Mr. Shaw announced.
- Mr. Lokai - Mr. Lokai recognized 3 people were in the audience with the Leadership Group, and welcomed them to the Council Meeting  
Announced that the Street Department would like for residents to cut (storm damage) branches into 4 ft. sections
- Mr. Thorpe - Said, "Mr. Fields has the right idea to put a chipper...because otherwise we're going to be making 25 or 30 trips to the Compost Facility with City trucks!"
- Mr. Bean - (To Mr. Lee Williams) asked, "How's the tax situation for February?"  
Mr. Williams replied, "It's good—it's good...the estimate for February was three eighty-five, we're at three seventy...we have a week to go, we need \$15,000...we've got the major withholding accounts in, so I'd say without holding back...we probably could make the three eighty-five estimate."  
"Sounds good," Mr. Bean said.

“That would be 5 of the last 6 months, that we’ve made...or slightly overachieved (which is good news),” said Mr. Williams  
“Very good news—glad to hear it,” Mr. Bean added.

Mr. Bodenmiller  
Mr. Chris Stokes

- Nothing at this time  
-Announced Baseball/Softball sign ups for youth sports : Saturday, February 26 and Saturday, March 5 (10-2), at the Urbana Youth Sports Building  
Council President Hess questioned the progress of the park projects  
Mr. Stokes said plans have been submitted and approved regarding the RC Race Track; said he had received a call about the park use agreement regarding the BMX Track (and is waiting to hear back)  
Council President Hess asked whether both will be open this Summer  
“I don’t know about the BMX—the RC Track is, yeah...they’ve got races scheduled,” Mr. Stokes answered.  
“Is the City Landfill part of yours also?” asked Council President Hess.  
“No,” said Mr. Stokes.

Mr. Evans added (about the BMX), “This coming Sunday—there’s a meeting at Wright’s Bikes for anybody that’s concerned with volunteering (or getting involved in the BMX Track Project), at 2:00PM.”

Mr. Evans said, “For exact information—go to Wright’s Bikes on Facebook.”

Mr. Crabill

- Provided an update regarding the lighting project on The Monument; Discussed flagpole lighting  
Mr. Evilsizor mentioned that the decorative lighting in the area is ‘sufficient, maybe not ideal for the flag—but maybe sufficient to meet the flag standard’

Mr. Robert Munch

- Nothing at this time  
Council President Hess questioned the number of water mains broken  
“Starting the year out slow,” replied Mr. Munch.  
“On the water mains--when you do a dig (and put the gravel back in...and it lasts about 3 days), how long before they go back and fill it back in with something a little more substantial?” asked Council President Hess, also mentioning grindings from the street ‘to make it last a little bit longer, because some of those are pretty deep.’  
“Okay—yeah I know they watch them, but yeah—sometimes they get dug out before they get back to them,” said Mr. Evilsizor. We will keep an eye on those.”

Mr. Hall  
Mr. Williams

- Nothing at this time  
- Nothing at this time

Mr. Evilsizor - Nothing at this time

Mayor Ruth Zerkle - Provided the “State of the City” (\*Copy of the Mayor’s report available by request in Administration)

Mayor Zerkle expressed gratitude to the Administration for extra hours put in to accomplish additional projects, partnerships, contracts, achievements, and securing of grant applications

She thanked the Police, Fire/Ambulance Service, and recognized/thanked other departments inclusive of (Human Resources, City Water & Utilities Department, Finance Department, Street Department, Zoning & Nuisance, Engineering, Municipal Court, the City Law Director, Community Development & Planning Department, Parks & Recreation/Cemetery, Municipal Airport, Water & WWTP)

Mayor Zerkle described the year 2010 ‘as a pogo stick to include multitasking in all departments, and taking a 10% cut to date’

She referred to deadlines met, and also the Waterline/Storm Sewer Upgrade, completion of the Gateway Enhancement, the Safe Routes to School Program, Grants for Playground Equipment/The Shelter House/The Bikeway, Clean Ohio Revitalization for the former Fox River Building, the WWTP (upgrade or rebuild).

“If everything goes right in 2011—we will finish 2 Storm Water Projects that will greatly reduce the likelihood of flooding in these areas (No. Main, Maple Tree Ln., Bloomfield Ave., Julia St.),” stated Mayor Zerkle. “I’m anxious to see the improvements.”

“So far the City has survived the economic downturn, and we are ready for better days,” said Mayor Zerkle. “With our income tax revenue being collected at pre-2005 levels—we still have a long way to go, folks. The City continues to partner (and collaborate with) Economic Development activities...and we’re working to retain, and attract good jobs to our community.”

She also discussed redevelopment of the Q3 Building, the City’s preparedness to partner with the private sector to create areas for new residential development, and future challenges of local government.

Council President Hess - Mentioned the ongoing problems with the deer population, and stressed the need for residents to cease feeding deer (and putting salt blocks out in yards)

Mr. Shaw - Added, “I would like to thank the Mayor for her fine presentation on the City of Urbana.”

**ADJOURNMENT**

Mr. Thorpe moved to adjourn the meeting at approximately 8:16PM; Mr. Lokai seconded. All were in favor of adjournment.

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Council Clerk

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Council President

