

City of Urbana Shade Tree Commission Minutes – April 13, 2017 at 7PM (138)

Roll Call and Introductions:

Present: Jim Lemon, Ward Lutz, Doug Crabill, Colin Stein, and Tingting Cai.

Absent: John Kussman and Earl Cottrill.

Reading and Approval of Minutes (3/9/2017)

Colin Stein made a motion to approve the meeting minutes from 3/9/2017 as prepared. Jim Lemon seconded the motion. All members in attendance voted (5-0) in favor of approving the minutes as prepared.

Old Business:

Possible Changes to Chapter 905 (Trees): At this point in time, the administrative regulation regarding street trees has been eliminated, and changes will be made to Chapter 905 (Trees). Staff will continue to work with the Shade Tree Commission, City Council, and the community to garner input for these revisions.

Tree Removal Update: Doug Crabill stated that he was working to get removal work under contract for street trees and remaining stumps. In addition, he stated that there were funds budgeted in 2017 for tree removal work at Oakdale Cemetery. Jim Lemon reported that the street tree inventory update process would start soon during the months of May and June.

Oakdale Cemetery Inventory Update: Jim Lemon reported that any future updates to the Oakdale Cemetery tree inventory would be dependent upon volunteer resources and GPS capabilities. He also mentioned that many of the inventory tags are going into the trees.

Maintenance and Trimming Projects: Jim Lemon advised that additional mulching was required for newly planted trees, and he stated that watering efforts would be weather dependent.

Bare Root Tree Planting Project (Spring 2017): Doug Crabill reported that the installation of a total of forty (40) trees had been recently completed. However, Jim Lemon mentioned that staking and the installation of tree guards had not been fully completed.

Memorial Tree Program (Fall 2016 Planting): Doug Crabill reported that thirteen (13) trees were purchased and planted as memorial trees for fall 2016 planting. In addition, he reported that markers had been delivered, and he asked for assistance in getting the markers installed. Also, the group felt that many of the previously installed markers would need to be adjusted due to settling.

New Business:

Tree City USA Awards-Chadwick Arboretum-The Ohio State University: Doug Crabill reported that the Tree City USA Awards for Central Ohio will be held on Wednesday, April 19, 2017 at the Chadwick Arboretum on the Columbus campus of the Ohio State University. Doug Crabill, Ward Lutz, and Jim Lemon stated they were scheduled to attend on behalf of the City of Urbana.

Arbor Day 2017 (April 28, 2017 in the City of Urbana): Doug Crabill reported that Arbor Day in the City of Urbana would be observed on April 28, 2017 on the Urbana University Campus. He further reported that he plans to attend to read the Arbor Day Proclamation.

Misc. Business: Jim Lemon suggested that more evergreens be planted at Oakdale Cemetery, including Red Cedar.

Meeting adjourned. Motion to adjourn, Colin Stein; Ward Lutz, second; all in favor.