

## **City of Urbana Shade Tree Commission Minutes – May 12, 2016 at 7PM (133)**

### **Roll Call and Introductions:**

Present: Colin Stein, Doug Crabill, John Kussman, Jim Lemon, and Earl Cottrill.

Absent: Ron McFarland and Tingting Cai.

### **Reading and Approval of Minutes (4/14/2016)**

Earl Cottrill made a motion to approve the meeting minutes from 4/14/2016 as prepared. Colin Stein seconded the motion. All members in attendance voted (5-0) in favor of approving the minutes as prepared.

### **Old Business:**

Possible Changes to Chapter 905 (Trees): At this point in time, the administrative regulation regarding street trees has been eliminated, and changes will be made to Chapter 905 (Trees). Staff will continue to work with the Shade Tree Commission, City Council, and the community to garner input for these revisions.

Tree Removal Update: Colin Stein provided an update that the Street Department had completed a few removals throughout the city since the beginning of the calendar year, and he provided Jim Lemon with the list of locations so that the street tree inventory could be updated accordingly. Doug Crabill reported that he was seeking quotes for additional tree removal work within the city.

Bare Root Tree Planting Project (Spring 2016): Doug Crabill reported that all fifty (50) trees, including Shingle Oak, Chinkapin Oak, Hardy Rubber Tree, London Planetree, Hophornbeam, and Turkish Filbert had been recently planted. Due to some challenges with some of the planned locations, some of trees had to be planted at Melvin Miller Park. He reported that the planting was complete as of April 15, 2016. In addition, Jim Lemon that all of these trees had been staked and tree guards had been installed where required. He reported that the trees were leafing out and watering efforts may be necessary in the near future.

Phase 1 Water Main Replacement Project-Tree Planting (Update): Doug Crabill reported that 45 trees were removed, and a total of 25 trees were planted in early December as part of the project. Doug Crabill reported that these trees were doing well. However, he mentioned that watering efforts may be necessary in the near future.

Memorial Tree Planting (Update): Doug Crabill reported that he was working with Bryce Hill on the 8” x 8” engraved markers for the memorial trees. He reported that the markers can accommodate 15 characters per line with a total of 6 lines per marker.

DP&L Tree City Grant Application: Doug Crabill reported that the City of Urbana with the Monument Square District as a partner applied by the January 31<sup>st</sup> deadline. The grant application requested approximately \$49,280.00 for the replacement of the street trees within Monument Square and one block out from Monument Square, including the repair of hardscapes around the trees. Doug Crabill reported that the City of Urbana was not a grant recipient this year. Centerville and Sidney were awarded this year's grants. The successful grants placed an emphasis on utility friendly tree planting efforts.

TRECYCLE 2016-Mr. Brent Devitt: Doug Crabill reported that cyclist; Mr. Brent Devitt of Beavercreek had donated toward the planting of six bare root trees at Melvin Miller Park. Doug Crabill reported that Mr. Devitt is a cyclist who is organizing a bike ride through the area with an emphasis on raising funds to plant trees along the regional bike trail. On Monday, April 18, 2016, Doug Crabill met Mr. Brent Devitt for a photo opportunity at Melvin Miller Park.

Tree City USA Awards-Westerville-April 21<sup>st</sup>: Doug Crabill stated that he attended this awards program with Mayor Bean and Jim Lemon. The National Arbor Day Foundation is celebrating 40 years of the Tree City USA Program.

Arbor Day: Doug Crabill reported that Mayor Bean read an Arbor Day Proclamation at the Urbana City Council meeting on Tuesday, April 19, 2016 at 6PM. Furthermore, Doug Crabill reported that an Arbor Day observance and tree planting was held at the Urbana University Student Center on Friday, April 29, 2016 at 1PM.

#### **New Business:**

2016 Street Tree Inventory Update: Jim Lemon reported that he has started the street inventory update.

2016 Oakdale Cemetery Inventory Update: Jim Lemon reported that he will be starting the inventory update for the trees at Oakdale Cemetery. He is changing the numbering system to include the section number at the end of the tree number. For example, 213.69 would be a tree number.

Misc. Business: Jim Lemon reported that he was nearly complete with Tree Commission Academy.

Meeting adjourned. Motion to adjourn, Earl Cottrill; Colin Stein, second; all in favor.