

**URBANA CITY COUNCIL
REGULAR SESSION MEETING MINUTES
TUESDAY, MAY 17, 2016 @ 6:00 p.m.**

President Marty Hess called the regular meeting of the Urbana City Council to order at 6:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Breanne Parcels, Community Development Director, Doug Crabill and Police Chief, Matt Lingrell.

PRESIDENT CALLED ROLL: Doug Hoffman, present; Tony Pena, present; Pat Thackery, present; Ray Piper, present; Dwight Paul, present; Cledis Scott, present; and Gene Fields, present.

President Hess led those present in the Pledge of Allegiance.

MINUTES of the regular session meeting of May 3, 2016, were approved as received. Mr. Thackery moved for the approval of the minutes and Mr. Paul seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

COMMUNICATIONS:

1. Letter from Ohio EPA referencing NPDES permits or modifications.
2. Letter from Ohio EPA regarding Permit to install permit.
3. Ohio Farm Bureau Breakfast Meeting Invitation.
4. Letter from City of Urbana to Urbana City Board of Education.

Mr. Thackery moved to accept all communication and put them on the floor for discussion. Mr. Fields seconded. Mr. Paul asked for an explanation of the Ohio EPA letters. Mr. Brugger advised that it was the Water Treatment Plant Permit, and that the Hickory Grove Trailer Park were served with a public notice. Mr. Paul also inquired as to the synopsis of the letter to the school board and Mr. Crabill stated that it was an updated version of a letter previously sent to the school board. He stated that the letter included information of the water and sewer connection, annexation, etc. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

ADMINISTRATIVE REPORTS – BOARD OF CONTROL:

1. **J&J Schlaegel, Inc. - \$97,864.36 (100% funded with federal and state funds through ODOT)**

Mr. Paul moved to authorize the Director of Administration to enter into a contract (contingent upon final approval of said contract and DBE subcontractors by ODOT in the amount of \$97,864.36 with J&J Schlaegel, Inc. for the Urbana Safe Route to School, Phase 2.

Mr. Pena seconded. Mr. Crabill gave explanation of the bid process and stated that this has no cost to the City. Voice vote on approval: all ayes; nays, none.

2. Champaign County Commissioners - \$65,071.00 (\$6,900.00 – Capital Improvement – Street and \$58,171.00 – CDBG Program Income Fund)

Mr. Paul moved to authorize a purchase order in the amount of \$65,071.00 for the City's portion of the Champaign County CDBG FY2015-Curb, Gutter, and Sidewalk Improvements on North Oakland Street. Mr. Pena seconded. Voice vote on approval: all ayes; nays, none.

CITIZEN COMMENTS: None

ORDINANCES AND RESOLUTIONS:

Third Reading –

RESOLUTION NO. 2482-16

A RESOLUTION TO AUTHORIZE THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URANA TO PREPARE AND SUBMIT AN APPLICATION FOR POWELL AVENUE/CEMETERY SANITARY SEWER PROJECT AND TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT GRANT AND LOAN PROGRAMS; TO AUTHROIZE THE MAYOR TO EXECUTE CONTRACTS AS REQUIRED; TO AUTHORIZE THE DIRECTOR OF FINANCE TO COMMIT AN APPROPRIATE LOCAL MATCH FUNDING FOR THIS PROJECT; AND TO FUTHER AUTHORIZE THE DIRECTOR OF FINANCE TO MAKE THE NECESSARY ASSURANCES FOR THIS LOAN AS REQUIRED.

Mr. Fields moved to place this resolution on the floor for discussion and possible passage. Mr. Paul seconded. Mr. Crabill stated that the City was trying to get as much grant funding that is available and would be applying in July. Additionally, Mr. Crabill advised that construction would begin in the Spring of 2018. President Hess called for a roll call for passage: Mr. Pena, yes; Mr. Thackery, yes; Mr. Piper, yes; Mr. Paul, yes; Mr. Scott, yes; and Mr. Fields, yes; and Mr. Hoffman, yes.

Resolution passes 7-0.

ORDINANCE NO. 4455-16

AN ORDINANCE TO SUBMIT AMENDMENTS TO THE CITY CHARTER TO THE ELECTORS OF THE CITY AS REQUESTED BY COUNCIL.

Mr. Thackery moved to place this ordinance on the floor for discussion and possible passage. Mr. Paul seconded. Ms. Parcels stated that the City is obligated to have a Charter Review every decade unless something needs to be taken care of promptly. Ms. Parcels again, went over the areas that were going to be on the ballot at the November election. President Hess called for a roll call for passage: Mr. Thackery, yes; Mr. Piper, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Fields, yes; Mr. Hoffman, yes; and Mr. Pena, yes.

Ordinance passes 7-0.

ORDINANCE NO. 4399-16

AN ORDINANCE ESTABLISHING SALRY AND BENEFITS FOR CENTRAL STAFF.

Mr. Hoffman moved to place this ordinance on the floor for discussion and possible passage. Mr. Fields seconded. Mr. Brugger spoke briefly on this topic, advising Council that every time there are contract negotiations, Administration likes to go through and update the Central Staff as well. President Hess called for a roll call for passage: Mr. Piper, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Fields, yes; Mr. Hoffman, yes; Mr. Pena, yes; and Mr. Thackery, yes.
Ordinance passes 7-0.

Second Reading –

None

First Reading –

RESOLUTION NO. 2483-16

A RESOLUTION AUTHROIZING THE DIRECTOR OF ADMINISTRATION TO ACCEPT, ON BEHALF OF THE CITY OF URBANA – GRIMES FIELD, THE OHIO AIRPORT GRANT FROM THE OHIO DEPARTMENT OF TRANSPORTATION OFFICE OF AVIATION AND DECLARING AN EMERGENCY. (Suspension of rules requested)

Mr. Thackery moved to suspend the three reading rule of passage and Mr. Paul seconded. President Hess called for a roll call for suspending the three reading rule on passage: Mr. Paul, yes; Mr. Scott, yes; Mr. Fields, yes; Mr. Hoffman, yes; Mr. Pena, yes; Mr. Thackery, yes; and Mr. Piper, yes.
Suspension of rules passes 7-0.

Mr. Thackery moved to put this resolution on the floor for discussion and possible passage. Mr. Paul seconded. Mr. Brugger stated that the grass runway at the airport grant has been completed and they did in fact receive the grant and with Council’s approval, they would be reimbursed 95% of the cost of around \$5,500.00 for this project. President Hess called for a roll call for passage: Mr. Scott, yes; Mr. Fields, yes; Mr. Hoffman, yes; Mr. Pena, yes; Pat Thackery, yes; Mr. Piper, yes; and Mr. Paul, yes.

Resolution passes 7-0.

RESOLUTION NO. 2484-16

A RESOLUTION TO AUTHORIZE SUBMISSION OF AN APPLICATION TO THE U.S. DEPARTMENT OF JUSTICE FOR THE FY2016 COPS GRANT, FOR POSSIBLE FUNDING OF ONE FULL-TIME ENTRY-LEVEL POLICE OFFICER POSITION, AND DECLARING AN EMERGENCY. (Rules Suspension Requested)

Mr. Thackery moved to suspend the three reading rule of passage and Mr. Paul seconded. President Hess called for a roll call for suspending the three reading rule on passage: Mr. Fields, yes; Mr. Hoffman, yes; Mr. Pena, yes; Mr. Thackery, yes; Mr. Piper, yes; Mr. Paul, yes; and Mr. Scott, yes.
Suspension of rules passes 7-0.

Mr. Thackery moved to put this resolution on the floor for discussion and possible passage. Mr. Paul seconded. Mr. Brugger stated that information of a grant was found for hiring an entry-level police officer for three years, and the process has begun by hiring a grant writer to work on the body of the grant. He stated that should this grant be awarded to the City, the grant funds would cover 75% of costs for the entry-level police officer for three years. Mr. Brugger further stated that they would like to get application turned in as soon as possible. Mr. Paul provided his personal opinion, and stated that he felt that this was a great idea for that it takes approximately three years for an officer to get really into the role as a police officer with getting to know routes, citizens, etc. Mr. Paul also stated that should the City receive this grant, it might be a good idea to hang onto this officer after the funding has run dry. President Hess called for a roll call for passage: Mr. Hoffman, yes; Mr. Pena, yes; Mr. Thackery, yes; Mr. Piper, yes; Mr. Paul, yes; Mr. Scott, yes; and Mr. Fields, yes. Resolution passes 7-0.

RESOLUTION NO. 2484-16

A RESOLUTION SUPPORTING THE CREATION OF A COUNTY LAND BANK IN ACCORDANCE WITH OHIO REVISED CODE SECTION 5722.02 AND DECLARING AN EMERGENCY.

Mr. Crabill stated that landbanks were a good tool to get abandoned, foreclosed, etc. properties back into the swing of things. A lot of questions arose on this topic and it was decided that this would be a topic at the next work session. President Hess declared this resolution to have a first reading.

MISCELLANEOUS BUSINESS:

Mr. Paul stated that the Baptist Church on North Main Street is completed with their construction and they are holding an open house this coming Saturday from 10:45 a.m. to 3:00 p.m.

Mr. Thackery said that the Relay For Life fundraiser is scheduled for this coming Friday and Saturday at the Fairgrounds.

Chief Matt Lingrell mentioned that this was the last week to register for Safety Town. Participants include children going into kindergarten. The first week begins June 6th through June 10th from 8:30 a.m. to 11:30 a.m. He also spoke of a promotion within the police division. He stated that Shawn Schmidt has been chosen as the new sergeant, and wanted to swear him in at the next Council meeting.

Mr. Crabill stated that there was good progress on the grass enforcement. He said that 58 notices had gone out regarding this issue. He also spoke on the Asphalt Program and that Taft Avenue was scheduled to be paved this week. He also stated that referencing Urbana City Schools, the final plans for the high school will not be available until late summer.

Ms. Parcels reminded parents and all adults that it is illegal to serve minors alcohol. "Parents who host lose the most."

Ms. Boettcher confirmed the Finance Committee Meeting for next Thursday at 8:00 a.m.

Mr. Brugger stated that there were three to four items for the work session agenda for next week. He spoke of the Mosquito Spray has begun, 5-11-16, and scheduled again for 5-25-16. He also advised that the schedule can be located on the website. He also advised that this meeting was the last meeting the High School students were taping and there would be no live feed for the next few months.

President Hess thanked the TV crew and stated that they did a great job. He then inquired as to the timing of the lights in town, and Mr. Crabill stated that the research was still in progress. President Hess advised of a car show located at the CVS parking lot on 5-28-16. He also inquired as to a volunteer councilman to be on the Court Security Committee. Mr. Fields volunteered to be on the committee.

Mr. Fields moved to adjourn. Mr. Paul seconded his motion. Voice vote on approval: all ayes; nays, none.

ADJOURN at 7:16 p.m.

NEXT SCHEDULED MEETING

June 7, at 6:00 p.m.



Council Clerk



Council President