

**URBANA CITY COUNCIL
REGULAR SESSION MEETING MINUTES
TUESDAY, APRIL 5, 2016 @ 6:00 p.m.**

President Marty Hess called the regular meeting of the Urbana City Council to order at 6:00 p.m.
City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Breanne Parcels, and Community Development Director Doug Crabill.

PRESIDENT CALLED ROLL: Doug Hoffman, present; Tony Pena, present; Pat Thackery, present; Ray Piper, present; Dwight Paul, present; Cledis Scott, present; and Gene Fields, absent.

President Hess led those present in the Pledge of Allegiance.

MAYORAL PROCLAMATIONS: Mayor Bean proclaimed April 16, 2016, to be Healthy Kids Day in addition to April 10 – 16, 2016, to be Crime Victims' Rights Week.

MINUTES of the regular session meeting of March 15, 2016, in addition to work session meeting minutes of March 22, 2016, were approved as received. Mr. Paul moved for the approval of both sets of minutes and Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

COMMUNICATIONS:

1. Invitation – The Mad River: Finding Common Ground, A Public Forum
2. City of Urbana Shade Tree Commission Minutes of November 12, 2015
3. City of Urbana Design Review Board Minutes of January 25, 2016, City of Urbana Planning Commission Minutes of February 22, 2016, and City of Urbana Board of Zoning Appeals Minutes of December 15, 2015
4. Champaign Countywide Public Safety Communications Center Financial Report

Mr. Thackery moved to hear all communications together and put them on the floor for discussion. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

ADMINISTRATIVE REPORTS – BOARD OF CONTROL:

1. **The Detroit Salt Company - \$35,025.00 (Street Fund)**
Mr. Paul moved to authorize a purchase order for the purchase of 500 tons of road salt at the rate of \$70.05 per ton through the Ohio Department of Transportation Winter Contract (018-16). Mr. Thackery seconded. Mr. Brugger stated that this request was to finalize the commitment and that the City was responsible for 90% of the total commitment, and fulfills the obligation for the winter bid. Additionally, Mr. Brugger

advised that the City should be in good shape for next winter. Voice vote on approval: all ayes; nays, none.

2. Eastern Aviation Fuels Inc. - \$50,000.00 (Airport Fund)

Mr. Paul moved to authorize a purchase order for the purchase of fuel for resale at the Grimes Airport farm. Mr. Pena seconded. Ms. Boettcher stated that the City now has the opportunity to search for the cheapest prices for fuel and the purchase order is requested so that the funds can be on the books for the Airport to be able to purchase fuel at the opportune time for the best price. Voice vote on approval: all ayes; nays, none.

3. Epic Aviation LLC - \$50,000.00 (Airport Fund)

Mr. Thackery moved to authorize a purchase order for the purchase of fuel for resale at the Grimes Airport farm. Mr. Pena seconded. Mr. Brugger stated that this was the same explanation as the previous item. Voice vote on approval: all ayes; nays, none.

4. Stantec Consulting Services Inc. - \$88,000.00 (Airport Capital Improvement Fund)

Mr. Paul moved to authorize a purchase order for design, bid and construction administration / observation at Grimes Field for the Taxiway 'C' Extension and T-Hanger Site, including any associated environmental assessment or other misc. tasks, per the proposal dated February 5, 2016. Mr. Thackery seconded. Mr. Brugger stated that the City has used Stantec in prior projects, and they have done an excellent job. Additionally, the net cost to the City for this project would be in the amount of \$8,800.00, due to the FAA AIP grants finding of 90% of the cost. Voice vote on approval: all ayes; nays, none.

CITIZEN COMMENTS: None

ORDINANCES AND RESOLUTIONS:

Third Reading –

RESOLUTION NO. 2478-16

A RESOLUTION TO AUTHORIZE THE MAYOR OR HIS DESIGNATED REPRESENTATIVE TO MAKE APPLICATION TO THE CHAMPAIGN COUNTY COMMISSIONERS UNDER THE FISCAL YEAR 2016 COMMUNITY DEVELOPMENT BLOCK GRANT COMMUNITY DEVELOPMENT PROGRAM AND TO FURTHER AUTHORIZE THE MAYOR OR HIS DESIGNATED REPRESENTATIVE TO PURSUE OTHER ECONOMIC DEVELOPMENT AND PUBLIC INFRASTRUCTURE RELATED CDBG PROGRAMS, AND DECLARING AN EMERGENCY.

Mr. Crabill stated that this would give the City the ability to apply for grants through Champaign County for CDBG funding. President Hess called for a roll call for passage: Mr. Pena, yes; Mr. Thackery, yes; Mr. Piper, yes; Mr. Paul, yes; Mr. Scott, yes; and Mr. Hoffman, yes.

Resolution passes 6-0.

Second Reading –

ORDINANCE NO. 4452-16

AN ORDINANCE TO AMEND CHAPTER 963 OF THE CODIFIED ORDINANCES OF THE CITY OF URBANA, OHIO TO ESTABLISH A BOARD TO OVERSEE OPERATIONS OF OAK DALE CEMETERY.

Mr. Brugger said that correspondence was provided to Council last week with reference to the Cemetery Board, included in the same was a draft of the bylaws and strategic plan. He added that there would be quite a lot of work ahead in the first year of this venture.

President Hess declared this resolution to have had its second reading

ORDINANCE NO. 4453-16

AN ORDINANCE TO PROVIDE A STATEMENT OF SERVICES I THE TERRITORY TO BE ANNEXED, APPROVE AN ANNEXATION AGREEMENT WITH URBANA TOWNSHIP, AND AUTHORIZE THE DIRECTOR OF ADMINISTRATION TO SIGN THE AGREEMENT ON BEHALF OF THE CITY OF URBANA.

Mr. Crabill spoke briefly referencing the property on Children’s Home Road, stating that this was the first step in the annexation process.

President Hess declared this ordinance to have had its second reading.

ORDINANCE NO. 4454-16

AN ORDINANCE AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO AN AGREEMENT FOR ELECTRIC GENERATION SUPPLY WITH A COMPETITIVE RETAIL ELECTRIC SERVICE PROVIDE FOR USE ON A PUBLIC PROPERTY AND STREETS IN THE CITY OF URBANA, CHAMPAIGN COUNTY, STATE OF OHIO, AND DECLARING AN EMERGENCY.

Mr. Brugger advised that as a part of the membership of Miami Valley Lighting, the City would get a group rate on electric generation, due to being lumped in with 26 other communities.

President Hess declared this ordinance to have had its second reading.

RESOLUTION NO. 2427-16

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF NATURAL RESOURCES UNDER THE ROUND 23 NATUREWORKS PROGRAM FOR PARK IMPROVEMENTS, and DECLARING AN EMERGENCY.

Ms. Boettcher stated that the grant application was for a membrane liner for the City Pool. She stated that the membrane would cost approximately \$50,000.00 and with the grant, the cost would be approximately ½ of that amount. Mr. Hoffman stated that if they City was going to keep the City Pool up and running, something such as the membrane needed to be done.

President Hess declared this resolution to have had its second reading.

First Reading –

None

MISCELLANEOUS BUSINESS:

Mr. Piper began by advising that he has heard some complaints about the City not providing limb pick up after a storm. Mr. Brugger advised that the Compost is open, and it is the limbs, brush, etc. that are in the right of way that the City will come and pick up for citizens. They will not pick up, bush clippings, grass clippings, etc.

Mr. Pena added that it states on the City's Website that following a storm, the citizen can cut the fallen limbs, etc. on the curb and the City will come and get them. He also stated that the yards in the City are looking very well.

Mr. Thackery said that he was beginning to see furniture on front porches and he reminded citizens to do their part in making the City of Urbana look good.

Mr. Paul moved to excuse absent Councilman, Gene Fields, and Mr. Scott seconded. Voice vote on approval: all ayes; nays, none. Mr. Paul continued with noting in the Work Session minutes, the discussion of the Charter Review. He agreed with President Hess that he felt that the Charter should be reviewed annually. President Hess added that the Charter Review will be a topic at the next work session.

Mr. Hoffman spoke of an incident that he was involved in with a City Police Officer, about being parked in the wrong area when dropping off his children for school. Mr. Hoffman stated that this officer was very professional and that it was really nice to see that the officer's respectfulness went a long way in Mr. Hoffman's opinion.

Mr. Crabill stated that the grass is starting to grow and said that enforcement on the issue of mowed grass goes in effect as of May 1, 2016. Additionally, he stated that notices have already gone out to enforce indoor furniture on porches, etc. Mr. Crabill also spoke of the US 36 project and stated that the City was able to save \$9,000.00 due to the template factor not being an issue. He also stated that the Bare-Root trees would be planted directly for the City purchased a total of 50 and the City received them today.

Ms. Parcels offered her congratulations to Todd Burkett on his retirement from the Police Division and wished him luck with his new job at Project Woman. She continued with discussing that 10 cases have been filed for failure to file income tax and that should anyone have any questions referencing City Tax, please contact the Income Tax Department. She also mentioned that the month

of April is Child Abuse Awareness Month, and to please wear the color blue to acknowledge the same.

Ms. Boettcher stated that City Income Taxes are due April 18, 2016, and if there are any questions, please feel free to contact the Income Tax Department.

Mr. Brugger said that the Compost Facility is now open. He also reminded citizens of the Community Pick-Up, scheduled for next Tuesday. He also offered a Q3 update by first stating the City does not own the parcels of land that Q3 sits on. He also stated that the end user requested a 90 day extension with Jobs Ohio, and the extension was granted.

Mayor Bean spoke again on Healthy Kids Day on April 16, 2016. He also stated that from 2-6 on April 16th, there is a program called Hope for a Hero – Fight Against Heroin, and encourages all to attend. Also, he mentions a fundraiser from PAWS, on April 15, 2016, at Southwest Bowl and that if anyone is interested, to please contact Jennifer Young at 653-6233.

President Hess stated that tomorrow, April 6, 2016, at 3:00 p.m. is the LAC meeting. He inquired as to how the govdeals.com were going, wanting to know if anything was being sold. Mr. Brugger advised that Chad Hall, Wastewater Superintendent had sold a generator. Mr. Crabill added that he believed that 3 fire hydrants had been sold. President Hess then asked Council if they have heard anything as to the school situation. Mr. Paul stated that he felt that it was kind of going both ways. Mr. Paul stated that he has heard the question “Why are you putting the school in the middle of a field?” and the other question of “Are we going to put the school up or not.” Mr. Hoffman commented that the community needs to be more informed in “Layman’s Terms”, and be provided with factual information. Mr. Crabill added that the City has received the preliminary site plan approval in February, and the BZA acted on a variance back in March referencing the parking lot, to which was granted. He continued with stating the next step is the final site plan for the Planning Commission to approve. Mr. Crabill also stated that he believed that the school was going to try to begin work on the high school this summer. He also stated that the plans are available to look at in the zoning office.

Mr. Paul moved to enter into executive session for personnel. Mr. Thackery seconded his motion. Voice vote on approval: all ayes; nays, none.

7:07 p.m.

Mr. Thackery moved to adjourn executive session. Mr. Scott seconded his motion. Voice vote on approval: all ayes; nays, none.

7:15 p.m.

Mr. Thackery moved to adjourn meeting. Mr. Scott seconded his motion. Voice vote on approval: all ayes; nays, none.

ADJOURN at 7:16 p.m.

NEXT SCHEDULED MEETING

April 19, at 6:00 p.m.



Council Clerk



Council President