

 APPROVED

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING MINUTES  
TUESDAY, JANUARY 5, 2016 @ 7:00 p.m.**

President Marty Hess called the regular meeting of the Urbana City Council to order at 7:02 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Law Breanne Parcels, Community Development Manager Doug Crabill and Water Superintendent Bob Munch.

**PRESIDENT CALLED ROLL:** Doug Hoffman, present; Tony Pena, present; Pat Thackery, present; Ray Piper, present; Dwight Paul, present; Cledis Scott, present; and Gene Fields, present.

President Hess led those present in the Pledge of Allegiance.

Mr. Fields moved to appoint Mr. Paul to continue as Council President Pro Tem and Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

President Hess moved to appoint Amy Deere to continue as Council Clerk and Mr. Paul seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

Mr. Thackery moved to adjust the Regular Session Meeting time from 7:00 p.m. to 6:00 p.m. every first and third Tuesday of the month, and Mr. Paul seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

President Hess noted that the Work Session Meeting times would begin at 6:00 p.m. as well.

**MINUTES** of the regular session meeting of December 15, 2015, were approved as received. Mr. Thackery moved for the approval of the minutes and Mr. Paul seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**COMMUNICATIONS:**

1. Planning Commission Minutes of September 28, 2015, and October 26, 2015, and 2. Design Review Board Minutes of September 28, 2015, and 3. Board of Zoning Appeals Minutes of November 9, 2015, and 4. Planning Commission Minutes of November 23, 2015, and 5. Letter from Ohio Environment Protection Agency, regarding inspection for the City of Urbana's Water Treatment Plant NPDES Discharge Permit. Mr. Hoffman moved to accept the communications and Mr. Fields seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

## **ADMINISTRATIVE REPORTS – BOARD OF CONTROL:**

### **1. Smartbill - \$40,000.00 (Utility Billing)**

Mr. Paul moved to authorize a purchase order to Smartbill for monthly utility bill printing, mailing, and postage for 2016, and Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none. Mr. Scott questioned how much the increase was from 2015. Mr. Brugger indicated the increase was approximately \$2,000.

### **2. CMI - \$13,467.00 (Police)**

Mr. Paul moved to authorize a purchase order to CMI for the 2016 annual software fees in the Police Division, and Mr. Pena seconded. Voice vote on approval: all ayes; nays, none. Mr. Brugger indicated the increase was approximately \$1,000 compared to 2015.

### **3. Howell Buildings Company - \$18,884.45 (Airport Fund)**

Mr. Paul moved to authorize a purchase order to Howell Buildings Company for additional costs associated with the Hangar Door Project at Grimes Field, and Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none. Mr. Brugger advised extensive rot and deterioration were discovered during the door replacement project, but the funding was available in the airport fund.

### **4. Blanket Purchase Order List for 2016**

Mr. Paul moved to authorize the 2016 blanket purchase order list and Mr. Thackery seconded. Mr. Hoffman inquired as to whether his employer was included in the vendor list; upon learning it was not, he participated in the vote. Voice vote on approval: all ayes; nays, none.

### **5. Burgess & Niple - \$29,000.00 (Capital Improvement – Carryover from 2015)**

Mr. Paul moved to authorize a purchase order to Burgess & Niple to complete tasks for the Roundabout Study in Monument Square, and Mr. Pena seconded. Mr. Crabill advised the study will review traffic since the intersection switched to the roundabout in 2009, along with expert guidance on how to make the Square safer for pedestrians as well as motorists. “We got the proposal about a year ago,” he said. “Most would agree it works pretty well; we got a safety grant from ODOT to improve the signals but we want to look at crossings and curbs, things like that, before ODOT resurfaces it in a few years.” Mayor Bean also encouraged approval to improve pedestrian safety and related an anecdote about a pedestrian who was injured by a driver at the Square who contacted him. “If you don’t make eye contact as a pedestrian walking through, you are taking your life in your hands,” he said.

“Mr. Piper said.

You can’t legislate common sense,” Mr. Hoffman added. “People drive through there, they care about one thing only and that’s going through as fast as possible.” Voice vote on approval: all ayes; nays, none.

**CITIZEN COMMENTS:** None

**ORDINANCES AND RESOLUTIONS:**

**Third Reading –**

**ORDINANCE NO. 4391-15**

AN ORDINANCE APPROVING A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF URBANA, OHIO AND THE CITY OF URBANA SERVICE DIVISIONS PUBLIC EMPLOYEES OF OHIO TEAMSTERS, LOCAL UNION NO. 284 AND DECLARING IT AN EMERGENCY.

Mr. Paul moved to put ordinance on the floor for discussion and possible passage. Mr. Thackery seconded. President Hess called a roll call vote: Mr. Pena, yes; Mr. Thackery, yes; Mr. Piper, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Fields, yes; and Mr. Hoffman. Ordinance passed 7-0.

**Second Reading – None**

**First Reading –**

**RESOLUTION NO. 2471-16**

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA TO SUBMIT AN APPLICATION TO THE DAYTON POWER AND LIGHT FOUNDATION FOR A DAYTON POWER AND LIGHT ENVIRONMENTAL/TREE CITY USA GRANT, and DECLARING AN EMERGENCY. (RULES SUSPENSION REQUESTED)

Mr. Thackery moved to suspend the three reading rule and Mr. Paul seconded. President Hess called for a roll call for the suspension of rules: Mr. Thackery, yes; Mr. Piper, yes; Mr. Paul, yes; Mr. Schott, yes; Mr. Fields, yes; Mr. Hoffman, yes; and Mr. Pena, yes. President Hess declared the three reading rule suspended. Mr. Thackery moved to put this resolution on the floor for discussion and possible passage and Mr. Paul seconded. President Hess called for a roll call for passage: Mr. Piper, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Fields, yes; Mr. Hoffman, yes; Mr. Pena, yes; and Mr. Thackery, yes. Resolution passed 7-0.

**ORDINANCE NO. 4451-16**

AN ORDINANCE TO AMEND CHAPTER 1339 OF THE CODIFIED ORDINANCES OF THE CITY OF URBANA TO MODIFY NUISANCE NOTIFICATION REQUIREMENTS. President Hess declared this ordinance to have a first reading.

**RESOLUTION NO. 2437-16**

A RESOLUTION CONFIRMING THE APPOINTMENTS OF CHRIS BOETTCHER AND EUGENE FIELDS, JR. TO THE TAX INCENTIVE REVIEW COUNCIL (TIRC), AND DECLARING AN EMERGENCY. (Rules Suspension Requested)

Mr. Paul moved to suspend the three reading rule and Mr. Thackery seconded. President Hess called for a roll call for the suspension of rules: Mr. Paul, yes; Mr. Scott, yes; Mr. Fields, abstain; Mr. Hoffman, yes; Mr. Pena, yes; Mr. Thackery, yes; and Mr. Piper, yes. President Hess

declared the three reading rule suspended. Mr. Paul moved to put this resolution on the floor for discussion and possible passage and Mr. Thackery seconded. President Hess called for a roll call for passage: Mr. Scott, yes; Mr. Fields, abstain; Mr. Hoffman, yes; Mr. Pena, yes; Mr. Thackery, yes; Mr. Piper, yes; and Mr. Paul, no. Resolution passed 5-1-0.

**MISCELLANEOUS BUSINESS:**

Mr. Piper and Mr. Scott were welcomed as new Council members. Mr. Dwight inquired as to the status of Washington Avenue with regard to a hole in the road. Mr. Brugger stated the City would be fixing the issue.

Ms. Parcels reminded all Council members that they needed to submit their Ohio Ethics Commission filings and the Ohio Municipal League would be hosting a series of seminars for newly elected officials covering topics that would also be relevant to all Council members.

Mr. Brugger stated that this year was going to be a busy one. He said the City would be wrapping up a few things and a summary of the 2015 activities by department would be coming in the near future. He also advised that no further discussion has taken place with the school district on the construction of the K-8 building.

Mr. Paul referenced an issue with an ordinance on the books which specifies a fee of \$1 monthly for compost, but this fee has not been collected for some time now. President Hess and Mr. Fields believed that Council had repealed that fee shortly after it was enacted, but Ms. Parcels indicated no ordinance has been located that rescinded the fee in historic review.

Mr. Hess also stated his concern with finances within the City and how to generate revenue to keep pace with expenses. He also proposed holding work sessions at different departments within the City.

Mr. Fields moved to adjourn the meeting. Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none. Motion carried.

**ADJOURN at 8:27 p.m.**

**NEXT SCHEDULED MEETING**

January 19, at 6:00 p.m.

  
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Council Clerk

  
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Council President