

 APPROVED

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING MINUTES  
TUESDAY, DECEMBER 15, 2015 @ 7:00 p.m.**

President Marty Hess called the regular meeting of the Urbana City Council to order at 7:00 p.m. City staff attending: Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Breanne Parcels, Community Development Manager Doug Crabill, and Wastewater Treatment Superintendent Chad Hall.

**PRESIDENT CALLED ROLL:** Tony Pena, present; Doug Hoffman; present, Gene Fields; present, Al Evans; present, Dwight Paul; present, Virginia Smith; present, and Pat Thackery, present.

President Hess led those present in the Pledge of Allegiance.

**MINUTES** of the regular session meeting of December 1, 2015, were approved as received. Mr. Paul moved for the approval of the minutes and Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**COMMUNICATIONS:**

1. Email from Doug Crabill to Charles Thiel, Superintendent of Urbana City Schools, regarding Planning Commission of November 23, 2015. Mrs. Smith moved the approval of the communication and Mr. Paul seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**ADMINISTRATIVE REPORTS – BOARD OF CONTROL:**

**1. Hull & Associates - \$7,676.00 (Capital Improvement – Misc. Non-Departmental)**

Mr. Paul moved to authorize a purchase order for the 2015 Environmental Monitoring Services for the closed city landfill. Mr. Hall stated that every three years the closed landfill has to have a corrective measures plan update, which includes the monitoring wells. Voice vote on approval: all ayes; nays, none. Motion carried 7-0.

**2. DLZ Ohio, Inc. - \$57,050.00**

Mr. Paul moved to amend the existing contract to add additional services for project management, appraisal work, title research, negotiation services, closing services, and recording fees/ services related to the East U.S. Route 36 improvements. Mr. Pena seconded. Mr. Crabill discussed the amendment and how the process worked.

**3. Henkaline and Associates, Inc. - \$9,900.00**

Mr. Hoffman moved to authorize a purchase order for review appraisal services related to East U.S. Route 36 Improvements. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

**4. J & J Schlaegel, Inc.**

Mr. Paul moved to authorize the Director of Administration to enter into a unit price contract for the 2016 Unit Price Concrete Work based on need per project. Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none.

**CITIZEN COMMENTS:** None

**ORDINANCES AND RESOLUTIONS:**

**Third Reading –**

**ORDINANCE NO. 4390-15**

ORDINANCE OF COUNCIL OF THE CITY OF URBANA APPROVING A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF URBANA, OHIO AND THE CITY OF URBANA FIREFIGHTERS AND THE URBANA FIREFIGHTERS ASSOCIATION, I.A.F.F., LOCAL 1823 AND DECLARING AN EMERGENCY.

President Hess called for a roll call for passage: Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; and Mr. Thackery, yes. Ordinance passed 7-0.

**ORDINANCE NO. 4392-15**

ORDINANCE OF COUNCIL OF THE CITY OF URBANA APPROVING A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF URBANA, OHIO AND THE CITY OF URBANA FIRE CAPTAINS AND THE URBANA FIREFIGHTERS ASSOCIATION, I.A.F.F., LOCAL 1823 AND DECLARING AN EMERGENCY.

President Hess called for a roll call for passage: Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; and Mr. Hoffman, yes. Ordinance passed 7-0.

**Second Reading –**

**ORDINANCE NO. 4391-15**

AN ORDINANCE APPROVING A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF URBANA, OHIO AND THE CITY OF URBANA SERVICE DIVISIONS PUBLIC EMPLOYEES OF OHIO TEAMSTERS, LOCAL UNION NO. 284 AND DECLARING AN EMERGENCY.

President Hess declared this ordinance to have a second reading.

**First Reading –**

**ORDINANCE NO. 4437-15**

AN ORDINANCE TO AMEND RESOLUTION 2433-14 TO MODIFY OR INCREASE APPROPRIATIONS WITHIN VARIOUS FUNDS OF THE CITY OF URBANA, OHIO FOR CURRENT EXPENSES DURING THE FISCAL YEAR ENDING DECEMBER 31, 2015.

(SUPPLEMENTAL APPROPRIATIONS) (Rules suspension requested)

Mrs. Boettcher explained that supplemental appropriation is done every year-end to factor unanticipated revenues and expenditures into the budget, as some departments saved money while others exceeded their allocations. Mr. Paul moved to suspend the three reading rule, and Mr. Thackery seconded. President Hess called for a roll call for passage of the suspension of three reading rule: Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; Mr. Pena, yes; Mr. Hoffman, yes; and Mr. Fields, yes. President Hess declared the three reading rule suspended. Mr. Paul moved to put this ordinance on the floor for discussion and possible passage, and Mr. Fields seconded. President Hess called for a roll call for passage: Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; Mr. Pena, yes; Mr. Hoffman, yes; Mr. Fields, yes; and Mr. Evans, yes. Ordinance passes 7-0.

**ORDINANCE NO. 4450-15**

AN ORDINANCE AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO CONTRACT WITH MIAMI VALLEY LIGHTING (“MVLt”) FOR STREET LIGHTING SERVICES FOR USE ON PUBLIC GROUNDS AND STREETS IN THE CITY OF URBANA, OHIO FOR A PERIOD OF TEN (10) YEARS COMMENCING JANURARY 1, 2016 AND EXPIRING DECEMBER 31, 20125, AND DECLARING AN EMERGENCY (Suspension of rules requested)

Mr. Evans moved to suspend the three reading rule, and Mr. Fields seconded. President Hess called for a roll call for passage of the suspension of the three reading rule: Mrs. Smith, yes; Mr. Thackery, yes; Mr. Pena, yes; Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; and Mr. Paul, yes. President Hess declared the three reading rule suspended. Mr. Evans moved to put this ordinance on the floor for discussion and possible passage. Mr. Paul seconded. President Hess called for a roll call for passage: Mr. Thackery, yes; Mr. Pena, yes; Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; and Mrs. Smith, yes. Ordinance passes 7-0.

**RESOLUTION NO. 2470-15**

A RESOLUTION CONFIRMING THE APPOINTMENTS OF LIELA ANDERSON, DIANE KREMER, AND PHIL EDWARDS TO THE LOCAL TAX REVIEW BOARD, FOR THE YEARS 2016 AND 2017.

Ms. Parcels explained this board creation was a requirement under the statewide changes to municipal tax codes. Council members inquired as to whether it should be done before year end; Ms. Parcels indicated that the board creation was accomplished by earlier legislation by the deadline, so the appointments just need to take effect before the members’ first meeting. Mr. Paul moved to suspend the three reading rule, and Mr. Evans seconded. President Hess called for a roll call for passage of the suspension of the three reading rule: Mr. Pena, yes; Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; and Mr. Thackery, yes. President Hess declared the three reading rule suspended. Mr. Paul moved to put this resolution on the floor for discussion and possible passage. Mr. Evans seconded. President

Hess called for a roll call for passage: Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes and Mr. Pena, yes. Resolution passes 7-0.

**MISCELLANEOUS BUSINESS:**

Several council members gave thanks to Mrs. Smith and Mr. Evans for all they have done over the years during their terms on Council and wished everyone Happy Holidays.

Mr. Evans inquired as to what business is going into the Old Dollar General. Mr. Crabill stated that there was an interested party at one time, but he didn't know of anything further. Mr. Evans thanked President Hess and everyone for their support of the years and wish lick to the new council members and to the current ones as well.

President Hess stated that all Council members should be ready for the first meeting in 2016 for there was a lot of business to discuss. He thanked Mr. Evans and Mrs. Smith, and wished everyone a Merry Christmas.

Mr. Paul moved to enter into executive session to discuss a personnel issue involving the employment, dismissal, discipline, compensation, etc. of a public employee pursuant to R.C. 121.22(G)(1) at 8 p.m. Mr. Fields seconded. President Hess called for a roll call to enter into executive session: Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; Mr. Pena, yes; and Mr. Hoffman, yes.

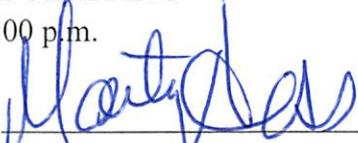
Mrs. Smith moved to re-enter regular session at 8:10 p.m. Mr. Evans seconded. No additional business was discussed. Mrs. Smith moved to adjourn. Mr. Evans seconded.

**ADJOURN at 8:10 p.m.**

**NEXT SCHEDULED MEETING**

January 5, at 7:00 p.m.

  
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Council Clerk

  
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Council President