

## **City of Urbana Shade Tree Commission Minutes – August 13, 2015 at 7PM (127)**

### **Roll Call and Introductions:**

Present: Colin Stein, John Kussman, Jim Lemon, and Doug Crabill

Absent: Tingting Cai, Ron McFarland, and Earl Cottrill

Guest: Elmo Layman

### **Reading and Approval of Minutes (5/14/2015) & (7/9/2015)**

Colin Stein made a motion to approve the meeting minutes from 5/14/2015 and 7/9/2015 as presented. Jim Lemon seconded the motion. All members in attendance voted in favor of approving both sets of minutes as presented.

### **Old Business:**

Possible Changes to Chapter 905 (Trees): At this point in time, the administrative regulation regarding street trees has been eliminated, and changes will be made to Chapter 905 (Trees). Staff will continue to work with the Shade Tree Commission, City Council, and the community to garner input for these revisions. The goal is to get these changes made in 2015.

Tree Removal Update: Members of the commission discussed how to accurately update the inventory records when trees are removed. The members agreed that the removals can be reported at each meeting, and Jim Lemon will update the database accordingly. Colin Stein reported that two street trees were removed in the 100 Block of Scioto Street (tree grates). In addition, he reported that 6 trees have been contracted out for removal with the work planned for late September. A few removals of dead, younger trees on East Water Street, West Ward Street, and Lincoln Place were reported. Doug Crabill stated that Chris Stokes would be scheduling a meeting with Jim Lemon about tree removals in Oakdale Cemetery.

Bare Root Tree Planting Project Update: Jim Lemon reported that all 30 bare root trees were doing well. He mentioned that several stakes have required replacement due to lawnmower strikes. He stated that some of the trees may require watering if the weather gets drier. In addition, he stated that the trees should be able to be un-staked in the spring with the stakes being reused on next spring's planting of trees.

Honeysuckle Eradication-Melvin Miller Park: Doug Crabill stated that Terry Lavy intends to respray any missed/resprout locations at no charge later this fall.

### **New Business:**

Bare Root Tree Planting Project Planning-2016: Jim Lemon reported that he had focused on the major thoroughfares and used the database information and Google Maps to determine the

estimated quantities of trees required to fill gaps along Miami Street (51), Scioto Street (26), South Main Street (19), and North Main Street (24) with a tree approximately every 80 feet.

Phase 1 Water Main Replacement Project-Tree Planting Planning: Doug Crabill reported that 45 trees were removed, and a total of 25 trees will be replanted. Jim Lemon is assisting with locations/species selection.

Tree Inventory Update Process: The commission agreed that tree removals will be reported at each meeting, and Jim Lemon will update the tree inventory database(s) accordingly.

Memorial Tree Planting Program Development: Doug Crabill reported that the form for the Memorial Tree Program is finalized. A media release will be prepared and the program will be launched with a mid-September deadline for applications. The commission discussed resources for interested parties to select the right tree.

Misc. Business: Mr. Elmo Layman was in attendance for his last meeting. He is relocating to Arizona, and he has been involved with the Shade Tree Commission since its infancy. The commission thanked him for his service.

Meeting adjourned. Motion to adjourn, Colin Stein; Jim Lemon, second; all in favor.