

**URBANA CITY COUNCIL
REGULAR SESSION MEETING MINUTES
TUESDAY, JULY 7, 2015 @ 7:00 p.m.**

President Marty Hess called the regular meeting of the Urbana City Council to order at 7:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Law Breanne Parcels, Community Development Director Doug Crabill, and Street Superintendent Colin Stein.

PRESIDENT CALLED ROLL: Tony Pena, present; Doug Hoffman; present, Gene Fields; present, Al Evans; present, Dwight Paul; present, Virginia Smith; present, and Pat Thackery, present.

President Hess led those present in the Pledge of Allegiance.

MINUTES of the regular session meeting of June 16, 2015, were approved as received. Mr. Paul moved for the approval of the minutes and Mr. Pena seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

COMMUNICATIONS:

1. Planning Commission Meeting Minutes of April 28, 2015 and May 18, 2015. Mr. Paul moved to accept said communication and Mrs. Smith seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

ADMINISTRATIVE REPORTS – BOARD OF CONTROL:

1. DLZ Ohio, Inc. - \$10,500.00 (Capital Improvement Fund)

Mrs. Smith moved to amend the existing contract with DLZ Ohio, Inc. to add new services in the amount of \$10,500.00 for title and appraisal work related to SRTS, Phase 2. Mr. Hoffman seconded. Mr. Crabill discussed how DLZ was selected by the City through a qualification based selection process to complete right of way plans for this project and two other ODOT funded projects. The additional funding required will pay off the project due to the fact that in 2015, the budget for SRTS, Phase 2 will be exceeded. Mr. Crabill further discussed how the funding worked and that the construction should begin on the building of the sidewalks next year. Voice vote on approval: all ayes; nays, none. Motion carried.

2. Kinnison Excavating, Inc. - \$29,465.21 (OPWC Project Loan, Water Fund and Capital Improvement Fund)

Mr. Paul moved to approve Change Orders #1-#9 to Kinnison Excavating, Inc. for the Phase 1 Water Replacement – Wooddale/Amherst, in the amount of \$29,465.21 for additional costs

related to the project to which would be charged to the OPWC project loan (\$11,565.00). Change Order #8 is related to additional street resurfacing on the portion of Amherst Drive which would be charged to the Capital Improvement-Street Paving (\$8,780.00). Change Order #9 will adjust the manhole on Amherst that is owned by CT Communications to which CT Communications will be reimbursing the City for said manhole adjustment (\$900.00) Mr. Fields seconded. Mr. Crabill discussed the necessity of each and every change. Voice vote on approval: all ayes; nays, none. Motion carried.

3. Corporate Equipment Company - \$16,000.00 (Capital Improvement Fund)

Mr. Paul moved to authorize a purchase order to Corporate Equipment Company in the amount of \$16,000.00 for the purchase of two pumps to replace the existing pumps located on West Light Street. Mr. Pena seconded. Mr. Stein stated that the pumps were recently located and that both resulted in catastrophic failure. He stated that in doing research with the pumps, he found that the pumps were installed in the 1960's. He stated by getting two new identical pumps, their parts would be interchangeable and that they would be able to be pulled yearly for a maintenance check. Additionally, to repair the 1960's pumps, it would be risky to purchase parts, for they may not fit, nor be made any longer due to the age of the pumps. Voice vote on approval: all ayes; nays, none. Motion carried.

4. Software Solutions - \$13,765.85 (Finance Department – 3)

Mr. Paul moved to authorize a purchase order to Software Solutions in the amount of \$13,765.85 for the annual software license and maintenance support for the financial systems that process the City's general ledger, accounts receivable, accounts payable, payroll, income tax and utility billing. Mr. Pena seconded. Mr. Brugger stated that this is basically how business is conducted in the finance office. Voice vote on approval: all ayes; nays, none. Motion carried.

CITIZEN COMMENTS:

None

ORDINANCES AND RESOLUTIONS:

Third Reading –

RESOLUTION NO. 2454-15

A RESOLUTION TO AUTHORIZE PRELIMINARY APPROVAL BETWEEN THE CITY OF URBANA, OHIO AND OHIO DEPARTMENT OF TRANSPORTATION FOR PAVEMENT PLANING AND RESURFACING OF STATE ROUTE 54 (PROJECT#CHP SR 54 10.34) FROM THE URBANA SOUTH CORPORATION LIMIT/POWELL AVENUE (STRAIGHT LINE MILE 10.34) TO UNITED STATE ROUTE 36 (STRAIGHT LINE MILE 11.22) PLUS

OR MINUS, WITHIN THE CITY OF URBANA, CHAMPAIGN COUNTY, OHIO AND DECLARING AN EMERGENCY.

Mr. Crabill stated that the process would begin in the summer of 2018 and the City's costs are estimated in the amount of \$80,250.00.

President Hess called for a roll call for passage: Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; and Mr. Pena, yes.

Resolution passes 7-0.

ORDINANCE NO. 4385-15

AN ORDINANCE TO AMEND CHAPTER 141 OF THE URBANA, OHIO CODIFIED ORDINANCE CONCERNING AMBULANCE SERVICE RATES AND CHARGES.

Mr. Brugger stated that the ambulance billing had not been updated in approximately two to three years and it was time for the same to be reviewed.

President Hess called for a roll call for passage: Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; Mr. Pena, yes; and Mr. Hoffman, yes.

Ordinance passes 7-0.

ORDINANCE NO. 4429-15

AN ORDINANCE ADOPTING THE TAX BUDGET OF THE CITY OF URBANA, OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2016; SUMMITTING THE SAME TO THE COUNTY AUDITOR.

Mr. Brugger stated that the \$6,292,000.00 revenue is down 3.2% and it was estimated to be relatively flat. Mr. Brugger added that the City wasn't receiving the local government funding as the City did in previous years.

President Hess called for a roll call for passage: Mr. Evans, yes; Mr. Paul, yes, Mrs. Smith, yes; Mr. Thackery, yes; Mr. Pena, yes; Mr. Hoffman, yes; and Mr. Fields, yes.

Ordinance passes 7-0.

Second Reading –

None

First Reading –

RESOLUTION NO. 2456-15

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ACCEPT A FIVE THOUSAND DOLLAR GRANT FROM THE DP&L FOUNDATION AND THE DAYTON POWER & LIGHT COMPANY ON BEHALF OF THE CITY OF URBANA, CHAMPAIGN COUNTY, OHIO. (SUSPENSION OF THE RULES REQUESTED)

Mr. Paul moved to suspend the three reading rule and Mr. Thackery seconded. President Hess called for a roll call for passage of the suspension of the rules request: Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; Mr. Pena, yes; Mr. Hoffman, yes; Mr. Fields, yes; and Mr. Evans,

yes. President Hess declares suspension of rules passed 7-0. Mr. Brugger discussed that this grant from DP&L in the amount of \$5,000.00 is earmarked for the funding of electrical updates to the concert stage at the park and will be used for that purpose only. President Hess called for a roll call for passage: Mrs. Smith, yes; Mr. Thackery, yes; Mr. Pena, yes; Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; and Mr. Paul, yes.

Resolution passes 7-0.

ORDINANCE NO. 4443-15

AN ORDINANCE ACCEPTING THE ANNEXATION OF A TRACT OF 2.052 ACRES, MORE OR LESS, TO THE CITY OF URBANA, OHIO.

Mr. Crabill discussed that process of the Dollar Tree annexation and having to follow State statute and should be in effect in September and the business plans to open sometime in July. President Hess declared this ordinance to have a first reading.

MISCELLANEOUS BUSINESS:

Mr. Evans made a recommendation to any and all of the Urbana City School Board Members to schedule a meeting with Mr. Brugger and the Mayor to obtain the true facts about the idle activity with regard to the building of the new school. He further stated that all school board members should be accountable for the things that they say and do.

Mr. Paul inquired as to how the City was keeping track of new equipment, maintenance on equipment, etc. Mr. Stein stated that all of the information goes with the equipment. Mr. Stein gave an example of the traffic lights and in such the boxes holds all of the information about maintenance, installation, etc. He further stated that they keep a log with the equipment as well. Mr. Paul inquired as to a centralized place and Mr. Brugger stated that everything is pretty well documented although there was no computer hardware to update the same. Mr. Paul also thanked all of the volunteers that helped with the Home and Garden Tour over the weekend and he stated that all citizens of Urbana should be proud of the City.

Mrs. Smith inquired to Mr. Crabill the legality of having an inoperable/unlicensed vehicle in a driveway. Mr. Crabill stated that it was a nuisance violation and he explained the process of getting the vehicle satisfied or should the attempt not be satisfied, he explained that the vehicle could be towed.

Mr. Thackery spoke of the dumpster situation. He stated that he solved this issue with his dumpsters by putting locks on them. He stated to all citizens that it is illegal to use someone's dumpster. He further stated that the owner of the dumpster gets penalized when the dumpster is too full. He advises all citizens that choose to use another's dumpster for their personal purpose, to be aware, for there are consequences for their actions.

Mr. Pena stated that he had family up from out of state over the weekend and that his family had nothing but good comments about the City of Urbana.

Mr. Hoffman said that he know of some volunteers available and are eager to help out with City projects but had no idea where to go or who to ask. He inquired as to getting a list of items that volunteers could work on for the City. He also spoke of the speed limit coming into town on Powell Avenue. Mr. Crabill stated that he believed the speed limit was 25 mph from Main Street to around Kenton Street, then turns to 35 mph to the end of the corporation limit, and then turns to 55 mph.

Mr. Crabill stated that the garage on Church Street has updates and that the City has received bids for the demolition of the same and the lowest one has been in the amount of \$3,400.00. Additionally, he stated that the bridge on West Market Street would be closed for 90 days beginning July 13, 2015.

Mr. Brugger stated that the Muzzy Road Bridge Project was completed and that there were a lot of great activities in the City over the weekend.

Mayor Bean stated that the festivities on July 4th went very well. He said that the auto show was as big as he's ever seen. He continued by reminding citizens of the Park Fest on July 11, 2015, and there are a numerous amount of activities available. He invited all to come out and enjoy themselves.

President Hess declared that the City Council Meetings are on You Tube. He inquired as to the maroon recycling bins and the procedures of getting on or getting billed for one. Mr. Crabill explained that each residential address is assigned two bins, and they are tracked in the utility office. He further stated that on occasion when people move, they take the bins with them. He reiterated the fact about the address being assigned only two and if the address goes over the allotted number of 2, they are responsible to purchase one in the amount of \$10.00. President Hess continued by inquiring the competitiveness of fuel costs out at the airport. Mr. Brugger stated that there are very competitive in that area. President Hess further inquired to T-hangers and stated that some people have been on the list for years. Mr. Brugger stated that the City was looking into upgrades and repairs of the main hanger and they are also looking at ways of being able to build more T-hangers. He stated that it would cost approximately \$400,000.00 to \$500,000.00 for a set of hangers. President Hess inquired as to rent adjustments on the t-hangers and how often does it happen. Mr. Brugger stated that he believed that the most previous adjustments happened approximately two years ago. President Hess inquired to Mr. Paul when the Cemetery Board wanted to get together and Mr. Paul responded by saying that he was available anytime for the exception of Tuesday nights.

Mr. Paul moved to enter into Executive Session to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection. Meeting adjourned at 8:00 p.m.

Mr. Pena moved to adjourn Executive Session. Mr. Paul seconded. Voice vote on approval: all ayes; nays none. Motion carried without objection. Executive Session adjourned at 8:14 p.m.

Mr. Pena moved to adjourn. Mr. Hoffman seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

ADJOURN at 8:15 p.m.

NEXT SCHEDULED MEETING

July 21, 2015, at 7:00 p.m.



Council Clerk



Council President