

 APPROVED

**URBANA CITY COUNCIL  
PUBLIC HEARING MINUTES  
TUESDAY, JUNE 16, 2015 @ 6:45 p.m.**

President Mary Hess called the public hearing of the Urbana City Council to order at 6:45 p.m. to discuss the tax budget of the City of Urbana for the fiscal year beginning January 1, 2016. He turned the floor over to Finance Director Chris Boettcher.

Mrs. Boettcher discussed the tax budget for the fiscal year beginning January 1, 2106, and stated that the tax budget must be approved by July 16, 2015, and then submitted to the County Auditor. She also stated that the estimated revenue for the general fund is in the amount of \$6,292,732 and the estimated expenses are in the amount of \$6,287,741. In short, funding will be flat for the general fund.

Mrs. Boettcher also discussed other funds, including the airport as a special revenue fund with no general fund subsidy, and enterprise funds such as utilities. Also, the Street Department will be requiring approximately \$175,000 and Oakdale Cemetery, \$70,000.00. She stated that the City will be in the final year of the sewer rate increase, which was implemented to pay for the wastewater treatment plant expansion.

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING MINUTES  
TUESDAY, JUNE 16, 2015 @ 7:00 p.m.**

President Marty Hess called the regular meeting of the Urbana City Council to order at 7:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Breanne Parcels, Community Development Director Doug Crabill, Fire Chief Mark Keller, and Police Chief Matt Lingrell.

**PRESIDENT CALLED ROLL:** Tony Pena, present; Doug Hoffman; present, Gene Fields; present, Al Evans; present, Dwight Paul; present, Virginia Smith; present, and Pat Thackery, present.

President Hess led those present in the Pledge of Allegiance.

**MINUTES** of the regular session meeting of June 2, 2015, were approved as received. Mr. Paul moved for the approval of the minutes and Mr. Fields seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**COMMUNICATIONS:** None

**ADMINISTRATIVE REPORTS – BOARD OF CONTROL:**

**1. Reliant Mechanical Inc. - \$19,002.00 (Capital Improvement Fund)**

Mrs. Smith moved to authorize a purchase order to Reliant Mechanical Inc. for the replacement of roof top unit #7 for the Engineering office and Training Room, and Mr. Paul seconded. Mr. Brugger stated that this roof top unit #7 is the last of the larger units of roof top to be replaced. He said that it will have an enhanced controlling device that will allow the offices to be split into zones. Mr. Crabill added that this was the oldest roof top unit to be replaced and stated that this unit was pre-1996 (when the municipal building was remodeled and expanded) and close to 30 years old. Voice vote on approval: all ayes; nays, none. Motion carried.

Mr. Paul moved to accept the May 2015, purchase order list for items between \$2,501.00 - \$7,500.00 and Mr. Pena seconded. Voice vote on approval: all ayes; nays, none. Motion carried.

Mr. Crabill spoke of the footnote regarding the Board of Control Change Order #1, for the purchase order to Tom’s Construction Inc., in the amount of \$8,450.00, with regard to the Muzzy Road Bridge Widening. He stated that there was a need for additional repair work including bridge deck repair, abutment repair and material/compaction testing. He stated that the additional cost will be paid from the Capital Improvement Fund. He said that once the project was underway, during the cutting into the concrete deck, deterioration was found. Mr. Crabill further stated that now was the time to make the repairs while everything was torn apart.

**CITIZEN COMMENTS:** None

**ORDINANCES AND RESOLUTIONS:**

**Third Reading –** None

**Second Reading –**

**RESOLUTION NO. 2454-15**

A RESOLUTION TO AUTHORIZE PRELIMINARY APPROVAL BETWEEN THE CITY OF URBANA, OHIO AND OHIO DEPARTMENT OF TRANSPORTATION FOR PAVEMENT PLANING AND RESURFACING OF STATE ROUTE 54 (PROJECT#CHP SR 54 10.34) FROM THE URBANA SOUTH CORPORATION LIMIT/POWELL AVENUE (STRAIGHT LINE MILE 10.34) TO UNITED STATE ROUTE 36 (STRAIGHT LINE MILE 11.22) PLUS OR MINUS, WITHIN THE CITY OF URBANA, CHAMPAIGN COUNTY, OHIO AND DECLARING AN EMERGENCY.

Mr. Crabill stated that this authorization is not due until November, and the project will start in 2018 or 2019. The anticipated match, to date, is \$78,000 which is the City's share of the 20% match. President Hess declared this resolution to have a second reading.

**ORDINANCE NO. 4385-15**

AN ORDINANCE TO AMEND CHAPTER 141 OF THE URBANA, OHIO CODIFIED ORDINANCE CONCERNING AMBULANCE SERVICE RATES AND CHARGES.

Chief Keller stated that a recent assessment of the ambulance service rates and charges had been completed and it was found that the City's rates were low compared to the actual cost of providing the services. With this increase in rates and charges, the City will be more in line with the City's comparables for other ambulance service providers in Ohio.

President Hess declared this ordinance to have a second reading.

**ORDINANCE NO. 4429-15**

AN ORDINANCE ADOPTING THE TAX BUDGET OF THE CITY OF URBANA, OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2016; SUBMITTING THE SAME TO THE COUNTY AUDITOR.

Mrs. Boettcher said that the proposed budget for the City that must be approved by Council by July 15, 2015, and be provided to the County Auditor. She also stated that this was just the revenue side of the budget. The public hearing was held prior to the regular meeting.

President Hess declared this ordinance to have a second reading.

**First Reading –**

**RESOLUTION NO. 2455-15**

A RESOLUTION OF SUPPORT TO RECOMMEND THAT THE COMMUNITY ACTION ORGANIZATION OF DELAWARE, MADISON, AND UNION COUNTIES, BE DESIGNATED AS THE COMMUNITY ACTION AGENCY TO SERVE CHAMPAIGN COUNCY, AND DECLARING AN EMERGENCY. (Suspension of the Rules Requested)

Mr. Evans moved to suspend the three reading rule and Mr. Paul seconded. President Hess called for a roll call for passage on the suspension of rules: Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; and Mr. Pena, yes.

Suspension of the rules passed 7-0. Mr. Evans moved to put this resolution on the floor for discussion and passage. Mr. Paul seconded. Mr. Crabill discussed how this organization has taken over the role to act as the Community Action Agency for the past year and a half in administering federal and state funds. He stated that they have been up and running and have established a familiarity with the public of Champaign County. Mr. Crabill also stated that this resolution offers City Council's support for this organization. President Hess called for a roll call for passage: Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; Mr. Pena, yes; and Mr. Hoffman, yes.

Resolution passed 7-0.

## **MISCELLANEOUS BUSINESS:**

Mr. Fields thanked everyone for their participation in the festivities of the weekend prior with the Grimes Field Military Appreciation Day and Rhythm and Foods Festival.

Mr. Evans spoke on the topic of Yard Sales. He stated that if you were going to have a sale, you should take the sign down when the sale is over, and showed an example of a sign he found on another person's property made with a pizza box. He also inquired as to the legality of the placement of the signs and Mr. Crabill stated that per the ordinance, signs are only allowed in a property owners' yard. Mr. Evans then spoke on the subject of his desire to have a resolution or ordinance to provide proper placement of newspapers and advertising on citizens' properties. He stated that the appropriate placement for such items would be on the resident's porch, and that it should otherwise be treated as littering. Ms. Parcels stated that she would not recommend such legislation due to the state and federal case law issues on such activities. Mr. Evans stated he wanted one written up anyway and Ms. Parcels stated that she only reviews the ordinances and resolutions and approves them for compliance with applicable law. Mr. Evans asked Mayor Bean to compose the same for Ms. Parcels' review and approval. Ms. Parcels stated that she would not recommend any legislation that would not withstand scrutiny from courts. Mayor Bean stated that he would get with Mr. Evans to discuss the issue at hand. Mr. Evans also stated that starting tomorrow, June 17, 2015, the company was going to begin paving Amherst and Woodale streets. He stated that residents needed to park on the south side of Amherst and the south side of Woodale; otherwise they would not be able to get out of their driveways.

Mr. Paul spoke of the great events over the past weekend. He stated that they were well attended and he commended Mr. Evans on his idea of the ordinance.

Mrs. Smith reminded citizens of the upcoming Park Fest on July 11, 2015 at Melvin Miller Park.

Mr. Thackery inquired as to the garage that was burned and wanted the administration to address the issue. Mr. Brugger stated that the asbestos had to be tested and the RFQ is written and now they are getting with contractors to get pricing for the demolition, as the property owner has not complied with the nuisance procedures, so the project was now in its final steps.

Mr. Pena commended on the events over the past weekend as well. He stated that it was a super turnout.

Mr. Crabill stated that he wanted to give Council a "heads up" for the next meeting. He stated that there would be a change order on the Phase 1 Project, on Amherst and Woodale. He stated

that they had a few extras on the way. There was an issue with a telephone line and there was extra work involved.

Mr. Brugger stated that the LAC YouTube channel is active and there were 12 views as of last night. He also stated that there were a few items that he had for the agenda of the work session of June 23, 2014, to include the tax budget, contracts, and the mobile food vendor ordinance. He stated that he wanted to get a “kick start” on discussion about changing or adding to the existing ordinance.

Mayor Bean discussed the events of the prior weekend and said that it was a great turnout. He stated that the Rhythm and Food Fest was fantastic and there were a lot of people in attendance. He further stated that the HOBY Leadership was at Urbana University, which entailed approximately 200 kids doing projects within the City of Urbana. Projects would include locations such as the Caking Kitchen, First Presbyterian Church, PAWS, YMCA, to name a few. He read some of his proclamation to the kids of the Hugh O’Brien Youth Leadership.

Mr. Hess inquired to the progress of the Cemetery Board. Mr. Paul stated that a date to meet should be agreed upon at the upcoming Work Session. He reminded all of the last weekend of the month the Home and Garden Tour would be occurring. He also stated to spread the word that the City Council Meeting is now on YouTube.

Mr. Thackery moved to enter into Executive Session pursuant to Ohio Revised Code 121.22(G) to speak with Ms. Parcels as the attorney for the public body concerning pending litigation. Mr. Pena seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection. Executive Session convened at 7:48 p.m.

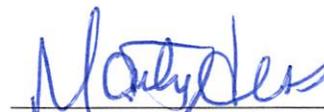
Mrs. Smith moved to return from Executive Session and adjourn at 8:30 p.m... Mr. Hoffman seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**ADJOURN at 8:30 p.m.**

**NEXT SCHEDULED MEETING**

July 7, 2015, at 7:00 p.m.

  
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Council Clerk

  
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Council President