

**URBANA CITY COUNCIL
REGULAR SESSION MEETING MINUTES
TUESDAY, February 17, 2015 @ 7:00 p.m.**

President Marty Hess called the regular meeting of the Urbana City Council to order at 7:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Breanne Parcels, Wastewater Superintendent Chad Hall, Water Superintendent Bob Munch, Community Development Director Doug Crabill, and Lieutenant Seth King of the Urbana Police Division.

PRESIDENT CALLED ROLL: Tony Pena, absent; Doug Hoffman; present, Gene Fields; present, Al Evans; present, Dwight Paul; present, Virginia Smith; present, and Pat Thackery, present.

President Hess led those present in the Pledge of Allegiance.

MINUTES of the previous meeting of February 3, 2015, were approved as received. Mr. Paul moved for the approval of the minutes and Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

COMMUNICATIONS:

1. Conditional offer letter from Director of Administration to Brandon McCain regarding employment as an Urbana Police Officer. Mr. Evans moved for the approval of this communication and Mr. Paul seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection. Mr. Paul asked if Mr. McCain is local. Lt. King said Mr. McCain is an Urbana native and currently employed as an officer in West Liberty.
2. 2014 Champaign County Municipal Court Annual Report. Mr. Paul moved for approval of this communication and Mr. Fields seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

ADMINISTRATIVE REPORTS – BOARD OF CONTROL:

1. Best Equipment Company - \$8,925.00 (Sewer Maintenance Capital)

Mr. Fields moved to authorize a purchase order to Best Equipment Company for a Verisight Pro 130 Push Camera with Digital Viewer/Recorder. Mr. Paul seconded. Mr. Hall spoke of the benefits of the new equipment, as the use of the current lateral line camera has increased since it was purchased in 2001 and the city offers the lateral inspection service for free as long as access

is available, usually about 2-3 times per month. "I don't see that increasing unless tonight's meeting is a sales pitch," Mr. Hall said. The new model would use a flash drive for digital recordings, another improvement over the old model, which would be sold as surplus at auction on GovDeals.com. Several local plumbers are interested in purchasing that machine, he said. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

****Note**** Blanket Purchase Orders that required Board of Control approval for amounts between \$2,501.00 - \$7,500.00 for the month of January, 2015, were provided by Ms. Boettcher for review by council. Council thanked her for providing this information to them.

CITIZEN COMMENTS: None

ORDINANCES AND RESOLUTIONS:

Third Reading – None

Second Reading –

RESOLUTION NO. 2438-15

A RESOLUTION TO RESCIND RESOLUTUIONS 2361 AND 2234 AND TO AUTHORIZE PRELIMINARY APPROVAL BETWEEN THE CITY OF URBANA, OHIO AND THE OHIO DEPARTMENT OF TRANSPORTATION FOR PAVEMENT PLANING AND RESURFACING OF STATE ROUTE 29 FROM (SLM 21.07) TO (SLM 21.75) AND US ROUTE 36 FROM (SLM 16.20) TO SLM (17.23) IN THE CITY OF URBANA, CHAMPAIGN COUNTY, OHIO (PROJECT CHP 36/29 16.28/21.07) AND DECLARING AN EMERGENCY. President Hess declared this resolution to have a second reading. Mr. Crabill reiterated that this legislation is necessary as ODOT has combined two projects for completion at the same time.

ORDINANCE NO. 4440-15

AN ORDINANCE TO ADOPT RULES OF PROCEDURE FOR CITY COUNCIL.

After discussion, Mr. Evans moved to amend the proposed rules to have the President Pro Tem be responsible for taking minutes in the absence of the Council Clerk, and was seconded by Mrs. Smith. Voice vote on approval: 3 ayes; nays, 3. President Hess called for roll call for passage: Mr. Hoffman, yes; Mr. Fields, no; Mr. Evans, yes; Mr. Paul, no response (considered as a yes vote); Mr. Smith, yes, and Mr. Thackery, no. Motion passes to amend proposed rules to have the President Pro Tem be responsible for taking minutes in the absence of the Council Clerk, 4-2. President Hess declared this ordinance to have a second reading.

First Reading –

RESOLUTION NO. 2441-15

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA, OHIO TO ENTER INTO A PARTNERSHIP AGREEMENT FOR THE FY 2015

**COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM,
DESIGNATING CHAMPAIGN COUNTY TO ACT AS THE OFFICIAL GRANTEE FOR
SAID PROGRAM, AND DECLARING AN EMERGENCY.**

Mr. Crabill explained that the City has been very fortunate to receive the grant every two years for a number of years, but the state has made some changes to restructure the program to encourage partnerships between CHIP recipients by making more funds available. "If we apply on our own, we would be looking at up to \$200,000; if we apply with the county doing the administration, the city would get \$350,000 and the county \$450,000," Mr. Crabill said. "We would have the same consultant and more than likely would still have office space here at the city building for the case processor, but we would not be the direct grantee."

President Hess declared this resolution to have a first reading.

MISCELLANEOUS BUSINESS:

Mr. Paul began with recognizing the Street Department on a great job of keeping the streets clean and in repair during the frigid inclement weather of late.

Mrs. Smith stated that whoever paved the section of Jefferson Avenue, between Ward Street and Church Street did a very poor job in her opinion, and she hoped that it was going to be fixed soon. Mr. Crabill stated that the patching currently in place is a temporary fix until the asphalt company re-opens in the spring.

Mr. Thackery spoke of the importance of the CHIP grant and inquired as to the status of the Economic Development Partnership. Mr. Brugger stated that they were working on the final draft of the agreement and it should be ready for council action soon.

Mr. Hoffman said that he stopped and toured the Wastewater Treatment Plant and advised others interested in viewing the plant's progress to contact Mr. Hall, due to it still being an active construction area.

Mr. Paul motioned that Mr. Pena be excused from the meeting with a second from Mr. Fields. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

Mr. Munch stated that at the Work Session on Feb. 24, he will be discussing Water Tower Tank Inspections and the Maintenance Program.

Ms. Parcels said that should anyone have any questions about the Municipal Court's Annual Report, to contact the Municipal Clerk of Courts, Amy Evans, or Judge Weithman, but should they have any questions to her duties as Municipal Prosecutor or specific cases, to contact her.

Mr. Brugger thanked Engineer Tyler Bumbalough, Community Development Director Doug Crabill and Water Superintendant Bob Munch for all of their efforts in the 6:00 meeting regarding Wooddale Drive and Amherst Driver Water main Replacement Project. He also stated that they had a meeting scheduled with the Ohio Department of Natural Resources regarding the fishing agreement for Pointe North. They are still hoping to open the ponds for public fishing by April ¹, so are still drafting rules and guidelines to conform with ODNR regulations. Mr. Brugger said the Roadside Park survey has been completed, so that issue should be coming to a close soon with a transfer of the property to the city by ODOT. He went on by saying that Water Tower Maintenance will be the primary topic in the upcoming Work Session and should last approximately 30 minutes. Also, he stated that during the Work Session, they would like to discuss the Q3 expedited foreclosure status, school construction project and curbside recycling.

Mayor Bean mentioned that he received an email from a lady who had a broken water pipe and the city workers who came to fix it were kind, polite and very respectful. Mayor Bean thanked Mr. Munch and his crew for a job well done.

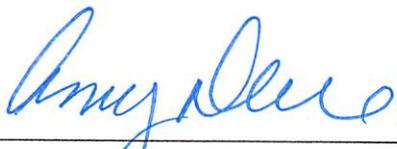
President Hess announced the next meeting with regard to Cable TV (LAC) is in March, and if Council would like to see something different, to please let it be known. He also announced the tablets for the Council members have arrived and they will be distributed at the upcoming Work Session along with a brief tutorial on their use. He also asked if speed bumps were legal on the City streets, and Mr. Brugger and Ms. Parcels stated that they would research it. He also asked that the cemetery be added as a work session topic.

Mr. Fields moved to enter executive session pursuant to 121.22(G) to discuss purchase or sale of public property as well as to confer with Ms. Parcels as the attorney for the public body, with a second from Mr. Evans, at 7:45 p.m. Voice vote on approval: all ayes; nays, none. Motion carried without objection. After discussion in executive session, Mr. Evans moved to reconvene from executive session with no further business, with a second from Mr. Fields, at 8:02 p.m. Mr. Fields then moved to adjourn with a second from Mr. Evans.

ADJOURN at 8:02 p.m.

NEXT SCHEDULED MEETING

March 3, 2015, at 7:00 p.m.



Council Clerk



Council President