

 APPROVED

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING MINUTES  
TUESDAY, February 3, 2015 @ 7:00 p.m.**

President Marty Hess called the regular meeting of the Urbana City Council to order at 7:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Breanne Parcels, City Engineer Tyler Bumbalough, Fire Chief Mark Keller, and Community Development Director Doug Crabill.

**PRESIDENT CALLED ROLL:** Tony Pena, present; Doug Hoffman; present, Gene Fields; present, Al Evans; present, Dwight Paul; present, Virginia Smith; present, and Pat Thackery, present.

President Hess led those present in the Pledge of Allegiance.

**MINUTES** of the previous meeting of January 27, 2015, were approved as received. Mr. Paul moved for the approval of the minutes and Mr. Fields seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**COMMUNICATIONS:**

None

**ADMINISTRATIVE REPORTS – BOARD OF CONTROL:**

**1. Medical Mutual Insurance - \$1,139,058.76**

Mr. Fields moved to authorize the purchase of Medical Mutual group health insurance and related life, vision, and dental (Delta Dental) insurances. Mr. Paul seconded. Mrs. Boettcher stated that the Health Insurance Committee recommended that the City change from Anthem to Medical Mutual due to the fact that Anthem would be a 6% increase while Medical Mutual was at a 1.5% increase. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**2. Software Solutions - \$3,000.00 (Utility Billing)**

Mr. Paul moved to authorize a purchase order to Software Solutions for utility billing software changes to accommodate online and credit card payments. Mr. Fields seconded. Mrs. Boettcher spoke about the idea of citizens being able to make credit card payments and online payments referencing their utility bills and that this idea was initiated by previous Finance Director, Rhonda Ward. Mrs. Boettcher further stated that to make this process available, the SSI software

need to be updated to upload payments and download information. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**3. Triec Electrical Services - \$5,000.00 (Water Department)**

Mr. Paul moved to authorize a purchase order to Triec Electrical Services for the emergency repair of electric lines to street lights on Scioto Street. Mr. Thackery seconded. Mr. Crabill explained that recently there were a couple of water main breaks and during the repairs; some of the wiring for the street lights on Scioto Street were damaged. Mr. Fields inquired as to the reasoning for going ahead and agreeing to \$5,000.00 when the City has yet to receive the bill from Triec. Mr. Crabill stated that it is required that a purchase order be established. Voice vote on approval: 6 ayes; 1 nay supplied by Mr. Fields.

**CITIZEN COMMENTS:**

None

**ORDINANCES AND RESOLUTIONS:**

**Third Reading –**

None

**Second Reading –**

None

**First Reading –**

**RESOLUTION NO. 2438-15**

A RESOLUTION TO RESCIND RESOLUTUIONS 2361 AND 2234 AND TO AUTHORIZE PRELIMINARY APPROVAL BETWEEN THE CITY OF URBANA, OHIO AND THE OHIO DEPARTMENT OF TRANSPORTATIION FOR PAVEMENT PLANING AND RESURFACING OF STATE ROUTE 29 FROM (SLM 21.07) TO (SLM 21.75) AND US ROUTE 36 FROM (SLM 16.20) TO SLM (17.23) IN THE CITY OF URBANA, CHAMPAIGN COUNTY, OHIO (PROJECT CHP 36/29 16.28/21.07) AND DECLARING AN EMERGENCY. Mr. Bumbalough provided a brief discussion in what this project entailed. It was also explained that this resolution would have three readings and would take effect immediately after the third reading/passage. President Hess declared this resolution to have a first reading.

**RESOLUTION NO. 2439-15**

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO SUBMIT AN APPLICATION FOR AN FY2014 SAFER (STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE) GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY AND DECLARING AN EMERGENCY.

**(SUSPENSION OF RULES REQUESTED)**

Fire Chief Keller gave brief details of this grant. He stated that they applied only one other time, back in 2010, and got the grant.

Mr. Evans moved to suspend the 3 reading rule for passage and was seconded by Mr. Paul. President Hess called for a roll call for passage of suspension of rules: Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; and Mr. Pena, yes. *Rules suspension passes 7-0.*

Mr. Evans moved to put this resolution on the floor for discussion and passage. Mr. Paul seconded. President Hess called for a roll call for passage: Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; Mr. Pena, yes; and Mr. Hoffman, yes. *Resolution passes 7-0.*

**RESOLUTION NO. 2440-15**

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA TO SUBMIT AN APPLICATION TO THE OHIO BUREAU OF WORKER'S COMPENSATION AND DECLARING AN EMERGENCY. **(SUSPENSION OF RULES REQUESTED)**

Fire Chief Keller gave a brief description on the grant being applied for. He stated that it would be for a cot for the ambulance of the Fire Division. This cot would save on the lifting for the paramedics and that in the past two years, five injuries have happened due to lifting of the cot. He further stated that this was not a competitive grant and they are applying for \$40,000.00. The City would have to have to put up \$45,000.00 for a total of \$85,000.00 for the apparatus. Mr. Paul moved to suspend the 3 reading rule for passage and was seconded by Mr. Thackery. President Hess called for a roll call for passage of suspension of rules: Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; Mr. Pena, yes; Mr. Hoffman, yes; and Mr. Fields, yes. *Rules suspension passes 7-0.*

Mr. Paul moved to put this resolution on the floor for discussion and passage. Mr. Thackery seconded. President Hess called for a roll call for passage: Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; Mr. Pena, yes; Mr. Hoffman, yes; Mr. Fields, yes; and Mr. Evans, yes. *Resolution passes 7-0.*

**ORDINANCE NO. 4440-15**

AN ORDINANCE TO ADOPT RULES OF PROCEDURE FOR CITY COUNCIL.

President Hess declared this ordinance to have a first reading.

## **MISCELLANEOUS BUSINESS:**

Mr. Fields commended those who put the 2014, The Year in Review book together. Mr. Brugger thanked all of the City's staff for all of their hard work.

Mr. Evans spoke of the airport situation and inquired to administration as to where the \$300,000 airport fund has been established. He stated that the airport fund is not an enterprise entity of its own and inquired as to how the City can have that money there and not be using it elsewhere when needed. He asked that if the previous manager took the airport from a negative dollar amount to \$350,000.00, why she is being replaced. Mr. Brugger stated that he felt that was a personnel issue and asked Law Director if she agreed that it was a personnel issue and her response was agreeable to Mr. Brugger. Mr. Evans further stated that he wished to have an Executive Session, at the next meeting, to address this issue.

Mrs. Smith inquired as to the 2014, The Year in Review, whether it was available on the website and Mr. Brugger stated that it is coming.

Mr. Hoffman discussed one complaint that he received dealing with North Russell Street. He stated that the apartments are again collecting trash, couches, etc. Mr. Crabill asked to which block it was located. Mr. Hoffman asked if landlords could be held accountable and the effectiveness of the City's notices that are going out. Mr. Crabill stated that he felt the notices were pretty effective. Mr. Smith asked the deadline times for the notices and Mr. Crabill stated that they have 10 days to remedy the violation, and a property owner can ask for an extension, and that extension does not exceed 30 days. Ms. Parcels stated that 3 criminal nuisances were filed in the Court this week.

Mr. Brugger stated that some of the items that were going to be on the Work Session agenda for February 24, 2015, were Water Tower Maintenance and Curbside Recycling. He stated that the City has had a lot of other things happening, such as the meeting with Urbana Youth Sports, and the dealings with ODOT referencing the Roadside Park. He stated that the deed transfer should be coming soon. He also stated that regarding "Point North", they look to open April 1, 2015.

President Hess discussed how beneficial the 2014, The Year in Review is. It breaks everything down and said that citizens should take a look at it when it becomes available. He also asked if the book could be quarterly rather than yearly. He further spoke of the "low spot" in the road on Jefferson Avenue by Burger King and inquired as to a remedy of that situation. Mr. Crabill discussed that the redevelopment of that area is coming and is just a matter of time. President Hess also stated that he wanted to add Cemetery to the Work Session.

Ms. Parcels stated that should Council have any modifications to the Council Rules; please forward the same to her as soon as possible so that the changes can be made before the second and third readings.

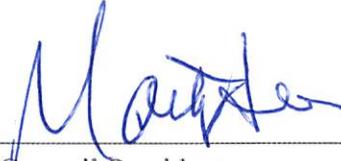
Mr. Field moved to adjourn with a second from Mr. Paul. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**ADJOURN at 7:55 p.m.**

**NEXT SCHEDULED MEETING**

February 17, 2015, at 7:00 p.m.

  
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Council Clerk

  
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Council President