☑ APPROVED

URBANA CITY COUNCIL
REGULAR SESSION MEETING MINUTES
TUESDAY, JANUARY 13, 2015 @ 7:00 p.m.

President Marty Hess called the regular meeting of the Urbana City Council to order at 7:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Christine Boettcher, Director of Law Breanne Parcels, Community Development Director Doug Crabill, Water Superintendent Bob Munch, Wastewater Superintendent Chad Hall, Police Chief Matt Lingrell, and Economic Development Director Marcia Bailey.

PRESIDENT CALLED ROLL: Tony Pena, present; Doug Hoffman; present, Gene Fields; present, Al Evans; present, Dwight Paul; present, Virginia Smith; present, and Pat Thackery, present.

President Hess led those present in the Pledge of Allegiance.

ANNUAL ORGANIZATIONAL ITEMS

1. Council President Pro Tem Appointment – Mr. Evans moved to nominate Dwight Paul for President Pro Tem and Mr. Fields seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.
2. Council Clerk Appointment – Mr. Evans moved to retain Amy Deere as Council Clerk and Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.
3. Council Meeting Schedule – After some discussion, Mr. Paul moved to schedule the regular session meetings for the first and third Tuesday of the month, with work session meetings being held on the fourth Tuesday of the month as needed, starting February 3, 2015. Mrs. Smith seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

MINUTES of the previous meeting of December 16, 2014, were approved as received. Mr. Paul moved for the approval of the minutes and Mr. Pena seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

COMMUNICATIONS:

Mr. Fields moved to accept the Regular Meeting Schedules for the Design Review Board, Planning Commission, and Board of Zoning Appeals, with a second from Mr. Evans. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

ADMINISTRATIVE REPORTS – BOARD OF CONTROL:

1. **Smartbill - $38,000.00 (Utility Billing)**

Mr. Pena moved to authorize the Director of Administration to authorize a purchase order to Smartbill in the amount of $38,000.00 for monthly utility bill printing, mailing, and postage for 2015. Mr. Fields Seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection. Mr. Paul asked about credit card payment options for utility customers, and Ms. Boettcher indicated that she hopes to have a vendor in place by the end of May 2015.

2. **CMI - $12,832 (Police Division)**

Mr. Evans moved to authorize the Director of Administration to authorize a purchase order to CMI in the amount of $12,832 for the 2015 software fee for Authority RedHawk, AMS/RMS Query and Authority RMS software. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection. Mr. Evans asked if the programs are easy for the officers to use. Chief Lingrell said the programs are in essence the "brains" of the records management system, essential for communications and dispatch, and allow the officers to easily access information from state and federal databases.

3. **Tom's Construction - $109,813.00 (Local Capital Improvement Fund)**

Mr. Paul moved to authorize the Director of Administration to enter into a contract in the amount of $109,813.00 with Tom's Construction for the Muzzy Road Bridge Widening Project. Mr. Evans seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection. Mr. Crabill said this will address a long-running issue of tractor-trailers not being able to negotiate that area when driving, and the contractor is the same that just completed the City's portion of the Rothschild's sewer main extension.. Mr. Evans agreed the project is "overdue" as the bridge area was often closed for repair due to trucks damaging it.

4. **Kinnison Excavating, Inc. (Water Department)**

Mr. Paul moved to authorize the Director of Administration to enter into a contract in the amount of $558,435.00 with Kinnison Excavating, Inc. for the Phase 1 Water Replacement-Wooddale-Amherst Drive (OPWC Project #CK23R). This project will be funded through a 20-year, 0% interest loan from the Ohio Public Works Commission in an amount up to $570,000.00. Mr. Evans seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection. Mr. Evans, who lives in the project area, encouraged his neighbors to have patience and remember that without this project, they would continue to suffer with main breaks and boil advisories. Mr. Paul asked how many homes will be impacted and Mr. Crabill indicated about 75. The City will hold a public meeting and do an FAQ as it did for the first part of the Phase 1 project, so residents should check the City website and their utility bills for more information soon, he said.

5. DLZ, Inc. (Local Capital Improvement Fund)

Mr. Hoffman moved to authorize the Director of Administration to amend the existing contract with DLZ, Inc. to add additional services in the amount of $8,400.00 related to the East U.S. Route 36 improvements. Mr. Pena seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection. Mr. Crabill indicated that the Ohio Department of Transportation has pushed back the construction target date from 2016 into 2017. "We'll have to continue to band-aid the road to make it last until then... probably mill it out," Mr. Crabill said. "I don't know we have much choice other than abandoning the whole thing," Mr. Paul said.

6. J & J Schlaegel (Local Capital Improvement Fund)

Mr. Evans moved to authorize the Director of Administration to enter into a contract with J&J Schlaegel for the West Market Street Bridge Replacement (ODOT PID#92385), as the lowest and best bid of three received. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none Motion carried without objection. Mr. Crabill indicated that the current bridge is 103 years old, and was identified as in need of replacement after the flooding in 2008. The project estimate for replacement was $151.881.05, but Mr. Crabill indicated City has already expended a substantial amount of funds as it had to acquire right-of-way and do an assessment to satisfy the EPA. "When it's federal money, there's more red tape," Mr. Hoffman said.

7. Blanket Purchase Order List

Mr. Paul moved to authorize the blanket purchase order list for 2015. Mr. Pena seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection. "There's nothing earth shattering here, just the stuff the city departments need to run," Mr. Paul said.

CITIZEN COMMENTS: None

ORDINANCES AND RESOLUTIONS:

Third Reading – None

Second Reading –

ORDINANCE NO. 4439-14

AN ORDINANCE AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO AN INDIGENT DEFENSE AGREEMENT WITH THE CHAMPAIGN COUNTY COMMISSIONERS TO ALLOW THE CITY AND COUNTY TO RECEIVE PARTIAL REIMBURSEMENT FROM THE OHIO PUBLIC DEFENDER COMMISISION FOR THE INDIGENT DEFENSE EXPENSES IN THE CHAMPAIGN COUNTY MUNICIPAL COURT.

President Hess declared this ordinance to have had a second reading.

First Reading –

RESOLUTION NO. 2436-15

A RESOLUTION ACCEPTING PROPOSED CHANGES TO THE CHAMPAIGN COUNTYWIDE PUBLIC SAFETY COMMUNICATION SYSTEM (PCSCS) COUNCIL OF GOVERNMENTS (COG) AGREEMENT. **(RULES SUSPENSION REQUESTED)**
Mr. Evans moved to suspend the three reading rule as requested with a second from Mr. Paul. President Hess called for a roll for passage for the suspension of rules: Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; and Mr. Pena, yes. *Suspension of rules passes 7-0.*
Mr. Brugger said the bylaws for the 911 center's operations and finance boards were established in 2005, but each member of the COG has to accept any amendments to the agreement. Mr. Brugger said the only major changes were moving the backup public safety answering point system from the city's municipal building to the county courthouse, and that the county prosecutor may now give legal advice to the COG. Four of the amendments deal with changes in representation on the board based on fire/EMS district modification, Mr. Brugger said. Mr. Evans asked who represents the City. Mr. Brugger said the police chief and fire chief are on the operations board, while the directors of finance and administration are on the finance board.
Mr. Evans moved to put this resolution on the floor for discussion and passage with a second from Mr. Paul. President Hess called for a roll for passage: Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; Mr. Pena, yes; and Mr. Hoffman, yes.
Resolution passes 7-0.

RESOLUTION NO. 2437-15
A RESOLUTION CONFIRMING THE APPOINTMENTS OF CHRIS BOETTCHER AND EUGENE FIELDS, JR. TO THE TAX INCENTIVE REVIEW COUNCIL (TIRC), FOR THE EXECUTIVE. **(RULES SUSPENSION REQUESTED)**
Mr. Evans moved to suspend the three reading rule as requested with a second from Mr. Paul. President Hess called for a roll for passage for the suspension of rules: Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; Mr. Pena, yes; Mr. Hoffman, yes; and Mr. Fields, yes.
Suspension of rules passes 7-0.
Mr. Evans moved to put this resolution on the floor for discussion and passage with a second from Mr. Paul. President Hess called for a roll for passage: Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; Mr. Pena, yes; Mr. Hoffman, yes; Mr. Fields, yes; and Mr. Evans, yes.
Resolution passes 7-0.
Ms. Bailey said the TIRC is part of economic development, as it reviews all tax incentive agreements for local businesses to ensure compliance, and the next meeting of the TIRC will be March 12, 2015.

MISCELLANEOUS BUSINESS:

Mr. Paul inquired as to how much longer would the City be picking up Christmas Trees, and Mr. Brugger said until the end of January.

Mr. Evans stated how refreshing it was to have his friends from out of town recognize "good things we do in Urbana." He also thanked the Urbana Police Division for officers' efforts to assist lower-income families with the F.O.P. Giving Tree. Mr. Evans also commended Mayor Bean on his initiative to promote the unofficial name change of the City to "Urban, Ohio," on January 12, 2015, the date the Ohio State University Buckeyes played in the national college football championship game, and commented on Coach Urban Meyer's reaction when he learned about it.

Mayor Bean thanked former council member, Larry Lokai, also known as "Buckeyeman" for his help on promoting the "Urban, Ohio," idea and social media participants.

Mr. Brugger advised Council of several items to be discussed at the next work session, including nuisance procedures and policy, and the Wastewater Treatment Plant construction, with CDM Smith planning to give a brief presentation about the cost overruns on the project. President Hess indicated he also wanted to address council rules at the work session.

Mr. Fields moved to enter into Executive Session to confer with Ms. Parcels as the attorney for the City about a pending dispute involving the City subject to potential litigation, with a second from Mr. Paul. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

Executive session was convened at 8:05 p.m. Mr. Fields moved to reconvene to regular session at 8:28 p.m., seconded by Mr. Paul. Mr. Fields then moved to adjourn, seconded by Mr. Paul.

ADJOURN at 8:28 p.m.

NEXT SCHEDULED MEETING

January 27, 2015 at 7:00 p.m.

Amy Dere

Council Clerk

Marty Hess

Council President