

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING MINUTES  
TUESDAY, DECEMBER 16, 2014 @ 7:00 p.m.**

President Marty Hess called the regular meeting of the Urbana City Council to order at 7:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Rhonda Ward, Director of Law Breanne Parcels.

**PRESIDENT CALLED ROLL:** Tony Pena, present; Doug Hoffman; present, Gene Fields; present, Al Evans; present, Dwight Paul; present, Virginia Smith; present, and Pat Thackery, absent.

President Hess led those present in the Pledge of Allegiance.

**MINUTES** of the previous meeting of December 2, 2014, were approved as received. Mr. Paul moved for the approval of the minutes and Mrs. Smith seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**COMMUNICATIONS:**

1. Letter from Ohio Ethics Commission regarding the request for updated list of City Elected Officials. Mr. Paul moved to accept this communication with a second from Mrs. Smith. Voice vote on approval: all ayes; nays, none. Motion carried without objection.
2. Letter from Columbia Gas of Ohio regarding rate adjustments. Mr. Paul moved to accept this communication with a second from Mrs. Smith. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**ADMINISTRATIVE REPORTS – BOARD OF CONTROL:**

**1. Jason Castle LLC dba C&S Concrete Services**

Mr. Pena moved to authorize the Director of Administration to enter into a unit price contract with Jason Castle LLC, dba C&S Concrete Services for the 2015 Unit Price Concrete Work based on need. Mr. Paul Seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**2. Alex Clyburn – Ground Rental of 272.305 acres @ \$210.00 per acre per year.**

Mr. Paul moved to authorize the Director of Administration to enter into a three year contract from 2015-2017 with Alex Clyburn to cash rent 272.305 acres of farm ground north of Grimes

Field for \$210.00 per acre per year. Mr. Fields seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**3. All Phase Electric Supply - \$5,570.90 (Capital Improvements General Fund)**

Mr. Paul moved to authorize a purchase order to All Phase Electric Supply in the amount of \$5,570.90 for the replacement of a damaged street light in Monument Square. Mr. Fields seconded. Mr. Brugger stated that the damage to the street light was as a result of car accident and that he just received an e-mail from Mr. Crabill early today stating that the City did in fact receive full re-imbursement through the insurance claim and all that was left was the approval to exchange checks. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**CITIZEN COMMENTS:**

Mr. Evans announced that he would not be seeking his 4<sup>th</sup> term as a member of the Urbana City Council or any other elected office. He stated that he will fulfill his current term but will not seek re-election.

**ORDINANCES AND RESOLUTIONS:**

**Third Reading –**

**ORDINANCE NO. 4436-14**

AN ORDINANCE TO AUTHORIZE THE DIRECTOR OF FINANCE TO ESTABLISH THE PARK & RECREATION TRUST FUND, DESIGNATING FUNDS DIRECTED TO THE ACCOUNT BE USED ONLY FOR THE PURPOSE OF CAPITAL IMPROVEMENTS OR CAPITAL PURCHASES TO SPECIFIC CITY-OWNED PARKS AND RECREATIONAL AREAS OF THE CITY OF URBANA, OHIO, CHAMPAIGN COUNTY, OHIO. (AS AMENDED)

President Hess called for a roll call for passage: Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; and Mr. Pena, yes. *Ordinance passes 6-0.*

**RESOLUTION NO. 2435-14**

A RESOLUTION AUTHORIZING A CASH ADVANCE FROM THE GENERAL FUND TO THE MAUSOLEUM TRUST FUND OF THE CITY OF URBANA, OHIO.

President Hess called for a roll call for passage: Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mr. Pena, yes; and Mr. Hoffman, yes. *Resolution passes 6-0.*

**Second Reading –**

None

**First Reading –**

**ORDINANCE NO. 4408-14**

AN ORDINANCE CONFIRMING THE APPOINTMENT OF CHRISTINA BOETTCHER AS DIRECTOR OF FINANCE FOR THE CITY OF URBANA AND PROVIDING COMPENSATION FOR THE POSITION **(RULES SUSPENSION REQUESTED)**

Mr. Paul moved to suspend the three reading rule as requested with a second from Mrs. Smith. President Hess called for a roll for passage for the suspension of rules: Mr. Evans, no; Mr. Paul, yes; Mrs. Smith, yes; Mr. Pena, yes; Mr. Hoffman, yes; and Mr. Fields, yes. *Suspension of rules passes 5-1.*

Mayor Bean stated that he looked into what he thought was best for the City in the replacement of Mrs. Ward. He stated that Chris Boettcher has been a long time employee with the City and in 2008; she was appointed “Acting Finance Director”. He continued with stating that Mrs. Boettcher certainly had the education and integrity for the position. Mr. Evans stated that he didn’t like the process and asked Mayor Bean if there were any other interviews. Mayor Bean’s response was “No”. Mr. Evans further stated that with an important position such as Finance Director, there should have been some kind of search for the candidate. Mr. Evans motioned to table this Ordinance. Mayor Bean stated that as Mayor, he has the authority to appoint the City Administrator with no required approval from Council, and has the same authority to appoint the Finance Director and Law Director, with the approval of Council. President Hess called for a second, to which there was none. President Hess declared the Motion to table as failed. Mr. Paul said that he understood somewhat the thoughts of Mr. Evans, stating that there is a certain advantage to create a pool of candidates. Mrs. Smith stated that she wished that Mrs. Boettcher was present so that Council could have met her. President Hess called for a roll for passage: Mr. Paul, yes; Mrs. Smith, yes; Mr. Pena, yes; Mr. Hoffman, yes, Mr. Fields, yes; and Mr. Evans, no. *Ordinance passes 5-1.*

**ORDINANCE NO. 4438-14**

AN ORDINANCE TO AMEND RESOLUTION 2402 TO MODIFY OR INCREASE APPROPRIATIONS WITHIN VARIOUS FUNDS OF THE CITY OF URBANA, OHIO FOR CURRENT EXPENSES DURING THE FISCAL YEAR ENDING DECEMBER 31, 2014. (SUPPLEMENTAL APPROPRIATIONS) **(RULES SUSPENSION REQUESTED)**

Mr. Paul moved to suspend the three reading rule as requested with a second from Mr. Evans. President Hess called for a roll for passage for the suspension of rules: Mrs. Smith, yes; Mr. Pena, yes; Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; and Mr. Paul, yes. *Suspension of rules passes 6-0.*

President Hess called for a roll for passage: Mr. Pena, yes; Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; and Mrs. Smith, yes. *Ordinance passes 6-0.*

**ORDINANCE NO. 4439-14**

AN ORDINANCE AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO AN INDIGENT DEFENSE AGREEMENT WITH THE CHAMPAIGN COUNTY COMMISSIONERS TO ALLOW THE CITY AND COUNTY TO RECEIVE PARTIAL REIMBURSEMENT FROM THE OHIO PUBLIC DEFENDER COMMISSION FOR THE INDIGENT DEFENSE EXPENSES IN THE CHAMPAIGN COUNTY MUNICIPAL COURT. Ms. Parcels discussed indigent defense statistics and said she would e-mail the same to Council. President Hess declared this a first reading.

**MISCELLANEOUS BUSINESS:**

Mr. Hoffman stated that drivers should be using their turn signals when they are traveling through the Round-A-Bout.

Mr. Pena stated that there was a sign upside down on SR 54, and inquired to the same being corrected. He further went on to explain the big puddle that remains after a heavy rain in front of Kentucky Fried Chicken and the Car Wash. Mr. Brugger stated that there is some work that needs to be done on that to correct the issue.

Mrs. Smith stated that citizens should not be putting their recliners and televisions out in their yards; it makes the City look bad. She wished everyone a Merry Christmas.

Mr. Paul moved that Mr. Thackery be excused for his absence with a second from Mr. Fields. Voice vote on approval: all ayes; nays, none. He continued by thanking Mrs. Ward for all of her hard work and that he learned a lot from her about the budget. He also reminded citizens that Santa land is at the Gloria this year. Mr. Paul wound things up with speaking about the leaves. He stated that it looks great and he didn't see any piles around town, for the exception in front of his house.

Mr. Evans stated that Mr. Dallas Tobias thanked the City for picking up the storm damage on his property. He further stated that this past Sunday, Mr. Hoffman and he went the First Christian Church through the invitation of the same. He thanked the Church for all what they have done for the City and its residents.

Mr. Fields wished Mrs. Ward good luck in her new employment and stated that the book that was prepared that included the budget for 2015, was a great idea and should help out with the year to come.

Ms. Parcels thanked Mrs. Ward and congratulated her on her new employment as well.

Mrs. Ward thanked everyone for the opportunity at the City and stated that there is a lot of excitement coming, that there were so many positives to be surfacing and that it was a very hard decision to make and that it would be very hard to go.

Mr. Brugger stated that 2014 was a very busy year. He thanked City Council and thanked the City as well. He said that things were moving along well on the Phase 1 Water Project and thanked on the residents for their support. He also thanked all of the volunteers that helped throughout the year. He thanked Mrs. Ward for all of her help.

Mayor Bean thanked Mrs. Ward, the President and Council for doing what it takes to get things done. He also mentioned that the staff made 2014 a good year and he is looking forward to 2015. He stated that people work hard here at the City. He wished everyone a Merry Christmas. He also stated that on December 20, 2014, at 7:00 p.m. the Gloria will be holding their first live performance since 1969. Tickets are available for \$5.00 per ticket and you may purchase a ticket either at the Depot or in West Liberty.

President Hess stated that the meetings will resume to every second and fourth Tuesday of every month, until otherwise discussed. He also stated that there would be a Work Session scheduled on the 20<sup>th</sup> of January, 2015. President Hess wished everyone a Merry Christmas and a Happy New Year.

Mr. Fields motioned to adjourn with a second from Mr. Paul. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**ADJOURN at 7:51 p.m.**

**NEXT SCHEDULED MEETING**

January 13, 2015 at 7:00 p.m.

  
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Council Clerk

  
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Council President