

## **PUBLIC NOTICE OF REQUEST FOR QUALIFICATIONS**

The City of Urbana, Ohio is soliciting a Request for Qualifications from qualified consultants for engineering consulting services and grant administration services for Grimes Field Airport (I74) in Urbana, Ohio. This airport is owned the city, and this airport participates in the Federal Aviation Administration's Airport Improvement Program (AIP). Furthermore, the city and the airport have developed a long range Capital Improvement Program (CIP) to guide improvements to the airport and its infrastructure.

**Required Qualifications:** A combination of a prime consultant and sub-consultant(s) may submit in response to this request for qualifications. Both the prime consultant and sub-consultant(s) shall be experienced in FAA project administration, regulations, requirements, policies, and procedures. All services to be provided by the consultant shall meet the FAA requirements outlined in FAA Advisory Circular 150/5100-14D.

**Selection Process:** The purpose of this request for qualifications is to identify a list of consultants who can assist the city with future projects on the Grimes Field Capital Improvement Program (CIP). Based on the qualifications received, the city will create and rank a shortlist of the top three firms. For the AIP program years of 2014-2018, the city may request project specific proposals from the three top ranked firms on the shortlist.

**Submission Deadline:** Firms are invited to submit a response to this request for qualifications to the City of Urbana on or before 4:00 p.m. local time, on Monday, July 7, 2014. Responses received after the due date/time shall not be considered.

Submit Proposals to:

City of Urbana, Ohio  
Administration Office  
Attn: Doug Crabill  
205 South Main Street  
Urbana, OH 43078

Responses shall be sent in a sealed envelope, and the envelope shall be labeled, "Grimes Field Airport-RFQ-Engineering Consulting and Grant Administration Services".

**Request Details:** Interested parties can obtain the complete detailed request at <http://www.urbaohio.com/bids/out-for-bid.html>.

The City of Urbana, Ohio shall reserve the right to reject any or all responses to this request.

Kerry Brugger  
Director of Administration  
City of Urbana, Ohio

Publish: Wednesday, June 25, 2014