

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING MINUTES  
TUESDAY, AUGUST 12, 2014 @ 7:00 p.m.**

President Marty Hess called the regular meeting of the Urbana City Council to order at 7:00 p.m. City staff attending: Director of Administration Kerry Brugger, Director of Finance Rhonda Ward, Director of Law Breanne Parcels, Water Superintendent Bob Munch, Fire Chief Mark Keller and Police Lieutenant Seth King.

**PRESIDENT CALLED ROLL:** Tony Pena, absent; Doug Hoffman; present, Gene Fields; absent, Al Evans; absent, Dwight Paul; present, Virginia Smith; present, and Pat Thackery, present.

President Hess led those present in the Pledge of Allegiance.

**MINUTES** of the previous meeting August 12, 2014, were approved as received with the exception of President Hess stating that all property owners are required to clean the gutters on their property, as stated in 901.01, as it was discussed in the meeting prior. President Hess read the code section in its entirety. He further read the consequences of such failure to comply with gutter cleaning. Mr. Paul moved for the approval and Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**COMMUNICATIONS:**

1. Letter from Champaign County Board of Elections referencing the submission of tax levies to the Board of Elections. Mr. Hoffman moved to accept this communication and Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.
2. Division Activities Report provided by Administration. Mr. Thackery moved to accept this communication and Mr. Paul seconded. Mr. Hoffman added that this effort was appreciated and to keep them coming. Voice vote on approval: all ayes; nays, none.

**ADMINISTRATIVE REPORTS – BOARD OF CONTROL:**

**1. Neptune Equipment – Water Division**

Mr. Hoffman moved to authorize a purchase order to Neptune Equipment in the amount of \$10,000.00, for miscellaneous parts (meters, wires and bottom plates) on an as needed basis to perform repairs to the City water distribution system. Mrs. Smith seconded. Mr. Munch

explained what the necessity consisted of for this request. Questions were asked by members of Council and were answered by Mr. Munch. Voice vote on approval: all ayes; nays, none.

**2. Semi Trailer Services, Inc. – Fire Trust Fund**

Mr. Paul moved to authorize a purchase order to Semi Trailer Services, Inc. in the amount of \$12,000.00, for materials to construct a fire training facility to be located on City owned property near Grimes Field Airport. This expense will be charged to the Fire Trust Fund (\$9,000.00), funded by an anonymous donor, and to Capital Police & Fire, (\$3,100.00). Mr. Paul seconded. Fire Chief Mark Keller provided information regarding the request, and that it was going to be very beneficial to have the ability to train whenever possible to broaden skills of the fire staff. Questions were answered by Council referencing maintenance, and how the \$9,000.00 will impact the reserves. All questions were answered by Fire Chief Keller and Mrs. Ward advised that it wasn't going to be that much of an impact, and that the revenue looked good. Voice vote on approval: all ayes; nays, none.

**3. The Howell Building Co. – Water Division**

Mr. Thackery moved to authorize a purchase order to The Howell Building Co., in the amount of \$13,050.00 to demolish and reconstruct a chlorine building at the water facility located on Old Troy Pike. Mr. Paul seconded. Mr. Munch provided explanation of what the cost covered. Voice vote on approval: all ayes; nays, none.

**CITIZEN COMMENTS:**

**ORDINANCES AND RESOLUTIONS:**

**Third Reading –**

**RESOLUTION NO. 2427-14**

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF NATURAL RESOURCES UNDER THE ROUND 21 NATUREWORKS PROGRAM FOR PARK IMPROVEMENTS, and DECLARING AN EMERGENCY. Mrs. Smith moved to put this resolution on the floor for final discussion and passage with a second from Mr. Thackery. Mr. Brugger refreshed Council on the purpose of this resolution referencing the softball field fencing at the City Park. President Hess called for a roll call for passage: Mr. Hoffman, yes; Mr. Paul, yes; Mrs. Smith, yes; and Mr. Thackery, yes. *Resolution passes 4-0.*

**RESOLUTION NO. 2428-14**

A RESOLUTION REQUESTING THAT THE DIRECTOR OF THE OHIO DEPARTMENT OF TRANSPORTATION ESTABLISH A SPEED LIMIT FOR A PORTION OF STATE ROUTE 54 IN THE CITY OF URBANA, OHIO. Mr. Thackery moved to put this resolution on the floor for final discussion and passage with a second from Mrs. Smith. Tyler Bumbalough

stated that the speed study had been completed involving the second curve heading out of the City limits by the cemetery. President Hess called for a roll call for passage: Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; and Mr. Hoffman, yes. *Resolution passes 4-0.*

**ORDINANCE NO. 4426-14**

AN ORDINANCE TO REVISE THE CODIFIED ORDINANCES BY ADOPTING CURRENT REPLACEMENT PAGES. Mrs. Smith moved to put this ordinance on the floor for final discussion and passage with a second from Mr. Thackery. President Hess stated that any Council member that does not wish to retain their assigned Codified Ordinances (green book) to simply turn it into the Clerk. President Hess called for a roll call for passage: Mr. Paul, yes; Mrs. Smith, yes; Mr. Thackery, yes; and Mr. Hoffman, yes. *Ordinance passes 4-0.*

**Second Reading –**

**ORDINANCE NO. 4430-14**

AN ORDINANCE ADOPTING AND IMPLEMENTING THE PROCEDURES UNDER CHAPTER 5722 OF THE OHIO REVISED CODE TO FACILITATE REUTILIZATION OF NONPRODUCTIVE LANDS SITUATED WITHIN THE CITY OF URBANA, OHIO. Ms. Parcels stated that coming in September, this chapter in Ohio Revised Code language was going to be changing and that the City needed for flexibility to get these nonproductive lands back into use so that the property owner can pay the taxes on them again. Mr. Paul stated that he understood that this change gives the City a little more power of getting things moving on nonproductive lands and asked what the City is getting now and Ms. Parcels' response was that right now the City has an ordinance to accept land only through delinquent tax foreclosures, although the County Treasurer has not pursued those, historically speaking. There are other methods that the vacant lands can be acquired by the City through donation by the property owner. President Hess declared this a second reading.

**First Reading –**

**ORDINANCE NO. 4431-14**

AN ORDINANCE TO AMEND RESOLUTION 2402 TO MODIFY OR INCREASE APPROPRIATIONS WITHIN VARIOUS FUNDS OF THE CITY OF URBANA, OHIO FOR CURRENT EXPENSES DURING THE FISCAL YEAR ENDING DECEMBER 31, 2014. (SUPPLEMENTAL APPROPRIATIONS) Mrs. Ward began speaking of the Work Session in July, and how it was touched on back then and requested a supplemental appropriation of funds in the amount of \$67,618.00 to cover contractual raises this year, insurance benefits, retirement payouts, resignation payouts, Q3 tax foreclosure, extreme winter that impacted the street crew, to name a few. She stated that the request should cover payroll and benefits.

**MISCELLANEOUS BUSINESS:**

Mr. Hoffman stated that he appreciated the pictures that described what the progress at the City Park entailed. He stated that it looked good. He also advised that up until this year, Urbana Youth Sports football was for third grade and up. Starting this year, the age limit has gone down to Kindergarten through 2<sup>nd</sup> grade for flag football. He also inquired as to the progress on the downtown park. Mr. Brugger stated that within the next couple of weeks there should be some activity.

Mr. Thackery asked about the Ward St. repairs issue. Mr. Bumbalough advised that they are a little behind schedule due to the unforeseen abandoned water and gas lines. Paving is still on the schedule for this year following the placement of water services, asphalt repairs and concrete repairs.

Mr. Paul reminded residents that if they are trimming limbs in their trees, to please take the trimmings to the compost for the City will not be picking them up, so please do not put them in the road for this causes issue. Additionally Mr. Paul motioned to excuse Council Members, Mr. Evans, Mr. Fields and Mr. Pena. Motion was seconded by Mr. Thackery. Voice vote on approval: all ayes; nays, none.

Mrs. Smith spoke of the “lead foots” in town. She stated that if you can’t slow down and do the speed limit, to get out and walk. She also mentioned that she was at the Champaign County Fair just about every night and got great comments on the City signs.

Mr. Bumbalough gave an update on the Rothschild sewer extension project. He stated that it began this week and the gravity portion is heading across Dugan Road, and that the force main is to follow and will be crossing SR 36 at Three Mile Road for pump station.

Mrs. Ward spoke of the post exit audit interview by the Auditor of the State, and stated that she would be sending out an email to Council with more information in the near future. Further she advised Council she plans to start budget meetings the week of September 8, 2014, and to plan ahead for the same.

Mr. Brugger mentioned that referencing Resolution #2427, there is 75/25 grant to which the City pays \$6,500.00 only, to which is the 25% part of the grant. He also spoke of the progress of the Shelter House at the City Park to which he advised is nearly complete. With reference to the cemetery, there has been a lot of activity; people seem to be planning ahead. He continued by thanking the First Presbyterian Church that painted the rod-iron fence on located at the exit of the cemetery. He also provided an update on the Phase 1 Water Project.

President Hess spoke of the “unofficial” Swim with Your Pet Day at the City Pool scheduled for August 30, 2014, from 1:00 – 3:00. He advised to mark your calendars and it would be posted

when it became official. He continued by requesting a Work Session to go over old ordinances and/or nuisances. He requested the Council Clerk to send an email regarding the most convenient day to hold meeting in the week of August 18<sup>th</sup>, 2014.

Mr. Paul motioned to adjourn with a second from Mr. Thackery. Voice vote on approval: all ayes; nays, none.

**ADJOURN at 7:55 p.m.**

**NEXT SCHEDULED MEETING**

August 26, 2014, at 7:00 p.m.

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Council Clerk

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Council President