

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING MINUTES  
TUESDAY, JULY 22, 2014 @ 7:00 p.m.**

President Marty Hess called the regular meeting of the Urbana City Council to order at 7:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Rhonda Ward, Director of Law Breanne Parcels, Water Superintendent Bob Munch and Wastewater Treatment Superintendent Chad Hall.

**PRESIDENT CALLED ROLL:** Tony Pena, present; Doug Hoffman; present, Gene Fields; present, Al Evans; absent, Dwight Paul; absent, Virginia Smith; present, and Pat Thackery, present.

President Hess led those present in the Pledge of Allegiance.

**MINUTES** of the previous meeting July 8, 2014, were approved as received. Mr. Hoffman moved for the approval and Mr. Pena seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**COMMUNICATIONS:**

There were none

**ADMINISTRATIVE REPORTS – BOARD OF CONTROL:**

**1. Hall Signs - Street Department**

Mrs. Smith moved to authorize a purchase order to Hall Signs in the amount of \$19,754.01, to upgrade traffic signs in Ward's one, two and four of the City, be placed on the floor for discussion with a second from Mr. Thackery. Mr. Brugger explained that three bids were received, though one didn't reply, and they went with the cheaper of the remaining two. Questions were asked by members of Council and were answered by Mr. Brugger. Voice vote on approval: all ayes; nays, none.

**2. Heritage Cooperative – Wastewater Treatment Division**

Mr. Fields moved to authorize a purchase order to Heritage Cooperative in the amount of \$18,000.00, for fuel used in portable pumps rented during June and July of 2014, during the transition time need for new pump installation, with a second from Mrs. Smith. Mr. Hall discussed the loss of the pump in May and that this failed pump caused the requirement of portable pumps in the primary treatment area. He further disclosed that he felt that the amount requested would be closer to \$15,000.00, and stated June's bill was \$13,000.00. Further he

stated that the money is being moved “in house”. Mr. Fields inquired to remaining length of this issue, and Mr. Hall advised that the new pump was received yesterday. Voice vote on approval: all ayes; nays, none.

**3. H&S Asphalt – Wastewater Treatment Division**

Mrs. Smith moved to authorize a purchase order to H&S Asphalt in the amount of \$9,812.00 to repave new sewer line cuts on Westview Drive covering 2,012 square feet, with a second from Mr. Thackery. Mr. Hall spoke of the poor condition of the street initially, and with the work that was required with the sewer line cuts made it worse. Mr. Hall added that he felt that the paving seemed to work better than concrete. President Hess asked if the money came out of the contingency fund, and Mr. Hall stated that they usually had enough money to carry. Voice vote on approval: all ayes; nays, none.

**CITIZEN COMMENTS:**

John Shutway, 573 E. Church St., recommend Council and citizens watch a video made by David Barton, regarding the founding of our country.

**ORDINANCES AND RESOLUTIONS:**

**Third Reading –**

There were none.

**Second Reading –**

**RESOLUTION NO. 2427-14**

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF NATURAL RESOURCES UNDER THE ROUND 21 NATUREWORKS PROGRAM FOR PARK IMPROVEMENTS, and DECLARING AN EMERGENCY. Mr. Brugger brought up the need of replacing the fencing around the softball fields. He continued with advising that the application was due in late August, early September. Comments were made by Council, stating that it has been long overdue, and the pleasure to see it getting done. President Hess declared this a second reading.

**RESOLUTION NO. 2428-14**

A RESOLUTION REQUESTING THAT THE DIRECTOR OF THE OHIO DEPARTMENT OF TRANSPORTATION ESTABLISH A SPEED LIMIT FOR A PORTION OF STATE ROUTE 54 IN THE CITY OF URBANA, OHIO. President Hess declared this a second reading.

**ORDINANCE NO. 4426-14**

AN ORDINANCE TO REVISE THE CODIFIED ORDINANCES BY ADOPTING CURRENT REPLACEMENT PAGES. President Hess stated that any Council member that does not wish to retain their assigned Codified Ordinances (green book) to simply turn it into the Clerk. President Hess declared this a second reading.

**First Reading –**

**ORDINANCE NO. 4430-14**

AN ORDINANCE ADOPTING AND IMPLEMENTING THE PROCEDURES UNDER CHAPTER 5722 OF THE OHIO REVISED CODE TO FACILITATE REUTILIZATION OF NONPRODUCTIVE LANDS SITUATED WITHIN THE CITY OF URBANA, OHIO. Mrs. Smith moved to put Ordinance No. 4430 on the floor for discussion with a second by Mr. Pena. Ms. Parcels began by stating that it tracks language of state law and that other methods are now acceptable by the state. She further stated that by setting up the program gives the City more flexibility down the road. Mr. Fields asked about Section 5 and how it worked and Ms. Parcels advised that all property shall be sold by competitive bid, i.e. acquiring the old high school as a recreational place. Mr. Fields stated that he didn't think it would be wise to not do competitive bidding. President Hess declared this a first reading.

**MISCELLANEOUS BUSINESS:**

Mr. Hoffman inquired as to the City's policy referencing brush. Mr. Brugger advised that he would encourage citizens to take brush out to the compost facility. He further explained that if a branch is blown out of a tree by a storm for example, the City will get it. He stated that if the property owner pulls bushes, etc. they must take the same to the compost facility. Should citizens/property owners put that kind of brush on the curb for removal, the City will not pick it up and the citizen/property owner can and will be sighted for a nuisance violation. Mr. Hoffman commended the team that does pick up the brush.

Mr. Pena inquired as to the reasons that you may not take excess dirt out to the compost. Mr. Hall responded that the City has approval by the EPA to fill and the compost area is patrolled very heavily. Mr. Hall stated that as long as the excess dirt goes through the compost watcher, there should be no problem.

Mr. Thackery spoke about the green containers and reminded citizens that the same containers belong to the City. He continued by stating that on North Main Street, there is a new box that has tourist information. He sees a lot of improvement on the corner lot, and mentioned his excitement that the private sector is stepping up.

Mrs. Smith mentioned that the speed limit on Pindar and Mosgrove is 25 mph. She advised that there were children outside playing and that if the driver couldn't do the speed limit, they should get out and walk.

Mr. Fields asked if the bucket truck was back, and was advised yes. Mr. Fields also moved to excuse Mr. Evans and Mr. Paul from the Council meeting with a second from Mr. Thackery. Voice vote on approval: all ayes; nays, none.

Ms. Parcels mentioned that the Court's new system, CMI, went live on Monday and that everything seemed to be running smoothly.

Mr. Brugger stated that the grading on the square began on Monday, and that the North Main project has been delayed, and should proceed in late August. He also mentioned that when he receives a firmer date on that project, he would advise Council. He continued by speaking of the Phase 1 Water Project and stated they were finishing up with the 300 block, and then will begin on the 200 block, and finally, the 100 block. He mentioned that the work in the 4<sup>th</sup> Ward involving Columbia Gas, the same is continuing and that citizens will be seeing more concrete work and they should be wrapping up the project within the next two to three weeks. He also stated that he and Doug Crabill attended a meeting with the Township Trustees referencing a 2016 project: Sidewalks east of Berwick Drive, and pricing is to go forward along with the application. There has been another meeting scheduled for August 4, 2014 with the Township Trustees. He advised that the preliminary evaluation was due tomorrow and the final applications due in late August.

Mayor Bean stated that he played his second round of disc golf and that he didn't do so well. He mentioned the Art Affair on the Square which was very successful and there were a lot of people attending and seemed to be having a great time. He also mentioned that Rhonda Ward, Kerry Brugger and himself went and met Dr. Decker, President of Urbana University, and Pam Shay. They were all very pleased with what they were hearing and stated that they are paving all of Urbana University and he looks forward to seeing what comes in Urbana University.

President Hess began by mentioning the thought of putting the Cable TV service onto Council's budget. Ms. Parcels stated that it was procedural and Mrs. Ward stated that it is currently used as a subsidy. Mr. Hess continued by speaking of brush pick up, and stated that there currently is an Ordinance that states that if a storm drain is located in front a citizen's residence, it is the responsibility of that citizen to keep it clear. He also spoke of a "Neighborhood Clean-up" maybe for the year of 2015. Continuing, he stated that a lot of council members have been assigned to many departments and there were just a few remaining. Mr. Pena was assigned the Wastewater Treatment Plant, so he now has both ends of the service with water. Mr. Hess stated that he would take the remaining Airport and Administration. Mrs. Smith stated that in a

previous discussion, it was decided that Mrs. Ward would prepare a budget. Mrs. Ward then continued with stating that she would do a presentation similar to the tax budget. Mayor Bean stated that it wasn't just about the budget. He explained that taking Mr. Pena for example, Mr. Pena should be learning everything he can about those divisions. Mayor Bean spoke of the importance of learning how the division works. Mr. Hess inquired as to Mr. Crabill's new assigned position. Mr. Brugger declared that Mr. Crabill was now the Community Development Manager. Mr. Brugger discussed that with the resignations from Mr. Bodenmiller and Mr. Lehn, they have hired two part-time workers, Dan Shover and Pam Babjack. They will be taking over nuisance abatements, building permits, etc., and Mr. Crabill will be overseeing the Code Enforcement/Zoning. This better fits what Mr. Crabill was previously doing and that the adjustment in his wages is to compensate him for what he does. Mr. Smith advised the citizens to keep in mind that with the new members of the Code Enforcement/Zoning Department, it will take approximately 60 days to process a nuisance for example, and asked citizens to be patient.

Mr. Fields motioned to adjourn with a second from Mrs. Smith. Voice vote on approval: all ayes; nays, none.

**ADJOURN at 7:47 p.m.**

**NEXT SCHEDULED MEETING**

August 12, 2014, at 7:00 p.m.

---

Council Clerk

---

Council President