

**Request for Letters of Interest
Complex Right of Way Plan Development
Addendum #3**

To: All Prospective Firms
From: Doug Crabill, Assistant to the Director of Administration
Date: March 7, 2014
Re: Questions/Answers

Questions/Answers

Question #1

We assume survey work was performed to develop the construction plans. Have the anticipated affected existing property lines and right-of-way lines for the projects been surveyed by a professional surveyor to the standards required for boundary surveys?

If so, who is the surveyor(s) of record for the boundary level survey work?

Answer #1

Limited survey work was performed to develop worst case construction limits for the West Market Street Bridge. In addition, property pins were located. The selected consultant shall be required to perform all of survey work that may be required to develop a set of right of way plans from scratch. The "plat plan" provided shall be used by the selected consultant as a starting point only. An accurate boundary survey has not been completed or recorded.

Question #2

We are requesting clarification regarding the City's intent with respect to the required R/W prequalifications identified for the projects.

What will trigger a letter of interest to be non-responsive with respect to required R/W prequalifications?

Is it the City's intent to require two separate firms to develop the R/W plans for the project or is only one firm having complex R/W prequalifications acceptable? ODOT only distinguishes two distinct areas of responsibility when preparing complex right of way plans and descriptions. The Right of Way Plan Designer and Right of Way Plan Reviewer CANNOT be the same person.

Our firm is prequalified by ODOT to develop complex R/W plans without needing another firm since we have a separate R/W designer and R/W Reviewer (PS) on staff.

If a second firm is expected by the City for either R/W design or R/W review, is it acceptable for the second firm to be a subconsultant with only a Limited Right-of-Way plan development prequalification?

As the City may be aware, the primary difference between Complex R/W and Limited R/W prequalifications is that the firms with Limited R/W prequalifications usually only have one experienced and prequalified R/W person for R/W plan development instead of two. If a second firm is preferred, then can the second firm only have a Limited R/W Plan Development Prequalification?

Answer #2

A primary consulting firm shall be disqualified from the selection process if this consulting firm is only prequalified in limited right of way plan development.

A primary consulting firm with both a right of way plan designer and approver on staff shall be perfectly acceptable as long as these roles are being performed by two separate, qualified people within the firm. Some firms may be more capable of meeting this requirement than other firms.

In addition, a primary consulting firm along with a sub-consultant model shall be acceptable if the primary consulting firm is prequalified in complex right of way plan development. The sub-consultant shall be allowed to perform the design or review function as long as the sub-consultant is prequalified for complex right of way plan development.