

URBANA CITY COUNCIL
REGULAR SESSION MEETING MINUTES
TUESDAY, FEBRUARY 25, 2014 @ 7:00 p.m.

President Marty Hess called the regular meeting of the Urbana City Council to order at 7:01 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Rhonda Ward, Director of Law Breanne Parcels, Fire Chief Mark Keller, Police Lieutenant Seth King, Assistant to Director of Administration Doug Crabill, Water Superintendent Robert Munch, Wastewater Superintendent Chad Hall, Brad Bodenmiller (Zoning and Community Development) and Amy Deere (Law Department).

PRESIDENT CALLED ROLL: Doug Hoffman, present; Tony Pena, present; Pat Thackery, present; Virginia Smith, present; Dwight Paul, present; Al Evans, present and Gene Fields, present.

President Hess led those present in the Pledge of Allegiance.

Before addressing regular agenda items, President Hess asked Council for a motion to appoint Mrs. Ward to be assigned the duties of Council Clerk on a temporary basis until a new Clerk is appointed by Council. Councilman Evans moved to assign the duties of Council Clerk to Mrs. Ward, second by Councilman Hoffman. Discussion about this necessity progressed, and Mrs. Ward accepted the interim appointment for no additional pay until such time as the Clerk position is filled. Voice vote on appointment: all ayes; nays, none. Motion carried.

MINUTES of the previous meeting, February 11, 2014, were approved as received upon motion by Councilman Evans, seconded by Councilman Fields. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

COMMUNICATIONS:

President Hess presented the City of Urbana's "2013 In Review" Annual Summary and passed the floor over to Mr. Brugger for further comment. Mr. Brugger described the report as an "attempt to hit the high spots of things that go on within the City of Urbana that not all people would consider." He encouraged council members and citizens to visit the City of Urbana Web site, www.urbanaohio.com, to view the report in digital format once it is posted after the meeting, noting the administration wanted to give council members a preview of the summary.

President Hess asked for a motion to accept the Annual Summary. Councilman Thackery moved and Councilman Fields second after discussion. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

ADMINISTRATIVE REPORTS – BOARD OF CONTROL:

1. E.J. Prescott - \$20,000 (Water Division)

Councilman Smith moved to authorize a new blanket purchase order to E.J. Prescott in the amount of \$20,000 for miscellaneous repair parts for the Water Division. The amount is in the 2014 budget. Councilman Hoffman second. President Hess turned the floor over to Mr. Munch for further clarification. "We have exhausted our first blanket purchase order with 18 repairs since December," he said. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

2. CMI - \$12,223 (Police Division)

Councilman XXX moved to authorize a purchase order to Creative Microsystem, Inc. in the amount of \$12,223, which is a 5.3% increase over 2013 for 2014 annual software fees charged to the Police Division. The amount is in the 2014 budget. President Hess turned the floor over to Lieutenant King for further clarification. Lt. King explained what the fees were basically to keep the system maintained and up to date for the division's records-keeping software as well as interfacing with the dispatch center. "Prior to switching to CMI in 2012, we were spending about \$14,000 more annually on the system," he said. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

3. Warren Fire Equipment - \$194,216 (Fire Division)

Councilman Thackery moved to authorize a purchase order to Warren Fire Equipment, Inc. in the amount of \$194,216 for the purchase of self-contained breathing apparatus' that will be funded 95% or \$183,825, through an FY12 Assistance to Firefighters Grant from the Federal Emergency Management Agency and 5%, or \$10,391 local match charged to the Fire Division to which is in the 2014 budget. Councilman Smith second. President Hess turned the floor over to Chief Keller for further clarification. Chief Keller explained that the Division's breathing apparatus' age is reaching the extreme limits of usefulness as the units normally should be replaced every 15 years, and the current equipment was purchased in 1997.

"This will bring us up to the new standard, giving us one for every seat in every (vehicle) and also give us rapid rescue capability for down firefighters," he said, explaining the 32 new tanks and related equipment have embedded sensors that work with a handheld wand in low-visibility situations to locate firefighters in distress or unable to otherwise communicate.

Chief Keller explained the old equipment cannot be sold or traded based on its age, so will most likely be donated to Clark State's fire academy. "I appreciate you going after grants like this to make the expense manageable," said Mr. Hoffman."

Mr. Smith asked, "Do we refill (tanks) ourselves?" Chief Keller said the UFD does refill its own SCBA equipment using a mobile station and one permanently located at the fire station. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

CITIZEN COMMENTS:

Debbie Hamilton, of the Recovery Zone, a program that provides peer support and provides a safe haven for people with mental illness and addition problems, explained the goals of the program and passed out brochures and business cards. Ms. Hamilton said the growing program serves about 10-15 people in Urbana on a daily basis at the outreach center located at 827 Scioto Street, with group therapy, meals, exercise and entertainment-oriented outings. She invited Council members to lunch on April 11, 2014, at 11:00 a.m. to learn more about the program and what it has to offer the community.

ORDINANCES AND RESOLUTIONS:

Third Reading

ORDINANCE NO. 4417-14

ORDINANCE OF COUNCIL OF THE CITY OF URBANA APPROVING AN ADDENDUM TO THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF URBANA, OHIO AND THE CITY OF URBANA PATROL OFFICERS AND THE FRATERNAL ORDER OF POLICE, OHIO LABOR COUNCIL, PASSED JUNE 11, 2013. (ORDINANCE NO. 4395) (See minutes of January 28, 2014 for complete copy)

Councilman Evans moved to put Ordinance No. 4417-14 on the business floor for discussion.

Councilman Fields second. Mr. Brugger briefly reviewed the terms of the contract which runs through the end of December 2015.

President Hess called roll on the vote: Pena, yes; Hoffman, yes; Fields, yes; Evans, yes; Paul, yes; Smith, yes; Thackery, yes.

Ordinance passed, 7-0.

No Second Readings

First Reading

RESOLUTION NO. 2415-14

A RESOLUTION TO AUTHORIZE APPLICATION TO THE OHIO HISTORICAL RECORDS ADVISORY BOARD (OHRAB) FOR A 2014 PROGRAM GRANT BY FEBRUARY 28, 2014, TO AUTHORIZE NECESSARY ACTION; AND TO DECLARE AN EMERGENCY. (Suspension of the Rules and Passage Requested)

Councilman Fields moved to put Resolution 2415-14 on the business floor for discussion and Councilman Hoffman second. Mr. Brugger gave the floor to Mayor Bean for further clarification. Mayor Bean advised Council that he was in possession of a map of the City of Urbana from 1853 that is in dire need of restoration. "I would like to donate it to the city for display here in the municipal building but it needs some TLC," Bean said.

Mrs. Ward explained the grant funding is a 50-50 state share and local match. In addition to the map restoration and mounting, the grant could be used to preserve records from Oak Dale Cemetery, with a combined total cost for both project estimated around \$4,300.

Councilman Evans moved to suspend the three reading rule. Councilman Fields second. Roll call on suspension: Pena, yes; Hoffman, yes; Fields, yes; Evans, yes; Paul, yes; Smith, yes; Thackery, yes. Councilman Evans moved to present Resolution 2415-14 for approval. Councilman Fields second. President Hess called roll on the vote: Pena, yes; Hoffman, yes; Fields, yes; Evans, yes; Paul, yes; Smith, yes; Thackery, yes. Resolution passed 7-0.

MISCELLANEOUS BUSINESS:

Councilman Hoffman thanked the administration for the Annual Summary Report and proceeded to ask about the legal issues involved in getting rid of stray/feral cats in the city based on neighbor complaints. Law Director Parcels advised him to inquire after the meeting as the issue had been addressed before prior to her tenure as law director and the answer was not a simple one.

Councilman Evans recommended speaking to Champaign County Wildlife Officer Jeff Tipton as an expert on the issue based on his similar inquiry a few years ago. Councilwoman Smith suggested that Ohio should adopt legislation similar to other states that require cats to be registered as pets.

Councilman Pena also thanked administration for the Annual Summary and commented that the City's website looked very good.

Councilwoman Smith commented on how pleased she was that everyone could hear speakers at the meeting with the new sound equipment installation. Additionally she mentioned that she had an anonymous citizen issue and wanted that citizen to contact her on Wednesday at 3:30 p.m. so she could get some more information for that citizen.

Councilman Paul advised that Urbana High School will present the musical "Hello Dolly" Feb. 28-March 1. Councilman Paul also had a few questions with regard to the summary, specifically about 28 Board of Zoning Appeals cases. Mr. Bodenmiller said he would get more information on those issues. Councilman Paul then mentioned that the LED lights that were installed downtown are saving the City more money than projected and also asked about the Phase I water line replacement project line sizing. Mr. Munch advised that all questions of that sort would be answered at the March 11, 2014 meeting during a public hearing on the project at 6:45 p.m. prior to council's meeting. Councilman Paul also spoke of his concerns with delinquent accounts for utility billing specifically, noting that the City bills 4,600 customers approximately 1,300 delinquent notices are mailed monthly. "That's almost a 25 percent delinquency rate on our utility billing. Can we explore that more?" he asked. Mrs. Ward said she would look into it.

Councilman Evans spoke about potholes and encouraged residents to report locations so they can be fixed quickly. "You will get it fixed faster if the city knows where they are at," he said.

Councilman Fields spoke about his appointment to the Housing Council for the Community Reinvestment Act properties and thanked Mr. Bodenmiller for his work in recruiting new volunteers. Mr. Bodenmiller said Matthew Watson and Bill Edwards have also volunteered to serve on the Housing Council for three year terms.

Mr. Crabill also spoke about the public hearing planned on the Phase I water project scheduled for March 11, 2014, and noted there will be smaller meetings in the project area closer to the planned implementation date. Mr. Crabill said the council's next regular meeting will conflict, however, with a community forum sponsored by the Urbana City Schools to address facility planning. He encouraged feedback from the community on a survey via the school's web site at <http://www.urbana.k12.oh.us/> and https://www.surveymonkey.com/s/Urbana_Community_Survey.

Ms. Parcels encouraged Council members to attend upcoming Ohio Municipal League seminars for new council member training in March, with the closest in Worthington. Mr. Thackery and Mr. Pena indicated they intend to attend that session.

Mr. Brugger spoke about developing a "frequently asked questions" information resource for people with questions about the Phase I water project. He also addressed the impact of Microsoft's discontinuation of support for Windows XP on the city. After April, Microsoft will no longer offer updates for the software, so approximately 40-50 city computers must either get upgrades to operating systems or be replaced. "It doesn't mean they will blow up or not work, just that they won't be updating security and firewalls and that type of thing," Mr. Brugger said. "We, like many people, are trying to put together a proposal on how to go about addressing that issue. It is a pretty significant impact for about half of our computer users."

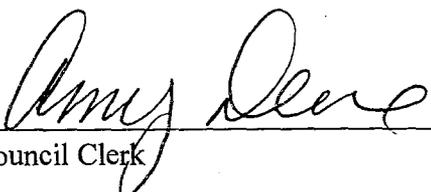
Mr. Bean congratulated John Carmazzi and Dr. William Dern, DVM, on their respective retirements. "He has been a downtown Urbana icon for years," Bean said of Carmazzi's general store on Monument Square, which will continue operation under Jeff Donay. Mayor Bean also "scooped" local news outlets, sharing information about the Urbana United Methodist Church's purchase of the Urbana Twin Cinema with the goal of transforming it into a community theater. Finally, Mayor Bean also thanked to Darrell Heckman for his years of service to the Board of Zoning Appeals. Mayor Bean has appointed Clete Scott to replace Mr. Heckman on the BZA.

President Hess advised that there would be no executive sessions and asked for a motion to adjourn after informing council of the agenda for a work session after the meeting to discuss wastewater treatment plant issues with Superintendent Chad Hall and general dialogue with Ms. Parcels about the legislative process. Councilman Field moved, and Councilman Evans second. The meeting was adjourned by voice vote at 8:04 p.m.

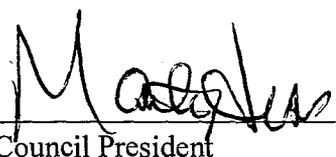
NEXT SCHEDULED MEETING:

March 11, 2014, at 7:00 p.m.

(after Public Hearing on Phase I Water Project at 6:45 p.m.)



Council Clerk



Council President