

URBANA CITY COUNCIL
REGULAR SESSION MINUTES – JANUARY 14, 2014

The Urbana City Council Regular Session Meeting of Tuesday, January 14, 2014 was called to order at 7:00PM in Court Chambers/ The Municipal Building, by **Council President Marty Hess.**

All Council Members were present.

City Staff Attending – Mayor Bill Bean; Mr. Kerry Brugger, Director of Administration; Ms. Rhonda Ward, Finance Director; Mr. Doug Crabill, Assistant to the Director of Administration; Mr. Brad Bodenmiller; Mr. Chad Hall; Police Chief Matt Lingrell; City Law Director Breanne Parcels.

Roll Call and Pledge of Allegiance

Beginning of the Year Business

Mr. Eugene Fields nominated Mr. Al Evans as Council President Pro Tem; Mr. Dwight Paul seconded. Motion passed without objection.

“Al—you’ve done a fine job for the last years, and I’m sure you’ll continue!” said Council President Hess.

Mr. Al Evans moved to rehire the current City Council Clerk continuing at the current rate of pay; Mr. Pat Thackery seconded. Motion carried without objection.

Discussion –

Mr. Fields asked, “Have the job duties changed?”

“Yes, they have,” said Mr. Evans.

“Can we—come back, and talk about it?” asked Mr. Fields.

“We can—yes—we can come back and adjust the salary anytime you’d like...and make it retroactive...how’s that?” said Council President Hess. “I would suggest that all of you sit down and talk with her for a little while, and see what she does...and become aware, because it is a changing job.”

Looking at the Clerk, Council President Hess said, “She’ll accept that job, I guess.”

“Yes sir,” the Clerk responded.

“She does a fine job—you can talk to the State Auditors that come in, and read our Minutes—they’re impressed also, so...I appreciate it,” said Council President Hess.

Approval of Minutes

Mr. Fields moved to approve the UCC Regular Session Minutes of December 17, 2013; Mr. Doug Hoffman seconded. Motion carried without objection.

Communications

Mr. Hoffman moved to place the LUC Regional Planning Commission Executive Committee Meeting Minutes (Dec. 12, 2013) on file; Mr. Fields seconded. Motion carried without objection.

Discussion –

Mr. Evans asked, “Do we have an automatic renewal contract with them? When do we renew?”

Mr. Kerry Brugger replied, “That’s an annual contract that we renew the first of the year on the basis of...I don’t remember the exact...there’s a formula per capita...the budget is a line item...it’s under Non-Departmental membership.”

“Forty-five cents per capita,” stated Mr. Doug Crabill.

“Forty-five cents per capita,” Mr. Brugger repeated.

Mr. Evans asked, “Who is our representative now?”

“I’m your representative,” answered Mr. Brad Bodenmiller.

Mr. Bodenmiller also indicated that Ms. Amy White is also a representative, and could provide information more from a Council person’s perspective. He said he is the president this year. Mr. Bodenmiller added that a transportation grant has been received (Champaign & Logan Counties) for \$150,000.

“You’re getting your monies worth,” said Mr. Bodenmiller.

Mr. Evans moved to place the Regular Hearing Schedule, BZA 2014; The Regular Meeting Schedule, Design Review Board 2014; and the Planning Commission Schedule 2014, on file; Mr. Fields seconded. Motion carried without objection.

Council President Hess commented that Mr. Bodenmiller set up these meeting schedules, and expressed his appreciation.

Administrative Reports – Board of Control

1.

Mr. Paul moved to authorize a purchase order to Hull & Associates, Inc. in the amount of \$8, 806 for a groundwater statistical analysis (This will be charged to Non-Departmental Capital, and is in the 2014 Budget); Mrs. Virginia Smith seconded. (Motion carried 6 yes to 1 no, with Mr. Evans voting no)

Discussion –

Mr. Chad Hall explained:

“This is a carryover expense from 2013—back in 2010, Ohio EPA implemented a ruling that there is a need to do a statistical analysis plan or study on the landfill wells...as we were heading into 2012’s first half sampling, the consultant (which is Hull & Associates) came across a lot of data errors that had been submitted over the previous years, and over 2 different consultants...and Hull being the third one.

They wanted a very large amount of money to go back and correct all of these a...this big database...so we took it upon ourselves to do it in-house...and Hull & Associates still felt that there was an expense to them...and I didn’t agree, and did not approve the invoice...so...we held out until about the second week of December, and they come off of some dollars...so we felt that the \$8,806 was very useful, and was an adequate amount for the work that was done.

A staff member in-house at the Plant spent about 128 hours of reviewing all these wells back to 2001 or 2002...so, you know, you take 10+ years and 17-20 wells...and all that data had to be reviewed...so there was a lot of time involved, and we felt that Hull would give us a nice credit for the hours that we spent...”

“What was their original?” asked Mr. Fields.

“A little over \$14,000—I don’t have an exact dollar amount,” said Mr. Hall.

“Who? You say other companies made mistakes?” asked Mr. Evans.

Mr. Hall replied, “I think what it was...was different databases...you know, let’s just say Hull & associates uses one versus...I think it was Arcadis, back in the day...maybe those 2 databases did not co-mingle together when the changeover in consultants took place.”

Mr. Hall explained going back into data, and mentioned a trip to EPA (Dayton) to get copies of the semi-annual and annual reports.

“When we went through the flood in ’08 at the Treatment Plant, we lost a lot of records,” he said.

Mr. Evans said, “So let me get this straight—we hired a company to do the testing...they provided the EPA with bogus information, or inaccurate information...”

“Inaccurate,” Mr. Hall interjected.

“Okay--but the EPA accepted it?” Mr. Evans sought to verify.

“Yes,” said Mr. Hall.

“So now here...13 years later, why can’t we ask the company that made the mistakes to pay the money?” asked Mr. Evans.

“One in particular, is no longer in business,” replied Mr. Hall. “We had our hands full with what we accomplished, and we could not proceed in that direction.”

“Do we have any way with (even with our new vendor) to have some kind of performance clause in our contracts that protects us down the road...when someone decides that they did something wrong?” asked Mr. Evans.

“Alright—and when Chad and I talked about this they decided...he said, “I’m going to use my staff...I want to go back, and make this right, because we’ve got to live up to it,”” Mr. Brugger responded. “We are (and have been) looking at the contracts that do go out to make sure...when we are required to provide data, that (you know) we do have that information...so...it is critical, and unfortunately this is just one that apparently over the years kind of drifted away. When we got the bill for \$14,000 and some odd dollars, I commended Chad for holding up on that...to say, “We’ve got to push back”...you know granted they’ve got some skin in the game, but we also took a lot of that back, and fixed it...so I he did a good job of bringing that back, to get the reduction to allow us to get things base-lined again.”

Mr. Brugger added, “We are confident we’ve got good data going forward. Good point--and as we go into these contracts we need to look at that for performance.”

“...and also I’d like to add to that...after each semi-annual sampling we get a copy of all the data,” stated Mr. Hall. “We get a copy of the report, and our staff reviews that line item...so they don’t have to go back 10+ years per 20 wells, and review that...um...you know...why did it take 10 years for the EPA, or another consultant to catch it? That’s another question.”

Mr. Thackery asked, “What’s the frequency of these tests? They’re done semi-annually?”

“Yes,” Mr. Hall replied.

“Does it cost each time?” asked Mr. Thackery.

“Yes,” said Mr. Hall.

“...and since I’m the new kid on the block...I’m not quite sure of the history...it sounds like somebody made a mistake down the road, and we had to go back and correct those things?” asked Mr. Thackery.

“Um-hmm,” Mr. Hall said.

“Okay,” Mr. Thackery said.

“I appreciate all of the hard work you guys have put into it...to continue to try to do the best for our community...I really appreciate that,” stated Mr. Tony Pena.

“How many hours did you say we had internal, Chad?” asked Mr. Doug Hoffman.

“Roughly, 128,” said Mr. Hall.

“So you negotiated roughly \$50. an hour for our time...I think that’s fair,” said Mr. Hoffman.

“I felt it was,” Mr. Hall replied.

“So—I appreciate that...” said Mr. Hoffman.

“The city landfill is going to continue to cost us a lot of money...it has for a long time...probably will end...never,” said Council President Hess.

2.

Mr. Dwight Paul moved to authorize a purchase order to White’s Service Center in the amount of \$25,752.62 for a 2014 Ford F-350 truck cab and chassis (This will be charged to Water Division Capital, and is in the 2014 Budget); Mr. Fields seconded. Motion carried without objection.

Discussion –

Mr. Doug Crabill addressed Council:

“I will speak to the bid process part of this, and then I will let Bob (Munch) elaborate on what vehicle is being replaced...and why it’s being replaced.

We did do a sealed bid for this. Basically, the bid for the truck itself was for an F-350 or a 3500 Chevy or a Dodge Ram (whatever it may be). Our specs are written so that any manufacturer can submit a bid.”

Mr. Crabill noted there was only 1 from White’s for the Ford, and noted Chevy is in the process of redoing the Silverado 1500 (the heavy duty trucks are in the process of doing a model year change). There was no GM bid. He further described the Ford F-350 particulars.

Mr. Robert Munch referred to an email picture that was sent to Council showing the existing truck bed.

He said the vehicle being replaced is a 1999 Ford F-350 with 116,000 miles on it, and added, “It has seen better days.”

Mr. Munch described various replacements (updates) that have been made to the old truck, and said this is ‘the next to the last one’ that needs to be replaced. It was described as ‘The Work Horse of the Water Division—the one that holds all the tools, pumps, parts, shovels, picks, axes.’

Mr. Fields asked Mr. Munch whether specs are the way he wants them.

“Yes—we basically use the same specs as the Waste Water Plants new vehicles from last year,” Mr. Munch replied.

Mr. Paul asked whether the old truck has any trade in value.

Mr. Munch said with the timing of getting the new bed installed in the new truck did not allow Water Division to simply be without a truck. He speculated that the old truck will be on gov.deals.

3.

Mr. Paul moved to authorize a purchase order to Kaffenbarger Truck & Equipment in the amount of \$10,485 for a service body and lift gate for a 2014 Ford F-350 (This will be charged to Water Division Capital, and is in the 2014 Budget); Mrs. Smith seconded. Motion carried 6 yes to 1 abstention (Mr. Evans)

Discussion –

Mr. Crabill said, “We have bid these together (in the past)—on this particular one, because there was so many specific specifications with the lift gate and the service body and...there was some add ons to the service body so the guys have more...they have lights on the service body, so the guys can see at night what they’re doing...they worked with Kaffenbarger to develop basically the spec for this part of the...and basically we

decided to just go ahead and exclude that from the bid portion...and bring it to you as a separate item...so it's separate from the truck itself."

Mr. Hoffman asked, "What this bed made out of?"

"The bed is painted by the body company to match the truck—it does have a 6 year warranty, I believe," said Mr. Crabill.

"We're also having it z-lined," Mr. Munch added.

"It would be nice if we could get more life out of the service beds," Mr. Hoffman commented.

Mr. Pena asked, "Any other specifications you were talking about...I know a...you were going to add lights, but what else were you going to do to the bed itself? Are you going to add some racks for tools, or what?"

Mr. Munch answered, "It has a multiple...departments...of various sizes and depths to hold proper tools, and the inventory that they carry around in the truck."

"The boxes are deeper than...what sewer just got (for example)," said Mr. Crabill, noting the changes made to accommodate needs.

"Does White's Ford going to be putting the bed on, or are we going to do it ourselves? What's the cost?" asked Mr. Thackery.

Mr. Crabill defined the installation process.

Mr. Evans noted a 'potential conflict of interest' in voting for this item, due to the fact that he has a family member who works for the vendor. He asked Law Director Breanne Parcels if she felt it was a conflict.

"I would recommend abstaining," she said.

4.

Mr. Paul moved to authorize a purchase order to Schneider Electric in the amount of \$18,100 for installation and purchase of a new MCC main circuit breaker (This will be charged to the WWTP Division, and is in the 2014 Budget); Mr. Fields seconded. Motion carried without objection./

Discussion –

Mr. Hall explained:

"This is the main breaker that was installed in the 2008 Microwave Project. We had some minor issues with the transformer that feeds this breaker (back when it was originally installed). We are waiting for the response back from Schneider Electric...we are dealing now direct with the manufacturer."

He explained the breaker failure, GFI protection, low surge protection, and particulars of cost.

"I was really hoping to carry in something different tonight—as far as dollar amount, and findings," stated Mr. Hall. "I wanted to proceed with getting this thing approved, and worst case...so that we can get full power back to that area of the Plant."

Mr. Hoffman said, "Well, I see that it's in the Budget...and it's sad that it only lasted 5 years, but...when will you know what it's going to actually cost?"

"I hope to have an answer yet this week," Mr. Hall said.

"How long should this thing last?" asked Mr. Hoffman.

Mr. Hall replied, "Well, there's a breaker in the back of the facility right now that was installed in 1975. We had found out that supposedly this breaker was obsolete when it was installed...now...that's part of the findings that we're waiting on."

“...and this just controls The Microwave, or other stuff?” asked Mr. Hoffman.

“This controls The Microwave and The Septage Facility,” answered Mr. Hall. “It seems to fail when we exceed a certain level of kilowatts...or our load on the breakers, is when it seems to fail...so it has not failed to the level that the septage is shut down.”

“The new breaker has improvements to it that will last longer than 5 years?” asked Mr. Thackery.

“Yes—they offered to recondition the current breaker for a whole month actually,” Mr. Hall replied.

“Is it a design flaw?” asked Mr. Thackery.

“Yeah—I don’t know if it’s a design flaw...but it’s just an upgraded breaker that... I think we need to have a little talk.” Mr. Hall said.

“Does it come with extended warranties on this?” asked Mr. Thackery.

Mr. Hall said he would consult for that answer.

Mr. Thackery expressed concern about being in the same position in the next 5 years.

“It just sounds like something that we need, and it is in the Budget so I say, ‘Go for it!’” said Mrs. Smith.

Mr. Evans asked, “So you say there are going to be other Square D products in the project?”

“Yes,” said Mr. Hall.

“Does that give you enough leverage to try to get a better deal?” asked Mr. Evans.

“I’d certainly hope so,” answered Mr. Hall.

“Here again—we need some type of performance clauses in these contracts to protect...if these people are installing obsolete equipment in a bid (in a project) we need something in there that protects us...from faulty workmanship, and faulty parts,” stated Mr. Evans.

“Most standard (I just found it in this particular item) but it is...it’s a standard 1 year warranty...and I know that seems to be standard with all of the other equipment that we’re noticing in the project,” said Mr. Hall.

“But if we have other systems that are functioning at what...40 years/50 years...that seems a little suspect to me, but...okay,” said Mr. Evans. “When this thing fails does The Microwave shut down?”

“The Microwave is down, as far as microwave power...the breaker will still support belts, welders, etc...but The Microwave, the actual physical generation of that...is down,” stated Mr. Hall.

“So we can’t cook the stuff?” asked Mr. Evans.

“No,” replied Mr. Hall.

“That’s why we got The Microwave...was to cook the stuff, right?” asked Mr. Evans.

“Well, I trust that you’ll hold their feet to the fire, and try to get us the best deal.”

“...and I will report back to you,” said Mr. Hall.

Council President Hess asked, “When you’re talking with them...I talked to an old time electrician that told me, ‘A breaker only has to work one time, and then it’s...’ So is that possible that the first it tripped it was...the end of it?”

“Good possibility,” Mr. Hall said.

“Okay—just asking,” said Council President Hess.

Mrs. Smith asked, “You said this one was obsolete—did we know that when they put it in?”

“At this time, we are not aware of it being obsolete,” said Mr. Hall.

“There’s no alternate suppliers, or...?” asked Mr. Thackery.

“There potentially is,” said Mr. Hall. “There’s always a number 2...”

“Could we send this out, and have somebody look at it?” asked Mr. Fields.

“It’s already been looked at,” Mr. Hall answered. “Schneider Electric came in, and spent about 3 hours running different tests...and so forth.”

“So they’re (more or less) saying it’s shot,” said Mr. Fields.

“Yeah,” Mr. Hall replied.

5.

Mr. Thackery moved to authorize a purchase order to Smartbill in the amount of \$38,000 for monthly utility bill printing, mailing and postage for 2014 (This will be charged to Utility Billing, and is in the 2014 Budget); Mr. Paul seconded. Motion carried without objection.

Discussion –

Mr. Munch explained the purpose of this item briefly.

Mr. Thackery asked, “This is an annual? Not a monthly?”

“Yes, it’s an annual,” said Mr. Munch.

“Did the cost raise from last year?” asked Mr. Fields.

Mr. Munch said, “I do not remember what the amount was last year.”

Ms. Rhonda Ward replied, “I don’t recall what it was last year, but we did verify that it included the new postage rate that was effective for January. It went up slightly—I don’t know the exact dollar amount.”

6.

Mr. Paul moved to authorize the Director of Administration to enter into a renewal contract with Carol Hall as Airport Manager for the amount of \$14,650 for a 12 month period starting January 1, 2014 (This is in the 2014 Budget, and has been reviewed by the Law Director); Mrs. Smith seconded. Motion carried without objection.

Discussion –

Mr. Brugger told Council:

“This is just one of those annual things that we do...Carol has been Airport Manager for several years now. Looking back...I know we talked about this last year...since 2006, the initial year was \$12,296...the \$14,650 is the same rate that was in 2012, and the same rate as last year...so it will be the same rate for 2014.”

7.

Mr. Paul moved to authorize a blanket purchase order list for 2014 (All blanket purchase order amounts are in the 2014 Budget); Mr. Evans seconded. Motion carried without objection.

Discussion –

Mr. Kerry Brugger opened with reference to a typographical error on the chart that was distributed. He said the identifiers listed as 2012 should be 2014 on the document. He also announced items with an asterisk are 3 new blankets (Clean All, B&K Digital, and Purvis).

Mr. Brugger provided a brief ‘history’ on each, cited needs with each, and the reasons for selection of these particular vendors (inclusive of savings).

Mr. Hoffman asked, “On these blanket p.o.’s—are they specific to the vendor, or specific to the use? So if the vendor was Clean All, if there was something else Clean All sold...would you be able to purchase it...with that blanket?”

Mr. Brugger answered:

“Right—then we could just modify the p.o. as we get toward the end of the year if we see that we’re going to exceed it...that’s where we get into that reappropriation type thing where we see that it’s making sense...we’ll add a line item to that, and then once we get over that amount we would have to get approval to spend it.”

“But (for example) if Bob Munch...with Neptune Meters...he might get more than just meters from Neptune...he’d have the availability to be able to order other parts and pieces from Neptune, other than just meters?” asked Mr. Hoffman.

Mr. Munch replied affirmatively, and elaborated on chemical purchases as well. He cited the example of E.J. Prescott, stating that purchases with that vendor may be items other than just valve insertions.

“This is obviously needed, so let’s do it,” said Mr. Paul.

Mr. Evans asked, “When Mrs. Heintz left—we were paying her a salary, and we were paying them a fee—correct?”

“They were paying them on a...based on a usage, a substantially lesser amount...and to her salary, PERS, and everything else that went with that...that they had a contract that was kind of ‘as needed’ based on an hourly or unit basis...they have different rate structures...but yes,” answered Mr. Brugger.

“So when we didn’t have to pay her salary or PERS, or health insurance (or whatever benefits she had)...and coupled with what we used to pay them...are we saving, or...is it/would it be less?” asked Mr. Evans.

Mr. Brugger said, “It’s basically a wash—I mean it’s really not a...big deal dollar wise.”

“Are you happy with the...?” asked Mr. Evans.

Mr. Brugger replied, “We’ve been very pleased. Again, you have your moments here and there where something jumps out that you weren’t expecting...but they’ve been (again) very responsive, and they’ve done an excellent job for us over the last several years.”

“Do they have someone on-site?” asked Mr. Evans.

“Yes—we have people on-site 2 days a week,” answered Mr. Brugger. “If we need specific things, then they’ll schedule themselves back in...and they have 24/7 response...and so, every time we get an invoice we get a summary of all the calls, and we’re able to track those.”

He said there are reviews of the contract, and determination of any shortcomings on a regular basis.

Mr. Evans asked, “On Purvis—I know we’ve been sitting on right at \$200,000 on the fuel out there a year—now we’re not going to have the kind of events out there that we’ve had in the past...will that be lower?”

Mr. Brugger responded, “It will be lower. That’s why we didn’t ask for the entire expenditure. We just figured it would be something right around the \$200,000 range. If it’s less—it’s less—we’ll buy it as we need it, not just stockpile it.”

Mr. Fields asked, “Are these all the blanket orders for everything?”

“These are the ones over \$7,500.,” Mr. Brugger said.

“Do we bid the fuel?” asked Council President Hess.

“I’d have to go back and do the digging—are you talking about the fuel for the Airport, or the fuel for the vehicles?” Mr. Brugger sought to clarify.

Council President Hess said, “We spend roughly \$140,000 for fuel for the different departments...at Heritage. Do we bid that, or this is just the sticker price?”

“I can’t speak to that—I know we’ve been using Heritage for several years, but I don’t know how they...there’s not too many people in town that use the bulk...as being able to handle that,” said Mr. Brugger.

Council President Hess stated, “The schools—yeah—and we bid it when we were at the schools so...might be something to look into, might save a couple percent...save money.”

Citizen Comments

There were no citizens who came forward.

Ordinances and Resolutions

Third Reading -

ORDINANCE NO. 4412 -

(Please see Minutes of December 3, 2013 for complete copy)

Mr. Evans moved to Place Ordinance No. 4412 on the business floor for discussion and passage; Mr. Paul seconded.

Roll call vote to approve: Mr. Thackery, yes; Mr. Pena, yes; Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes (7-0)

Discussion –

Mr. Brugger explained the Ordinance briefly again, and cited the annual housekeeping item that is done in cooperation with the County noting rates as \$50. an hour for out-of-court, \$60. an hour for in court (for appointed counsel), and a minimum payment of \$100. per case.

“The only thing that changes is the change in the IRS mileage,” said Mr. Brugger.

Second Reading –

RESOLUTION NO. 2409 –

(Please see Minutes of December 17, 2013 for complete copy)

*Read and declared a Second Reading

Mr. Crabill explained:

“For our new Council Members, basically when we go out to buy things we can do sealed bids or get quotes, but we also can participate in State contracts that have already been competitively bid at the State level. There’s really 2 programs that we work with...and 1 is the Dept. of Administrative Services, and the other 1 is ODOT’s contract...some of their contracts are also available for municipalities to use...so in this case, this is every 3 years...if we’re going to use ODOT’s program, we have to go back to Council...and get Council’s blessing.

Now—if there’s an item that we’re going to purchase off of their contracts, it would have to come back to Council if it’s over the Council threshold.

In recent years, we hadn’t done this process for many years...but we have recently (in the last 2 or 3 years) used this to purchase dump trucks for the Street Dept. Basically we could buy an International cab and chassis through ODOT’s contract, and that’s what we’ve done in recent years. We get a better warranty going that way, and a lot of other benefits...so we’ve now purchased 3 trucks through that. There’s a 4th truck in the budget

for this year, and prior to being able to purchase that truck we need this approval first. This is the first step in the process.”

Mr. Crabill mentioned potential this year to do some microsurfacing on some streets (similar to the process that was done on 68 So.).

“That’s an ODOT contract as well,” he said.

Mr. Paul asked, “So this will cover us through 2016?”

“Roughly—yeah—it’s based on when the letter goes in and...requesting future contracts. They have a very specific process. This is just one part of it,” answered Mr. Crabill.

“I understand what the system is for this—do we continue to request bids for things?” asked Mr. Thackery.

“I’m sorry?” Mr. Crabill sought clarification.

“Do we continue to get bids on trucks, and say...compare it to this system?...or do we just say that those are going to be better?” asked Mr. Thackery.

Mr. Crabill said, “With the large dump trucks (the snowplows, if you will) this is the way we’ve opted to purchase them. Every other vehicle that we buy goes through competitive local bid (for the most part)...so that the local dealers have an opportunity to bid on them.”

“Yeah, but we don’t do a comparison periodically to make sure that we can’t get a purchase ourselves?” asked Mr. Thackery.

“There are competitors out there that make trucks similar, but then you get into...” Mr. Crabill began.

“Specifications,” Mr. Thackery interjected.

“Yeah, right,” said Mr. Crabill.

“Okay—just a question,” said Mr. Thackery.

“The State’s used International Trucks for decades...so...that’s kind of...that’s what we had in our fleet existing...and so that’s kind of the direction we’re going,” stated Mr. Crabill.

ORDINANCE NO. 4413 –

(Please see Minutes of December 13, 2013 for complete copy)

*Read and declared a Second Reading

Mr. Bodenmiller addressed Council:

“So we met and discussed this at 6:45 today (reference to the Public Hearing)...we talked about how the...basically this is kind of like its own island...”

He noted a letter from (each) Zoning, Economic Development, and Engineering defining the contents of each letter briefly. Mr. Bodenmiller also provided a brief history of the property.

First Reading –

RESOLUTION NO. 2411 – 14

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA, TO PREPARE AND SUBMIT FINAL APPLICATION TO PARTICIPATE IN THE FEDERAL AVIATION ADMINISTRATION AIRPORT IMPROVEMENT PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED

*Read and declared a First Reading

Discussion –

Mr. Crabill explained:

“Grimes Field is an Airport that qualifies for Federal money...it qualifies for \$150,000 a year in what they call ‘entitlement money’...every time we (any of us) fly commercially there’s a fee that’s charged on the ticket, and that fee goes into a fund...which funds this program.

So basically the Airport’s eligible for \$150,000 a year, and for well over a decade the City has participated in the program to make improvement to the Airport.

Last year we held over our allocation, and...but this time we’re planning on applying. We’ve actually submitted a pre-application, but before submitting final application in a few months, we want to get Council’s approval.

From what I understand there is a Work Session (potentially) next week, and we can go into more detail about what we plan in the future at the Airport (including this particular application).”

He said he would elaborate more, if necessary, but suggested deferral of questions/discussion to the Work Session.

Mr. Evans asked, “Is the part of the program where we’re going to redo the terminal?”

“Yes, we would be starting on projects related to the terminal—being renovated and/or replaced,” stated Mr. Crabill.

“So that’s going to take up a big chunk of the money?” asked Mr. Evans.

“There are a couple of projects within this year, and then we’re going to hold money over for a few years to build up money to start the actual construction on the terminal,” said Mr. Crabill.

“I had a concerned citizen come to see me today at my office, and wanted to know if we have any plans in the next couple years to extend the runway?” asked Mr. Evans.

Mr. Crabill said, “The runway has moved way back in the Capital Improvement Plan for the Airport—basically we’ve been focusing on paving/repair, and keeping our pavements in good shape...and the terminal is really the next large dollar project. I think the runway is probably 15 or 20 years out...we can share more about that next week.”

Mr. Paul asked whether there is a request to waive the three reading rule, following the Work Session discussion.

“No—no,” said Mr. Crabill, noting applications are due in May or June. “It’s just a good time to get this out of the way, and let Council know what we’re planning on doing out at the Airport going forward.”

RESOLUTION NO. 2412 – 14

A RESOLUTION TO RESCIND RESOLUTION 2397, TO AUTHORIZE THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), TO AUTHORIZE THE MAYOR TO EXECUTE CONTRACTS, AND TO AUTHORIZE THE DIRECTOR OF FINANCE TO MAKE THE NECESSARY ASSURANCES FOR THIS LOAN AS REQUIRED

*Read and declared a First Reading

Discussion –

Mr. Crabill stated:

“I don’t have a copy in my packet, but this would be for...sometime last year (probably May/June) there was a Resolution before Council applying for the Wooddale/Amherst

Water Main Replacement...that project went to OPWC for loan funding...it essentially had been funded, but our program rep in Columbus emailed me at the beginning of the year...and our authorizing legislation to apply is not...doesn't line up with what they're requiring...so they've asked to make some changes to it...and basically what the changes are (and it's always really been this way), but they honed in on everybody's legislation this year...I guess either Clark County or Champaign County had to go back and change what they had been using..."

He briefly discussed the process of the part of the Mayor, Administrator, and Director of Finance in the equation.

Mr. Paul pointed to minor differences between the two, and defined them.

RESOLUTION NO. 2413 – 14

A RESOLUTION TO RESCIND RESOLUTION 2398 AND TO AUTHORIZE THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), AND TO AUTHORIZE THE MAYOR TO EXECUTE CONTRACTS AS REQUIRED

*Read and declared a First Reading

Discussion –

Mr. Crabill said:

"This is similar to the last one—at the same time we applied for Muzzy Rd. to widen the bridge that was routinely struck by semis—and we also appeared to have been successful on getting funding for it. It's only about a \$100,000 project (which \$50,000 will be grant/\$50,000 will come out of Capital). We're cleaning up (again) the legislation...the Mayor can sign the agreement, and the Director is authorized to apply."

ORDINANCE NO. 4416 – 14

ORDINANCE OF COUNCIL OF THE CITY OF URBANA APPROVING AN ADDENDUM TO THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF URBANA, OHIO AND THE CITY OF URBANA POLICE SERGEANTS AND THE FRATERNAL ORDER OF POLICE, OHIO LABOR COUNCIL, PASSED JUNE 11, 2013 (ORDINANCE NO. 4396)

*Read and declared a First Reading

Discussion –

Mr. Brugger explained:

"This is one of several that we'll see (hopefully) over the next few weeks...we recently completed the reopener for wages...the police sergeants contract, and that kind of comes on the heels of the last meeting we did the firefighters, and the captains...so that the sergeants signed off...they agreed to a one and a quarter percent increase each in the next 2 years (that's 2014 and 2015)...a \$300. lump sum payable in 2014...so this is a First Reading to allow you time to review, and ask questions.

This is just one of the contracts that we set last year in...finished up in 2013...that in the first year, we made that...we already passed that agreement...now we have a wage reopener (2014/2015), and through the negotiations we were able to get 2014 and 2015 done at the same time, so we don't have to go back one more time in 2015. This contract will run us until the end of the three year contract."

ORDINANCE NO. 4411 –

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP, REZONING THE
18.484 ACRES APPROVED FOR ANNEXATION ON AUGUST 13, 2013

*Read and declared a First Reading

Discussion –

Mr. Bodenmiller said, “Just to summarize, this Ordinance will rezone, or establish citywide zoning over the area that was annexed recently.”

He defined the area and noted, “The Public Hearing was at 6:30PM today...this was returned by Council to Planning Commission, the Planning Commission is returning it back to Council, this is the recommendation.”

Mr. Bodenmiller provided a synopsis of the Public Hearing held earlier, and specifically noted, ‘Any existing use is allowed as is.’

Mr. Fields asked about gas and car repair.

Mr. Bodenmiller said gas is under B-2, and said he was not use what car repair falls under.

Mr. Evans indicated the gentlemen who spoke at the Public Hearing ‘appreciate what we’re doing.’

Miscellaneous Business

Mr. Fields - (To Mr. Crabill) asked, “Are we applying for Safe Routes to School?”
Mr. Crabill said, “We applied last year, we were funded last year for a project...that will be constructed in 2016...in the past, our experience has been that if we have a current project with a grant agreement...that getting additional funding is not possible, until we finish the one that we have.”

Mr. Evans - Expressed appreciation to the Public Works Dept. (especially the Sewer Dept.) for recent work on Amherst Dr.; Thanked the employees for their dedication while others were enjoying the holidays/football games
Discussed reorganizing and preparing for the 1st quarterly meeting of the Cable Access Committee
Asked Law Director Breanne Parcels whether Mr. Pena could continue to sit on the committee as the representative for the Champaign County Ministers’ Association
“I’d have to look into that,” Law Director Parcels answered.
“I’m sure if he’s allowed to, he would be willing to continue on that,”
Mr. Evans said, also noting that someone would have to take his place if Mr. Pena is no longer allowed to sit on the committee
“Are we going to have a Work Session, Mr. Hess?” asked Mr. Evans.
“Yes, we are—7 o’clock next Tuesday,” replied Council President Hess.
“Okay, I would make a request that just as an agenda item to just get some input (especially from the new members) on what they would like to see on the access channels...and how we’d like to steer that thing going forward,” said Mr. Evans.

Mr. Paul - Welcomed the new Council Members, Mr. Thackery and Mr. Pena

Mrs. Smith - Nothing at this time

Mr. Thackery - Said he is looking forward to working with the Council and the Administration

Mr. Pena - Echoed Mr. Thackery’s remarks; Noted he had a question from a con-

cerned citizen about Washington & Jefferson, regarding the obstruction (view)

"I'll be able to report to you at the next Council Meeting," stated Mr. Bodenmiller.

Mr. Hoffman - Asked, "Are we still picking up Christmas trees?"

"Christmas tree pick up continues, and it will continue through the rest of the month...some of them are just starting to show up...they are going to keep working through them (in all of the Wards) through the rest of the month," Mr. Brugger related.

Mr. Hoffman questioned whether Council should vote on the Work Sessions

Council President Hess said, "It's my understanding that the Administration can call a Work Session any time that they deem necessary—attendance is always optional."

Council President Hess said that in recent discussions with Mr. Brugger, the Administration has expressed desire to conduct Work Sessions the first 3 months of this year

"I would vote 'yes' for that meeting, and I do plan on attending it... but I guess that I understood that we had set that up several meetings ago that Council would decide if we would have a meeting separate, or at the end of a meeting," Mr. Hoffman said.

"Right, but this is an extra meeting that the Administration can call...and that's what they decided...they'd like to do that," Council President Hess added.

"So then we're throwing out what we did last year," said Mr. Hoffman.

"Well, I don't think we're necessarily throwing it out," Mr. Evans stated. "I know what you're talking about—I know what you're saying, but they do have (the Mayor and the Administrator) the right in the Charter to call a meeting. You don't have to come."

Mr. Hoffman replied, "Well, I understand that, but then why did we go through all the hoopla?...and I don't care, I'll come to the meeting...but last year we spent all this time delving through this."

Mrs. Smith sought to clarify, "I think that last year when we decided...we decided we would vote if we could have them, but then we also said that if they needed to have them..."

"We would entertain," added Mr. Fields.

"That we would go along," said Mrs. Smith.

"It was just a point of clarification from my perspective," Mr. Hoffman said.

"Which is fine...I mean we want to get as much knowledge to everybody as we can...Work Sessions are a good opportunity to do that in an informal manner...so..."

Council President Hess said.

Mr. Fields asked, "What's going to be on the Agenda?"

Mr. Brugger explained the reason for calling this Work Session and/or others. He also noted the Administration had Saturday sessions prior. He noted interests in sharing information regarding projects, etc. that are happening in the 2nd or 3rd quarter. Mr. Brugger emphasized that with Work Sessions, Council will not come to Regular Sessions 'scratching their head, and saying, 'I wish I knew about that''

Mr. Brugger said the Agenda (with 6 or 8 items) will be emailed to Council, and the Work Session will be a 'casual atmosphere.' The Cemetery 2014, The Airport 2014, Phase 1 Water, and Miscellaneous were mentioned.

Council President Hess added that Council was previously interested in discussing 'Council Rules'

Mr. Bodenmiller - Noted Council had received information regarding the house demolitions; Provided an update of 4 done thus far, with 3 to go
Mr. Evans relayed a humorous story regarding a neighbors' bet

Law Director Parcels –

Noted Judge Weithmann's improvements to the Court; Said the Clerk of Courts is busy preparing The Annual Report

Mr. Crabill - Nothing at this time

Mr. Munch - Nothing at this time

Council President Hess questioned Mr. Munch regarding a report he received concerning 329,760 gallons per day (potential leak);

Asked, "What does that equate to in dollars or cents?"

"I'll get back to you on that," Mr. Munch answered.

Mr. Hoffman said, "\$800. to \$1,000 a day."

"There you go!" said Council President Hess.

".3million gallons," Mr. Munch added.

Mr. Hall - Nothing at this time

Police Chief Matt Lingrell –

Nothing at this time

Ms. Ward - Nothing at this time

Mr. Brugger - Welcomed the new Council Members, adding, "Keep your arms and legs in the ride at all times!"

Noted Judge Weithmann had given him a tour of the Court area/ Jury Room; Invited Council to view the Jury Room after the meeting

Discussed downtown lighting (conversion to LED); Noted savings of \$2,900.

Expressed appreciation to the Public Works/Sewer Dept; noted Water & Sewer digs, some in -16 degree weather; Said all have done 'a great job in keeping the city moving'

Mayor Bill Bean - Announced St. Paul AME Church would have a Martin Luther King annual celebration at 3:30PM / Market St.; Said the public is invited (free)

Announced the Lion's Club Pancake & Sausage Breakfast on Feb. 8; Said everyone needs to get their tickets; Mr. Evans & Mr. Pena are sources for tickets

Announced the Urbana University 'Empty Bowls' event on Jan. 30 at the University; Discussed the activity/Said cost is \$15.

Noted residents should get their 2014 dog license(s) by Jan 31

Thanked Mr. Thackery and Mr. Pena for serving on Council

"It's going to be an interesting 2014, and we're going to get a lot done...looking forward to it, looking forward to working with

you!” he said.

Council President Hess –

Discussed trash appearing in the area when snow melts
Discussed purchasing, and asked, “Are we still on a cooperative on purchasing...and what on the cooperative do we purchase?”
Mr. Crabill mentioned ODOT, and the Dept. of Administrative Services (The State of Ohio’s purchasing arm for all State agencies)
“Is there any advantage to buying reams of paper, or...?” asked Council President Hess. “Pens and pencils, computers, or anything else?”
“The copiers that were purchased last year were part of a DAS contract—there’s a set price that you don’t have to go through the process of putting together your own specs and bid...” said Mr. Crabill, also discussing local/state bids.
Council President Hess expressed interest in ‘paper.’
“I think most of our paper is purchased through Staples, through the State contract,” said Mr. Crabill.
“So do we all get together and say, ‘I want to buy 100 reams of paper,’ or 100 cases of paper?” asked Council President Hess.
Mr. Crabill made reference to a lack of storage, and said, “Departments buy it as they need it...and purchase through Staples.”
Council President Hess also discussed the Council Office, and asked the Clerk, “We’ve talked for how long, Gail, about redoing your office—3 years?”
“Probably,” she replied.
“One day this Winter, if you all would like to volunteer 20 minutes of your time—we’d like to paint the office...so...” said Council President Hess.
Mr. Paul asked about color.
Council President Hess quipped, “Bring your own gallon of paint.”
He announced the Work Session again, and invited Council to add items to the Agenda through Mr. Brugger.

Adjournment

Mr. Fields moved to adjourn the Regular Session Meeting at 8:35PM; Mr. Paul seconded. All were in favor of adjournment.

Council Clerk

Council President

