

URBANA CITY COUNCIL
REGULAR SESSION MINUTES – NOVEMBER 5, 2013

The Urbana City Council Regular Session Meeting of Tuesday, November 5, 2013, was called to order at 7:01PM, by **Council President Marty Hess**, in Court Chambers / The Municipal Building.

Council Present – All Council Members were in attendance with the exception of Mr. Robert Thorpe

City Staff in Attendance – Mayor Bill Bean; Mr. Kerry Brugger, Director of Administration; Mr. Lee Williams, Finance Director; Police Chief Matt Lingrell; Assistant Municipal Prosecutor/Staff Attorney Breanne Parcels (in audience)

Roll Call and Pledge of Allegiance

Approval of Minutes

Mr. Dwight Paul moved to approve the UCC Regular Session Minutes of October 22, 2013; Mr. Eugene Fields seconded. Motion carried without objection.

Communications

1. Mr. Paul moved to place the letter and accompanying photos from The Mad River Flying Association to Council expressing appreciation, on file; Mr. Fields seconded. Motion carried without objection.
2. Mr. Paul moved to place the communication (October 22, 2013) from The Ohio Division of Liquor Control regarding transfer from Roberts on Miami LLC, 116 Miami St., Urbana, Ohio to Patrick E. Field, 116 Miami St., Urbana Ohio, on file; Mr. Fields seconded. Motion carried without objection.

Discussion –

Council President Hess asked, “How soon will this be approved? I was talking to a gentleman who happens to be a friend of a friend of a friend...like to get this as soon as possible, is that...do we just sign off on this tonight, and it’s okay? Breanne, is that how that works?”

The Council Clerk responded, “The paperwork goes in immediately, if it’s approved tonight.”

“...and then it’s up to The Division of Liquor Control how fast that...” said Ms. Parcels.

Administrative Reports – Board of Control

1. Mr. Al Evans moved to authorize a purchase order to Purvis Brothers in the amount of \$50,000 for the purchase of fuel for the remainder of 2013 at the Airport (This expense will be charged to the Airport Operation Fund, and is in the 2013 Budget); Mr. Doug Hoffman seconded. Motion carried without objection.

Discussion –

Mr. Lee Williams stated, “This is an additional blanket order—we have an event coming up November 8th, 9th, and 10th—Carol wants to make sure that she has the capability to purchase fuel for that event. The orders will be placed...they will not exceed \$50,000 (they’ll be less than)...I think today’s average price...we priced it right around \$45,000., and we’re filling up (again) the 2 tanks out there...”

Mr. Evans asked, “Are the sales up...there?”

“They’re not up, because we’re comparing to a year when we had the event last year,” answered Mr. Williams. “Year-over-year they don’t look like they’re up (they don’t appear like they’re up), because of the event last year...but they’re steady.”

Mr. Evans asked, “Now, is this the same fuel that CareFlight uses?”

Mr. Williams replied, “It is...it’s the same.”

2. Mr. Fields moved to authorize a purchase order to Above All Glass Shops in the amount of \$29,120 for the purchase of 22 replacement windows for the City Building (This expense will be charged to Non-Departmental Capital Improvement Fund, and is in the 2013 Budget / Attachment Provided); Mr. Hoffman seconded. Motion carried without objection.

Discussion –

Mr. Kerry Brugger stated:

“The packet that was distributed (with your packet) gave you the breakdown of the items...which windows were going to be replaced...the money in the Budget was for (I think) 17 windows, so we’re going about 5 extra...because we went around the building identifying them...there were like little bathrooms, and things like that were only factored in last year...so we’re in the process now of doing final measurements... we anticipate the...(you know) actual measurements should come in not to exceed the \$29,000.

The windows that were selected...2 bids/2 quotes received...1 local, and 1 out of Springfield...and the brand that is \$11,000 less, was the brand (the same brand) that was put in the Finance window (I think Lee’s office) if you’re familiar with the front of that Main St. side of his office...it’s the same brand as that, and it will help match kind of all the way around the building. The only windows that are different now would be the ones I think in Council Office, that are stripping pretty much into a single pane (they don’t have that break throughout the glass)...so this will take care of the Training Room, the rest of the Finance Office, upstairs in Engineering/Zoning, and along the south side of the building on the 2nd floor of the Administration side...and the rest-rooms on the 1st and 2nd floor...so it leaves us (hopefully then next year, we can back and pick up the final of the original built windows that were put in in 1953—they are not very energy efficient, to say the least)...”

Mr. Brugger voiced his desire to move forward with the window project ‘before the weather goes too far south on us.’

Mr. Evans commented, “In reviewing the description—you should save money on heating bills, as well as cool.”

“Absolutely,” Mr. Brugger confirmed.

“So roughly, how many windows are left for next year?” asked Mr. Paul.

“Maybe half a dozen—7, 8,” said Mr. Brugger.

Mrs. Amy White asked, “I realize that the windows we have now are really old—what will be done with those?”

Mr. Brugger responded, “They’ll be discarded—scrap.”

Council President Hess asked, “What did we budget for windows for this year?”

Mr. Williams said, “\$26,000.”

3. Mr. Paul moved to authorize the Director of Administration to approve, execute, and issue a change order to the contract to Hi-Lite Markings, Inc. in the amount of \$13,410 for the Runway 2-20 Seal Coat & Markings Project, so that additional pavement markings can be completed as part of the work (The FAA will reimburse 90% of \$2,210 – \$1,989—in FY14 through a future grant. The remaining \$11,200 of the total cost will be paid by the Airport Capital Improvement Fund, and is not in the 2013 Budget); Mr.

Fields seconded. Motion carried with a 4 to 2 Roll Call Vote (Mr. Fields and Mr. Hoffman voted 'No')

Discussion –

Mr. Doug Crabill explained:

“The Runway had work done on it about a month ago—if you remember, you had approved a contract back in the Summer for basically a seal coat project...but all that was done about a month ago...and part of that, they actually did a major crack repair (basically got the Runway back in tip-top shape)...and so you had an original contract, then you had a Change Order #1...this would be Change Order #2...this would essentially add some additional striping...work to be done.

The biggest part of it that's down there (that would be 100% City) is we want to create a 'No Parking' area outside of the Terminal Building, the Café Building...especially with the increased seating (and what-not) outside...it's been somewhat of an issue of having planes park close to the fence, as people are out close to the fence. The largest part of this...the \$11,200 would come from 100% local funds...the rest would be FAA eligible for next year's grant...so we are fronting it from Capital, just like we did with the additional crack work that we had...so...this company does this type of work, so it's one reason we decided we'd try to get it taken care of now...”

Mr. Evans said, “So—do I understand that the \$11,200 will be reimbursed through a...”

Mr. Crabill interjected, “That part would not be...\$2,210 is eligible for reimbursement at the 90%...the \$11,200 would be 100% local, and no reimbursement later...and that 100% local is that 'No Parking' area that we would be creating on the apron.”

“Okay—we can't get that money back from the FAA grant, or...?” asked Mr. Evans. “It's not really eligible—this particular area of striping—this 'No Parking' area,” said Mr. Crabill.

Mr. Evans asked, “...and this is necessary, because people were parking too close to the tables at the Restaurant?”

“Essentially,” answered Mr. Crabill.

“...or planes,” added Mr. Evans.

Mr. Crabill said, “It's a potential safety issue.”

“Is the proprietor of the Restaurant going to kick in any money?” asked Mr. Evans.

Mr. Brugger responded, “There's no plans for the proprietor to kick in anything...this is strictly a safety issue on...a liability issue on our part...when you have the big events, such as the B-25s (and those types of things), it gets a little crowded out on the tarmac...this is just an intent to try to push all the airplane traffic away from the building...”

Mr. Brugger noted that (for future activities) this will 'kind of wrap up all of our outstanding marking/striping/demarcation on the runways/the tarmac...which will be critical as we move forward into the next round of approvals for the FAA.'

“I wasn't available to review her budget—are there any Capital projects that she's going to have to (not) do, because she's doing this project?” asked Mr. Evans.

Mr. Brugger said, “There aren't any projects that are in jeopardy...or are not getting done...we're in the process of going through the Airport structurally...looking at the hangars, looking at the maintenance garages...and looking at the Flight School Build-

ing, the whole Terminal Building is being under review now...so there's nothing currently that's being put on hold, because of this marking a...project."

Mr. Evans replied, "It's just...the last time I was out there...our paint job that we did on the hangar...it's not holding up too well!"

"Yeah...I believe (we didn't do it) it was a volunteer donation to get through that B-25 event, so there's more work to be done...and you're absolutely right," said Mr. Brugger.

"Okay—thank you," Mr. Evans said.

Mr. Paul asked, "So Doug—how (roughly) is the setback from that fence line—that has to be marked off for the 'No Parking?'"

"Essentially we'd just be creating it, so the planes don't park at all around the fence," Mr. Crabill responded. "Most planes do park on the other side of the apron (the west side of the apron), but you do have...especially when the Airport gets busy...where you have a lot of people that line up along that fence."

"But—I mean, you're going to want to have some sort of buffer zone—right?" asked Mr. Paul. "...between the fence, and where they're allowed to come up and park?"

Mr. Crabill said, "Yeah—I want to say the actual zone would look like a 'No Parking' area on a street out here, but it would be like 20 feet."

"I'm saying 15 to 20 feet (out)," said Mr. Brugger.

"...and then basically around that whole perimeter," said Mr. Crabill.

"Are there any plans, or any thoughts to changing the fence? Is the fence okay the way it is?" asked Mr. Paul, pointing to Mr. Crabill's reference to the current height.

Mr. Crabill deferred his answer to later in Miscellaneous Business.

Mr. Hoffman asked, "Is this some kind of special striping (that it's so expensive for such a small area)?"

Mr. Crabill replied, "It's the quantity...it's a unit price...it's actually in the bid...it is a prevailing wage, so...we're paying that cost. It is (basically) a competitively bid unit price, but this is the extension of that unit price at that..."

Mr. Hoffman asked, "Is the marking in aviation standards, so when pilots see it they will understand that it's a specific...?"

"It's not like perma-stripe—it's the melted thermo-plastic (like we have on a lot of the streets)...this is regular paint, but it does have glass beads added to it for reflectivity," Mr. Crabill replied.

"Is it going to be just an outline?" asked Mr. Paul.

"Yes," said Mr. Crabill.

"So it's not going to have stripes on the inside?" Mr. Paul asked.

"Oh yes—yes, it is a zebra stripe (with 'No Parking' in 2 locations," said Mr. Crabill.

Mr. Fields asked, "Do they have to do it, or can we do it?"

"We had that discussion, but I think it's just because we have a contractor there that's (you know) it's the first time laying it out and doing it...and it just made sense to..." Mr. Crabill answered.

Mr. Brugger added, "When you get down to the bottom line...yes, we can do it...but then you get into a level of quality...not that we can't do crosswalks, and simple things...but these guys are professionals, and that's all they do...so...you know...what level of quality do we want to try to have (and get the longevity that you're asking for)...and that you can point to it, and say, 'That's professionally done!' I

think it's a matter of where you want to go with it."

"What's the longevity of this paint?" asked Council President Hess.

"Well uh—the Runway was built in... '99, or 2000?...and it had been painted... never since it was built...it had not been painted at all...and it was just starting in the last couple of years to where it was noted on our inspection for the Airport, that it was losing its luster (if you will)," said Mr. Crabill.

"So 13 years?" asked Council President Hess.

"Yeah," Mr. Crabill said.

"13 years," Mr. Brugger repeated.

"So a thousand dollars a year," Council President Hess said, also inviting more questions from Council. (*No additional questions were brought forth)

Citizen Comments

Mr. Gary Ledford, 308 D Miami St. (representing the Champaign Transit System), addressed Council regarding a request for any monetary assistance the City can provide to assist the CTS.

Mr. Ledford referred to the handout distributed to Council regarding his budget for this year, and next year. He noted it as about \$146,000 less for next year, and he pointed to (page 3) 'Trips Originating in the City of Urbana, and Delivered in the City of Urbana by CTS' Jan. 1 – Oct 31, 2013. Total trips were defined as 16,373.

He stated, "I'm not begging for money, but if you find any monies available...we'd be glad to take anything that you give to us."

Council President Hess said, "Doug—you'd said that last year (if they had been here a little earlier) that there was a possibility that there was some kind of monies we could've..."

Mr. Crabill interjected, "Well, the CDBG money now has all gone to the County...our program is now under the County's program, so if there was a funding request to make to the CDBG program for the next program year it could be made to...um...but the big thing I think we ran into is showing an increase in service as a result of the funding...so not necessary maintaining the level of operation."

"...and I've talked to the young man who is doing the CDBG grant with the County, and I haven't gotten very far there either," said Mr. Ledford.

"Do they charge residents to participate?" asked Mr. Fields.

"Do we charge?" Mr. Ledford sought clarification.

"Yeah," said Mr. Fields.

"Yes sir—for rides—yeah, in town 65 & under is \$2.00, 65 & above is \$1.00, for in town trips," Mr. Ledford said.

"You do out of town too though—don't you?" asked Mr. Fields.

Mr. Ledford replied, "Yeah, we go out in the county for a 50 mile radius for medical appointments."

"I've already had some discussions with Gary—I think I'm kind of well versed on what he's up against—I definitely will say that they do haul a lot of Urbana residents...and I agree with him...if there's any money available, we might want to consider...sending some his way," Mr. Evans stated.

Mrs. Virginia Smith questioned (on page 2) the meaning of 'no shows.'

Mr. Ledford provided explanation of the policy, and definition of a 'no show.'

"So that's money lost?" asked Mrs. Smith.

“Correct,” Mr. Ledford said.

Mr. Hoffman commented that it’s a ‘great service,’ and emphasized that if possible money should be directed to this.

“There’s a lot of people that need help, and this is a valuable service,” said Mr. Hoffman. Council President Hess asked, “How much money are you short this year?”

“\$145,000 short from last year,” said Mr. Ledford. “We’re going to try to make that up through contracts—but you know those aren’t guaranteed monies...”

“Could you give us kind of like an idea if—with such a substantial budget shortfall, what kind of services would you have to eliminate?...or would you eliminate services?” asked Mr. Evans.

“No—I’m not going—my budget is still balanced, the budget that I turned into the County with the contracts and stuff...it still balances...I...and you can do a lot with paper and figures...I learned that from private industry,” said Mr. Ledford (to laughter). “Just what’s on that paper doesn’t mean that’s really what’s happening in life.”

He said he doesn’t anticipate cutting services, and emphasized that the County Commissioners ‘are really onboard with the whole thing.’

“They’re not going to let the service deteriorate,” Mr. Ledford said.

“Do you have any suggestions for the City to help you out?” asked Council President Hess. “Since you’re here, and you have all this in front of you...and say, could you do this, this, or this?”

Mr. Ledford replied, “No—not really any suggestions—no...I would just like...you know they keep saying, ‘Can you expand the service?’ I just want to keep the service that we have...I mean, we’ve tried different things...”

He indicated various trials, and mentioned calls to go to Friday night football.

“You service the whole county too, don’t you?” asked Mr. Fields.

“Yes sir,” Mr. Ledford answered, with explanation of graduated funding for the outside areas.

“...and the County is doing the CDBG so there’s no way we can do anything with that?” Council President Hess sought to verify.

“Yeah, the program is through the County...all of the City’s money will be under the County for the next program,” stated Mr. Crabill. “There was just an application that was made this Summer for the FY14...so the FY15 application time would be June, it would be due...but I think (in looking at it) there has to be an expansion of service...it can’t be to maintain existing service, and I think that’s what we ran into.”

“Okay well, we’ll do what we can,” said Council President Hess.

“Yeah—and that’s all I can ask,” Mr. Ledford responded.

“...and...a...support with the County, I guess,” Council President Hess added. “Thanks for coming, and thanks for the information!”

Ordinances and Resolutions

Third Reading –

There were no Third Readings.

Second Reading –

RESOLUTION NO. 2402 –

A RESOLUTION TO APPROPRIATE MONEY FOR THE SEVERAL OBJECTS AND PURPOSES WHICH THE CITY OF URBANA, OHIO MUST PROVIDE FOR THE FISCAL YEAR ENDING DECEMBER 31, 2014

(*Read and declared a Second Reading)

Discussion –

Mr. Evans said he had no questions/remarks at this time, “It’s not about the Budget—it’s just the procedures—Lee and I kind of discussed it briefly, but we can talk about that later.”

“It won’t affect next year’s budget then,” Council President Hess said.

“Not dollar-wise, but...hours spent doing the budget,” said Mr. Evans.

Mr. Fields commented, “When I met with him it was very informative.”

Mr. Fields emphasized that the explanation of the budget by Mr. Williams was very thorough, and he expressed appreciation to Mr. Williams.

“Wow—what a pat on the back!” Council President Hess said.

“Do you want to pass it tonight?” asked Mr. Fields.

Council President Hess and Mr. Williams indicated this Resolution will have one more reading.

First Reading –

RESOLUTION NO. 2403 –

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT FOR ELECTRIC GENERATION SUPPLY AND STREET LIGHTING SERVICES FOR USE ON PUBLIC PROPERTY AND STREETS IN THE CITY OF URBANA, CHAMPAIGN COUNTY, STATE OF OHIO, FOR A PERIOD OF THIRTY ONE (31) MONTHS COMMENCING MAY 2014, AND EXPIRING DECEMBER 2016

Discussion –

Mr. Brugger said with apologies for not including an administrative request with the Resolution said, “Due to the volatility of the electric generation market, I ask that we suspend the rules and pass this tonight (if at all possible).”

Mr. Paul moved speak to Resolution No. 2403; Mr. Fields seconded. Motion carried without objection.

Mr. Brugger explained:

“We currently have a contract with DPL Energy—I think everybody from the residential side has been inundated over the last few months with who has the best price, and who can give you the best service. We have a contract that expires next Spring (May of 2014)...DPL Energy approached us, and asked if we would like to go ahead and proceed (get this thing extended) beyond the next year’s expiration...and typically you do start ahead of time to get this thing wrapped up...”

Mr. Brugger emphasized this is ‘DPL Energy, not DP&L,’ and noted frequent exchanges of emails where options were presented.

“There were some challenges looking...(you know) switching, and there’s also the option to go to...to go out for online bidding where you can take our volume...put it out in the market, and see what comes back,” stated Mr. Brugger. “We’re currently at 6.37 cents per kilowatt hour...and that’s priced...DPL Energy has come back and forth, and have given us periodic updates at what the current rates are...the price that they provided (as of this morning) is 5.01 cents per kilowatt hour...the price last Tuesday was 5.05...so the reason I asked for this to be passed tonight is it gives us the flexibility, to take advantage of the price...and not have to wait for the next 3 weeks to get it done. Coupled with this is the opportunity...our contract for Miami Valley Lighting, which is connected to DPL

Energy contract for street lighting and public area lighting is also expiring...and actually has expired...so in order to keep things in tune, and keep everything connected...and on track...we're asking that we could move this thing forward as quickly as we can, and give us the latitude to enter into an agreement...lock it in, and get this out to December of 2016...which will then give us another option that we have out there that we just can't take advantage of at this time."

Mr. Brugger indicated this is a 31 month contract, with a possible 21% savings 'depending on where we end with on the day we sign the contract.'

"Okay, so our current contract expires May 2014, so if we say, 'Go do this—get the deal—get the 5.01'...if you sign a contract would that be effective now?" asked Mr. Paul. "The price would be effective at the end of the current contract," replied Mr. Brugger.

"We would lock it in on a given date—that's where you lock it."

"You had mentioned another supplier?" asked Mr. Paul.

"I don't want to get into a bunch of names...but one that we did...we did talk to a broker (if you will) that specializes in online auction...where they can take your volume, and put it up on the block...and try to see what comes back," said Mr. Brugger. "Based on conversations and presentations...dealt with him before in another venue, we don't believe (and he's not comfortable) that he can get us anything near this...so the market's pretty competitive right now, and I think this is our opportunity to take it!"

Mr. Paul said, "So everything that we have now for all of our lighting and our public buildings and areas and stuff...that's all DP&L Energy right now..."

"DPL Energy—is the generation side," Mr. Brugger stated.

Mr. Hoffman asked, "Based on our current usage, what's that look like in dollars over the course of a year? What's 20% of our electric cost?"

Mr. Williams responded, "Roughly on the DPL Energy portion it's about \$50,000 annually."

"Savings?" asked Mr. Hoffman.

"Yes," Mr. Williams verified.

Mr. Hoffman said, "It's a no-brainer. Is there any drawbacks in your perspective, Kerry? Is there anything in small print that...to be concerned with, or no?"

Mr. Brugger replied, "No—there's no small print that we can't work around...there's language we have to talk to, but there's nothing that is out of the norm that we can't deal through. The big thing is that we want to make sure we get it to term, and the automatic renewal clauses (and all that)—we'd make sure we get around all that...so...that was just the thing, we wanted to make sure we...were kind of waiting...we were taking our time, but all of a sudden we were seeing some activity that (based on history)...this is probably a good time to get set up."

"It's a good deal—a no-brainer," Mr. Hoffman said.

Mr. Brugger added, "Might also add one other thing that we've talked about...that I know is a challenge (not a challenge) it's just a nuisance in the Finance Dept. is currently when we get our bills...we get...we have...how many accounts?"

Mr. Williams said, "60...70...72."

"Different accounts...and every one of them gets a kind of a bill...so throughout the month, Lee may get a mailing that will have 6, 10, 15 bills (or statements) with all those...several times during the month," Mr. Brugger explained. "So what we're pushing for now is...I call it, 'consolidated billing'...it's just going to be a matter of trying to get

everything lumped in...get it 1 mailing versus scattered throughout the month, where it's really difficult to track things...so we're going to try to...we've got a verbal agreement, if we can get that done...to get everything at least in 1 pile...instead of sporadically throughout the month just creates a kind of chaos (if you will)...we're trying to keep things on track, and trying to keep books and things like that going.”

Mr. Evans moved to suspend the rules on three readings; Mr. Paul seconded.

Roll call vote to approve: Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mrs. White, yes; Mr. Hoffman, yes; Mr. Fields, yes (6-0)

Mr. Evans moved to place Resolution No. 2403 on the business floor for passage; Mr. Paul seconded.

Roll call vote to approve: Mr. Paul, yes; Mrs. Smith, yes; Mrs. White, yes; Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes (6-0)

Miscellaneous Business

Mr. Fields - Mentioned the leaves pickup; Mr. Brugger verified, and noted a 4 week cycle is scheduled; Mr. Brugger said the leaves have not dropped as heavy this year, but repeated passes will be made for pickup

Mr. Fields moved to excuse Councilman Robert Thorpe from this Meeting; Mr. Paul seconded. All were in favor of excusing Mr. Thorpe.

Mr. Evans - Said, “For all you folks out there who thought I dropped off the face of the Earth...I'm here, I used up all my vacation...but I do want to say that I took 2 trip this year...my wife and I went to Chamberlain, So. Dakota (which is about 1,010 miles from here), and we went to Russellville, Arkansas (which is about 850 miles from here)...and I can tell you after going through the scenic routes...and visiting a lot of small towns out west, and going down south...I'll put Urbana up against any town that I went through! Some of us might live here with blinders on sometimes, but if you get out and about...and you look at what's happening in some other towns...we're pretty lucky, to have this town that we have! I'm proud to say that I live in Urbana!”

Mr. Paul - Expressed appreciation to the 3rd Ward residents for their patience as the Gas Co. continues work
Mentioned he sat at the light @ Miami & High the other night for ‘what seemed like years,’ and asked if changes could be reviewed
“How many years did you wait there?” Mr. Brugger asked (laughing).
Also briefly mentioned recent storm damage
Mr. Paul thanked Police Chief Matt Lingrell for his help with the recent Amherst issues

Mrs. Virginia Smith –

Said (to Chief Lingrell), “...and when you get that taken care of, there's other streets (to take care of).”

Asked, “Who takes care of the water towers, and the light that goes on top of it?”

“I believe that was supposed to be fixed a couple weeks ago,” Mr. Crabill replied, after Mrs. Smith defined the specific tower. “The ladder truck was out, and that was the story that I got...was they were changing the bulb on the tower.”

Mrs. Amy White –

Expressed appreciation to Chief Lingrell regarding Amherst

Mr. Hoffman - Mentioned raccoons/possums in the storm sewers; Mr. Brugger said the storm sewers are cleaned according to a schedule to keep ‘those kinds of things at bay’

Police Chief Matt Lingrell –

Nothing at this time

Mr. Crabill - Provided update on the Dellinger Rd. Project; He clarified, “Our Ordinances say, ‘If someone needs sewer, and wants to connect to the city sewer—at that point they’re required to petition for annexation.” Mr. Brugger stated, “I know that Doug and Tyler have been very adamant about trying to stay on top of that (and to stay in communication with the neighbors there)...and, in conversation today...there was discussion around working with the neighbors...contacting them, knocking on the doors and saying, ‘Where would you like to have...if you ever had to hook into this thing, where would you like it to be?’... because we’re stubbing in a point, so we don’t have to dig clear out into the street. We’re trying to take that extra step...” Mr. Brugger reflected on ‘the big picture,’ and noted decent cooperation in communicating thus far Mr. Crabill mentioned the manhole @ Julia and Dellinger is 30 feet deep; Mrs. Smith said she was ‘out there today.’

Mr. Lee Williams –

Nothing at this time

Mr. Brugger - Mentioned leaves again; Asked residents to quickly get leaves to the curb; Said lawn debris/garden debris should be separated from sticks Discussed The Airport again, and mentioned meetings w/ CHA regarding the timeline in getting through the various projects “The intent here is—in order to get past the routine maintenance, and runway and taxiway repairs...in order to get to the terminal (people have been asking, ‘When are we going to build a new terminal?’)... I think they’ve been talking about that for the last 2, 3, 4 years...the FAA (while not absolute) they typically don’t look at other types of upgrades until they make sure that all the runways (and all of the groundwork) is in place...”

Meetings with the FAA and consultants are helping to define the long range plan (update the layout plan, and look at the Capital Improvement plan). A final report was projected for mid-December from the FAA/consultants, regarding the timeline. Mr. Brugger said a terminal will not be built next year, but added, “It’s coming, but it’s just not there. We’ll put together a high level view of what we think is going to happen.”

Mayor Bill Bean – Announced the Doolittle Raiders will return to Urbana next weekend, and noted Urbana will again be the staging area for the B-25s; Noted the honor in being selected for this; Invited everyone to come out and support this activity; Provided some historical background regarding the Doolittle Raiders

Council President Hess –

Said, "I hope everybody got out and voted—we'll find out later tonight who won—good luck to all of you, and thank you to everybody in Urbana...and remember to contact your Council members for any problems you have."

Asked Mr. Brugger if the Airport still has an Advisory Committee; Mr. Brugger indicated there is an Advisory Board, but to his knowledge has not been active for at least 2 years or longer.

"Because a couple of those...I don't know if they're still members or not...but people out there are asking me what's going on, and are deeply interested in The Airport..."said Council President Hess.

"If they would call us, I'd be happy to try to take care of them," said Mr. Brugger.

"I'll have them get a hold of you—especially now that you're going to be talking about it...so...they have a lot of ideas, a lot of questions ...so..." Council President Hess added.

Mr. Paul mentioned there are a lot of organizations currently collecting food, and he particularly mentioned support of Caring Kitchen.

Executive Session

Mr. Fields moved to adjourn to Executive Session (8:00PM) to discuss "Personnel"; Mr. Evans seconded.

Roll call vote to approve: Mrs. Smith, yes; Mrs. White, yes; Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes (6-0)

Adjournment

Following a brief Executive Session, Mr. Evans moved to reconvene to Regular Session and adjourn; Mr. Fields seconded. All were in favor of adjournment.

Council Clerk

Council President