

**URBANA CITY COUNCIL
REGULAR SESSION MINUTES – MAY 22, 2012**

Council President Marty Hess called the Urbana City Council Regular Session Meeting of Tuesday, May 22, 2012 to order at 7:00PM, in Court Chambers/The Municipal Building.

Attendance: All of Council were present

City Staff – Mayor Bill Bean; Mr. Kerry Brugger, Director of Administration; Mr. Lee Williams, Finance Director; Mr. Doug Crabill, Assistant to the Director of Administration; Mr. Chad Hall; Fire Chief Mark Keller; Police Chief Matt Lingrell

Roll Call and Pledge of Allegiance

Swearing In Ceremony

The Honorable Judge Susan Fornof-Lippencott presided over the Swearing In Ceremony of Police Sergeant Josh Jacobs. She outlined his background information, employment history, and community involvement (activities) amidst a large crowd of well wishers, inclusive of 4 generations of his family, his wife, and 2 children. Following the swearing in, Sgt. Jacobs' children added sergeant pins to his uniform.

Sgt. Jacobs extended thanks to Judge Fornof-Lippencott, the Administration, Police Chief Matt Lingrell, Lt. King, Sgt. Burkhammer (and other sergeants he has worked with throughout the years), his wife, his children/other family members, and close friends.

"I look forward to the new challenge," he stated. "I told some of the guys that I feel like I'm a new Police Officer starting on Day 1 again...I've been really going through (the past couple weeks) of really learning a lot of new things, and seeing a lot of new things, and thinking that...wow...administration does work around here!"

Sgt. Jacobs pledged to work hard to be successful as a new sergeant on the Urbana Police Division. Following his brief speech, he received a standing ovation from all in attendance.

Approval of Minutes

Mr. Larry Lokai moved to approve the UCC Regular Session Minutes (May 8, 2012), and the UCC Work Session Minutes (May 15, 2012); Mr. Al Evans seconded. Motion carried without objection.

Discussion –

Mr. Evans pointed to the May 15th Work Session Minutes (his statement under Miscellaneous, page 6), and requested correction of the statement regarding 'a section of sidewalk is torn up near the murder scene' to read 'a section of sidewalk is missing at 422 W. Light.' He apologized for 'sending anyone on a wild goose chase.'

Communications

Mr. Eugene Fields moved to place the LUC Regional Planning Commission Executive Committee Meeting Minutes (May 1, 2012) on file; Mr. Doug Hoffman seconded. Motion carried without objection.

Administrative Reports – Board of Control

1.

Mr. Lokai moved to authorize a purchase order to Best Equipment Co. in the amount of \$69,000 for the purchase of a Rover RCX90 Sewer Main Camera (This will be charged to Sewer Maintenance Capital, and is in the 2012 Budget for \$75,000. The camera recommendation is based on the City waiving its competitive bid requirement, and

purchasing the camera system through the State Bid Process); Mr. Robert Thorpe seconded. Motion carried without objection.

Discussion –

Mr. Fields said, “It’s going to be beneficial to have, and it will probably pay for itself.”

Mr. Evans asked Mr. Chad Hall directly if this item will ‘pay for itself.’

Mr. Hall replied, “I believe—100%.”

Mr. Lokai thanked Mr. Hall for allowing Council to see this item in operation ahead of time.

“When will this be in service?” asked Mr. Thorpe.

Mr. Hall answered, “We’re probably within a month to 6 weeks out...”

Mr. Hoffman expressed appreciation to Mr. Hall for the invitation to see the item in action, and for the background information provided/all of the work involved.

Mr. Hall replied, “Myself...and my staff appreciate Council’s interest in taking time out of your schedules to come and view it...”

Mr. Hall told Council that Mr. Doug Crabill indicated a motion should be made to waive the competitive bid requirement.

Mr. Evans began to state the motion, but Mr. Lokai indicated a previous motion was on the floor.

Council passed the initial motion, and then Mr. Evans moved ‘to waive the competitive bid process for this item’; Mr. Lokai seconded. Motion carried without objection.

Council President Hess requested a reminder (in the future) for Council to waive the competitive bid requirement first—prior to a motion to accept the particular BOC item.

2.

Mr. Thorpe moved to authorize a purchase order and a subsequent contract change order to A&B Asphalt Corp. in the amount of \$101,551 for the addition of the reconstruction of Taxiway B to the current contract for asphalt work at Grimes Field (This was provided as a bid alternative last Fall, and this portion of the project is now funded. The City has received a FY12 ODOT Airport Grant which will fund approximately 90% of this cost. The balance will be funded by the Airport Capital Fund, and is in the 2012 Budget); Mr. Fields seconded. Motion carried without objection.

Discussion –

Mr. Crabill stated:

“This is a little bit confusing...last Fall we bid an asphalt project at the Airport (which was largely going to be paid for with the funds that we receive from the FAA every year—our 1711 Grant)...and at that same time, we also got an alternate knowing we didn’t have enough funding...but we may have future funding that we could use to do more work (and add to this contract), and so—this was bid last year, the contractor mobilized late in the year (and got some work done)...and they’re coming back this Summer to finish the work...and so (timing wise) it worked out, that we could add...go ahead and accept this alternate that was received during the bid (now that there’s funding in place)...and what ended up happening was, we were going to use our FAA AIP-1812 (which is one of the Resolutions you have) as the funding source...but when we went to submit our ‘13 ODOT Aviation Grant (that you approved a couple weeks ago), ODOT said, ‘We still having funding left over in the FY12 program...you were 4th or 5th in line...are you interested in taking some of that money?’ We said, ‘Sure...we applied, so we’d be glad to take that money off your hands, to make this project happen.’ So what’s

happened is—this will end up being funded by the ODOT Airport Grant, and there's also work that was going to be funded with the FAA Grant 1711...that's now going to be funded by the ODOT Grant that's already under contract...so anyway, we're able to do a lot more than what we planned by getting this additional grant."

3.

Mr. Thorpe moved to authorize a purchase order and a subsequent contract change order to RW Armstrong in the amount of \$17,450. (The original contract was approved for \$67,060. The additional cost is due to change in project funding sources, and delay caused by waiting for additional funding to become available. This will be charged to FAA AIP 1711 Grant, and FY12 ODOT Airport Grant. The FY12 ODOT Airport Grant will pay 90% of the eligible costs while the AIP 1711 Grant will pay 95% of eligible costs. The balance will be funded by the Airport Capital Improvement Fund, and is in the 2012 Budget); Mr. Fields seconded. Motion carried without objection.

Discussion –

"One point of clarification in the last item—Taxiway B is the old runway, that is now a taxiway to the new runway—it was (I believe) overlaid when the runway was built, so it's starting to deteriorate...because it needs to be reconstructed...so...that's essentially the old runway that runs at a diagonal out to the runway," Mr. Crabill stated.

He added:

"Last Fall—Council approved a contract for \$67,000—because of the changing of the funding sources (and having essentially another grant to administer)...and then also having some delays caused by waiting for funding to become available...there's some additional costs for the engineering firms...and I got some clarification on it today...actually, what's going to happen is the \$67,000 that was already approved is going to be split between the AIP 1711, and the new ODOT Grant...and then this new \$17,450 will be assigned to the AIP 1711 Grant...so...it's not quite written that way in this, but...just a lot of things changing, because of an additional funding source."

Mr. Dwight Paul sought greater clarification, and Mr. Crabill explained again.

"So bottom line is for me then—if they're covering 90% and 95%, what's our out-of-pocket for this?" asked Mr. Paul.

Mr. Crabill indicated he had 'not done that exact math.'

"Roughly..." he began.

"Eight," Mr. Lee Williams interjected. "I've done the rough math."

Mr. Hoffman sought clarification between 'overage, but then it says that it was in the Budget.'

"We had a line item in the Budget for Capital expenditures at the Airport for \$31,000—we've used \$4,000 through April 30th—that leaves a balance of \$27,000...these two projects are eighteen, so we still have some funding left in there," stated Mr. Williams.

"Okay so—it's like a general bucket for this type of work," said Mr. Hoffman.

"It is—we put these together (as much as we can) on a line item basis (with what we know), and then if we have anything residual at the end...work with each one of the departments," Mr. Williams responded.

Council President Hess asked about administrative fees.

"It's basically an estimate per item that they're providing, so what they do is they take the number of hours for each project within the project (if you will), so...it's more

specific...I guess there's a certain percentage there, I just haven't figured that," said Mr. Crabill.

Citizen Comments

There were no Citizen Comments brought forward.

Ordinances and Resolutions

Third Reading –

RESOLUTION NO. 2363

Mr. Lokai moved to place Resolution No. 2363 on the business floor for discussion and potential passage; Mr. Hoffman seconded.

Discussion -

Mr. Crabill noted this Resolution is the 'CDBG application for the year,' and requested that this Resolution be TABLED on this Third Reading by Council at this Meeting. He announced the Public Hearing scheduled for June 12 (6:45PM). He said the Resolution can be passed at the Regular Session following, and added, "The application is due June 22nd."

Mr. Lokai moved to TABLE Resolution No. 2363; Mr. Thorpe seconded. Motion carried without objection.

RESOLUTION NO. 2364 –

Mr. Lokai moved to place Resolution No. 2364 on the business floor for discussion and passage; Mr. Hoffman seconded.

Roll call vote to approve: Mr. Thorpe, yes; Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mr. Lokai, yes (7-0)

Discussion –

Mr. Crabill explained:

"I was trying to recall if this Resolution has any dollar figure in it, or...not having a copy in front of me...I don't remember. This one has changed a little bit with the funding, in the sense that it looks like the funding is going to go towards architectural design for a terminal as well as getting set aside funds for a terminal...so...I don't recall what's in the actual Resolution...I should've looked at that...if you'd like more information, we could bring it back to you."

"Are there some specific changes from the original?" asked Mr. Evans.

Mr. Crabill replied, "That's what I don't remember...I don't remember if there's a specific project spelled out, or a budget amount...I would assume the budget amount would be similar, but I know we've had some...we're still finalizing what this program's going to be, due to other changes that we've had..."

"Actually—we're just approving the application process," Mr. Evans sought to verify.

"Correct," Mr. Crabill answered.

RESOLUTION NO. 2365 –

Mr. Evans moved to place Resolution No. 2365 on the business floor for discussion and passage; Mr. Fields seconded.

Roll call vote to approve: Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mr. Lokai, yes; Mr. Thorpe, yes (7-0)

Discussion –

Mr. Crabill said:

“This is an ODOT paving project, and this is the City’s 20%...so this appropriates the money allowing the Director to sign the contract with ODOT...and it basically allows ODOT to put it out for bid.”

“If I recall—this is already budgeted?” asked Mr. Paul.

“Yes,” Mr. Crabill verified.

Second Reading - There were no Second Readings at this Meeting.

First Reading - There were no First Readings at this Meeting.

Miscellaneous Business

Mr. Hoffman - Wished his wife a “Happy Anniversary”

Mr. Thorpe - Nothing at this time

Mr. Lokai - Announced a ribbon cutting ceremony on June 3, 2012 (2:PM) at The Depot to mark the opening of the Simon Kenton Bike Path Extension to Bellefontaine; Invited everyone to attend
Mentioned Summer Session of Council Meetings

Mr. Lokai moved to change the regular Council monthly schedule to the Summer Schedule of meetings (the 2nd and 4th Tuesday of the month)—IF a Work Session is needed, it could be scheduled following the 4th Tuesday Regular Session Meeting; Mrs. Virginia Smith seconded.

Roll call vote to approve: Mr. Fields, yes; Mr. Evans, no; Mr. Paul, yes; Mrs. Smith, yes; Mr. Lokai, yes; Mr. Thorpe, no; Mr. Hoffman, yes (5 Yes – 2 No)

Mrs. Smith - Asked whether Metropolitan Housing is in Champaign County
Mr. Kerry Brugger said, “Yes we do—they just had an education seminar last Wednesday.”

Mr. Crabill indicated there is no funding for the agency yet, and noted, “It’s in its infancy—there’s a board (appointed)...and they have started to meet.”

Mrs. Smith reminded everyone that the Flag (Retirement) Ceremony will be conducted on May 24, 2012 at 7:PM, Freedom Grove

Mrs. Smith publicly said ‘Hi’ to her co-workers (on t.v.)

Mr. Paul - Asked who residents should call if they see something that needs to be fixed; Mr. Brugger made reference to the Sight Limitation Form, and contact to Mr. Brad Bodenmiller

Mr. Evans - Asked if Administration is receiving notifications of nuisances recently; Mr. Brugger replied, “Yes.”

Specifically mentioned Paramar Estates, as looking ‘shoddy’

Asked if there’s a Homeowners’ Association

Mr. Crabill replied, “There’s supposed to be one—there is not one.”

Reminded everyone to keep up with housekeeping in the city—specifically around poles

“Those weeds are turning into trees,” he said.

Noted the need to reeducate the public about the City website; Asked if residents can use the website to voice complaints

Mr. Brugger spoke of upgrading, and intent to work with the local access channel group

Mr. Fields - Asked whether the DuraPatch Machine is being used

Mr. Brugger said, “Yes—they’ve been out in the last couple weeks.”

“Are they? Is it working pretty good?” Mr. Fields asked.
“Yeah,” Mr. Brugger said.

Mrs. Smith - Told Mr. Brugger she does like the new website for nuisance issues; Mr. Brugger spoke of streamlining, and improvements being made

Mr. Crabill - Said the new chairlift passed State inspection; Said meetings can be moved back upstairs; Noted most staff has had training on how to use the chairlift

Noted a pre-construction meeting with Wagner Paving last week; Milling is scheduled for June 11th (weather permitting)—more information to follow on what streets will be involved, etc.

Provided an update on Miami St. – ODOT paving; Mid-July is Projected as the start of paving on Miami

Council President Hess –

Said that committees can meet upstairs again, since the chairlift is in

Police Chief Matt Lingrell –

Reinforced Mrs. Smith’s announcement about the Flag Retirement Ceremony, and noted the Police Division has received many flags Reminded all that ‘Safety Town’ (for children entering kindergarten) will be conducted June 4-8 and June 11-15. Registration and information may be obtained at the City’s website, or through Police Division. Partnering was noted with Urbana City Schools, the Dept. of Children’s Services, and the Urbana Fire Division

Chief Lingrell recognized the help of Mr. Chris Stokes and Mr.

Colin Stein in getting the area ready to go just south of the pool area

Mr. Chad Hall - Nothing at this time

Mr. Lee Williams - Nothing at this time

Mr. Kerry Brugger - Said, “We’re wrapping up a few Spring projects—the south water line...and the Safe Routes to School punch list item (we worked through that) so that should be wrapping up...other than that—a lot of projects coming at us. We’re going to be meeting next week with the engineering staff getting an update on what’s in line/what’s not. We’ll have that information back to you, as soon as we get it.”

Mayor Bill Bean - Nothing at this time

Council President Hess –

Asked Mr. Bill Kelley (in the audience) if he had anything for Council; Mr. Kelley just noted his availability after the meeting for any questions/concerns

Fire Chief Mark Keller –

Provided information regarding installation and inspection of car child safety seats; Two members of Fire Div. recently became certified to install and inspect the seats

Council President Hess –

Noted discussion with a lady who comes into Urbana on the east side, and asked if anything can be done with the old roadside park “It’s complicated, because we don’t actually own it,” Mr. Crabill said. “We have a perpetual easement to operate it as a roadside,

so...”

Council President Hess said the lady was wondering if the Master Gardeners Group could ‘take it on’

“There might be some ways to enhance it,” Mr. Crabill said.

Council President Hess noted using the nuisance program on the City website, but indicated difficulty...and a lack of response

Mr. Brugger said a response is typical within 24 hours

Council President Hess congratulated ‘Sgt. Josh Jacobs,’ and Said, “I grew up with the family...and it is a nice family...and

I know he will do a great job for us...and I appreciate all the work he’s done to get where he’s at.”

Mrs. Smith

- Asked Mr. Brugger who to contact if a person or persons wish to get involved in the community projects previously mentioned
Mr. Brugger replied, “If they would want to call me—I will be happy to talk to them—or I can direct them to the proper person.”

Adjournment

Mr. Thorpe moved to adjourn the UCC Regular Session at 8:04PM; Mr. Lokai seconded. All were in favor of adjournment.