

**URBANA CITY COUNCIL
REGULAR SESSION MINUTES – MAY 8, 2012**

Council President Marty Hess called the Urbana City Council Regular Session Meeting of Tuesday, May 8, 2012 to order at 7:00PM, in Court Chambers/The Municipal Building.

Attendance: All of Council were present / The UCC Clerk was absent
City Staff – Mayor Bill Bean; Mr. Kerry Brugger, Director of Administration; Mr. Lee Williams, Finance Director; Police Chief Matt Lingrell; Mr. Robert Munch; City Law Director/Attorney Gil Weithman

Roll Call and Pledge of Allegiance

Proclamation

Mayor Bill Bean read a Proclamation recognizing “Senior Citizens’ Day” (May 22, 2012) in Urbana, Ohio, and “Senior Citizens’ Month” (May). He announced that the program for this year to be held at the Champaign County Fairgrounds (10:30AM-2:30PM), and invited all senior citizens to attend.

Approval of Minutes

Mr. Robert Thorpe moved to approve the UCC Regular Session Minutes (April 24, 2012); Mr. Eugene Fields seconded. Motion carried without objection.

Communications

There were no Communications at this Meeting.

Administrative Reports – Board of Control

1. Mr. Thorpe moved to authorize a purchase order to Purvis Brothers in the amount of \$112,000 for the purchase of fuel at the Airport for the B-25 event (The revenue for This event is not in the Budget, and will exceed the cost by approximately 12%. This expense will be charged to Airport operations, and is not in the 2012 Budget.); Mr. Larry Lokai seconded. Motion carried without objection.

Discussion –

Mr. Al Evans asked, “Is this to replenish what we sold?”

“Yes, it is,” replied Mr. Lee Williams.

“...and we’re having to buy it at a higher price?” asked Mr. Evans.

“Well, actually as we went along—we tried to keep the billing consistent with what we were paying, and during these 3 fills we actually had the same price for all 3 fills—which was good news...so the price was...we were able to control the price of the fuel somewhat, because all 3 purchases were...” Mr. Williams stated.

Mr. Evans interjected, “So actually we made a profit.”

“A little bit—to cover some of the overhead at the Airport,” said Mr. Williams.

Mr. Dwight Paul questioned where a monetary profit (in whatever amount) will go.

“It goes into the General Fund,” Mr. Williams stated.

Mr. Thorpe said, “12%?”

“About,” replied Mr. Williams.

Mr. Thorpe asked whether that fuel was used strictly for the B25s, and Mr. Williams answered affirmatively.

“So they had to go through our system?” asked Mr. Thorpe.

Mr. Williams responded, “Yes, they did—they did go through our system. The only fuel that would’ve been bought during that same period of time would’ve been for CareFlight.”

“I guess I’m having a little trouble with the system—is it a credit card system?” asked Mr. Thorpe.

“It is a combination of credit card, and cash—that is receivables,” said Mr. Williams. Mr. Thorpe indicated he wanted to discuss this further with Mr. Williams, at another time.

2. Mr. Lokai moved to authorize a purchase order to Timothy West in the amount of \$9,000 for the purchase of diversion education classes (Revenues will be collected by the Court. This expense will be charged to the Legal Dept., and is not in the 2012 Budget.); Mr. Evans seconded. Motion carried without objection.

Discussion –

City Law Director/Attorney Gil Weithman explained the particulars of the program.

Mr. Paul questioned the purpose of the diversion program.

Attorney Weithman stated:

“There are certain events that we look at, and try to do diversion with—some of them are first time for alcohol offenses (first time offenders never having any problems before)—they’re put in the program--they get an assessment to see how likely it is if they are going to reoffend, or how big an alcohol problem they have...”

3. Mr. Lokai moved to authorize a purchase order to E.J. Prescott in the amount of \$15,000 for the purchase of in-line valves parts and labor for a main break on Storms Ave. (This expense will be charged to the Water Dept., and is not in the 2012 Budget. Reference Mr. Robert Munch’s email to Council of April 26, 2012); Mr. Doug Hoffman seconded. Motion carried without objection.

Discussion –

Mr. Munch read his email (paragraph 2, 3, & 4).

Mr. Paul asked, “How quickly would you start on this?”

“We would probably do the valve inserts...after the meter reading is finished...probably about a week or so, and then we would do the actual shut down...and experiment, when I get back from vacation,” said Mr. Munch.

“How much of the city will you shut down?” asked Mr. Thorpe.

“Again—(at this point) we don’t know if we’re actually going to shut anything down,” stated Mr. Munch. “We believe—at least 85%--that is the old line coming from the old plant...so we’re hoping to stick 1 valve on it, and turn it off...so no one’s affected (life goes on)...”

He mentioned a ‘worst case scenario,’ and the solution to that possibility.

“Hopefully there will not be anybody without water, for any period of time,” stated Mr. Munch, also pointing to the effectiveness of proper communication.

Mr. Thorpe sought clarification of the valve process, and Mr. Munch explained the planned process to relieve some of the pressure on the Main.

Mr. Hoffman questioned, “What kind of pressure are you talking about?”

“Ohhhh--a hundred thirty,” replied Mr. Munch.

“So it’s a big time safety issue...right? It just needs to be done,” said Mr. Hoffman.

“Yes,” Mr. Munch confirmed.

Citizen’s Comments

Mr. Kerry Brugger provided a brief introduction to the Columbia Gas projects, and noted a public meeting scheduled for May 9, 2012, at the St. Mary’s Parish Activity Center (Urbana).

Ms. Pam Learman, Columbia Gas of Ohio (Communications Dept.) distributed a handout, *Columbia Gas of Ohio to Improve the Gas Pipeline System in the Boyce Street, Urbana Area; A \$1.4 Million Investment in Your Community*. She introduced Construction Leader, Mr. Russ Dickens, and proceeded to outline the (3rd Urbana) pipe replacement project with plans for completion by October 2012. Ms. Learman provided background of the infrastructure update, project investment figures, frequently asked questions, and outlined movement of meters/elevation of pressure.

Mr. Lokai mentioned the aspect of antiquated lines in the city, and questioned whether there is a formula used to determine which sections of town to replace (and in what order).

“Do you go by the number of leaks in the area, or what?” he asked.

“Yes—that’s exactly it—we have records of all the leaks that we have repaired in Urbana (and all over our service area)...and what we determine is, what areas should be done first,” Ms. Learman responded. “We will make sure that all of the lines in Urbana are safe.”

Mrs. Virginia Smith asked, “That’s the only meeting you’re having is tomorrow night? If some people can’t make it (and they have questions)—what should they do?”

“They should contact me,” said Ms. Learman, also noting her telephone number (614) 460-4253 and email plearman@nisource.com

Notification to citizens was promised, as well as close communication with the local newspaper.

Mr. Thorpe said, “As you install the line from the main to the meter—so you’re going to look at the meter just outside the house—Driveways? Sidewalks?”

Mr. Dickens discussed contractors performing their own paving to perform restoration after the work is completed. He explained the process (involving a drilling method).

Mr. Paul sought to verify that ‘disruption should be minimal,’ and Mr. Dickens confirmed that.

Mr. Evans expressed interest in the restoration part, and questioned the company’s commitment to putting yards/lawns back to the resident’s satisfaction.

“That’s correct,” Mr. Dickens replied. “We’ll make as many trips as necessary to make it right.”

Mr. Fields discussed a resident who does not currently have service, and asked whether that person can get service at this point. Ms. Learman referred Mr. Fields/the resident to contact the Business Department.

Mr. Munch sought particulars regarding the contractor.

Mr. Evans asked whether there is a time limit on repairing property. Mr. Dickens indicated that a resident can still contact the company to make repairs.

“We’re still making restoration—we’re doing a punch list right now,” stated Mr.

Dickens. “We do a follow up after the project—even after the restoration, we go back through just to make sure the grass has taken...and so forth.”

“...and the people appreciate that,” Mr. Evans added.

Mr. Dickens showed ‘the product’ to Council with a brief explanation of its properties, and also showed Council an excess flow valve (spring loaded, with capability to shut down the flow of gas and then reset)/ along with locating wire (used to locate facilities), and marker ball (a device to locate the customer’s service feed).

Mr. Thorpe asked, “If you move the meters from the inside to the outside...you are responsible for the line from the main to the meter?”

“Once we replace it—yeah,” said Mr. Dickens.

Mr. Thorpe mentioned the area of customer responsibility (meter to house).

Urbana Police Officer Steve Molton, Boy Scouts’ Representative, discussed the upcoming American Flag Retirement Ceremony (Thursday, May 24, 2012, at 7:00PM, Freedom Grove). He mentioned there is public confusion regarding retirement of American flags, and recited the U.S. Flag Code. Mr. Molton discussed the Boy Scout duty to God and country, and said that respect for the nation’s flag is stressed to the Boy Scout population.

“Part of the lessons that we teach is how to properly retire a United States flag,” he said. “Recently I was contacted by the Director of Administration to see if the Boy Scouts would be interested in assisting the community—in doing a ‘Community Flag Retirement.’”

Mr. Molton noted area agencies that have come forward at approximately the same time to become involved in an event of this nature. The Urbana Police Department has agreed to accept flags that are destined for retirement. Mr. Molton expressed appreciation to Mr. Kerry Brugger, Chief Lingrell, and the Rotary ‘for giving this opportunity to the Boy Scouts, to serve our community.’ He said a flag from Monument Square will be retired at the May 24th ceremony.

Mr. Evans questioned whether there will be a receptacle to receive the flags.

“There will be a place inside Police Division,” said Mr. Molton, who indicated that the flags may be brought to the Division window, and either the Records Clerk or an Officer will take the flag(s).

Mr. Paul noted the importance of the ceremony, and committed to attending/offered any assistance needed.

Mr. Lokai said, “It’s great that your organization is putting this together...Thank you very much for your efforts!”

Mr. Thorpe indicated that the local VFW will also take flags.

Mr. Hoffman agreed that this is a very worthwhile Scout project.

Ordinances and Resolutions

Third Reading –

There were no Third Readings at this Meeting.

Second Reading –

RESOLUTION NO. 2363 –

(*Read and declared a Second Reading)

RESOLUTION NO. 2364 –

(*Read and declared a Second Reading)

Note: Mr. Brugger added, “We just received word (within the last week or so) that the Ohio Dept. of Transportation has released some funds for Taxiway B...and it looks like (if everything’s going to work out), we might be able to advance Taxiway B into this year...then we can get started on the Terminal Project a little quicker than we originally anticipated...so we’re in the process of trying to put that timeline together now, and we’ll keep you up-to-date as we get it.”

RESOLUTION NO. 2365 –

(*Read and declared a Second Reading)

RESOLUTION NO. 2366 –

Council President Hess indicated there was a request made by the Administration to suspend the rules for passage at this Meeting.

Mr. Brugger said a letter needs to go to Waste Management asking for the extension (notification is due by the end of the month).

Mr. Evans moved to suspend the rules on three readings; Mr. Thorpe seconded.

Roll call vote to approve suspension: Mrs. Smith, yes; Mr. Lokai, yes; Mr. Thorpe, yes; Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes (7-0)

Mr. Evans moved to place Resolution No. 2366 on the business floor for discussion and passage; Mr. Hoffman seconded.

Roll call vote to approve passage: Mr. Hoffman, yes; Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes; Mr. Lokai, yes; Mr. Thorpe, yes (7-0)

First Reading –

There were no First Readings at this Meeting.

Miscellaneous Business

- Mr. Hoffman -Noted that he is seeing progress on nuisance complaints reported; Encouraged citizens to notify Council of any other complaints
- Mr. Thorpe -Reminded 2 Yard Sales a Year/2 days at a time
- Mr. Lokai - Nothing at this time
- Mrs. Smith - Discussed a letter received from a citizen who lives on Gwynne/or Oakland with a concern about a bush at the 4 way stop; As the unidentified person to contact her by telephone (#653-8106)
- Mr. Paul - Nothing at this time
- Mr. Evans - Nothing at this time
- Mr. Fields - Mentioned sticks in the Park area (Park Ave.); Reported a broken sewer grate; Reminded the City is not responsible for cleaning brush out of alleys
- Chief Lingrell - Nothing at this time
- Mr. Munch - Nothing at this time
- Mr. Williams - Corrected, “Mr. Paul I think you asked me about the General Fund earlier (about the revenue)—I need to stand corrected, the Airport Fund is separate...it is a separate line item in our financial statements. The Airport Fund would have experienced the revenue, as well as the expenditure for the Airport fuel.”
- Mr. Brugger - Mentioned the involvement of the Boy Scouts in the community, and their willingness
Asked clubs/organizations willing to get involved in community projects to contact him
Referred to the Division Activities (highlights) as important for Council to understand quickly what is going on; Invited Council to contact him/or dept. heads concerning specifics
- Mayor Bean - Thanked Chief Lingrell and his team for the quick arrest of the gentleman who was involved in the recent hit/skip incident
- Council President Hess –
Discussed rain, and said he has heard no complaints of flooding

Mrs. Smith said everything was terrific
Council President Hess asked about the Bridge Replacement on
Julia St.

He asked, "Will there be any more guardrails put up on that
bridge?"

Mr. Brugger expressed uncertainly, but said he would check with
Mr. Tyler Bumbalough

Council President Hess expressed concern about danger

"I'll verify where they're at on that project," said Mr. Brugger.

Council President Hess asked Council about topics for the May 15th Work Session. No
topics were suggested.

EXECUTIVE SESSION

Mr. Thorpe moved to adjourn to Executive Session (at approximately 7:43PM) to discuss
"Property"; Mr. Fields seconded.

Roll call vote to approve: Mr. Fields, yes; Mr. Evans, yes; Mr. Paul, yes; Mrs. Smith, yes;
Mr. Lokai, yes; Mr. Thorpe, yes; Mr. Hoffman, yes (7-0)

ADJOURNMENT

Following the brief Executive Session, Mr. Lokai moved to reconvene to Regular Session
and adjourn; Mr. Fields seconded. All were in favor of adjournment.

Council Clerk

Council President