

**URBANA CITY COUNCIL
REGULAR SESSION MEETING**

September 7, 2021, at 6:00 p.m.

(To be held in the Training Room on the 3rd Floor of the Municipal Building)

Please listen to meeting from your computer, tablet or smartphone. As the State of Emergency has been lifted by Governor DeWine, the Zoom media is available as a method to hear the meetings only. Council participation, and Citizen Comments, will only be in person.

<https://zoom.us/j/2412774424?pwd=TzBqdXRid1ZQNfZrU1I3UDgvY1J0QT09>

Meeting ID: 241 277 4424

Passcode: 43078

Dial by Phone: 1-646-558-8656

PLEASE MUTE YOUR PHONES

Call to Order

Roll Call

Pledge of Allegiance

Approval of Minutes

Communications:

1. Mayoral Proclamation: Constitution Week
2. Salary Commission Meeting minutes from their first meeting in March, 2021 through May 11, 2021, as presented.
3. Champaign Health District's Scrap Tire Disposal Day Flier
4. NCOSWD's Electronic Waste Day Flier
5. 2021 Champaign County Chamber of Commerce Community & Membership Guide (distributed at the meeting)

Board of Control: No Board of Control

Citizen Comments: (In Person Only)

Ordinances and Resolutions:

First Reading:

Resolution No. 2430-21

Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. (May be passed on first reading)

Resolution No. 2617-21

A Resolution setting rules for the Salary Commission. (May be passed on first reading)

Ordinance No. 4547-21

An ordinance levying special assessments for the purpose of constructing or repairing sidewalks, curbs and gutters, and declaring an emergency. (Suspension of the rules requested)

Ordinance No. 4548-21

An ordinance levying special assessments for the purpose of constructing or repairing sidewalks, curbs, driveway approaches and appurtenances thereto on Crescent Drive between Finch Street and Ames Avenue, and declaring an emergency. (Suspension of the rules requested)

Ordinance No. 4549-21

An ordinance levying special assessments for the purpose of constructing or repairing sidewalks, curbs, driveway approaches and appurtenances thereto on a section of Scioto Street between Locust Street and Patrick Avenue, and declaring an emergency. (Suspension of the rules requested)

Second Reading:

There are no Second Readings

Third Reading:

There are no Third Readings

Committee Reports:

Miscellaneous Business:

Adjourn

CONSTITUTION WEEK CELEBRATION

By

Urbana Chapter Daughters of the American Revolution

WHEREAS: September 17, 2021, marks the two hundred and thirty-fourth anniversary of the drafting of the Constitution of the United States of America by the Constitutional convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE I, BILL BEAN by virtue of the authority vested in me as Mayor of the City of URBANA do hereby proclaim the week of September 17 through 23 as

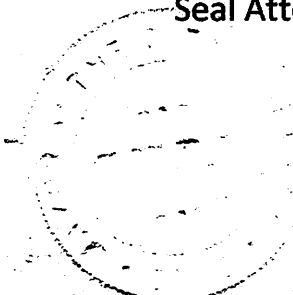
CONSTITUTION WEEK

and urge all citizens to study the Constitution and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City to be affixed this 7TH day of SEPTEMBER in the year of our Lord two thousand twenty-one.

Signed Bill Bean

Seal Attest



Salary Commission

Meeting Minutes

DATE OF MEETING

Opening: The meeting was called to order at 6pm on the 23rd of March, 2021, in the Police and Fire Training Room, 205 S. Main Street, Urban Ohio.

Present: Wayne Smith, Jeremiah Stocksdale, Amy Waldren, Stephanie Truelove, Michelle Heflin, Mark Feinstein.

Minutes from Last Meeting: N/A This was our first meeting.

Old Business: N/A

New Business: Chose Wayne Smith as Chairman, Jeremiah Stocksdale as Vice Chair and Michele Heflin as Secretary. Asked the Law Director to provide us with the following information for the next meeting: 1.) Resolution on the Salary Commission, so we know who is serving how many years. 2) Ordinances on salary. 3) Is the Director of Finance available to come for questions. 4) OML/OMAA /similar salaries. 5) Current compensation package for Council members.

Agenda Items for Next meeting: We will discuss the items listed above and begin discussion on how to determine new salary amounts for City Council and Mayor.

Adjournment: Motion to adjourn made by Michelle Heflin. Second from Wayne Smith. Motion passed unanimously. Meeting concluded at 7pm.

NEXT MEETING: 6pm, March 23, 2021 in the Fire and Police Training Room, 205 S. Main Street, Urbana Ohio.

Michelle Louise Heflin

Salary Commission

Meeting Minutes

DATE OF MEETING

- Opening:** The meeting was called to order at 6pm on the March 23rd 2021, in the Police and Fire Training Room, 205 S. Main Street, Urbana, Ohio.
- Present:** Wayne Smith, Jeremiah Stocksdales, Michelle Heflin, Stephanie Truelove, Amy Waldren, Mark Feinstein, Chris Boettcher.
- Minutes from Last Meeting:** The Minutes from the March 15, 2021 meeting were unanimously approved.
- Old Business:** Positions were appointed and approved. We asked Mark to get information for us to help decide salary amounts.
- New Business:** Chris was present to answer questions about the current salaries and benefits associated with them, how the budget was determined and what benefits the city pays. We discussed the Councils pension and where the funds came from to pay them, how other municipalities pay Council members. We started discussions on possible pay increases for City Council. Briefly discussed OML training for City Council. We discussed the Salary Commissions duties and rules governing us. Discussed the information that Mark had sent us regarding Ordinance on salary and OML/OMAA similar salaries We started to talk about the Mayor's salary and if we thought it to be a full or part time position based on the work being done by our current mayor. Discussed when new salaries would be implemented.
- Agenda Items for Next meeting:** Continue discussion on City Council salary.
- Adjournment:** Motion to adjourn made by Wayne Smith. Second from Jeremiah Stocksdales. Motion passed unanimously. Meeting concluded at 6pm.
- NEXT MEETING:** 6pm April 13, 2021 in the Police and Fire Training Room, 205 S. Main Street, Urbana Ohio.

Michelle F. Heflin

Salary Commission

Meeting Minutes

DATE OF MEETING

- Opening:** The meeting was called to order at 6pm on the 13th of April, 2021, in the Police and Fire Training Room, 205 S. Main Street, Urban Ohio.
- Present:** Wayne Smith, Jeremiah Stocksdales, Amy Waldren, Stephanie Truelove, Michelle Heflin.
- Minutes from Last Meeting:** The minutes from the March 23rd meeting were unanimously approved.
- Old Business:** Chris Boettcher was present to answer questions about City Council salary and benefits. We discussed information that Mark gathered for us on Resolution, Ordinances and OML/OMAA. Started discussions on Councils new salary.
- New Business:** Continued discussion on City Council and possible pay increase for the members and the president of Council. We discussed information sent to us in the City Salary Survey and what different municipalities were paying their City Council and Mayor.
- Agenda Items for Next Meeting:** Finish discussions on City Council pay and begin discussions about Mayor's new salary.
- Adjournment:** Motion to adjourn made by Wayne Smith. Second from Stephanie Truelove. Motion passed unanimously. Meeting concluded at 7pm.
- NEXT MEETING:** 6pm, April 29, 2021 in the Fire and Police Training Room, 205 S. Main Street, Urbana Ohio.

Michelle L. Heflin

Salary Commission

Meeting Minutes

DATE OF MEETING

- Opening:** The meeting was called to order at 6pm on the 29th of April, 2021, in the Police and Fire Training Room, 205 S. Main Street, Urban Ohio.
- Present:** Wayne Smith, Jeremiah Stocksdale, Amy Waldren, Stephanie Truelove, Michelle Heflin.
- Minutes from Last Meeting:** The minutes from the April 13th, 2021 meeting were unanimously approved.
- Old Business:** Continued discussions on City Council pay and benefits.
- New Business:** Continued Discussion on City Council pay, how that would relate to attendance and work sessions. Discussed City Council attendance and getting information about this from Mark Feinstein.
- Agenda Items for Next Meeting:** Discuss information from emails concerning City Council attendance. Discuss mayor, his various duties and pay increase.
- Adjournment:** Motion to adjourn made by Michelle Heflin. Second from Jeremiah Stocksdale. Motion passed unanimously. Meeting concluded at 7pm.
- NEXT MEETING:** 6pm, May 11th, 2021 in the Fire and Police Training Room, 205 S. Main Street, Urbana Ohio.

Michelle T. Heflin

Salary Commission

Meeting Minutes

DATE OF MEETING

Opening: The meeting was called to order at 6pm on the May 11th 2021, in the Police and Fire Training Room, 205 S. Main Street, Urbana, Ohio.

Present: Wayne Smith, Jeremiah Stocksdales, Michelle Heflin, Stephanie Truelove, Amy Waldren.

Minutes from Last Meeting: The Minutes from the April 29th, 2021 meeting was unanimously approved.

Old Business: Discussions on City Council pay and attendance record.

New Business: Discussions about Mayor and his various duties. We talked about the email from Mark concerning what the city matches in funds for PERS, and attendance for City Council. We discussed possible salary raises for the Mayor based on performance and information given to us on other municipalities. We talked about timing for salary changes for both Council members and the Mayor. Michelle agreed to send out email with description of some of the Mayor's duties from Charter Review interview, to Mark and Salary Commission members. We agreed to not implement changes for Council salary until January 1, 2022.

Agenda Items for Next meeting: Continue discussion on mayor's salary.

Adjournment: Motion to adjourn made by Stephanie Truelove. Second from Wayne Smith. Motion passed unanimously. Meeting concluded at 7pm.

NEXT MEETING: 6pm May 26th, 2021 in the Police and Fire Training Room, 205 S. Main Street, Urbana Ohio.

Michelle F. Heflin

Scrap Tire Disposal Day
Saturday, September 11, 2021
9:00 AM - 12:00 PM

Champaign County Fairgrounds
ENTER from PARK AVENUE

GUIDELINES

- Cost—\$1.00 EACH TIRE
- Champaign County residents only
- ALL TIRES ACCEPTED—NO RIMS
- Up to 10 tires per person (call if over 10)
- 937-484-1606



The Scrap Tire Day is provided by the Champaign County Health District in partnership with the City of Urbana, Villages of North Lewisburg, St. Paris, and Mechanicsburg. Funded by the Ohio Environmental Protection Agency in an effort to reduce mosquito populations.

For information, contact:

Andy Russell, RS, Director of Environmental Health
Champaign Health District
937-484-1606
Website: www.champaignhd.com

Always dispose of scrap tires properly & legally.

For information on scrap tire regulations/hauling in Ohio,
please visit the OEPA scrap tire webpage at:

<https://www.epa.ohio.gov/dmwm/Home/Scrap-Tires>



**VOLUNTEERS
WELCOME**



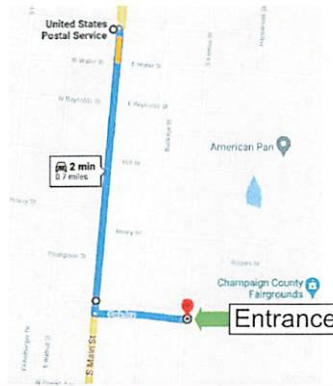
ELECTRONIC WASTE DAY

SATURDAY, SEPTEMBER 11, 2021
9:00 AM - 12:00 PM - (RAIN OR SHINE)

Champaign County Fairgrounds
Enter event through Park Avenue gate

Directions:
Take South Main Street to Park Avenue to
Park Avenue Gate

NO EARLY DROP-OFFS!



**North Central Ohio
Solid Waste District**
1-800-553-6763
Ext. 20

Visit Our Website at
www.ncowaste.org

NO CHARGE FOR THE FOLLOWING ELECTRONIC ITEMS ACCEPTED FROM HOUSEHOLDS, BUSINESSES, INDUSTRIES, SCHOOLS AND GOVERNMENT

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| • Servers | • Battery Backup Systems | • All Stereo Equipment | • Sweepers |
| • VCRs Players | • Flat Screen Computer Monitors | • Video Games | • Other Household Electronics |
| • DVD Players | • Scanners | • Video Game Systems | |



If a business, industry, school or government office has a large quantity of e-waste, contact Accurate IT to schedule a pick up date/time. Phone 1-888-811-2487.

TELEVISION RECYCLING

- \$20 each for each CRT monitor
- \$20 each for 30" or smaller flat panel TVs (LED, LCD, Plasma)
- \$30 each for 32" or smaller flat panel TVs (LED, LCD, Plasma)
- \$50 each for All other TVs.

CASH OR CHECK ONLY

This includes rear projection, DLP and console.

ABSOLUTELY NO TIRES, HOUSEHOLD HAZARDOUS WASTE, LIGHT BULBS OR ALKALINE BATTERIES WILL BE ACCEPTED AT THIS EVENT!

This program is sponsored by the North Central Ohio Solid Waste District, Accurate IT, and a partnership with the Champaign County Fair Board, Champaign County Chamber of Commerce, City of Urbana, and the Champaign County Commissioners.



Accurate IT guarantees that all of your electronic equipment will be recycled in the most environmentally responsible fashion, following all local, state and federal EPA regulations in addition to the R2 standard.

RESOLUTION # 2430-21

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

The Council of the City of Urbana, Champaign County, Ohio, met in regular session on the _____ day of _____, 2021, at the office of the City Council with the following members present:

M _____ moved the adoption of the following Resolution:

WHEREAS, This Council in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2022; and

WHEREAS, The Budget Commission of Champaign County, Ohio, has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within, the ten mill tax limitation; thereof be it

RESOLVED, By the Council of the City of Urbana, Champaign County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A

Summary of amounts required from general property tax approved by Budget Commission and County Auditor's estimated tax rates

Fund	Amount Approved by Budget Commission Inside	Amount Derived From Levies Outside	County Auditor's Estimate of Tax Rate to be levied Inside and Outside
General Fund	\$ 393,000		1.8
General Fund	\$ 192,000		.9 (300 only)
General Fund	\$ 900		.2 (205 only)
Fire Pension Fund	\$ 65,500		.3
Police Pension Fund	\$ 65,500		.3
TOTAL	\$ 716,900		

And it be further

RESOLVED, that the Clerk of this Council be and is hereby directed to certify a copy of this Resolution to the County Auditor of Champaign County.

M _____ seconded the Resolution and a roll being called upon its adoption the vote resulted as follows:

_____, _____, _____
_____, _____, _____
_____, _____, _____
_____, _____, _____

Adopted the _____ day of _____, 2021.

President of Council

Attest:

Clerk of Council

**CERTIFICATE TO COPY
ORIGINAL ON FILE**

The State of Ohio, Champaign County, ss.

I, _____, Clerk of the Council of the City of Urbana, within and for said County, and in whose custody the Files and Records of said Council are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original resolution now on file, that the foregoing has been compared by me with said original document and that the same is true and correct copy thereof.

WITNESS my signature, this _____ day of _____, 2021.

Clerk of Council

RESOLUTION #2617-21

A RESOLUTION SETTING RULES FOR THE SALARY COMMISSION

WHEREAS, Section 4.06(k) of the Charter of the City of Urbana, Ohio creates a Salary Commission, which shall consist of five members who are registered electors of the City appointed by the Mayor subject to the confirmation by Council by resolution; and

WHEREAS, Section 4.06(k) allocates to the City Council the responsibility to set any rules for the commission beyond that contained therein;

NOW, THEREFORE, the COUNCIL OF THE CITY OF URBANA, OHIO does hereby impose the following rules upon the Salary Commission:

- 1) The Salary Commission shall be bound by, and follow, the provisions of Section 4.06(i) of the Charter of the City of Urbana, Ohio. In particular, it shall:
 - a. Organize at its first meeting each year by electing a chairman, vice chairman and secretary. The chairman and vice chairman shall be a member of the board or commission, and the secretary may be elected from within or without the membership of the board or commission. The secretary shall keep an accurate and complete record of the proceedings of the board or commission; and shall file a copy of its proceedings with the Clerk of Council for public inspection.
 - b. Take action by motion, and a majority vote of the members of the board or commission shall be necessary to take any action. A majority of the members shall constitute a quorum.
 - c. Adopt rules for the conduct and government of the board or commission; however, the rules may not conflict with the provisions of this Charter or ordinances and resolutions of the City.
- 2) The Salary Commission shall hold its first meeting on the first Wednesday in February in any year it meets to consider the salaries and compensation of the Mayor and Council members. It shall coordinate each of its meetings with the Clerk of Council, who shall publish and advertise for those meetings in compliance with the Open Meetings Act and Ohio law.
- 3) 2021 notwithstanding, the Salary Commission shall render its decision as to salaries no later than July 1 in any year it meets to consider the salaries and compensation of the Mayor and Council members, for the following budget year.
- 4) The Salary Commission shall so render its decision as to salaries regardless of whether they change, or do not change, the salaries they evaluate.
- 5) The aforementioned decisions of the Salary Commission shall be filed with the Clerk of Council, and shall be accompanied by any and all data, documentation, and/or other

evidence of any sort that the Commission considered in rendering its decision, no later than July 1 in any year it meets to consider the salaries and compensation of the Mayor and Council members.

- 6) Council reserves the right to supplement these rules with any additional rules they deem just and proper from time to time, but they shall provide them no later than thirty (30) days prior to the Salary Commission’s first meeting of the year.

It is found and determined that all formal actions of this City Council concerning and relating to the passage of this resolution were adopted in an open meeting of this City Council in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.


President of City Council

Attest: _____

Date: _____

This resolution approved by me this _____ day of _____, 2021.

Mayor

Department requesting:		Personnel:	Director of Law Review 
Expenditure? Y [N]	Emergency? Y [N]	Public Hearing? Y [N] If yes, dates advertised:	
Readings required:	[1] 2 3		
First reading date: 09/07/2021	Second reading date: NA	Third/Final reading date: NA	

Anticipated effective date if approved: 09/22/2021

Ordinance #4547-21

AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE PURPOSE OF CONSTRUCTING OR REPAIRING SIDEWALKS, CURBS AND GUTTERS, AND DECLARING AN EMERGENCY.

WHEREAS, Council on May 18, 2021 adopted Resolution #2611-21 declaring it necessary to construct or repair certain designated sidewalks, curbs and/or gutters and the notice of passage of such Resolution was given to affected property owners as required by law; and

WHEREAS, the City of Urbana has subsequently constructed those designated sidewalks, curbs and/or gutters along Washington Avenue in the City, where such were not constructed by the owners of the property abutting thereon; and

WHEREAS, a list of the estimated assessments of the total cost of said construction has been prepared, placed on file in the office of the clerk of the Urbana City Council and published as required by law; and

WHEREAS, the Council has duly reviewed and considered all objections filed, if any, with respect to said estimated assessments and has made such changes and corrections thereto as it determines to be proper;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Urbana, Ohio, a majority of the members of Council present concurring, that:

Section 1. That the list of estimated assessments of the cost of constructing certain sidewalks, curbs and/or gutters along Washington Avenue in the City of Urbana, Ohio as provided for in Resolution #2611-21, heretofore reported to this Council and now filed in the office of the clerk of the Urbana City Council, attached hereto as Exhibit A, aggregating in the amount of \$15,079.26, and the same hereby adopted and confirmed.

Section 2. That the amounts of the aforesaid assessments, subject to the conditions of Section 4 below, shall hereby be assessed and levied upon the lots and lands abounding and abutting said improvements.

Section 3. That it is hereby determined that aforesaid assessments do not exceed the special benefits resulting from said improvements and do not exceed any statutory limitation.

Section 4. That the number of properties, shown in Exhibit A, to be assessed may hereby be reduced upon owner's payment in cash to the Director of Finance of the City on or before September 10, 2021.

Section 5. That the clerk of the Urbana City Council be and is hereby authorized and directed to continue on file in her office a list of said assessments and the description of said lots and lands.

Section 6. That the total assessment against each lot and parcel of land shall be payable in cash to the Director of Finance of the City on or before September 10, 2021, or the assessment, or the unpaid balance thereof, shall be certified by the clerk of the Urbana City Council to the County Auditor on or before September 13, 2021, to be placed by the Auditor on the respective tax duplicate and collected in five (5) annual installments with interest thereon at 0% per annum at the same time and in the same manner as other taxes are collected, as provided by law.

Section 7. That the clerk of the Urbana City Council is hereby authorized and directed to cause notice of passage of this Ordinance to be published in the manner provided by law.

Section 8. It is found that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

Section 9. This Ordinance is hereby declared an emergency measure as it relates to addressing public health, safety and welfare and shall become effective immediately upon its passage.

e/c

PASSED: _____


Council President

ATTEST: _____

Clerk of Council

This resolution approved by me this ____ day of _____, 2021.

Mayor

Department requesting: Engineering		Personnel: T. Bumbalough	Director of Law review 
Expenditure? Y (N)	Emergency? (Y) N	Public Hearing? Y (N)	
Readings required: (1) 2 3		If yes, dates advertised:	
First reading date: 9/7/2021	Second reading date: NA	Third/Final reading date: NA	

Anticipated effective date if passed: 9/7/2021



Exhibit A

2021 Sidewalk, Curb and Gutter Replacement Program - Washington Ave. (McGuire Farm & Excavating)

Name	Address	City	State	Zip	Subject Property	Parcel Number	Total Billed	Partial Payment
Tiffany Hoffer	118 WASHINGTON AVE	Urbana	OH	43078	118 WASHINGTON AVE	K48-25-00-03-07-005-00	\$272.25	
Paul Stevens Jr.	128 WASHINGTON AVENUE	Urbana	OH	43078	128 WASHINGTON AVE	K48-25-00-03-07-009-00	\$900.25	
Robin Miller	PO BOX 72	Urbana	OH	43078	132 WASHINGTON AVE	K48-25-00-03-07-010-00	\$1,067.60	
Jesse & Amanda Carroll	314 WASHINGTON AVE	Urbana	OH	43078	314 WASHINGTON AVE	K48-25-00-03-22-142-00	\$308.25	
Joe Siferd	327 WASHINGTON AVE	Urbana	OH	43078	327 WASHINGTON AVE	K48-25-00-03-22-184-00	\$916.75	
James Freyhof	PO BOX 205	Urbana	OH	43078	332 WASHINGTON AVE	K48-25-00-03-22-138-00	\$959.33	
John Grauman	339 WASHINGTON AVE	Urbana	OH	43078	339 WASHINGTON AVE	K48-25-00-03-22-186-00	\$308.25	
Katie Sands	1727 W ST RTE 29	Urbana	OH	43078	347 WASHINGTON AVE	K48-25-00-03-22-188-00	\$308.25	
Triple W Properties Limited	316 WEST REYNOLDS ST	Urbana	OH	43078	348 WASHINGTON AVE	K48-25-00-03-22-135-00	\$2,416.00	
Timothy & Kelli Ramsey	353 WASHINGTON AVE	Urbana	OH	43078	353 WASHINGTON AVE	K48-25-00-03-22-189-00	\$308.25	
Tia Engle	421 WASHINGTON AVE	Urbana	OH	43078	421 WASHINGTON AVE	K48-25-00-03-22-194-00	\$1,147.60	
Donald Cleer	447 WASHINGTON AVE	Urbana	OH	43078	447 WASHINGTON AVE	K48-25-00-03-22-202-00	\$1,098.26	
Robert Maynard	503 WASHINGTON AVE	Urbana	OH	43078	503 WASHINGTON AVE	K48-25-00-03-22-204-00	\$308.25	
Rose Marie Applegate	1550 SHRINE RD	Springfield	OH	45504	513 WASHINGTON AVE	K48-25-00-03-22-208-00	\$150.55	
Crystal Summers	531 WASHINGTON AVE	Urbana	OH	43078	531 WASHINGTON AVE	K48-25-00-03-22-210-00	\$308.25	
Camden Pierce	539 WASHINGTON AVE	Urbana	OH	43078	539 WASHINGTON AVE	K48-25-00-03-22-212-00	\$616.50	
Reed Embrey	545 WASHINGTON AVE	Urbana	OH	43078	545 WASHINGTON AVE	K48-25-00-03-22-214-00	\$990.58	
Steven Fisher	547 WASHINGTON AVE	Urbana	OH	43078	547 WASHINGTON AVE	K48-25-00-03-22-215-00	\$182.77	
BOMESK LLC	6300 RUNKLE RD	St. Paris	OH	43072	581 WASHINGTON AVE	K48-25-00-03-22-220-00	\$1,771.52	
Michael Mefford	587 WASHINGTON AVE	Urbana	OH	43078	587 WASHINGTON AVE	K48-25-00-03-22-221-00	\$739.80	
Total Remaining =							\$15,079.26	

Ordinance #4548-21

AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE PURPOSE OF CONSTRUCTING OR REPAIRING SIDEWALKS, CURBS, DRIVEWAY APPROACHES AND APPURTENANCES THERETO ON CRESCENT DRIVE BETWEEN FINCH STREET AND AMES AVENUE, AND DECLARING AN EMERGENCY.

WHEREAS, Council on March 17, 2020 adopted Resolution #2577-20 declaring it necessary to construct sidewalks, curbs, driveway approaches and appurtenances thereto, and the notice of passage of such Resolution was given to affected property owners as required by law; and

WHEREAS, the City of Urbana has subsequently constructed those improvements along Crescent Drive between Finch Street and Ames Avenue; and

WHEREAS, a list of the assessments of the total cost of said construction has been prepared and placed on file in the office of the clerk of the Urbana City Council; and

WHEREAS, the Council has duly reviewed and considered all objections filed under Ohio Revised Code Section 727.15, if any, with respect to said assessments and has made such changes and corrections thereto as it determines to be proper;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Urbana, Ohio, a majority of the members of Council present concurring, that:

Section 1. That the list of assessments of the cost of constructing sidewalks, curbs, driveway approaches and appurtenances thereto along Crescent Drive between Finch Street and Ames Avenue in the City of Urbana, Ohio as provided for in Resolution #2577-20 and Ordinance #4534-21, heretofore reported to this Council and now filed in the office of the clerk of the Urbana City Council, attached hereto as Exhibit A, aggregating in the amount of \$62,455.43, and the same hereby adopted and confirmed.

Section 2. That the amounts of the aforesaid assessments, subject to the conditions of Section 4 below, shall hereby be assessed and levied upon the lots and lands abounding and abutting said improvements.

Section 3. That it is hereby determined that aforesaid assessments do not exceed the special benefits resulting from said improvements and do not exceed any statutory limitation.

Section 4. That the number of properties, shown in Exhibit A, to be assessed may hereby be reduced upon owner's payment in cash to the Director of Finance of the City on or before September 10, 2021.

Section 5. That the clerk of the Urbana City Council be and is hereby authorized and directed to continue on file in her office a list of said assessments and the description of said lots and lands.

Section 6. That the total assessment against each lot and parcel of land shall be payable in cash to the Director of Finance of the City on or before September 10, 2021, or the assessment, or the unpaid balance thereof, shall be certified by the clerk of the Urbana City Council to the County Auditor on or before September 13, 2021, to be placed by the Auditor on the respective tax duplicate and collected in five (5) annual installments with interest thereon at 0% per annum at the same time and in the same manner as other taxes are collected, as provided by law.

Section 7. That the clerk of the Urbana City Council is hereby authorized and directed to cause notice of passage of this Ordinance to be published in the manner provided by law.

Section 8. It is found that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

Section 9. This Ordinance is hereby declared an emergency measure as it relates to addressing public health, safety and welfare and shall become effective immediately upon its passage.

PASSED: _____


Council President

ATTEST: _____

Clerk of Council

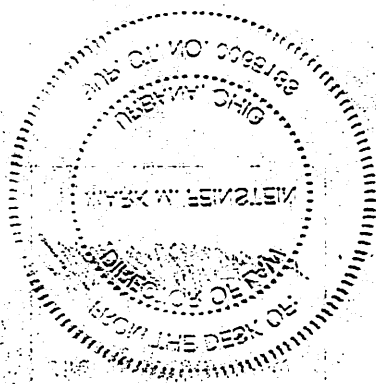
This resolution approved by me this ____ day of _____, 2021.

Mayor

Department requesting: Engineering		Personnel: T. Bumbalough	Director of Law review 
Expenditure? Y (N)	Emergency? (Y) N	Public Hearing? Y (N)	
Readings required: (1) 2 3		If yes, dates advertised:	
First reading date: 9/7/2021	Second reading date: NA	Third/Final reading date: NA	

Anticipated effective date if passed: 9/7/2021





STATE OF OHIO
DEPARTMENT OF PUBLIC SAFETY
COLUMBUS, OHIO

INVESTIGATION REPORT
DATE: 10/15/68
BY: [illegible]

[The following text is extremely faint and largely illegible due to the quality of the scan. It appears to be a detailed report or narrative.]

Exhibit A

2021 Sidewalk, Curb and Gutter Replacement Program - Crescent Dr. (M&T Excavating LLC)

Name	Address	City	State	Zip	Subject Property	Parcel Number	Total Billed	Partial Payment
Roberta Clifton	779 Crescent Drive	Urbana	OH	43078	779 Crescent Drive	K48-25-00-02-08-032-00	\$2,740.78	
Milford & Julia Faulkner	787 Crescent Drive	Urbana	OH	43078	787 Crescent Drive	K48-25-00-02-08-033-00	\$2,740.78	
Zackary Back	791 Crescent Drive	Urbana	OH	43078	791 Crescent Drive	K48-25-00-02-08-034-00	\$2,740.78	
Ivan & Jane Sandy	819 Crescent Drive	Urbana	OH	43078	819 Crescent Drive	K48-25-00-02-08-037-00	\$2,740.78	
Christopher & Mary Kay Snyder	827 Crescent Drive	Urbana	OH	43078	827 Crescent Drive	K48-25-00-02-08-038-00	\$2,740.78	
Anthony & Melina Kitchen	835 Crescent Drive	Urbana	OH	43078	835 Crescent Drive	K48-25-00-02-08-039-00	\$2,740.78	
Greg Quick & Bonnie Stewart	843 Crescent Drive	Urbana	OH	43078	843 Crescent Drive	K48-25-00-02-08-040-00	\$2,740.78	
Thomas & Robin Salyers	851 Crescent Drive	Urbana	OH	43078	851 Crescent Drive	K48-25-00-02-08-041-00	\$2,740.78	
Wesley Ropp & Sherry Smith	4331 Game Farm Road	Urbana	OH	43078	861 Crescent Drive	K48-25-00-02-08-042-00	\$2,740.78	
Tiffany Salyers	869 Crescent Drive	Urbana	OH	43078	869 Crescent Drive	K48-25-00-02-08-043-00	\$2,740.78	
Randy Harbison	510 Kelly Drive	Urbana	OH	43078	875 Crescent Drive	K48-25-00-02-08-044-00	\$2,740.78	
Scott Henderson	144 Royal Drive	South Berlington	VT	05403	794 Crescent Drive	K48-25-00-02-08-027-00	\$2,740.78	
Myra King	802 Crescent Drive	Urbana	OH	43078	802 Crescent Drive	K48-25-00-02-08-026-00	\$2,740.78	
Paulette Bay	3046 Linmuth Drive West	Springfield	OH	45503	810 Crescent Drive	K48-25-00-02-08-025-00	\$2,740.78	
Wade Bodey & Sarah Gaver	818 Crescent Drive	Urbana	OH	43078	818 Crescent Drive	K48-25-00-02-08-024-00	\$2,740.78	
Kathleen Bodey	826 Crescent Drive	Urbana	OH	43078	826 Crescent Drive	K48-25-00-02-08-023-00	\$2,740.78	
Matthew & Elizabeth McCain	834 Crescent Drive	Urbana	OH	43078	834 Crescent Drive	K48-25-00-02-08-022-00	\$2,740.78	
Ryan Eickhoff	842 Crescent Drive	Urbana	OH	43078	842 Crescent Drive	K48-25-00-02-08-021-00	\$2,740.78	
Karen Preston	850 Crescent Drive	Urbana	OH	43078	850 Crescent Drive	K48-25-00-02-08-020-00	\$2,740.78	
James Bargery	860 Crescent Drive	Urbana	OH	43078	860 Crescent Drive	K48-25-00-02-08-019-00	\$2,740.78	
Jordan Pernell	868 Crescent Drive	Urbana	OH	43078	868 Crescent Drive	K48-25-00-02-08-018-00	\$2,740.78	
Matthew Deans	874 Crescent Drive	Urbana	OH	43078	874 Crescent Drive	K48-25-00-02-08-017-00	\$2,740.78	
Sandra Lewis	128 Ames Avenue	Urbana	OH	43078	128 Ames Avenue	K48-25-00-02-08-016-00	\$2,158.36	
Total Remaining =							\$62,455.43	

Ordinance #4549-21

AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE PURPOSE OF CONSTRUCTING OR REPAIRING CURBS, GUTTERS, DRIVEWAY APPROACHES AND APPURTENANCES THERETO ON A SECTION OF SCIOTO STREET BETWEEN LOCUST STREET AND PATRICK AVENUE, AND DECLARING AN EMERGENCY.

WHEREAS, Council on February 2, 2021 adopted Resolution #2601-21 declaring it necessary to construct or repair curbs, gutters, driveway approaches and appurtenances thereto and the notice of passage of such Resolution was given to affected property owners as required by law; and

WHEREAS, the City of Urbana has subsequently constructed those improvements along Scioto Street between Locust Street and Patrick Avenue; and

WHEREAS, a list of the assessments of the total cost of said construction has been prepared and placed on file in the office of the clerk of the Urbana City Council; and

WHEREAS, the Council has duly reviewed and considered all objections filed under Ohio Revised Code Section 727.15, if any, with respect to said assessments and has made such changes and corrections thereto as it determines to be proper;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Urbana, Ohio, a majority of the members of Council present concurring, that:

Section 1. That the list of assessments of the cost of constructing curbs, gutters, driveway approaches and appurtenances thereto along Scioto Street between Locust Street and Patrick Avenue in the City of Urbana, Ohio as provided for in Resolution #2601-21 and Ordinance #4535-21, heretofore reported to this Council and now filed in the office of the clerk of the Urbana City Council, attached hereto as Exhibit A, aggregating in the amount of \$157,393.92, and the same hereby adopted and confirmed.

Section 2. That the amounts of the aforesaid assessments, subject to the conditions of Section 4 below, shall hereby be assessed and levied upon the lots and lands abounding and abutting said improvements.

Section 3. That it is hereby determined that aforesaid assessments do not exceed the special benefits resulting from said improvements and do not exceed any statutory limitation.

Section 4. That the number of properties, shown in Exhibit A, to be assessed may hereby be reduced upon owner's payment in cash to the Director of Finance of the City on or before September 10, 2021.

Section 5. That the clerk of the Urbana City Council be and is hereby authorized and directed to continue on file in her office a list of said assessments and the description of said lots and lands.

Section 6. That the total assessment against each lot and parcel of land shall be payable in cash to the Director of Finance of the City on or before September 10, 2021, or the assessment, or the unpaid balance thereof, shall be certified by the clerk of the Urbana City Council to the County Auditor on or before September 13, 2021, to be placed by the Auditor on the respective tax duplicate and collected in five (5) annual installments with interest thereon at 0% per annum at the same time and in the same manner as other taxes are collected, as provided by law.

Section 7. That the clerk of the Urbana City Council is hereby authorized and directed to cause notice of passage of this Ordinance to be published in the manner provided by law.

Section 8. It is found that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

Section 9. This Ordinance is hereby declared an emergency measure as it relates to addressing public health, safety and welfare and shall become effective immediately upon its passage.

PASSED: _____


Council President

ATTEST: _____

Clerk of Council

This resolution approved by me this ____ day of _____, 2021.

Mayor

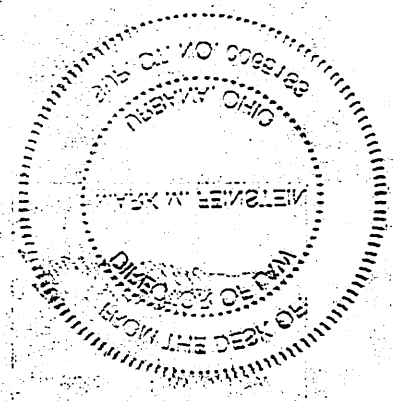
Department requesting: Engineering		Personnel: T. Bumbalough	Director of Law review 
Expenditure? Y (N)	Emergency? (Y) N	Public Hearing? Y (N)	
Readings required: (1) 2 3		If yes, dates advertised:	
First reading date: 9/7/2021	Second reading date: NA	Third/Final reading date: NA	

Anticipated effective date if passed: 9/7/2021



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Exhibit A

2021 Sidewalk, Curb and Gutter Replacement Program - Scioto St. (M&T Excavating)

Name	Address	City	State	Zip	Subject Property	Parcel Number	Total Billed	Partial Payment
211 SCIOTO LLC	320 W MAIN STREET	SPRINGFIELD	OH	45504	211 SCIOTO ST	K48-25-00-02-18-019-00	\$1,644.24	
RYAN REED (BETTY REED)	178 HAWTHORN DR	WASHINGTON COURT HOUSE	OH	43160	214 SCIOTO ST	K48-25-00-03-19-020-00	\$1,319.03	
RONALD BURNS	219 SCIOTO ST	URBANA	OH	43078	219 SCIOTO ST	K48-25-00-02-18-020-00	\$1,430.85	
RITTENHOUSE RENTALS LLC	1906 N LUDLOW RD	URBANA	OH	43078	220 SCIOTO ST	K48-25-00-03-19-022-00	\$1,259.65	
STEINMETZ CORY & EMMA C HELMS	224 SCIOTO ST	URBANA	OH	43078	224 SCIOTO ST	K48-25-00-03-19-023-00	\$1,363.87	
PAUL CARYL-ROPP	PO BOX 2	WOODSTOCK	OH	43084	225 SCIOTO ST	K48-25-00-02-18-021-00	\$2,729.67	
CARL & JANET CRAIG	4789 SWISHER RD	CABLE	OH	43009	227 & 229 SCIOTO ST	K48-25-00-02-18-022-00	\$1,778.70	
CHRISTOPHER & JODI LOGAN	300 SCIOTO ST	URBANA	OH	43078	300 SCIOTO ST	K48-25-00-03-19-028-00	\$1,430.47	
JOSEPH CASTLE HOYLMAN	301 SCIOTO STREET	URBANA	OH	43078	301 SCIOTO ST	K48-25-00-02-18-027-00	\$1,808.07	
RODEFFER PATRICK T & JESSICA L J&S	307 SCIOTO ST	URBANA	OH	43078	307 SCIOTO ST	K48-25-00-02-18-028-00	\$3,293.72	
JAMES FREYHOF	PO BOX 205	URBANA	OH	43078	308 SCIOTO ST	K48-25-00-03-19-030-00	\$2,978.73	
FREDERICK SEEBERG	316 SCIOTO ST	URBANA	OH	43078	316 SCIOTO ST	K48-25-00-03-19-033-00	\$1,238.57	
TIMOTHY DAVIS	317 SCIOTO ST	URBANA	OH	43078	317 SCIOTO ST	K48-25-00-02-18-030-00	\$3,722.59	
MATTHEW & KELLY PORRECA	320 SCIOTO ST	URBANA	OH	43078	320 SCIOTO ST	K48-25-11-03-37-006-00	\$2,979.39	
KIMBERLY STUBBLEFIELD	325 SCIOTO ST	URBANA	OH	43078	325 SCIOTO ST	K48-25-11-02-30-059-00	\$4,048.81	
BRUCE & LINDA STEVENSON	331 SCIOTO ST	URBANA	OH	43078	331 SCIOTO ST	K48-25-11-02-30-060-00	\$1,714.70	
BRANDEN SKABALA	332 SCIOTO ST	URBANA	OH	43078	332 SCIOTO ST	K48-25-11-03-37-007-00	\$3,109.55	
RICHARD ORIEZ & VIRGINIA MCFARLAND	335 SCIOTO ST	URBANA	OH	43078	335 SCIOTO ST	K48-25-11-02-30-061-00	\$2,821.49	
FRANCES FULTON & JEFFREY POLACK	343 SCIOTO ST	URBANA	OH	43078	343 SCIOTO ST	K48-25-11-02-30-062-00	\$2,049.46	
TONY & BARBARA BAILES	5032 BOMFORD DR	FORT WORTH	TX	76244-9111	347 SCIOTO ST	K48-25-11-02-30-063-00	\$1,451.64	
RICHARD & LINDA HARNER	400 SCIOTO ST	URBANA	OH	43078	400 SCIOTO ST	K48-25-11-03-37-009-00	\$10,474.48	
TERESA COMBS	403 SCIOTO ST	URBANA	OH	43078	403 SCIOTO ST	K48-25-00-02-13-005-00	\$1,900.40	
JOSEPH & JENNIFER KORTE	409 SCIOTO ST	URBANA	OH	43078	409 SCIOTO ST	K48-25-00-02-13-004-00	\$1,164.06	
CARL HAMILTON	413 SCIOTO ST	URBANA	OH	43078	413 SCIOTO ST	K48-25-00-02-13-003-00	\$1,197.38	
MICHAEL & KIRSTEN REID	419 SCIOTO ST	URBANA	OH	43078	419 SCIOTO ST	K48-25-00-02-13-002-00	\$6,104.16	
KAREN ECKENRODE & BARTON SMITH	224 E WATER ST	URBANA	OH	43078	425 SCIOTO ST	K48-25-00-02-13-001-00	\$5,233.72	
JOYCE ELDRIDGE BROWN	430 SCIOTO ST	URBANA	OH	43078	430 SCIOTO ST	K48-25-00-03-01-008-00	\$1,450.33	
KENNETH M & ELLEN KOCH	445 SCIOTO ST	URBANA	OH	43078	445 SCIOTO ST	K48-25-11-02-30-065-00	\$3,239.60	
GREGORY & JENNIFER HARVEY	448 SCIOTO ST	URBANA	OH	43078	448 SCIOTO ST	K48-25-00-03-01-006-00	\$3,373.30	
JOSEPH & HOLLY DOSS	451 SCIOTO ST	URBANA	OH	43078	451 SCIOTO ST	K48-25-11-02-30-066-00	\$3,668.65	
DIANNE DOSS	454 SCIOTO ST	URBANA	OH	43078	454 SCIOTO ST	K48-25-00-03-01-004-00	\$2,347.27	
DONALD O & DINA PRINTZ	463 SCIOTO ST	URBANA	OH	43078	463 SCIOTO ST	K48-25-11-02-30-067-01	\$6,187.73	
RYAN L & MOLLY ARMSTRONG	466 SCIOTO ST	URBANA	OH	43078	466 SCIOTO ST	K48-25-00-03-01-002-00	\$2,917.21	
DAVID LAMAR ROPP	806 BOYCE ST	URBANA	OH	43078	501 SCIOTO ST	K48-25-11-02-30-068-00	\$2,460.20	
SHAWN & SHERREE MEADE	502 SCIOTO ST	URBANA	OH	43078	502 SCIOTO ST	K48-25-11-03-37-011-00	\$4,039.99	
EMILY BISHOP	511 SCIOTO ST	URBANA	OH	43078	511 SCIOTO ST	K48-25-11-02-30-070-01	\$7,500.44	
TERI WILLIAMS	514 SCIOTO ST	URBANA	OH	43078	514 SCIOTO ST	K48-25-11-03-37-012-00	\$5,487.25	
KEENA JOHNSON	524 SCIOTO ST	URBANA	OH	43078	524 SCIOTO ST	K48-25-11-03-37-013-00	\$2,932.12	
ADAM & SARAH HESS	527 SCIOTO ST	URBANA	OH	43078	527 SCIOTO ST	K48-25-11-02-30-080-00	\$2,417.10	
TIMOTHY & DIANA SCHUTTE	535 SCIOTO ST	URBANA	OH	43078	535 SCIOTO ST	K48-25-11-02-30-079-00	\$2,367.09	
KATHRYN & MATTHEW LEWIS	536 SCIOTO ST	URBANA	OH	43078	536 SCIOTO ST	K48-25-00-03-05-001-00	\$2,007.44	
CHARLES ZIEGLER	11762 ROSEDALE RD	MECHANICSBURG	OH	43044	539 SCIOTO ST	K48-25-00-02-04-003-00	\$5,686.02	
CHARLES & NANCY ZERKLE	540 SCIOTO ST	URBANA	OH	43078	540 SCIOTO ST	K48-25-00-03-05-002-00	\$2,120.17	

Exhibit A

2021 Sidewalk, Curb and Gutter Replacement Program - Scioto St. (M&T Excavating)

Name	Address	City	State	Zip	Subject Property	Parcel Number	Total Billed	Partial Payment
MATTHEW & TERRA GRUPE	555 SCIOTO ST	URBANA	OH	43078	555 SCIOTO ST	K48-25-11-02-30-078-00	\$2,339.05	
KYLEE FENT	558 SCIOTO ST	URBANA	OH	43078	558 SCIOTO ST	K48-25-00-03-05-005-00	\$2,209.91	
CYNTHIA COZAD	570 SCIOTO ST	URBANA	OH	43078	570 SCIOTO ST	K48-25-00-03-05-007-00	\$2,971.24	
RYAN & AMBER SWAIN	578 SCIOTO ST	URBANA	OH	43078	578 SCIOTO ST	K48-25-00-03-05-008-00	\$2,341.82	
TRAVIS & KATHERYN BRENTLINGER	590 SCIOTO ST	URBANA	OH	43078	590 SCIOTO ST	K48-25-00-03-05-010-00	\$2,223.46	
HARLEY HOLDINGS LLC	716 MIAMI ST	URBANA	OH	43078	591 SCIOTO ST	K48-25-11-02-30-072-00	\$6,903.16	
JEROD JUSTICE	596 SCIOTO ST	URBANA	OH	43078	596 SCIOTO ST	K48-25-00-03-05-011-00	\$776.50	
BANK CHAMPAIGN NATIONAL OF URBANA	100 E WATER ST	SANDUSKY	OH	44870	601 SCIOTO ST	K48-25-11-02-28-033-00	\$7,179.51	
Total Remaining =							\$157,393.92	