



# Create a lasting remembrance of a loved one, commemorate a special achievement, or honor a deserving person or organization, by sponsoring a tree through the **City of Urbana Memorial Tree Program**

The City of Urbana will purchase, plant, and maintain Memorial Trees at Oak Dale Cemetery, Melvin Miller Park, or other city parkland. Trees will be replaced for up to three years, if necessary.

All Memorial Trees will be purchased for autumn planting as balled & burlapped stock with 2-inch average trunk diameter. Application deadline for planting each year is September 15<sup>th</sup>.

Planting at Oak Dale will be near the gravesite of the person(s) in memorial. The exact location of each tree will be determined by the Cemetery Superintendent, in coordination with the Shade Tree Commission. The city will make every effort to provide the species of tree requested, but in the event of non-availability, the tree species will be determined in accordance with the city tree plan. Oak (*Quercus*) species are encouraged. The city will contact you when planting is complete to thank you for your gift and provide the location of the tree.

***Cost is \$350, and payment is due with application. The cost includes an etched paver block that will be placed near the tree.***

To sponsor a tree in the Memorial Tree Program, please provide the information requested on the next page.

**Questions?** →

Contact  
**Doug Crabill**  
Community Development Manager

✉ [Doug.Crabill@ci.urbana.oh.us](mailto:Doug.Crabill@ci.urbana.oh.us)

☎ (937) 652 - 4305



# City of Urbana Memorial Tree Program Application - \$350 Fee

## Applicant Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Tree Species Request (select one)

 <input type="checkbox"/> Swamp White Oak	 <input type="checkbox"/> Black Oak	 <input type="checkbox"/> Chinkapin Oak
 <input type="checkbox"/> Scarlet Oak	 <input type="checkbox"/> Shingle Oak	 <input type="checkbox"/> Sugar Maple
 <input type="checkbox"/> Burr Oak	 <input type="checkbox"/> Silver Linden	 <input type="checkbox"/> London Plane
 <input type="checkbox"/> Bald Cypress	 <input type="checkbox"/> Shumard Oak	 <input type="checkbox"/> Dawn Redwood

## Location (select one)

Oak Dale Cemetery  Melvin Miller Park

## Marker Information (6 lines, 20 characters maximum per line including spacing)

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Line 2: 

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Line 6: 

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## Method of Payment and Submission

**Check**  payable to *City of Urbana, Ohio*  Form can be mailed or submitted in person to  
City of Urbana  
Attn: Doug Crabill  
205 South Main Street  
Urbana, Ohio 43078

**Credit Card**  
(transaction fee will apply)  Payment and form must be submitted in person to  
City of Urbana  
Finance Department  
225 South Main Street  
Urbana, Ohio 43078

