

Do I Need A Permit For That?!

Permit Requirements by Project Type

Project Description	Department(s) to Contact for Permit			
	Zoning Department	Building Department	Engineering Department	Health Department
	(937) 652-4322	(937) 484-1602	(937) 652-4324	(937) 484-1605
Air Conditioning and/or Heat Pump Equipment	X	✓	X	X
Car Ports	✓	✓	X	X
Curbs (In Public Right of Way)	X	X	✓	X
Decks, Porches, Patio Covers and Enclosures	✓	✓	X	X
Demolition	X	✓	X	X
Driveway Approach	X	X	✓	X
Electrical Circuits, Rewiring, or Extensions of Existing Circuits	X	✓	X	X
Fences	✓	X	X	X
Furnaces and Boilers	X	✓	X	X
Garage	✓	✓	X	X
Ramps	✓	✓	X	✓
Retaining Walls	✓	✓	X	X
Residential Dwelling Units and Commercial including construction, addition, alteration, movement, remodel/repair, change in use	✓	✓	X	X
Roofs	X	✓	X	X
Sheds (detached accessory structures)	✓	✓	X	X
Sidewalks	X	X	✓	X
Signs On-premise -				
<i>Permanent wall mounted without electric and Temporary</i>	✓	X	X	X
<i>Permanent free standing and wall mounted with electric</i>	✓	✓	X	X
Stairs	X	✓	X	X
Swimming Pool	✓	✓	X	X
Water Heater/Plumbing	X	X	X	✓





Permit Process

Like most city's throughout the country, the City of Urbana requires permits for work completed within the city. These permits are a tool to ensure that Urbana is a safe and desirable place to work, live, and invest. These permits help us enforce our regulations which are designed to protect citizens from inappropriate and incompatible uses that might create a negative impact on surrounding properties.

Check to see if the type of work you plan on doing requires a permit and see which departments you need to contact before you start.

Questions? Contact us now

 205 South Main Street
Urbana, OH 43078

 (937) 652-4322



ZoningandCompliance@ci.urbana.oh.us

