

**URBANA CITY COUNCIL
REGULAR SESSION MEETING
JUNE 1, 2021, AT 6:00 P.M.**

Please join meeting from your computer, tablet or smartphone.

<https://zoom.us/j/2412774424?pwd=TzBqdXRid1ZQNfZrU113UDgvY1J0QT09>

Meeting ID: 241 277 4424
Passcode: 43078

Dial by Phone: 1-646-558-8656

PLEASE MUTE YOUR PHONES

Call to Order

Roll Call

Pledge of Allegiance

Approval of Minutes

Urbana City Council Regular Session Meeting Minutes of May 18, 2021.

Communications

1. Notice of Annexation Petition filed by Dwight E. Pence and Phyllis A. Pence (See attached)
2. Shade Tree Commission Minutes of November 12, 2020, and April 8, 2021. (See attached)
3. Oak Dale Cemetery Board Meeting Minutes of March 19, 2021. (See attached)
4. City of Urbana 2020 Audit Entrance Conference Invitation from Emily Jenkins, Audit Manager, Auditor of State's Office (emailed May 14, 2021)

Board of Control

1. The Board of Control recommends Council authorize a purchase order to LJB Inc. for part 2 design for the South High Street Improvements Project (CHP-S. High Street) (PID #112019) in the amount of \$264,929.00. Part 2 concludes the design portion of the project. This expense will be charged to various funds and is in the 2021 budget. See attached. **VOTE: 3-0**

2. The Board of Control recommends Council authorize the Director of Administration to enter into a five-year contract with WatchGuard Video for a total cost of \$119,094.00. The contract includes the purchase of 19 body-worn cameras, 6 cruiser cameras, software, cloud-based storage, and support for the Urbana Police Division. This expense will be charged to the Police & Fire Income Tax Levy – Capital Improvement Fund and is in the 2021 budget. See attached. **VOTE: 3-0**

Citizen Comments

Ordinances and Resolutions

First Reading

Ordinance No. 4429-21

An Ordinance adopting the Tax Budget of the City of Urbana, Ohio, for the fiscal year beginning January 1, 2022; submitting the same to the County Auditor.

Ordinance No. 4542-21

An Ordinance adopting a Statement of Services to be provided to two parcels consisting of approximately 1.44 acres, more or less, in Urbana Township proposed for annexation to the City of Urbana by the Petitioners, Dwight E. Pence and Phyllis A. Bence, and declaring an emergency. (May be passed on first reading)

Ordinance No. 4543-21

An Ordinance relating to land use and zoning buffers for two parcels consisting of approximately 1.44 acres, more or less, in Urbana Township proposed for annexation to the City of Urbana by the Petitioners, Dwight E. Pence and Phyllis A. Pence, and declaring an emergency. (May be passed on first reading)

Second Reading

Ordinance No. 4539-21

An Ordinance to amend Chapter 929 of the Urbana Codified Ordinances for modifications to the Stormwater Utility.

Third Reading

Committee Reports

Miscellaneous Business

Adjourn

**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, MAY 18, 2021**

President Hess called the City of Urbana Regular Session Meeting to order at 6:00 p.m.

City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Fire Chief Dean Ortleib, Community Development Manager Doug Crabill, and City Engineer Tyler Bumbalough.

PRESIDENT HESS CALLED ROLL: Mr. Fields, present; Mr. Hoffman, absent; Mr. Paul, present; Mr. Scott, present; Mr. Thackery, absent; Mrs. Collier, present; and Mr. Ebert, present.

MINUTES

Urbana City Council Regular Session Meeting Minutes of May 4, 2021.

Mr. Scott moved to put all of the minutes on the floor for passage. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none

Motion passed 5-0.

COMMUNICATIONS

None

ADMINISTRATIVE REPORTS - BOARD OF CONTROL

1. The Shelly Company - \$504,357.88 (Various Funds)

Mr. Bumbalough said this was the yearly Asphalt Paving Program, including cracked sealing and striping. He added that it was good to see competitive bidding. He also advised that Shelly Company did the Asphalt Paving Program last year and they did a great job. He also mentioned that there was an additive on this program and that would be Carson St. Mr. Scott asked what was involved with the mobilization in the item description, and Mr. Bumbalough advised that the company would bring their own equipment and move it to the desired area themselves. President Hess asked if they were going to grind all of the pavements and Mr. Bumbalough advised yes.

Mr. Paul moved to put this item on the floor for further discussion and possible passage. Mr. Ebert seconded. Voice vote on approval: all ayes; nays, none

Motion passed 5-0.

CITIZEN COMMENTS

None

ORDINANCES AND RESOLUTIONS

First Reading

Resolution No. 2609-21

A Resolution supporting the creation of a County Land Bank/County Land Reutilization Corporation for Champaign County, and declaring an emergency.

Mr. Crabill said there was discussion in 2016 about creating a Land Bank. He also stated that the County has been working hard with a lot of property tax delinquencies and that the Land Bank would be another tool in the toolbox. He added that he felt that this is a perfect fit for certain properties. Mr. Paul asked at what level would the Land Bank kick in? Mr. Crabill responded that if a parcel is delinquent on taxes, the owner could be placed on a payment plan. If there is no active payment plan, the County can foreclose on the property. It then must go through two Sheriff Sales and if it doesn't sell at one of the Sheriff Sales, it goes to an Auditor's Sale. He added that Land Banks have a lot of flexibility. He also added that there is a specific statute that has to be followed to establish a Land Bank and that the Land Bank process has worked well in Logan County. He also mentioned that the Logan County Land Bank has a staff that is not paid. He also stated that this Resolution was for the support aspect of the creation of a Land Bank and to work together with the Townships and Villages advising the County of the desire of one. Mayor Bean stated that he had a discussion with Mayor Copeland of Springfield and he stated that Mayor Copeland loves their Land Bank. It was discussed that the Kroger on South Limestone Street in Springfield went to the Land Bank.

Mr. Fields moved to put this Resolution on the floor for further discussion and possible passage. Mr. Ebert seconded. President Hess called for a roll call for passage: Mr. Paul, yes; Mr. Scott, yes; Mrs. Collier, yes; Mr. Ebert, yes; and Mr. Fields, yes.

Resolution passed 5-0.

Resolution No. 2610-21

A Resolution authorizing the Director of Administration of the City of Urbana, Ohio to enter into a partnership agreement for the PY 2021 Community Housing Impact and Preservation Program (CHIP), designating Champaign County to act as the official Grantee for said program, and declaring an emergency.

Mr. Crabill advised that by combining the City and the County, more funds are available. He also provided the breakdown of \$700,000 total, \$400,000 going to the County and \$300,000 going the City. Mrs. Collier asked if the City had any say on where a habitat house could be built. Mr. Crabill advised that it all depended on the zoning.

Mr. Ebert moved to put this Resolution on the floor for further discussion and possible passage. Mr. Paul seconded. President Hess called for a roll call for passage: Mr. Paul, yes; Mr. Scott, yes; Mrs. Collier, Mr. Ebert, yes; and Mr. Fields, yes.

Resolution passed 5-0.

Resolution No. 2611-21

Declaring the necessity of constructing or repairing sidewalks, curbs and gutters along Washington Avenue, and declaring an emergency.

Mr. Bumbalough advised that 4 -5 properties have completed the project, 18 have signed up with the City to have it completed and 23 properties are waiting on a contractor or are non-responsive. Mr. Paul asked if there were estimates provided in the letters that were sent out for the residents. Mr. Bumbalough confirmed.

Mr. Fields moved to put this Resolution on the floor for further discussion and possible passage. Mr. Ebert seconded. President Hess called for a roll call for passage: Mr. Scott, yes; Mrs. Collier, yes; Mr. Ebert, yes; Mr. Fields, yes; and Mr. Paul, yes.

Resolution passed 5-0.

Ordinance No. 4539-21

An Ordinance to amend Chapter 929 of the Urbana Codified Ordinances for modifications to the Stormwater Utility.

Mr. Bumbalough stated that the Stormwater Committee meets every 5 years and they can crease the fee up to 10%. He also added that it was agreed to change the rate to \$5.50 per month on March 1, 2022, first payable on the April, 2022 utility bill, and be effective until otherwise changed.

President Hess declared this Ordinance to have its first reading.

Second Reading

None

Third Reading

Ordinance No. 4541-21

An Ordinance to authorize the Director of Finance to establish the “Neighborhood Curb, Gutter and Sidewalk Fund”, to transfer \$260,000 from the Supplemental Investment Fund to the new fund, and ordaining funds directed to the account be used only for the purpose of repair/replacement of curbs, gutters and sidewalks along streets of the City of Urbana, Champaign County, Ohio. (Sponsored by: Dwight Paul)

Mr. Paul stated that all that was trying to be accomplished was the establishment of the fund.

Mr. Ebert moved to put this Ordinance on the floor for further discussion and possible passage. Mr. Scott seconded. President Hess called for a roll call for passage: Mrs. Collier, yes; Mr. Ebert, yes; Mr. Fields, yes; Mr. Paul, yes; and Mr. Scott, yes.

Ordinance passed 5-0.

COMMITTEE REPORTS

Mr. Paull advised there was an Infrastructure Meeting scheduled for Friday, and that it was still moving forward.

MISCELLANEOUS BUSINESS/WORK SESSION

Mr. Bumbalough said that the cones located downtown were placed for striping on the parking areas, and they include hash marks and striping on side streets as well. He also advised that the Phase II Project is in the wrap up phase.

Fire Chief Ortlieb apologized for missing the safety meeting. He also advised that 30 businesses have not updated their certificate of occupancy.

Mr. Crabill stated that the Zoning Committee has completed their BR1 discussions and the Preston and Dusty were working on a final draft for that and it should be ready soon to bring it forward.

Mr. Brugger stated that he appreciated Council's approval for Ordinance 4541-21, and establishing the fund and moving forward. He added that he appreciated that Council stuck to this issue and followed through.

Mayor Bean agreed with Mr. Brugger about Ordinance 4541-21 and also thanked Council. Also, he mentioned that the YMCA sale is upcoming and if anyone had anything they wanted to donate to the YMCA, feel free to do so and that this sale is a fundraiser for them.

Mr. Paul asked Mr. Bumbalough when the Washington Avenue project would begin and end. Mr. Bumbalough advised that the Asphalt Paving Program would end in September. Mr. Paul also advised that the City Pool would be opening Memorial Day weekend.

President Hess stated that the Senior Citizen Center looked like it was coming along well but asked if there were any plans for a sidewalk from there to Scioto Street. Mr. Bumbalough added that Council could force that issue and President Hess added that this may be something Council could consider. President Hess also asked if there was a water problem on Scioto Street. Mr. Bumbalough advised that the sanitary lateral at Trinity Tire did not get hooked in.

Mr. Fields moved to adjourn. Mr. Thackery seconded.

Motion passed 5-0

ADJOURNED AT 7:01 p.m.

NEXT SCHEDULED MEETING

June 1, 2021, at 6:00 p.m.

Council Clerk

Council President



THOMPSON, DUNLAP & HEYDINGER, LTD.

ATTORNEYS AT LAW

Matthew T. Watson, Esq.

Email: mwatson@tdhlaw.com

Direct: 937-404-2606

Mobile: 937-508-7685

May 14, 2021

Via Certified Mail

Amy Deere, Clerk
205 S Main St
Urbana, OH 43078

Re: *Dwight E. Pence and Phyllis A. Pence Annexation*
TDH File No.: 20926
NOTICE OF ANNEXATION

Dear Ms. Deere:

You are receiving this notice pursuant to ORC 709.023.

Please take notice that on May 14, 2021 at 2:00 p.m., a petition was filed by Dwight E. Pence and Phyllis A. Pence seeking to annex territory to the City of Urbana, located in Urbana Township. A description of the territory to be annexed can be found in the enclosed document.

A copy of this Petition for Annexation and all attachments are enclosed for your review. This letter shall serve as **notice** of the Petition for Annexation.

Thank you for your attention herein. Please contact me should you have any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Matthew T. Watson'.

Matthew T. Watson
Agent for Petitioner

Enclosures

LOCAL LAWYERS. LOCAL LEADERS. ®

**PETITION OF LANDOWNERS TO THE
CHAMPAIGN COUNTY COMMISSIONERS
FOR ANNEXATION TO THE
MUNICIPALITY OF THE CITY OF URBANA,
OHIO OF TWO PARCELS SITUATED IN
URBANA TOWNSHIP, CHAMPAIGN
COUNTY, OHIO**

TO: The Board of County Commissioners of Champaign County, Ohio

The undersigned, being a majority and all of the owners of real estate in the territories herein described, hereby petition for annexation of the following described territories to the City of Urbana, Champaign County, Ohio:

1. A territory consisting of 0.75 acres, more or less, and more particularly and fully described on Exhibit "A", attached hereto and made a part hereof.
2. A territory consisting of 0.69 acres, more or less, and more particularly and fully described on Exhibit "A", attached hereto and made a part hereof.

The above-described territories are adjacent and contiguous to the City of Urbana, Champaign County, Ohio. The Petitioner has attached hereto and made a part of this petition, an accurate map, showing the boundaries of the territories sought to be annexed, and marked as Exhibit "B". The Petitioner hereby requests the Board to follow R.C. 709.023. Attached with this Petition is a list of adjacent parcels together with the parcels to be annexed and the required information pursuant to R.C. 709.02(D).

Petitioner states the number of owners of real estate in the territories is two; the owners are:

1. Dwight E. Pence and Phyllis A. Pence who own right and title to the territories by virtue of deeds recorded in Volume 347, Page 107 and Volume 231, Page 1006 Official Records of the Champaign County Recorder.


Matthew T. Watson, attorney at law, is hereby appointed as agent for the undersigned Petitioner as required by Revised Code Section 709.02(C)(3), with full power and authority hereby granted to said agent to amend, alter, change, correct, withdraw, refile, substitute, compromise, increase, or delete the area, to do any and all things essential thereto, and to take any action necessary for obtaining the granting of this Petition. Said amendment, alteration, change, correction, withdrawal, refilling, substitution, compromise, increase, or deletion or other things or actions for granting of this Petition shall be made in the Petition, description and plat by said agent without further expressed consent.

WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS

SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR THIS SPECIAL ANNEXATION PROCEDURE.


THOMPSON, DUNLAP & HEYDINGER, LTD.

By


Matthew T. Watson (#0096728)
18 Monument Square
Urbana, Ohio 43078
Telephone: (937) 653-5299
Facsimile: (937) 772-9154
E-mail: mwatson@tdhlaw.com


Dwight E. Pence


Date


Phyllis A. Pence


Date

Pursuant to R.C. 709.02(D) the following is a list of parcels in the area to be annexed and the adjacent territory with names of owners, mailing addresses and permanent parcel numbers:

1. Parcel No.: K41-11-11-11-00-007-00
Owner: Dwight E. & Phyllis A. Pence
1190 Three Mile Rd.
Urbana, Ohio 43078
2. Parcel No.: K41-11-11-11-00-008-00
Owner: Dwight E. & Phyllis A. Pence
1190 Three Mile Rd.
Urbana, Ohio 43078
3. Parcel No.: K48-25-11-02-11-007-00
Owner: Dwight E. & Phyllis A. Pence
1190 Three Mile Rd.
Urbana, Ohio 43078
4. Parcel No.: K48-25-11-02-11-008-00
Owner: Dwight E. & Phyllis A. Pence
1190 Three Mile Rd.

Urbana, Ohio 43078

5. Parcel No.: K48-25-11-02-27-001-00
Owner: Scioto Square Group LLC
525 Hamilton St. - STE 106
Toledo, Ohio 43604
6. Parcel No.: K48-25-11-02-27-001-01
Owner: Spartan Brothers Capital LLC
750 Shrine Rd.
Springfield, Ohio 45504
7. Parcel No.: K48-25-11-02-11-009-00
Owner: S & L Home Centers Inc
1711 E US HWY 36
Urbana, Ohio 43078
8. Parcel No.: K41-11-11-11-00-009-00
Owner: S & L Home Center Inc
1711 E US HWY 36
Urbana, Ohio 43078



FORM 505

TUTELAND REGISTERED U. S. PATENT OFFICE
TITLE LAB PRINT, PUBLISHERS, RUTLAND, VT 05702

Warranty Deed

Know All Men By These Presents

That Dale M. Anderson, unmarried, and Tondra F. Anderson, unmarried
for valuable consideration paid, does hereby grant, bargain, sell and convey with general
warranty covenants to Dwight E. Pence and Phyllis A. Pence, husband and wife, for their
joint lives, remainder to the survivor of them,
whose tax mailing address is 1675 E. State Route 36, Urbana, Ohio 43078
the following described Real Estate:

Situate in the Township of Urbana in the County of Champaign and the State of Ohio.

Being a tract of land situated in Urbana Township, Champaign County, Ohio, and
being a part of the Northwest Quarter of Section 11, Township 5, Range 11, Miami
River Survey, and being the West half of the following described premises:

Commencing at a point in the intersection of the west line of said Section 11, and the
centerline of State Route 29; thence South 58° 30' East, 1117.4 feet with the centerline
of said State Route 29 to a point; thence North 6° 14' East, 1034.9 feet to an iron pipe,
point of beginning of the tract of land hereinafter described; thence continuing North
6° 14' East 396.0 feet to a point in the centerline of U.S. Route 36; thence South 84°
22'-East, 165.0 feet with the centerline of said U.S. Route 36 to a point; thence South
6° 14' West 396.0 feet to an iron pipe; thence North 84° 22' West, 165.4 feet to the
beginning, containing 1.5 Acres of land, more or less, subject to the rights of all Legal
Highways.

The premises hereby conveyed being 0.75 acre, more or less, but subject to legal
highway and easement of record.

AKA: 1675 E. State Route 36, Urbana, Ohio 43078

CHAMPAIGN CO., OH
TRANSFERRED
AUG 14 2001
By BONNIE M. WARMAN, AUDITOR
Deputy

This Conveyance has been examined and
the Grantor has complied with Section
319.202 of the Revised Code.
FEE \$ 90.00
EXEMPT
CONVEYANCE 010608
BONNIE M. WARMAN
Champaign, Co. Auditor

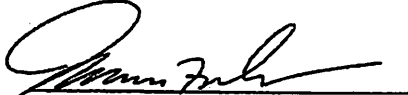
Parcel No: #K41-11-11-11-00-007-00

Prior Deed Reference: Volume 89, Page 718, Official Records
Champaign County Recorder's Office

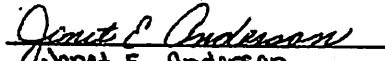
This conveyance is made subject to all legal highways and easements,
all restrictions and covenants of record, all zoning restrictions,
and all taxes and assessments not yet payable.

In Witness Whereof, the said Dale M. Anderson and Tondra F. Anderson, have hereunto set their hands this the 7th day of August in the year A.D. two thousand and one (2001).

Signed and acknowledged in the presence of:


WILLIAM F. DENKEWALTER


Dale M. Anderson


Janet E. Anderson


Tondra F. Anderson

200100006050
Filed for Record in
CHAMPAIGN COUNTY, OHIO
CAROLYN J DOWNING
08-14-2001 02:24 pm.
WARRANTY DEED 14.00
OR Book 347 Page 107 - 108

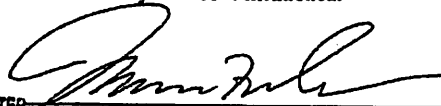
State of Ohio, Champaign County, ss.

On this 7th day of August, 2001 before me, a Notary Public in and for the State of Ohio, personally came Dale M. Anderson, unmarried, and Tondra F. Anderson, unmarried, in the foregoing deed, and acknowledged the signing thereof to be their voluntary act and deed.

Witness my official signature and seal on the day last above mentioned.



WILLIAM F. DENKEWALTER
Attorney at Law - 0064774
Notary Public, State of Ohio
My Commission has no expiration
date pursuant to Section 147.03
of the Ohio Revised Code



This instrument was prepared by:

Houston, Harris & Denkwalter, L.L.C.
Attorneys at Law
One Monument Square, Suite 200 P.O. Box 38130
Urbana, Ohio 43078
(937) 653-7186 Fax: (937) 653-3293

200100006050
WEST CENTRAL OHIO TITLE AGENCY LTD
WM DENKEWALTER
ATTY AT LAW

O.R. 347 PAGE 108

Know all Men by these Presents

That Ruey May Hervey, married,

of Champaign County, Ohio,
in consideration of One Dollar and other valuable considerations

to her in hand paid by Dwight E. Pence and Phyllis A. Pence
whose address is 1883 E. St. Rt. 36, Urbana, Ohio 43078

do hereby Grant, Bargain, Sell and Convey
to the said Dwight E. Pence and Phyllis A. Pence,

their heirs and
assigns forever, the following described Real Estate, situate in the Township
of Urbana in the County of Champaign
and the State of Ohio.

Being a part of the Northwest Quarter of Section 11, Township 5, Range 11, M. R. S.,
and being the East half of the following described premises: Commencing at a
point in the intersection of the West line of said Section 11, and the centerline of
State Route 29; thence South 68 deg. 30' East, 1117.4 feet with the centerline of
said State Route 29 to a point; thence North 6 deg. 14' East, 1034.8 feet to an
iron pipe, point of beginning of the tract of land hereinafter described; thence
continuing North 6 deg. 14' East, 388.0 feet to a point in the center line of U. S.
Route 36; thence South 84 deg. 22' East, 165.0 feet with the centerline of said U. S.
Route 36 to a point; thence South 6 deg. 14' West, 388.0 feet to an iron pipe; thence
North 84 deg. 22' West, 165.4 feet to the beginning, containing 1.5 acres of land,
more or less, subject to the rights of all legal highways. The East half of the
foregoing, fronting 82-1/2 feet on said U. S. Rte. 36, containing 0.75 acre hereby
conveyed.

Last Transfer: Deed Record Volume 221, Page 1006

and all the Estate, Right, Title and Interest of the said grantor in and to said premises;
To have and to hold the same, with all the privileges and appurtenances thereunto belonging,
to said grantees, their heirs and assigns forever.
And the said Ruey May Harvey

do es hereby Covenant and Warranty that the title so conveyed is Clear, Free and
Unincumbered, and that she will Defend the same against all lawful claims of all
persons whomsoever.

Save and except as to taxes and assessments, if any, beginning with the
December, 1977 installment, which grantees assume and agree to pay
as part of the consideration for this conveyance; Also save and except as to all
legal highways and restrictions and easements of record or in use.

In Witness Whereof, the said Rucy May Harvey

and Russell J. Harvey, her husband, who hereby release his rights and expectancy of dower in said premises, he ve hereunto set their hand s, this day of September in the year A. D. fifteen hundred and seventy-nine. Signed and acknowledged in presence of: Mary Ellen Roush, Rucy May Harvey, Russell James Harvey, Russell J. Harvey

State of Ohio, Champaign County, ss.

On this 1st day of September A. D. 1979, before me, a Notary Public in and for said County, personally came

Rucy May Harvey and Russell J. Harvey, the grantors in the foregoing deed, and acknowledged the signing thereof to be their voluntary act and deed. Witness my official signature and seal on the day last above mentioned.

This conveyance has been recorded and the Grantor has complied with Section 219.202 of the Revised Code. 79-678 FEE \$ 5.00/100 EXEMPT John T. Rogers, County Auditor

Mary Ellen Roush Notary Public

State of County, ss.

On this day of A. D. 19 before me, a in and for said County, personally came

the grantor in the foregoing deed, and acknowledged the signing thereof to be voluntary act and deed. Witness my official signature and seal on the day last above mentioned.

This instrument prepared by Russell B. Holding, Attorney at Law, Urbana, Ohio

65314

Warranty Deed

Rucy May Harvey

TO

Dwight E. Pence and Phyllis A. Pence

198 West Liberty, Ohio 43084

Transferred CHAMPAIGN CO., OH TRANSFERRED COUNTY AUDITOR SEP 4 1979 John T. Rogers Auditor by Mark E. Hulse Deputy

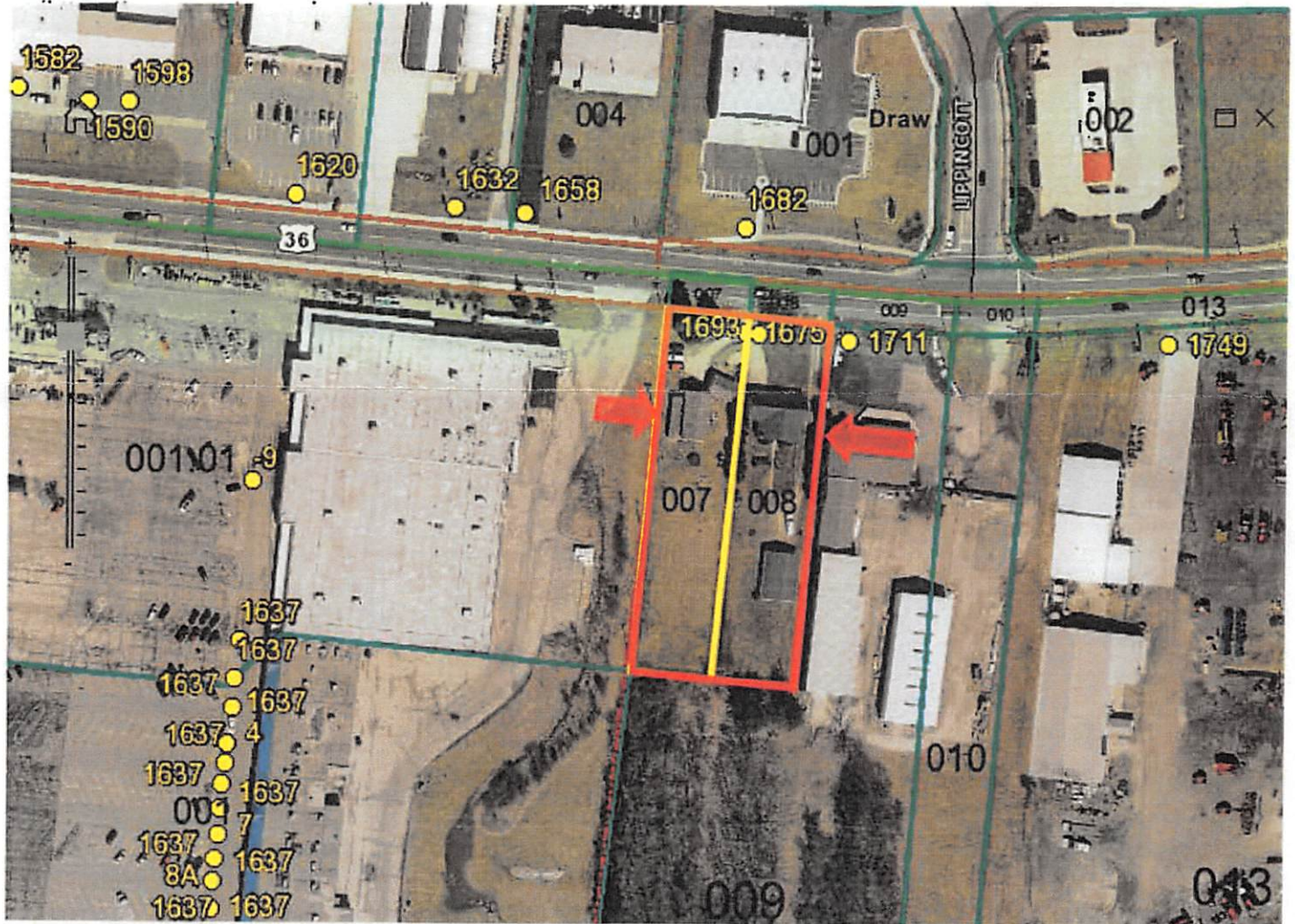
RECEIVED SEP 4 1979

vol. 231 page 1067

ROUSTON, HOLDING & HARRIS ATTORNEYS AT LAW URBANA, OHIO 43076



Champaign County Ohio
Karen T. Bailey, Auditor - Stephen McCall P.E., P.S.,
Engineer



200ft

2021-01-13

[Click here for Legal Disclaimer](#)

City of Urbana Shade Tree Commission Minutes – November 12, 2020 at 5:00PM (161)

Roll Call and Introductions:

Present: Colin Stein, Jim Lemon, Doug Crabill, Ward Lutz, and Charles Moody.

Reading and Approval of Minutes (9/10/2020) & (10/8/2020)

The minutes from the September 10, 2020 meeting and the October 8, 2020 meeting were approved as prepared. Charles Moody motioned to accept the meeting minutes from September 10, 2020 and October 8, 2020. Colin Stein seconded this motion. The two sets of minutes were approved unanimously 5-0.

Old Business:

Maintenance and Trimming Projects: Jim Lemon reported that no new progress had been made on tree trimming projects.

Memorial Tree Program Update (Update Listing): Efforts to update the memorial tree listing/database/GPS records were underway.

Oakdale Cemetery-Arboretum Update: Doug Crabill reported that he hoped to submit the accreditation application to ArbNet (Morton Arboretum) for certification of Oak Dale Cemetery as a Level 1 arboretum. Kerry Brugger has already prepared a draft application. A minimum of twenty-five species are required to qualify as a Level 1 Arboretum. Over time, part of this effort will include an updated inventory of trees at Oak Dale Cemetery, including GPS coordinates for each tree. Doug Crabill reported that he had started to review the draft of the application that Kerry Brugger had prepared previously.

Karen Kerns Dresser Donation (Naming & Sign): Doug Crabill reiterated that Urbana City Council had recently passed a resolution to formally designate/name Greenwood Arboretum at Oak Dale Cemetery in Memory of Karen Kerns Dresser. At the previous meeting, Kerry Brugger shared his concept of installing a kiosk at the half circle adjacent to the cemetery house, and he further explained that the kiosk could be similar to the kiosk that was installed at the disc golf course at Melvin Miller Park. Doug Crabill shared that he and Kerry Brugger were working on initial signage concepts.

2020 Street Tree Inventory: Doug Crabill reported that he would be updating some of the street inventory files on the city website.

Policies and Procedures (Administrative Regulation): Doug Crabill explained that the Shade Tree Commission will need to continue to develop policies and procedures that will address items not specifically addressed by the tree ordinance. Wooster, OH has a great example of policies and

procedures. Potential policies include removal, owner planted trees, road/right of way blockage, reasons to warrant removal, planting/site preparation, and tree canopy goals. Kerry Brugger previously provided a draft document for a process flow for tree removals based on tree inventory results for review/evaluation by the commission.

Memorial Tree Program (Fall 2020 Planting): Doug Crabill reported that the tree order for the fall of 2020 was on order from Acorn Farms. He reported that a total of nineteen (19) trees were ordered, including three (3) replacement trees from the Kerns donation, three (3) replacement memorial trees, and one (1) replacement tree at the disc golf course. In addition, he reported that planting efforts would commence in late November/early December with planting being scheduled over the course of two work days.

2020 Tree City USA Application: Doug Crabill reported that the Tree City USA application is due on December 4th, and he will be submitting the application. Furthermore, he mentioned that volunteer, in-kind labor by city forces, and tree donations will be important in 2020 for meeting the \$2.00 per capita requirement.

New Business:

Misc. Business: Jim Lemon reported that he had explored other bareroot tree suppliers. However, the majority of suppliers appear to be geared toward the homeowner/property owner market as opposed to the municipal market. Colin Stein reported that leaf collection was underway with leaf drop being at its peak. Lastly, Jim Lemon reported that deer damage season was starting, and an Eastern Red Cedar and Oak at Melvin Miller Park had recently suffered deer damage.

Meeting adjourned. Motion to adjourn, Colin Stein; Jim Lemon, second; all in favor (5-0).

City of Urbana Shade Tree Commission Minutes – April 8, 2021 at 6:30PM (162)

Roll Call and Introductions:

Present: Jim Lemon, Doug Crabill, Ward Lutz, and Charles Moody.

Absent: Colin Stein and Doug George.

Reading and Approval of Minutes (11/12/2020)

The minutes from the November 12, 2020 were not prepared in advance of the meeting. No action taken. These minutes will be available for review/approval at the next meeting.

Old Business:

Maintenance and Trimming Projects: Jim Lemon reported that tree trimming could be facilitated in spring of 2021. However, he stated a better plan for picking up the trimmings would have to be figured out since some of the tree trimmings from last summer/fall remained for an extended period after being cut (7-10 days). In addition, he mentioned that the park and cemetery are different regarding tree trimming debris than debris being placed/left in front of a home or business.

Memorial Tree Program Update (Update Listing): Doug Crabill reported that he would reconnect with Engineering Technician, Clay Miller, regarding GPS/database records of all memorial trees planted to date over multiple years/seasons.

Oakdale Cemetery-Arboretum Update: Doug Crabill reported that he hoped to submit the accreditation application to ArbNet (Morton Arboretum) for certification of Oak Dale Cemetery as a Level 1 arboretum soon from the draft application that Kerry Brugger had put together.

Karen Kerns Dresser Donation (Naming & Sign): Doug Crabill shared that he and Kerry Brugger were working on initial signage concepts for Greenwood Arboretum at Oakdale Cemetery in Memory of Karen Kerns Dresser.

2020 Street Tree Inventory: Doug Crabill reported that he would be reviewing inventory data to initiate the process for removal of trees identified as poor on the tree inventory from 2020.

Policies and Procedures (Administrative Regulation): Doug Crabill explained that the Shade Tree Commission will need to continue to develop policies and procedures that will address items not specifically addressed by the tree ordinance. Wooster, OH has a great example of policies and procedures. Potential policies include removal, owner planted trees, road/right of way blockage, reasons to warrant removal, planting/site preparation, and tree canopy goals. Kerry Brugger previously provided a draft document for a process flow for tree removals based on tree inventory results for review/evaluation by the commission.

Memorial Tree Program (Fall 2020 Planting): Doug Crabill reported that a total of nineteen (19) trees were planted in the fall of 2020, including three (3) replacement trees from the Kerns donation, three (3) replacement memorial trees, and one (1) replacement tree at the disc golf course. Furthermore, he reported that he would start the tree marker order in anticipation of having the markers installed by Memorial Day. Also, Jim Lemon and Ward Lutz reported that mulching of the newly planted trees at Oakdale Cemetery needed to be completed.

2020 Tree City USA Application: Doug Crabill reported that the Tree City USA application was submitted by the deadline of December 4, 2020.

New Business:

Arbor Day 2021 Planning-Friday, April 30, 2021 (Proclamation/Tree Planting): Doug Crabill reported that Arbor Day would be observed in the City of Urbana on Friday, April 30, 2021 with Mayor Bean delivering a proclamation at the April 20, 2021 meeting of Urbana City Council. Due to the COVID-19 pandemic, no tree planting ceremony is required again in 2021. However, a tree planting ceremony may be held/coordinated in the fall.

-2020 Tree City USA Award Ceremony-Lancaster-June (Tentative): Doug Crabill reported that Lancaster was considering options for hosting the Tree City USA Awards for Central Ohio outside in June 2021.

Misc. Business: Bareroot tree survivability was discussed in detail (approximately 90% to date within the city). A five-year planting plan was also discussed, including soil preparation.

Meeting adjourned. Motion to adjourn, Charlie Moody; Jim Lemon, second; all in favor (4-0).

Oak Dale Cemetery Board
Meeting Minutes Friday, March 19, 2021

COPY

Board Members Present: Wayne Smith, Jo Frasure, John Bry and Tonya Barrett
Others Present: Bob Jumper, Kerry Brugger

Wayne Smith called the meeting to order at 2:30 PM.

Minutes were reviewed from the January 15, 2021 meeting. Tonya Barrett made a motion to approve the minutes, seconded by Jo Frasure. Motion unanimously approved.

Old Business:

- Section 69 has no new updates.
- Old Superintendent Office: Board discussed possible future ideas for old office including an Interpretive Center, Columbarium/Niche space and Reflective Space. The Board discussed National Register Status. John Bry has offered to assist with the application. Kerry will send the Board a copy of the application to review. Board will review and discuss recommendation to proceed at next meeting.
- Bylaws were reviewed by the Board. The Board recommended the following changes to #4 Meetings.
 1. 4.1.1 The Cemetery Board shall meet not less than six times per year on a Friday at 2:30pm.
 2. 4.1.2 The site shall be specified by the Cemetery Board at the previous meeting.
 3. 4.3.1-Notice. All meetings of the Cemetery Board shall be open to the public. Prior to each meeting, the Secretary, or designated representative, shall publicize the meeting by notifying local media of the time, date and place by email.
- Kerry will verify the City website is updated with correct Cemetery Board info.

New Business:

John Bry advised the Board the Champaign County Preservation Alliance received the limestone steps from the County that were at the corner of Miami & Russell Street. The CCPA has offered the steps to the Cemetery to be used for a project at the Cemetery.

John Bry made a motion to accept the steps from the CCPA to be stored at Oak Dale Cemetery until a project can be determined. Tonya Barrett seconded the motion. Motion unanimously approved.

John Bry advised the Board the CCPA would like to host a Cemetery Tour October 22nd and 23rd of this year. The tour will focus on the five family mausoleums within the Cemetery.

Updates from Bob Jumper:

- Burials 14, 2 on a Saturday
- Tree clean up from recent wind/rain.
- 13 Foundations to pour in May.
- Seasonal help returning in April. Looking for one additional part time person
- 2021 Projects-Replace carpet in Shepherd Mausoleum, Repair concrete approach/ramp at Shepherd Mausoleum. Others TBD
- Will be getting two new mowers.

Kerry Brugger updates:

- Advised the Board City Council approved the City to refinance the Mausoleum bonds.


Comments:

- John Bry brought a prototype of railing that was previously on the porch of the Superintendent's house. Adding railing to the porch could be a future project for the Board. The prototype was made by Johnnie Packer.

Tonya Barrett made a motion to adjourn, seconded by Jo Frasure.
Motion unanimously approved.

The next meeting will be on Friday May 21, 2021 at 2:30 pm at the Old Superintendent's Office.

Respectfully submitted,


Tonya Barrett

#1

Storm
water
sewer

> PROPOSAL COST SUMMARY

C-R-S		CHP-S High-0.00		PROPOSAL COST SUMMARY							Version: Feb 2017	
Consultant:	LJB Inc.			State Average Overhead Rate:		157.26%						
Agreement No.	Part 2			Consultant Overhead Rate:		182.61%						
Modification No.	0			Cost of Money:		0.42%						
PID No.	112019			Net Fee Percentage:		11%						
Proposal Date	5/6/2021											
Task Description	No. of Units	Average Hourly Rate	Total	Labor	Overhead	Cost of	Direct	Subcon	Net	Total		
			Hours	Costs	Costs	Money	Costs	Costs	Fee	Cost		
AUTHORIZED TASKS:												
3 - Environmental Engineering Phase												
3.3 - Stage2												
3.3.A - Roadway												
3.3.A.A - Title Sheet		\$44.94	4	\$180	\$328	\$1	\$0	\$0	\$51	\$560		
3.3.A.B - Schematic		\$49.13	2	\$98	\$179	\$0	\$0	\$0	\$28	\$306		
3.3.A.C - General Notes		\$40.81	26	\$1,143	\$2,086	\$5	\$0	\$0	\$323	\$3,557		
3.3.A.D - Typical Sections		\$47.08	6	\$282	\$516	\$1	\$0	\$0	\$80	\$879		
3.3.A.E - Plan and Profile - Mainline		\$43.92	104	\$4,567	\$8,340	\$19	\$0	\$0	\$1,292	\$14,219		
3.3.A.H - Cross Sections		\$40.84	110	\$4,492	\$8,203	\$19	\$0	\$0	\$1,271	\$13,985		
3.3.A.I - Intersection Details		\$39.97	120	\$4,797	\$8,759	\$20	\$0	\$0	\$1,357	\$14,933		
3.3.B - Drainage												
3.3.B.A - Storm Sewer Profiles		\$47.45	15	\$712	\$1,300	\$3	\$0	\$0	\$201	\$2,216		
3.3.B.D - Underdrain details		\$49.13	12	\$590	\$1,076	\$2	\$0	\$0	\$167	\$1,835		
3.3.B.E - BMP Details		\$44.94	12	\$539	\$985	\$2	\$0	\$0	\$153	\$1,679		
3.3.C - Traffic Control												
3.3.C.A - Pavement Marking Plan		\$47.45	60	\$2,847	\$5,199	\$12	\$0	\$0	\$806	\$8,864		
3.3.C.B - Signing Plan		\$47.45	60	\$2,847	\$5,199	\$12	\$0	\$0	\$806	\$8,864		
3.3.D - Signals & ITS												
3.3.D.A - Signal Plan Sheets		\$42.21	12	\$506	\$925	\$2	\$0	\$0	\$143	\$1,577		
3.3.E - Maintenance of Traffic												
3.3.E.A - MOT General Notes		\$47.45	20	\$949	\$1,733	\$4	\$0	\$0	\$269	\$2,955		
3.3.J - Utilities												
3.3.J.A - Utility Coordination and Documentation		\$44.94	12	\$539	\$985	\$2	\$0	\$0	\$153	\$1,679		
3.3.J.B - Water Works Plan		\$40.34	108	\$4,357	\$7,956	\$18	\$0	\$0	\$1,233	\$13,563		
3.3.J.C - Water Works Details & Notes		\$41.50	35	\$1,494	\$2,728	\$6	\$0	\$0	\$423	\$4,651		
3.3.J.D - Sanitary Sewer Plans		\$42.95	31	\$1,331	\$2,431	\$6	\$0	\$0	\$377	\$4,145		
TOTAL 3.3 - Stage2				752	\$32,270	\$58,928	\$136	\$0	\$0	\$9,132	\$100,465	



3.4 - Right of Way Plans										
3.4.B - Preliminary Right of Way Plans										
3.4.B.A - Legend Sheet	\$44.94	8	\$360	\$656	\$2	\$0	\$0	\$102	\$1,119	
3.4.B.B - Centerline Survey Plat	\$44.94	32	\$1,438	\$2,626	\$6	\$0	\$0	\$407	\$4,477	
3.4.B.C - Property Map	\$44.10	40	\$1,764	\$3,221	\$7	\$0	\$0	\$499	\$5,492	
3.4.B.D - Summary of Additional Right of Way	\$45.75	77	\$3,523	\$6,433	\$15	\$0	\$0	\$997	\$10,958	
3.4.B.E - Detailed ROW Plan Sheets	\$43.24	242	\$10,465	\$19,109	\$44	\$0	\$0	\$2,961	\$32,579	
3.4.B.G - Legal Descriptions and Closure Calculations	\$46.99	220	\$10,339	\$18,879	\$43	\$0	\$0	\$2,926	\$32,187	
3.4.B.I - Field Review	\$49.13	16	\$786	\$1,435	\$3	\$0	\$0	\$222	\$2,447	
3.4.C - Final Right of Way Plans										
3.4.C.A Final Right of Way Plans	\$44.94	60	\$2,696	\$4,924	\$11	\$0	\$0	\$763	\$8,394	
3.4.C.B - Field Review & Verify Property Owners	\$40.81	12	\$490	\$894	\$2	\$0	\$0	\$139	\$1,525	
3.4.C.C - Record Centerline Plat and all appropriate documents	\$46.33	6	\$278	\$508	\$1	\$0	\$0	\$79	\$865	
3.4.C.D - Set R/W Pins after acquisition	\$35.00	48	\$1,680	\$3,068	\$7	\$0	\$0	\$475	\$5,230	
TOTAL 3.4 - Right of Way Plans		761	\$33,818	\$61,754	\$142	\$0	\$0	\$9,570	\$105,284	
3.6 - Environmental Commitments and Plan Notes										
3.6.A - Environmental Commitment Plan Notes	\$49.13	4	\$197	\$359	\$1	\$0	\$0	\$56	\$612	
TOTAL 3.6 - Environmental Commitments and Plan Notes		4	\$197	\$359	\$1	\$0	\$0	\$56	\$612	
3.8 - Prepare Cost Estimates and Revise Milestone										
3.8.A - Roadway/Interchange Costs	\$37.50	20	\$750	\$1,370	\$3	\$0	\$0	\$212	\$2,335	
3.8.C - Utility Costs	\$37.50	5	\$188	\$342	\$1	\$0	\$0	\$53	\$584	
TOTAL 3.8 - Prepare Cost Estimates and Revise Milestone		25	\$938	\$1,712	\$4	\$0	\$0	\$265	\$2,919	
3.9 - Project Management for Environmental Engineering Phase										
3.9.A - Meetings	\$62.78	9	\$565	\$1,032	\$2	\$0	\$0	\$160	\$1,759	
3.9.B - General Oversight	\$69.38	60	\$4,163	\$7,602	\$17	\$0	\$0	\$1,178	\$12,960	
TOTAL 3.9 - Project Management for Environmental Engineering Phase		69	\$4,728	\$8,633	\$20	\$0	\$0	\$1,338	\$14,719	
Total - 3 Environmental Engineering Phase		1611	\$71,949	\$131,386	\$302	\$0	\$0	\$20,361	\$223,998	



4 - Final Engineering and R/W Phase										
4.2 - Stage 3 Detailed Design Plans										
4.2.A - Quantities and Notes										
4.2.A.A - Pavement Subsummary	\$35.63	16	\$570	\$1,041	\$2	\$0	\$0	\$161	\$1,775	
4.2.A.B - Drainage Subsummary	\$36.07	14	\$505	\$922	\$2	\$0	\$0	\$143	\$1,572	
4.2.A.C - Roadway Subsummary	\$34.42	26	\$895	\$1,634	\$4	\$0	\$0	\$253	\$2,786	
4.2.A.F - Pavement Marking Subsummary	\$35.28	18	\$635	\$1,160	\$3	\$0	\$0	\$180	\$1,977	
4.2.A.G - Signing Subsummary	\$35.28	18	\$635	\$1,160	\$3	\$0	\$0	\$180	\$1,977	
4.2.A.H - Signal Subsummary	\$38.75	8	\$310	\$566	\$1	\$0	\$0	\$88	\$965	
4.2.A.M - General Summary Sheet	\$35.63	32	\$1,140	\$2,082	\$5	\$0	\$0	\$323	\$3,549	
4.2.A.P - General Notes	\$40.83	18	\$735	\$1,342	\$3	\$0	\$0	\$208	\$2,288	
4.2.A.Q - Driveway Subsummary or Driveway Details (if included on same sheet)	\$40.83	12	\$490	\$895	\$2	\$0	\$0	\$139	\$1,526	
4.2.D - Miscellaneous										
4.2.D.C - Project Site Plan	\$40.83	10	\$408	\$746	\$2	\$0	\$0	\$116	\$1,271	
4.2.D.G - Title Sheet	\$41.87	4	\$167	\$306	\$1	\$0	\$0	\$47	\$521	
TOTAL 4.2 - Stage 3 Detailed Design Plans		176	\$6,491	\$11,853	\$27	\$0	\$0	\$1,837	\$20,208	
4.3 - Prepare Cost Estimates and Revise Milestone										
4.3.A - Roadway/Interchange Costs	\$46.33	12	\$556	\$1,015	\$2	\$0	\$0	\$157	\$1,731	
4.3.D - Utility Costs	\$44.94	8	\$360	\$656	\$2	\$0	\$0	\$102	\$1,119	
TOTAL 4.3 - Prepare Cost Estimates and Revise Milestone		20	\$916	\$1,672	\$4	\$0	\$0	\$259	\$2,850	
4.4 - Final Plan Package										
4.4.A - Submission of Final Tracings and Documentation	\$44.53	31	\$1,381	\$2,521	\$6	\$0	\$0	\$391	\$4,298	
4.4 - Final Plan Package		31	\$1,381	\$2,521	\$6	\$0	\$0	\$391	\$4,298	
4.5 - Project Management for Final Engineering and Right of										
4.5.A - Meetings	\$62.78	9	\$565	\$1,032	\$2	\$0	\$0	\$160	\$1,759	
4.5.B - General Oversight	\$69.38	30	\$2,081	\$3,801	\$8	\$0	\$0	\$589	\$6,480	
TOTAL 4.5 - Project Management for Final Engineering and Right of Way Phase		39	\$2,646	\$4,833	\$11	\$0	\$0	\$749	\$8,239	
4.6 - Pre-Bid Activities										
4.6.A - Pre-Bid Questions	\$48.46	14	\$678	\$1,239	\$3	\$0	\$0	\$192	\$2,112	
TOTAL 4.6 - Pre-Bid Activities		14	\$678	\$1,239	\$3	\$0	\$0	\$192	\$2,112	
TOTAL - Final Engineering Phase		280	\$12,112	\$22,117	\$51	\$0	\$0	\$3,427	\$37,707	
5 - Construction Phase										
5.1 - On-going Services during Construction										
5.1.A - On-going Services During Construction	\$47.07	22	\$1,036	\$1,891	\$4	\$0	\$0	\$293	\$3,224	
TOTAL 5.1 - On-going Services during Construction		22	\$1,036	\$1,891	\$4	\$0	\$0	\$293	\$3,224	
TOTAL - Construction Phase		22	\$1,036	\$1,891	\$4	\$0	\$0	\$293	\$3,224	
TOTAL AUTHORIZED PARTS		1913	\$85,096	\$155,394	\$357	\$0	\$0	\$24,081	\$264,929	



#7

URBANA POLICE DIVISION

Date: 12 May 2021
To: Kerry Brugger, Director of Administration & Chris Boettcher, Director of Finance
From: Matt Lingrell, Chief
Subject: Request to move forward with implementation of Body Worn Camera & Cruiser Camera program for the Urbana Police Division

As you are well versed, the Urbana police division has long desired to implement a Body Worn Camera (BWC) program, to help document citizen – officer contacts during police response to incidents. We believe that a BWC program will help us in to be more successful in documenting our investigations while at the same time helping us to show transparency with the public we serve by helping to validate actions by either the citizen or the officer(s) during these contacts, especially whenever a citizen makes a formal complaint regarding police actions. A BWC program will help us to determine the veracity of claims of misconduct by a citizen.

Beginning in 2020, Lt. Josh Jacobs was tasked with conducting a review of the most current BWC programs and was asked to research best practice protocols currently being used by other agencies. From his research a proposal has been made for both a BWC program for the police division but also for an added component of adding Cruiser Cameras to our six front line patrol cars.

The attached documents include:

1. Lt. Jacobs' Project Initiation Report with recommendations to Chief Lingrell
2. Email copies between Jacobs' and Peter Klaus (WatchGuard) of Motorola regarding BWC questions/answers
3. Email copies of Jacobs' and Seth Markin (Urbana - IT) regarding BWC questions/answers
4. Server based BWC & Cruiser Camera quote from Motorola
5. Cloud based BWC & Cruiser Camera quote from Motorola

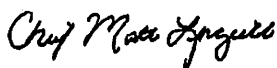
While our original plan was to implement a BWC program only we learned about the additional use of a Cruiser Camera program that we felt was too important to the overall success of a Camera program for us not to include in the final proposal.

We are seeking to move forward with the Cloud Based Quotation (WPK-0085-01) covering the purchase of 19 BWC & 6 Cruiser Cameras at a total cost of \$119,094.00. The quote breaks down our costs annually for a five-year program. We believe that this program is the most cost effective and manageable to best meet our needs over the next five years.

This program will be paid for using the Police – Fire Capital (402) Fund.

If forwarded to Council out of the Board of Control (BOC) with the BOC's approval, we'd appreciate (as much as is possible) a low-key approach with publicizing this new program.

Respectfully,



Matthew D. Lingrell, Chief of Police

matt.lingrell@ci.urbana.oh.us

205 South Main Street Urbana, Ohio 43078 Dispatch: 937-652-4350 Fax: 937-652-5146



Urbana Police Division
205 South Main Street
Urbana, OH 43078
(937)652-4350

I. General Information

Project Title: Urbana Police Division Body Worn Camera Project
Project Description: Develop and implement a Body Worn Camera program to include technology / system identification, policy development and selection.
Prepared By: Lieutenant Josh Jacobs
Date: April 9, 2021

II. Background

Recent events, both locally and nationally, have shown an increasing trend toward police activities being video and audio recorded by citizens of our communities. Smartphone technology is the usual method of recording. As such, these recordings often do not capture an entire event, they are easily uploaded to social media and they create an inaccurate depiction of a police encounter that is immediately available for public review.

In an effort to provide more accurate record of police encounters, foster the improvement of police-community relations, establish transparency and improve the quality of evidence brought into criminal prosecutions, many law enforcement agencies across the country have begun to outfit their uniformed officers with body worn cameras. In accordance with this trend, the Urbana Police Division has undertaken a body worn camera project.

Due to social sensitivities of this project and the financial burden that the city will come to bear, this project cannot be successful without extensive consideration being given to technology, policies, legal issues and fiscal support.

III. Project Objectives

The objective of the body worn camera project is to develop and implement a system that will provide audio and video technologies to be worn by uniformed personnel.

The primary benefits sought from a body worn camera project include more accurate reporting of police / public interactive incidents, transparency and the continuing efforts toward furthering police-community relations.

However, specific goals of the project include the following:

1. Deploy body worn camera technology to all members of the Urbana Police Division who regularly interact with the public in an enforcement capacity.

2. Improve the high-quality public service expected of Urbana Police officers.
3. Develop and implement strong policies to ensure proper and credible use of body worn cameras.
4. Establish a long-term body worn camera program that remains technologically current and financially sustainable.

IV. Project Research

In early 2020, Chief Lingrell asked that I start to research the body worn camera project. Years prior, Chief Lingrell researched body worn cameras himself. However, due to the financial obligation that such a project would put on the city, he was unable to move forward with the project. Technology, along with the financial situation of the city of Urbana, has now changed. Therefore, it was relevant to conduct a new review of body worn cameras.

Through research, I discovered that two of the main companies who provide body worn cameras nationally to police departments are Axon and Watchguard. However, Watchguard has a particular feature that stood out amongst the others. Watchguard cameras have the technology to recover video evidence after an incident took place even when the camera wasn't recording. Officers face life and death decisions within seconds. During those precious seconds, officers don't always have the chance to hit the record button on their body worn camera. It is important to be able to recover that video evidence, regardless if the record button was hit or not. Body worn cameras are worth nothing if they don't record a life or death situation simply because the record button wasn't hit during a stressful sudden and active incident.

I contacted P&R Communications, who is the Urbana Police Division's radio vendor. P&R and Watchguard are Motorola companies. P&R put me in contact with WatchGuard representative, Peter Klaus. On July 1, 2020, Klaus provided a short presentation to Director Brugger and I. Klaus provided example videos from body worn cameras and cruiser camera systems. Beside the recovery-after-the-fact technology on Watchguard cameras, we were informed that Watchguard cameras have a 12-hour battery life, show real life lighting situations to show exactly what the officers were seeing during the incident and the cameras can survive being submerged in water for up to 30 minutes.

After meeting with Klaus, I visited two police departments, Dublin Police Division and Beaver Creek Police Division, that use Watchguard cameras. Both department representatives were happy with the Watchguard camera system. The representatives explained that the download of the videos by the officers is very simple and painless. Both representatives added that the redaction software is also simple to use. Both departments showed me real videos captured by their departments. Again, the videos provided life-like lighting and depicted what the officers viewed while in the situation.

As part of my visits to the Dublin Police Division, I was also shown the cruiser camera system. I discovered that the cruiser camera system shows further video evidence of what the officers experience when on calls. The cruiser camera system allows for more video area to be obtained. It also shows the entire picture of an incident and not just what the officer's camera is pointing at. For example, when an officer is in a response to resistance situation, the body

worn camera may be in close contact with the suspect, causing the video to not show the suspects hands or surrounding area. However, when the cruiser camera system is playing in addition to the body worn camera, the cruiser camera picks up the surrounding area and total picture during that response to resistance incident. More of the story is explained with the cruiser camera system and more evidence is gathered. Having a more complete story told with additional video footage is a way that the city of Urbana could be more transparent in telling the "whole" story about a incident.

There are two different ways that camera video can be stored. One option is on a server and the other option is in the Cloud. Klaus provided information and pricing for both storage options. Pros to the server storage version is that the overall cost is a bit cheaper and the server is onsite at the city building. However, new server equipment would need to be purchased around every 5 years or so and technical support of the server would have to be provided by the city's I.T. unit.

Pros for the Cloud storage version include that all technical problems with the Cloud are handled by Watchguard, we will be issued new body worn cameras after three years to replace the initial cameras bought, storage space is never an issue, equipment (I.E. Server) never needs to be replaced and the city's I.T. company doesn't have to be involved with service or technical issues that may arise.

Dublin and Beavercreek Police Divisions use the server version of storage. They haven't experienced major issues with the server version. However, both departments have an I.T. unit that is prepared to handle problems with their body worn camera system and server. I do not feel that the city of Urbana's I.T. unit is prepared to handle the important task of handling computer systems associated with body worn cameras. Englewood Police Division uses the Cloud version of storage. I spoke with Sergeant Mike Lang, who is in charge of Englewood's body worn camera system. Lang said that the Cloud version works very well for his department. They do not experience issues with storing or obtaining videos from the cloud. Lang added the nice thing about using the Cloud is that any technical issues are handled by Watchguard and Watchguard is quick to respond with any technical support.

V. Financial Obligation

Watchguard sent two different quotes. Both quotes contain the purchase of 19 body worn cameras, 6 cruiser cameras, and all other needed equipment and software (redaction software, etc.) for the respective storage option. The quotes include the cost for installing all of the products. The only difference between the two quotes is that one quote is for the server storage and the second is for the Cloud storage.

The quotes are as follows:

- Server Storage Quote: \$103,414.00 (5-year lease option of \$22,680.80 per year)
- Cloud Storage Quote: \$119,094.00 (Annual invoice option of \$22,380.00 after paying initial payment of \$29,574.00)

*****Both quotes are attached to this report.***

VI. Policy Development

As part of my research, I obtained body worn camera policies for Dublin Police Division and Beavercreek Police Division. These policies were obtained to review as example policies dealing with the use of the body worn cameras, the retention of video and public record requests, amongst other things. These policies are available for review if necessary.

If the Urbana Police Division moves forward with the body worn camera program, Chief Lingrell will be responsible for developing policy to govern body worn cameras. I am available to provide information and guidance for that policy if necessary.

VII. Recommendation

After researching body worn cameras, cruiser camera systems, and different storage options, in addition to conducting onsite system reviews from other police departments, it is my recommendation that the Urbana Police Division purchase body worn cameras for every officer who regularly interacts with the public in an enforcement capacity. To ensure accountability of each camera, it is my recommendation that an individual body worn camera be purchased for each individual officer. Since the Urbana Police Division is currently budgeted for 21 sworn officers, I would recommend that we purchase 19 body worn cameras. Chief Lingrell and I would not wear body worn cameras.


I would further recommend that the Urbana Police Division purchase six (6) cruiser camera systems for our current cruiser fleet.

Furthermore, I would suggest that the Urbana Police Division make the body worn camera purchase with the Cloud storage system. The city of Urbana has recently moved to the Cloud storage option with its email system. The Cloud storage option appears to be the future of data storage. Also, new body worn cameras will be issued to the police division after three years to replace the initial cameras we purchase when we purchase the Cloud storage option. The expected life of a body worn camera is 5-6 years. I have consulted with Watchguard and the city's I.T. unit about speed needed to use the Cloud for our body worn cameras. Both Watchguard and the city's I.T. unit have implied that our current system would be compatible for Cloud use.

Finally, I would suggest that the recommended systems be purchased through Watchguard.

Please let me know if you have any questions. Thank you.

Respectfully submitted,



Lieutenant Josh Jacobs

BB 5/19/21
 KB 5/19/21
 CB 5/19/21

UCC 6-1-2021
CLOUD BASED

WatchGuard Video
 415 E. Exchange
 Allen, TX 75002
 (P) 800-605-6734 (F) 212-383-9661



Prepared For:
 Urbana Police Department - Attention: Josh Jacobs
 ICV/BWV - AAS

QUOTATION - WPK-0085-01

DATE: 08-10-21

Deliverables / Materials / Services	Qty	Rate	Amount
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Body-worn camera and evidence management software - 5 Year Video-as-a-Service Package @ \$49 per Month	13	\$2,940.00	\$38,220.00
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AAS-BWC-5YR-001 (PaaS)
 Video-as-a-Service includes cloud-based evidence management system, with unlimited storage and unlimited cloud sharing.
 User licenses on a per-device basis.
 EvidenceLibrary.com and select CommandCentral evidence capture, records, and community engagement capabilities included.

Body-worn camera (battery + choice of mount included)
 Third year technology (Hardware) refresh.
 5-year agreement (billed Quarterly or Annually)
 Advanced hardware replacement service & 24/7 support
 No-Fault hardware warranty

Integrated Body-worn camera and In-car video and evidence management software - 5 Year Video-as-a-Service Package @ \$198 per Month	6	\$10,380.00	\$62,280.00
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AAS-ICV-BWC-5YR (PaaS)
 Video-as-a-Service includes cloud-based evidence management system, with unlimited storage and unlimited cloud sharing.
 User licenses on a per-device basis.
 EvidenceLibrary.com and select CommandCentral evidence capture, records, and community engagement capabilities included.

Body-worn camera (choice of mount)
 Third year technology (Hardware) refresh.
 CarDetector Mobile LPR w/ Vigilant LEARN (PlateSearch)
 Third year technology refresh
 In-Car Video System (Choice of forward camera)
 Includes 200GB DVR, Control panel & Infrared cabin camera
 WiFi Dock
 HiFi wireless microphone kit, MiKroTik WiFi Kit & Smart Power Switch
 5-year agreement (billed Quarterly or Annually)
 No-Fault hardware warranty, Advanced hardware replacement service & 24/7 support

V300, Battery, Removable and Rechargeable, 3.8V, 4180mAh WGP02614	6	\$99.00	\$594.00
Transfer Station (8 Bay) Video-as-a-Service Package @ \$30 per Month AAS-BWC-XFS-DOC (PaaS) 8-Bay Ethernet Transfer Station Ethernet Cable, Rack mount (optional) & Power Cord	3	\$1,800.00	\$5,400.00
Upload Server - Video-as-a-Service Package @ \$100 per Month AAS-UPL-SVR-001 (PaaS) Upload Server Fast video offload, 8 TB of storage, 5 Year Warranty	1	\$6,000.00	\$6,000.00
MikroTik Configured Wireless Access Point, 802.11n, 5GHz, SXT, AP (Sector) IV-ACK-WF-CS-AP MikroTik Configured Wireless Access Point, 802.11n, 5GHz, SXT, AP	2	\$250.00	\$500.00
4RE System Installation, In-Car (Per Unit Charge) WGW00121	6	\$600.00	\$3,600.00
Managed Software Installation Service; On-Site Assist Install, Training, Configuration, Project Management, Consultation WGW00122-400	1	\$2,500.00	\$2,500.00

Total Price	\$119,094.00
Amortized	\$111,900.00
Direct Purchase Items	\$7,194.00
Due Now	\$29,574.00
Annual Invoice	\$22,380.00

**Purchase as a Service (PaaS)
Financial Profile**

Total Price:	\$111,900.00
Contract Term:	5 Years
Monthly Payments:	\$1,865.00
Annual Invoice:	\$22,380.00

Notes:

1. Title and risk of loss for the Equipment will pass to Customer upon shipment by Motorola, notwithstanding any other terms and conditions.
2. Payment Terms: (net 30 days) - Equipment upon shipment; Installation upon completion; Services and Subscription Agreements upfront

Quoted by: Peter Klaus - Regional Sales Manager - 859-681-0172 - peter.klaus@motorolasolutions.com

Terms & Conditions

These Terms and Conditions apply to Quote WPK-0085-01 to which they are attached and, together with a WatchGuard purchase order, and the WatchGuard Subscription Services Agreement (this Quote, the purchase order, and the Subscription Services Agreement, collectively the "Agreement") that you will enter into with WatchGuard Video, Inc. or its affiliates ("WatchGuard, "we" or "us"), forms the entire agreement between WatchGuard and you for the provision of the Services, as defined in this Quote. By your signature electronically applied to this Quote you agree to accept and pay for the Services according to the terms set forth herein. In the event of a conflict in interpretation of the terms of this Quote, the purchase order, and the Subscription Services Agreement, the order of priority in interpretation shall be (i) the Subscription Services Agreement, (ii) the purchase order, and (iii) this Quote.

All prices for the Services set forth in the Quote are in US Dollars. Quoted prices shall remain firm for thirty (30) days from the date on the face of the Quote. After such 30-day period we may adjust quoted prices, which will require a new quote.

IN WITNESS WHEREOF, the Customer, by signing below, agrees to and accepts the Services described in this Quote, which includes the Terms and Conditions attached hereto and made a part hereof.

Customer Organization Name: _____

Signer's Full Name: _____

Signer's Company Title: _____

Signer's Email Address: _____

Date Signed: _____

Signature: _____

ORDINANCE NO. 4429-21

AN ORDINANCE ADOPTING THE TAX BUDGET OF THE CITY OF URBANA, OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022; SUBMITTING THE SAME TO THE COUNTY AUDITOR.

WHEREAS, the Mayor has prepared a tentative Tax Budget of the City of Urbana, Ohio, for the fiscal year beginning January 1, 2022, showing detailed estimates of all balances that will be available at the beginning of the year 2022, for the purposes of such year and of all revenues to be received for such fiscal year, including all general and special taxes, fees, costs, percentages, penalties, allowances, and other types of classes or revenues; also, estimates of all expenditures or changes in or for the purpose of such fiscal year to be paid or met from the said revenues or balances; and otherwise conforming with the requirements of law, and;

WHEREAS, said Tax Budget has been made conveniently available for public inspection for at least ten (10) days prior to adoption, by having at least two (2) copies on file in the office of the Director of Finance, and;

WHEREAS, this Council has held a Public Hearing on said Tax Budget of which public notice was given in accordance with law, and;

WHEREAS, the necessity of providing for the usual daily operations of the various municipal departments, requires that this resolution be in effect no later than July 15, 2021, and;

WHEREAS, this resolution shall take effect and be in force immediately upon approval by the Mayor as provided by Section 2.15 of the Charter of the City of Urbana, Ohio.

NOW, THEREFORE, BE IT ORDAINED BY THE URBANA CITY COUNCIL:

SECTION ONE: That the Tax Budget of the City of Urbana, Ohio for the fiscal year

beginning January 1, 2022, heretofore prepared by the Mayor and submitted to this Council, copies of which have been and are on file in the office of the Director of Finance, be and it is hereby adopted as the official Tax Budget of the City of Urbana, Ohio for the fiscal year beginning January 1, 2022.

SECTION TWO: That the Clerk of Council is authorized and directed to certify two copies of said Tax Budget and a copy of this Ordinance and to transmit the same to the Auditor of Champaign County, Ohio on or before July 20, 2021.

SECTION THREE: That this Ordinance shall take effect upon its approval by the Mayor.

PASSED: _____

 President

ATTEST: _____

This Ordinance approved by me this _____ day of _____,
 _____.

 Mayor

Department requesting: FINANCE		Personnel: CHRIS BOETTCHER	Director of Law review
Expenditure? Y (N)	Emergency? Y (N)	Public Hearing? (Y) N	
Readings required: 1 2 (3)		If yes, dates advertised:	
First reading date: JUNE 1, 2021	Second reading date: JUNE 15, 2021	Third/Final reading date: JULY 6, 2021	

Prepare in Triplicate
 On or before July 20th, two copies of this Budget
 must be submitted to the County Auditor

CITY OF URBANA 205 S Main Urbana, Ohio 43078

Schedule A

Champaign County, Ohio Karen Bailey, Auditor

Date _____

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th.

FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To the Auditor of said County:
 The following Budget for the budget year beginning January 1, 2022, has been adopted by Council and is herewith submitted for consideration of the County Budget Commission.

Signed _____

Title: Chris Boettcher, Director of Finance

SCHEDULE A

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION,
 AND COUNTY AUDITOR'S ESTIMATED RATES**

For Municipal Use FUND (Include only those funds which are requesting general property tax revenue)	BUDGET YEAR AMOUNT REQUESTED OF BUDGET COMMISSION INSIDE/OUTSIDE	For Budget Commission Use		For County Auditor Use	
		BUDGET YEAR AMOUNT APPROVED BY BUDGET COMMISSION INSIDE 10 MILL LIMITATION	BUDGET YEAR TO BE DERIVED FROM LEVIES OUTSIDE 10 MILL LIMITATION	COUNTY AUDITOR'S ESTIMATE OF TAX RATE TO BE LEVIED	
		Column 1	Column 2	INSIDE 10 MILL LIMIT BUDGET YEAR	OUTSIDE 10 MILL LIMIT BUDGET YEAR
	Column 1	Column 2	Column 3	4	5
GOVERNMENTAL FUNDS	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
GENERAL FUND	585,900.00				
POLICE PENSION LEVY	65,500.00				
FIRE PENSION LEVY	65,500.00				
PROPRIETARY FUNDS	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
FIDUCIARY FUNDS	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
TOTAL ALL FUNDS	716,900.00				

FUND NAME: GENERAL FUND EXHIBIT I
 FUND TYPE/CLASSIFICATION: GOVERNMENTAL-GENERAL
 This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	FOR 2019 ACTUAL (2)	FOR 2020 ACTUAL (3)	BUDGET YEAR ESTIMATED	BUDGET YEAR ESTIMATED
			FOR 2021 (4)	FOR 2022 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	490,363	556,032	491,256	556,156
Tangible Personal Property Tax	0	0	0	0
Municipal Income Tax				
Other Local Taxes				
Total Local Taxes	490,363	556,032	491,256	556,156
Intergovernmental Revenues				
State Shared Taxes and Permits				
Local Government	275,750	299,307	225,000	300,000
Estate Tax	0	0	0	
Cigarette Tax	0	0	0	
Casino Tax	0	0	0	
Liquor and Beer Permits	34,280	10,591	35,000	30,000
Gasoline Tax				
Local Government Support Fund				
Property Tax Allocation	30,044	30,044	30,044	30,044
Other State Shared Taxes	329,029	333,775	328,000	340,500
Total State Shared Taxes and Permits	669,103	673,717	618,044	700,544
Federal Grants or Aid				
State Grants or Aid				
Other Grants or Aid	117,994	126,437	120,000	135,000
Total Intergovernmental Revenues	787,097	800,154	738,044	835,544
Special Assessments				
Charges for Services				
Fines, Licenses, and Permits	808,887	748,521	802,900	835,900
Miscellaneous	562,067	446,757	505,200	522,700
	258,130	608,260	167,000	229,000
Other Financing Sources:				
Proceeds from Sale of Debt				
Transfers	3,669,267	3,345,255	3,455,300	3,549,250
Advances		0	0	0
Other Sources	692,869	810,319	879,300	795,000
TOTAL REVENUE	7,268,680	7,315,298	7,039,000	7,323,550

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL-GENERAL
EXHIBIT I
This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	FOR 2019 ACTUAL	FOR 2020 ACTUAL	BUDGET YEAR ESTIMATED	BUDGET YEAR ESTIMATED
	(2)	(3)	FOR 2021 (4)	FOR 2022 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	3,145,414	2,194,497	3,390,940	3,328,200
Travel Transportation	20,193	20,122	27,400	27,400
Contractual Services	136,055	139,286	153,155	167,700
Supplies and Materials	90,895	82,544	87,800	100,600
Capital Outlay				
Total Security of Persons and Property	3,392,557	2,436,449	3,659,295	3,623,900
Public Health Services				
Personal Services				
Travel Transportation				
Contractual Services	52,000	52,000	52,000	52,000
Supplies and Materials				
Capital Outlay				
Total Public Health Services	52,000	52,000	52,000	52,000
Leisure Time Activities				
Personal Services	131,613	162,297	135,200	122,200
Travel Transportation	117	335	300	1,200
Contractual Services	139,559	70,783	492,300	133,700
Supplies and Materials	24,893	25,479	22,350	23,400
Capital Outlay				
Total Leisure Time Activities	296,182	258,894	650,150	280,500
Community Environment				
Personal Services	169,043	183,490	181,575	185,100
Travel Transportation	233	65	1,000	1,000
Contractual Services	65,808	63,737	66,900	66,500
Supplies and Materials	3,080	3,464	4,650	4,300
Capital Outlay		0	0	0
Total Community Environment	238,164	250,756	254,125	256,900
Basic Utility Services				
Personal Services	110,402	93,020	118,375	132,400
Travel Transportation	0	0	0	0
Contractual Services	11,502	10,512	10,050	11,300
Supplies and Materials	42,206	43,119	47,500	51,300
Capital Outlay				
Total Basic Utility Services	164,110	146,651	175,925	195,000
Transportation				
Personal Services	0	0	0	0
Travel Transportation	0	0	0	0
Contractual Services	0	0	0	0
Supplies and Materials	0	0	0	0
Capital Outlay				
Total Transportation	0	0	0	0
General Government				
Personal Services	1,535,978	1,633,737	1,597,820	1,604,200
Travel Transportation	3,837	886	10,700	11,000
Contractual Services	887,504	998,670	1,194,825	1,011,500
Supplies and Materials	93,877	82,647	87,050	87,500
Carryovers		0	0	0
Total General Government	2,521,196	2,715,940	2,890,395	2,714,200

FUND NAME: GENERAL FUND **EXHIBIT I**
FUND TYPE/CLASSIFICATION: GOVERNMENTAL-GENERAL
This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	FOR 2019 ACTUAL	FOR 2020 ACTUAL	BUDGET YEAR ESTIMATED	BUDGET YEAR ESTIMATED
	(2)	(3)	FOR 2021 (4)	FOR 2022 (5)
Debt Service				
Redemption of Principal				
Interest				
Other Debt Service				
Total Debt Service	0	0	0	0
Other Uses of Funds				
Transfers	39,000	20,000	80,000	65,000
Advances				
Contingencies				
Other Uses of Funds				
Total Other Uses of Funds	39,000	20,000	80,000	65,000
TOTAL EXPENDITURES	6,703,209	5,880,690	7,761,890	7,187,500
Revenues over/(under) Expenditures	565,471	1,434,608	(722,890)	136,050
Beginning Unencumbered Balance	2,858,800	3,424,271	4,858,879	4,135,989
Emergency Transfer from Supplemental		0	0	0
Ending Cash Fund Balance	3,424,271	4,858,879	4,135,989	4,272,039
TOTAL EXPENDITURES				
Estimated Encumbrances (outstanding at year end)		29,403	38,809	35,938
Estimated Ending Unencumbered F	3,424,271	4,829,476	4,097,180	4,236,102

FUND NAME >>>>POLICE & FIRE PENSION LEVY FUND

FUND TYPE/CLASSIFICATION : GOVERNMENTAL / SPECIAL REVENUE

Exhibit II

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	FOR 2019 ACTUAL (2)	FOR 2020 ACTUAL (3)	BUDGET YEAR ESTIMATE FOR 2021 (4)	BUDGET YEAR ESTIMATE FOR 2022 (5)
REVENUE				
POLICE PENSION	58,032.46	65,323.57	57,500.00	65,500.00
FIRE PENSION	58,032.46	65,323.57	57,500.00	65,500.00
TOTAL REVENUE	116,064.92	130,647.14	115,000.00	131,000.00
EXPENDITURES	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
GENERAL GOVERNMENT				
CONTRACTUAL-AUDITOR/TREASURER FEES	3,021.08	3,273.00	3,400.00	3,400.00
OTHER USES				
REIMBURSEMENT TO GENERAL FUND	102,614.16	204,671.12	111,600.00	127,600.00
TOTAL EXPENDITURES	105,635.24	207,944.12	115,000.00	131,000.00
Revenues Over (Under) Expenditures	10,429.68	(77,296.98)	0.00	0.00
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	66,867.30	77,296.98	0.00	0.00
Ending Cash Fund Balance	77,296.98	0.00	0.00	0.00
Estimated Encumbrances (outstanding YEAR END)		0.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance		0.00	0.00	0.00

FUND List all funds individually unless reported on Exhibit I or II	Fund	ESTIMATED UNEN- CUMBERED FUND BALANCE 11/122	BUDGET YEAR ESTIMATED RECEIPTS	TOTAL AVAILABLE FOR EXPENDITURES	BUDGET YR EXPENDITURES AND ENCUMBRANCES			EXHIBIT III
					PERSONAL SERVICES	OTHER	TOTAL	ESTIMATED UNEN- CUMBERED FUND BALANCE 12/31/22
GOVERNMENTAL:								
SPECIAL REVENUE:								
AIRPORT MAINTENANCE & OPERATION FUND	200	478,704.00	384,975.00	863,679.00	56,800.00	324,500.00	381,300.00	482,379.00
STREET REPAIR & MAINTENANCE FUND	205	257,796.00	891,400.00	1,149,196.00	589,000.00	239,600.00	828,600.00	320,596.00
STATE HIGHWAY FUND	210	0.00	61,400.00	61,400.00	0.00	61,400.00	61,400.00	0.00
OAKDALE CEMETERY FUND	215	29,455.00	171,500.00	200,955.00	94,500.00	62,900.00	157,400.00	43,555.00
SUPPLEMENTAL INVESTMENT FUND	230	156,000.00	500.00	156,500.00	0.00	0.00	0.00	156,500.00
CDBG PROGRAM INCOME	235	9,200.00	0.00	9,200.00	0.00	0.00	0.00	9,200.00
POLICE AND FIRE INCOME TAX LEVY	275	1,125,398.00	1,443,000.00	2,568,398.00	1,396,800.00	0.00	1,396,800.00	1,171,598.00
TOTAL SPECIAL REVENUE FUNDS		2,056,553.00	2,952,775.00	5,009,328.00	2,137,100.00	688,400.00	2,825,500.00	2,183,828.00
DEBT SERVICE FUNDS								
TOTAL DEBT SERVICE FUNDS								
CAPITAL PROJECT FUNDS								
CAPITAL IMPROVEMENT FUND	401	1,056,457.00	1,303,000.00	2,359,457.00	0.00	1,300,000.00	1,300,000.00	1,059,457.00
POLICE AND FIRE INCOME TAX LEVY	402	988,943.00	481,000.00	1,469,943.00	0.00	468,900.00	468,900.00	1,001,043.00
COURT IMPROVEMENT FUND	403	218,924.00	127,300.00	346,224.00	54,830.00	99,200.00	154,030.00	192,194.00
PERPETUAL INVESTMENT FUND	405	1,319,996.00	45,300.00	1,365,296.00	0.00	0.00	0.00	1,365,296.00
TOTAL CAPITAL PROJECTS		3,584,320.00	1,956,600.00	5,540,920.00	54,830.00	1,868,100.00	1,922,930.00	3,617,990.00
SPECIAL ASSESSMENT FUNDS								
TOTAL SPECIAL ASSESSMENT FUNDS								
PROPRIETARY:								
ENTERPRISE FUNDS								
WATER REVENUE FUND	605	1,728,258.00	2,609,000.00	4,337,258.00	486,100.00	2,121,500.00	2,607,600.00	1,729,658.00
SEWER REVENUE FUND	610	3,893,401.00	3,657,400.00	7,550,801.00	814,700.00	3,030,000.00	3,844,700.00	3,706,101.00
COMPOST, MULCHING, & RECYCLING FUND	615	72,769.00	160,000.00	232,769.00	0.00	160,000.00	160,000.00	72,769.00
STORMWATER - OPERATING FUND	620	116,254.00	84,000.00	200,254.00	0.00	81,000.00	81,000.00	119,254.00
STORMWATER - CAPITAL IMP FUND	625	357,766.00	196,000.00	553,766.00	0.00	189,000.00	189,000.00	364,766.00
TOTAL ENTERPRISE FUNDS		6,168,448.00	6,706,400.00	12,874,848.00	1,300,800.00	5,581,500.00	6,882,300.00	5,992,548.00
INTERNAL SERVICE FUNDS								
TOTAL INTERNAL SERVICE FUNDS		0.00	0.00	0.00	0.00	0.00	0.00	0.00
FIDUCIARY:								
TRUST AND AGENCY FUNDS								
CEMETERY TRUST INCOME FUND	805	13,400.00	300.00	13,700.00	0.00	300.00	300.00	13,400.00
FIRE TRUST FUND	810	65,000.00	10,000.00	75,000.00	0.00	10,000.00	10,000.00	65,000.00
POLICE TRUST FUND	815	15,400.00	5,000.00	20,400.00	0.00	5,000.00	5,000.00	15,400.00
CITY BEAUTIFICATION TRUST FUND	820	57,000.00	2,000.00	59,000.00	0.00	2,000.00	2,000.00	57,000.00
PARKS & RECREATION TRUST FUND	825	74,000.00	10,000.00	84,000.00	0.00	10,000.00	10,000.00	74,000.00
MAUSOLEUM TRUST FUND	835	7,000.00	45,000.00	52,000.00	0.00	45,000.00	45,000.00	7,000.00
CEMETERY IMPROVEMENT TRUST FUND	840	4,000.00	2,300.00	6,300.00	0.00	2,300.00	2,300.00	4,000.00
LODGING TAX REVENUE FUND	900	0.00	30,000.00	30,000.00	0.00	30,000.00	30,000.00	0.00
INCOME TAX REVENUE FUND	905	0.00	6,637,000.00	6,637,000.00	0.00	6,637,000.00	6,637,000.00	0.00
TOTAL TRUST AND AGENCY FUNDS		235,800.00	6,741,600.00	6,977,400.00	0.00	6,741,600.00	6,741,600.00	235,800.00
TOTAL FOR MEMORANDUM ONLY		12,045,121.00	18,357,375.00	30,402,496.00	3,492,730.00	14,879,600.00	18,372,330.00	12,030,166.00

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

The Budget Commission of CHAMPAIGN County, Ohio, hereby makes the following Official Certificate of Estimated Resources for the CITY OF URBANA for the BUDGET YEAR beginning January 1st, 2022

FUND	Estimated Unencumbered Balance January 1st, 2022	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
GOVERNMENTAL FUND TYPE							
General Fund							
Special Revenue Funds							
Debt Service Funds							
Capital Project Funds							
Special Assessment Funds							
PROPRIETARY FUND TYPE							
Enterprise Funds							
Internal Service Funds							
FIDUCIARY FUND TYPE							
Trust and Agency Funds							
TOTAL ALL FUNDS							

The Budget Commission further certifies that its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and outside the 10 mill limitation is set forth in the proper columns of the preceding pages and the total amount approved for each fund must govern the amount of appropriation from such fund.

DATE _____, 20__

 Budget
 Commission

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

FUND	Estimated Unencumbered Balance January 1, 2022	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
GOVERNMENTAL FUNDS:							
GENERAL FUND:							
General Fund							
SPECIAL REVENUE FUNDS:							
Street Maintenance & Repair Fund							
State Highway Improvement Fund							
Cemetery Fund							
Airport Maintenance Fund							
C.D.B.G. Program Income Fund							
Supplemental Investment							
Police & Fire Pension Levy Fund							
Police & Fire Income Tax Fund							
TOTAL SPECIAL REVENUE FUNDS							
DEBT SERVICE FUNDS:							
TOTAL DEBT SERVICE FUNDS							
CAPITAL PROJECT FUNDS:							
Capital Improvement Fund							
Perpetual Investment Fund							
Police & Fire Income Tax Fund							
TOTAL CAPITAL PROJECT FUNDS							

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

FUND	Estimated Unencumbered Balance January 1, 2022	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
SPECIAL ASSESSMENT FUNDS							
TOTAL SPECIAL ASSESSMENT FUNDS							
ENTERPRISE FUNDS:							
Water Fund							
Sanitary Sewer Fund							
Compost & Mulching Fund							
Sewer Replacement Fund							
Stormwater - Operating							
Stormwater - Capital Improvement							
TOTAL ENTERPRISE FUNDS							
INTERNAL SERVICE FUNDS:							
Central Stores							
TOTAL INTERNAL SERVICE FUNDS							
TRUST AND AGENCY FUNDS:							
Income Tax Revenue Fund							
City Beautification Fund							
Fire Trust Fund							
Police Trust Fund							
Cemetery Trust Income Fund							
Mausoleum Trust Fund							
TOTAL TRUST AND AGENCY FUNDS							
TOTAL ESTIMATED RESOURCES (memo)							

ORDINANCE NO. 4542-21

AN ORDINANCE ADOPTING A STATEMENT OF SERVICES TO BE PROVIDED TO TWO PARCELS CONSISTING OF APPROXIMATELY 1.44 ACRES, MORE OR LESS, IN URBANA TOWNSHIP PROPOSED FOR ANNEXATION TO THE CITY OF URBANA BY THE PETITIONERS, DWIGHT E. PENCE AND PHYLLIS A. PENCE, AND DECLARING AN EMERGENCY.

WHEREAS, a petition has been filed with the Champaign County Commissioners on May 14, 2021 by the petitioners, Dwight E. Pence and Phyllis A. Pence, for annexation to the City of Urbana, certain real estate in Urbana Township designated in Exhibits "A" & "B" hereto; and

WHEREAS, pursuant to Section 709.023 (C), Ohio Revised Code, the City Council is required to adopt a statement indicating what services, if any, the City will provide to the territory proposed for annexation within twenty (20) calendar days of the petition's filing date; and

NOW, THEREFORE, IT IS ORDAINED BY THE COUNCIL OF THE CITY OF URBANA, OHIO:

SECTION ONE:

That, with respect to the territory proposed for annexation aforesaid, the City of Urbana will provide such services as are otherwise provided to incorporated areas of this City in accordance with applicable contemporary law, practice, custom, regulation and resources. The services of the City of Urbana currently include, but are not limited to, police, fire, ambulance, repair and maintenance of publicly dedicated streets, zoning, access to existing municipal water and sewer lines and service as well as general municipal government.

SECTION TWO:

These services will be provided to the territory petitioned for annexation on the condition that the petitioners file updated legal descriptions and an annexation plat prepared by an Ohio licensed surveyor prior to the annexation petition being granted by the Champaign County Board of Commissioners.

SECTION THREE:

These services will be provided to the territory petitioned for annexation on the condition that the City of Urbana and Urbana Township enter into an annexation agreement that addresses that Urbana Township can continue to collect its general fund property tax

and will not continue to collect or levy property taxes for its current or future Fire/EMS or road levies as these services will be provided by the City of Urbana. Furthermore, the City of Urbana will not compensate Urbana Township for any lost revenues as part of this annexation agreement.

SECTION FOUR:

These services will be provided starting on the date that the annexation is recorded with the Champaign County Recorder's Office which is also the effective date of the annexation. Municipal water and sewer will be provided at the established outside city rate until the effective date of the annexation.

SECTION FIVE:

That, with respect to the territory proposed for annexation aforesaid, the City of Urbana hereby consents to the proposed annexation, and the City of Urbana agrees to provide services if the conditions outlined in Sections Two and Three of this Ordinance are met.

SECTION SIX:

This ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public health, safety, and welfare by the provision of municipal services to the territory for annexation. The reasons for such necessity are the established timeframes established in Ohio Revised Code for this annexation process. Therefore, this ordinance shall go into immediate effect.


Marty Hess, Council President

PASSED: _____

ATTEST: _____

This Ordinance approved by me this _____ day of _____, 2021.

Bill Bean, Mayor

Department requesting: Community Development		Personnel: D. Crabill	Director of Law review 
Expenditure? Y (N)	Emergency? (Y) N	Public Hearing? Y (N)	
Readings required: (1) 2 3		If yes, dates advertised:	
First reading date: June 1, 2021	Second reading date:	Third/Final reading date:	



FORM 505

TUTTLEMAN REGISTERED U. S. PATENT OFFICE
TITLE LAW FIRM, PUBLISHERS, BURLING, VT 05702

Warranty Deed

Know All Men By These Presents

That Dale M. Anderson, unmarried, and Tondra F. Anderson, unmarried

for valuable consideration paid, does hereby grant, bargain, sell and convey with general

warranty covenants to Dwight E. Pence and Phyllis A. Pence, husband and wife, for their joint lives, remainder to the survivor of them,

whose tax mailing address is 1675 E. State Route 36, Urbana, Ohio 43078

the following described Real Estate:

Situate in the Township of Urbana in the County of Champaign and the State of Ohio.

Being a tract of land situated in Urbana Township, Champaign County, Ohio, and being a part of the Northwest Quarter of Section 11, Township 5, Range 11, Miami River Survey, and being the West half of the following described premises:

Commencing at a point in the intersection of the west line of said Section 11, and the centerline of State Route 29; thence South 58° 30' East, 1117.4 feet with the centerline of said State Route 29 to a point; thence North 6° 14' East, 1034.9 feet to an iron pipe, point of beginning of the tract of land hereinafter described; thence continuing North 6° 14' East 396.0 feet to a point in the centerline of U.S. Route 36; thence South 84° 22'-East, 165.0 feet with the centerline of said U.S. Route 36 to a point; thence South 6° 14' West 396.0 feet to an iron pipe; thence North 84° 22' West, 165.4 feet to the beginning, containing 1.5 Acres of land, more or less, subject to the rights of all Legal Highways.

The premises hereby conveyed being 0.75 acre, more or less, but subject to legal highway and easement of record.

AKA: 1675 E. State Route 36, Urbana, Ohio 43078

CHAMPAIGN CO., OH
TRANSFERRED

AUG 14 2001

By BONNIE M. WARMAN, AUDITOR
B. Warman Deputy

This Conveyance has been examined and the Grantor has complied with Section 318.202 of the Revised Code.
FEE \$ 90.00
EXEMPT _____
CONVEYANCE 010608
BONNIE M. WARMAN
Champaign, Co. Auditor

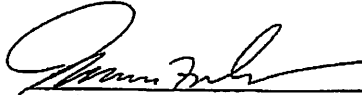
Parcel No: #K41-11-11-11-00-007-00

Prior Deed Reference: Volume 89, Page 718, Official Records
Champaign County Recorder's Office

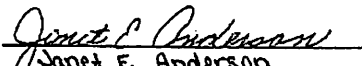
This conveyance is made subject to all legal highways and easements,
all restrictions and covenants of record, all zoning restrictions,
and all taxes and assessments not yet payable.

In Witness Whereof, the said Dale M. Anderson and Tondra F. Anderson, have hereunto set their hands this the 7th day of August in the year A.D. two thousand and one (2001).

Signed and acknowledged in the presence of:


WILLIAM F. DENKEWALTER


Dale M. Anderson


Janet E. Anderson


Tondra F. Anderson

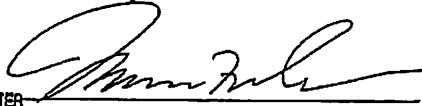
20010006050
Filed for Record in
CHAMPAIGN COUNTY, OHIO
CAROLYN J DOWNING
08-14-2001 02:24 pm. *J.D.*
WARRANTY DEED 14.00
OR Book 347 Page 107 - 108

State of Ohio, Champaign County, ss.

On this 7th day of August, 2001 before me, a Notary Public in and for the State of Ohio, personally came Dale M. Anderson, unmarried, and Tondra F. Anderson, unmarried, in the foregoing deed, and acknowledged the signing thereof to be their voluntary act and deed.

Witness my official signature and seal on the day last above mentioned.




WILLIAM F. DENKEWALTER
Attorney at Law - 0064774
Notary Public, State of Ohio
My Commission has no expiration
date pursuant to Section 147.03
of the Ohio Revised Code

This instrument was prepared by:

Houston, Harris & Denkwalter, L.L.C.
Attorneys at Law
One Monument Square, Suite 200 P.O. Box 38130
Urbana, Ohio 43078
(937) 653-7186 Fax: (937) 653-3293

20010006050
WEST CENTRAL OHIO TITLE AGENCY LTD
WM DENKEWALTER
ATTY AT LAW

O.R. 347 PAGE 108

Know all Men by these Presents

That Ruey May Harvey, married,

of Champaign County, Ohio,
in consideration of One Dollar and other valuable considerations

to her in hand paid by Dwight E. Pence and Phyllis A. Pence
whose address is 1893 E. St. Rt. 38, Urbana, Ohio 43078
do hereby Grant, Bargain, Sell and Convey
to the said Dwight E. Pence and Phyllis A. Pence,

their heirs and assigns forever, the following described Real Estate, situate in the Township of Urbana in the County of Champaign and the State of Ohio.

Being a part of the Northwest Quarter of Section 11, Township 5, Range 11, M. R. S. and being the East half of the following described premises: Commencing at a point in the intersection of the West line of said Section 11, and the centerline of State Route 29; thence South 58 deg. 30' West, 1117.4 feet with the centerline of said State Route 29 to a point; thence North 8 deg. 14' East, 1034.9 feet to an iron pipe, point of beginning of the tract of land hereinafter described; thence continuing North 5 deg. 14' East, 386.0 feet to a point in the center line of U. S. Route 36; thence South 84 deg. 22' East, 185.0 feet with the centerline of said U. S. Route 36 to a point; thence South 8 deg. 14' West, 386.0 feet to an iron pipe; thence North 84 deg. 22' West, 165.4 feet to the beginning, containing 1.5 acres of land more or less, subject to the rights of all legal highways. The East half of the foregoing, fronting 82-1/2 feet on said U. S. Rte. 36, containing 0.75 acre hereby conveyed.

Last Transfer: Deed Record Volume 221, Page 1006

and all the Estate, Right, Title and Interest of the said grantor in and to said premises; We have and to hold the same, with all the privileges and appurtenances thereunto belonging, to said grantees, their heirs and assigns forever.
And the said Ruey May Harvey

do as hereby Covenant and Warrant that the title so conveyed is Clear, Free and Unincumbered, and that she will Defend the same against all lawful claims of all persons whomsoever.

Save and except as to taxes and assessments, if any, beginning with the December, 1977 installment, which grantees assume and agree to pay as part of the consideration for this conveyance; Also save and except as to all legal highways and restrictions and easements of record or in use.

85314

Warranty Deed

Ruey May Harvey

TO

Dwight E. Pence and Phyllis A. Pence

*122 1/2 Jack Dwyer
North Laurelship, Ohio 43060*

Transferred

CHAMPAGN CO., OH
TRANSFERRED
COUNTY AUDITOR
SEP 04 1979
John T. Rogers Auditor
By <i>Van Colvada</i> Deputy

RECEIVED
11:57 O'clock A.M.
SEP 4 1979
FILED September 7, 1979
BOOK 231 PAGE 1006-1007
ELAINE J. BURNSIDE
RECORDER, CHAMPAGN CO., OHIO

VOL 231 PAGE 1007

DUSTON, HOLDING & HARRIS
ATTORNEYS AT LAW
URBANA, OHIO 43070

In Witness Whereof, the said Ruey May Harvey

and Russell J. Harvey, her husband
herby relate to their hand and seal, this
herunto set their hand and seal, seveny-nine,
in the year A. D. nineteen hundred and
seventy-nine, and acknowledged in presence of:
Ruey May Harvey
Russell J. Harvey

Ruey May Harvey
Russell J. Harvey

State of Ohio,

Champaign

County, ss.

On this *1st* day of *Sept* A. D. 1979, before me, a Notary Public
in and for said County, personally came

Ruey May Harvey and Russell J. Harvey,

acknowledged the signing thereof to be their
voluntary act and deed.

Witness my official signature and seal on the day last above mentioned.

Notary Public

John T. Rogers
Notary Public
122 1/2 Jack Dwyer
North Laurelship, Ohio
My Commission Expires Feb. 14, 1981

This Certificate has been ordered and
the Grantor has complied with Section
3103 of the Revised Code, 79-473
FEE \$ 5.00/00

EXAMPT
Kim T. Royer, County Auditor

State of

On this _____ day of _____
in and for said County, personally came

A. D. 19 _____, before me, a

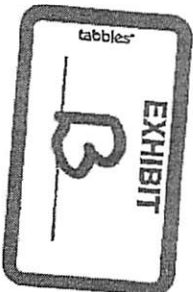
County, ss.

the grantor in the foregoing deed, and
acknowledged the signing thereof to be
voluntary act and deed.
Witness my official signature and seal on the day last above mentioned.

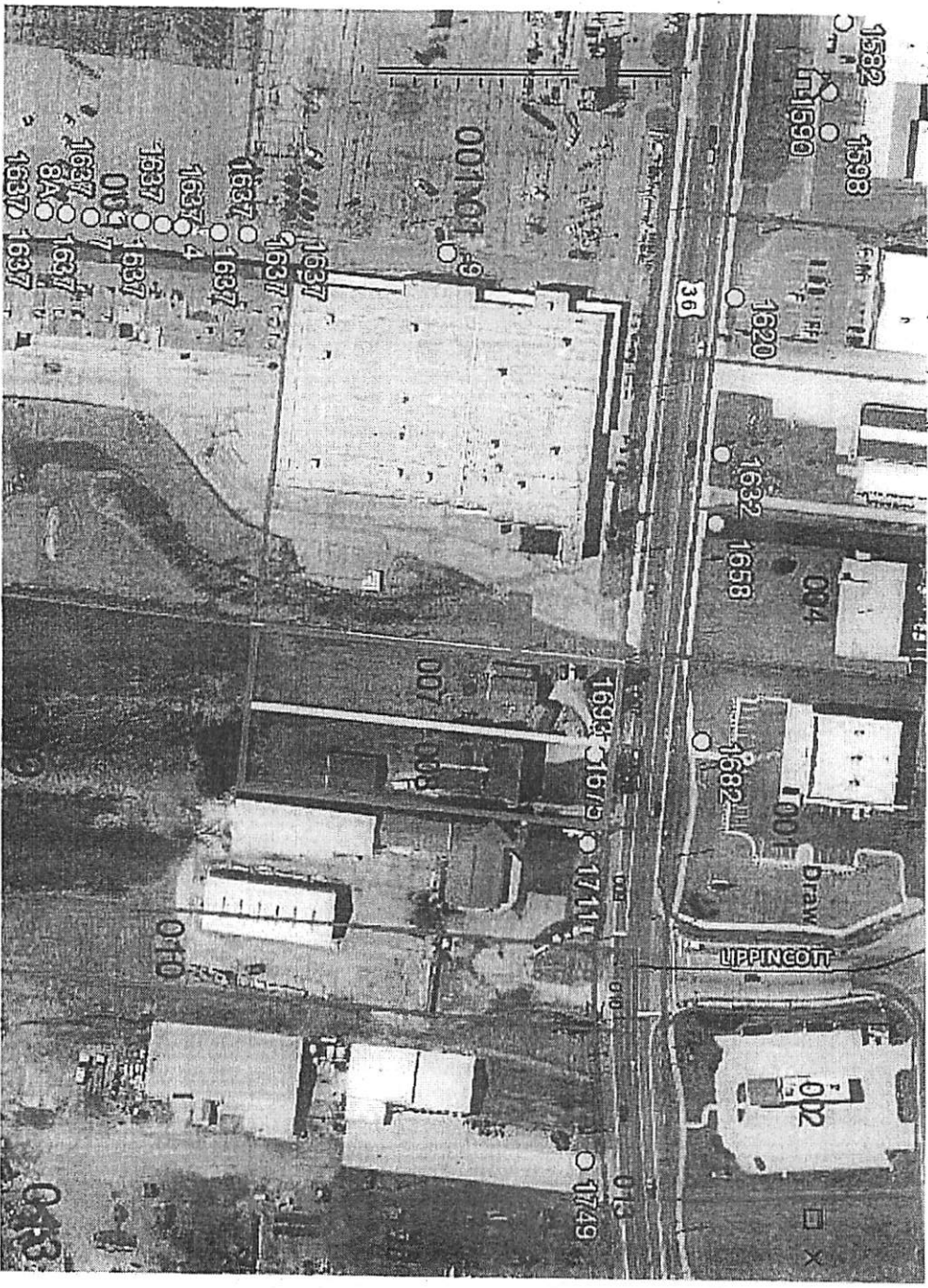
This instrument prepared by Russell B. Holding, Attorney at Law, Urbana, Ohio

5/7/2021

Champaign County OH, GIS



Champaign County Ohio
Karen T. Bailey, Auditor - Stephen McCall P.E., P.S.,
Engineer



200ft

2021-01-13

<https://champaign-oh.bhamaps.com/?ParcelID=K41-11-11-11-00-007-00>

[Click here for Legal Disclaimer](#)

ORDINANCE NO. 4543-21

AN ORDINANCE RELATING TO LAND USE AND ZONING BUFFERS FOR TWO PARCELS CONSISTING OF APPROXIMATELY 1.44 ACRES, MORE OR LESS, IN URBANA TOWNSHIP PROPOSED FOR ANNEXATION TO THE CITY OF URBANA BY THE PETITIONERS, DWIGHT E. PENCE AND PHYLLIS A. PENCE, AND DECLARING AN EMERGENCY.

WHEREAS, a petition has been filed with the Champaign County Commissioners on May 14, 2021 by the petitioners, Dwight E. Pence and Phyllis A. Pence, for annexation to the City of Urbana, certain real estate in Urbana Township designated in Exhibits "A" & "B" hereto; and

WHEREAS, pursuant to Section 709.023 (C), Ohio Revised Code, the City Council is required to adopt an ordinance relating to land use and zoning buffers for territory proposed for annexation within twenty (20) calendar days of the petition's filing date; and

NOW, THEREFORE, IT IS ORDAINED BY THE COUNCIL OF THE CITY OF URBANA, OHIO:

SECTION ONE:

That, with respect to the territory proposed for annexation aforesaid, the City of Urbana hereby finds that the existing use of this territory is compatible with surrounding land uses under the existing township zoning regulations.

SECTION TWO:

That, with respect to the territory proposed for annexation aforesaid, the City of Urbana shall reserve the right to rezone the territory to maintain compatible land use in the territory proposed for annexation in accordance with the provisions of Chapter 1113 and Part 11 of the Codified Ordinances of the City of Urbana after the annexation process has been officially completed. Furthermore, this territory shall be subject to municipal zoning regulations once it has been designated on the Official Zoning Map of the City of Urbana.

SECTION THREE:

That, with respect to buffering for incompatible land uses, no buffering shall be deemed necessary as current and proposed land uses within this territory shall be deemed compatible with surrounding land uses under the existing township zoning regulations.

SECTION FOUR:

This ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public health, safety, and welfare as it relates to land use planning for the territory proposed for annexation. The reasons for such necessity are the established timeframes established in Ohio Revised Code for this annexation process. Therefore, this ordinance shall go into immediate effect.


Marty Hess, Council President

PASSED: _____

ATTEST: _____

This Ordinance approved by me this _____ day of _____, 2021.

Bill Bean, Mayor

Department requesting: Community Development		Personnel: D. Crabill	Director of Law review
Expenditure? Y (N)	Emergency? (Y) N	Public Hearing? Y (N)	
Readings required:	(1) 2 3	If yes, dates advertised:	
First reading date: June 1, 2021	Second reading date:	Third/Final reading date:	



FORM 505

TUTELANK REGISTERED U. S. PATENT OFFICE
TUTELAW PRINT, PURUSHORE, BURLING, VT 05702

Warranty Deed

Know All Men By These Presents

That Dale M. Anderson, unmarried, and Tondra F. Anderson, unmarried
for valuable consideration paid, does hereby grant, bargain, sell and convey with general
warranty covenants to Dwight E. Pence and Phyllis A. Pence, husband and wife, for their
joint lives, remainder to the survivor of them,

whose tax mailing address is 1675 E. State Route 36, Urbana, Ohio 43078

the following described Real Estate:

Situate in the Township of Urbana in the County of Champaign and the State of Ohio.

Being a tract of land situated in Urbana Township, Champaign County, Ohio, and
being a part of the Northwest Quarter of Section 11, Township 5, Range 11, Miami
River Survey, and being the West half of the following described premises:

Commencing at a point in the intersection of the west line of said Section 11, and the
centerline of State Route 29; thence South 58° 30' East, 1117.4 feet with the centerline
of said State Route 29 to a point; thence North 6° 14' East, 1034.9 feet to an iron pipe,
point of beginning of the tract of land hereinafter described; thence continuing North
6° 14' East 396.0 feet to a point in the centerline of U.S. Route 36; thence South 84°
22'-East, 165.0 feet with the centerline of said U.S. Route 36 to a point; thence South
6° 14' West 396.0 feet to an iron pipe; thence North 84° 22' West, 165.4 feet to the
beginning, containing 1.5 Acres of land, more or less, subject to the rights of all Legal
Highways.

The premises hereby conveyed being 0.75 acre, more or less, but subject to legal
highway and easement of record.

AKA: 1675 E. State Route 36, Urbana, Ohio 43078

CHAMPAIGN CO., OH
TRANSFERRED

AUG 14 2001

By BONNIE M. WARMAN, AUDITOR
W. Sauer Deputy

This Conveyance has been examined and
the Grantor has complied with Section
319.202 of the Revised Code.
FEE \$ 90.00
EXEMPT
CONVEYANCE 010608
BONNIE M. WARMAN
Champaign, Co. Auditor

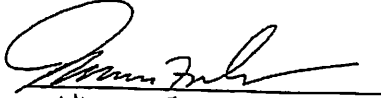
Parcel No: #K41-11-11-00-007-00

Prior Deed Reference: Volume 89, Page 718, Official Records
Champaign County Recorder's Office

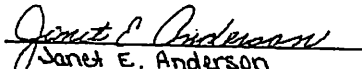
This conveyance is made subject to all legal highways and easements,
all restrictions and covenants of record, all zoning restrictions,
and all taxes and assessments not yet payable.

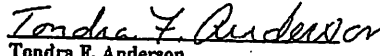
In Witness Whereof, the said Dale M. Anderson and Tondra F. Anderson, have hereunto set their hands this the 7th day of August in the year A.D. two thousand and one (2001).

Signed and acknowledged in the presence of:


WILLIAM F. DENKEWALTER


Dale M. Anderson


Janet E. Anderson


Tondra F. Anderson

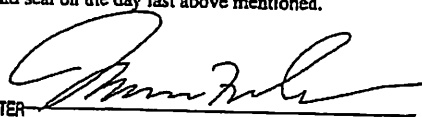
200100006050
Filed for Record in
CHAMPAIGN COUNTY, OHIO
CAROLYN J DELNINE
08-14-2001 02:24 pm
WARRANTY DEED 14.00
OR Book 347 Page 107 - 108

State of Ohio, Champaign County, ss.

On this 7th day of August, 2001 before me, a Notary Public in and for the State of Ohio, personally came Dale M. Anderson, unmarried, and Tondra F. Anderson, unmarried, in the foregoing deed, and acknowledged the signing thereof to be their voluntary act and deed.

Witness my official signature and seal on the day last above mentioned.




WILLIAM F. DENKEWALTER
Attorney at Law - 0064774
Notary Public, State of Ohio
My Commission has no expiration
date pursuant to Section 147.03
of the Ohio Revised Code

This instrument was prepared by:

Houston, Harris & Denkewalter, L.L.C.
Attorneys at Law
One Monument Square, Suite 200 P.O. Box 38130
Urbana, Ohio 43078
(937) 653-7186 Fax: (937) 653-3293

200100006050
WEST CENTRAL OHIO TITLE AGENCY LTD
WM DENKEWALTER
ATTY AT LAW

O.R. 347 PAGE 108

Know all Men by these Presents

That Ruey May Harvey, married,

in consideration of One Dollar and other valuable considerations of Champaign County, Ohio,

to her in hand paid by Dwight E. Pence and Phyllis A. Pence
whose address is 1803 E. St. Rt. 38, Urbana, Ohio 43078

to the said does hereby Grant, Bargain, Sell and Convey
Dwight E. Pence and Phyllis A. Pence,

assigns forever, the following described Real Estate, situate in the Township their heirs and
of Urbana in the County of Champaign
and the State of Ohio.

Being a part of the Northwest Quarter of Section 11, Township 5, Range 11, M. R. S., and being the East half of the following described premises: Commencing at a point in the intersection of the West line of said Section 11, and the centerline of State Route 29; thence South 53 deg. 30' East, 1117.4 feet with the centerline of said State Route 29 to a point; thence North 6 deg. 14' East, 1034.8 feet to an iron pipe, point of beginning of the tract of land hereinafter described; thence continuing North 6 deg. 14' East, 398.0 feet to a point in the center line of U.S. Route 36; thence South 84 deg. 22' East, 185.0 feet with the centerline of said U.S. Route 36 to a point; thence South 6 deg. 14' West, 398.0 feet to an iron pipe; thence North 84 deg. 22' West, 165.4 feet to the beginning, containing 1.5 acres of land, more or less, subject to the rights of all legal highways. The East half of the foregoing, fronting 82-1/2 feet on said U.S. Rte. 36, containing 0.75 acre hereby conveyed.

Last Transfer: Deed Record Volume 221, Page 1006

and all the Estate, Right, Title and Interest of the said grantor in and to said premises; To have and to hold the same, with all the privileges and appurtenances thereunto belonging, to said grantees, their heirs and assigns forever.
And the said Ruey May Harvey

do es hereby Covenant and Warranty that the title so conveyed is Clear, Free and Unincumbered, and that she will Defend the same against all lawful claims of all persons whomsoever.

Save and except as to taxes and assessments, if any, beginning with the December, 1977 installment, which grantees assume and agree to pay as part of the consideration for this conveyance; Also save and except as to all legal highways and restrictions and easements of record or in use.

In Witness Whereof, the said Ruey May Harvey

and Russell J. Harvey, her husband, who hereby release his right and expectancy of dower in said premises, have hereto set their hand and seal, this 1st day of September, in the year A. D. nineteen hundred and seventy-nine.

Signed and acknowledged in presence of:
Witness: [Signatures]
Ruey May Harvey
Russell James Harvey

State of Ohio, Champaign County, ss.

On this 1st day of September, A. D. 1979, before me, a Notary Public in and for said County, personally came

Ruey May Harvey and Russell J. Harvey, the grantor in the foregoing deed, and acknowledged the signing thereof to be their voluntary act and deed.

Witness my official signature and seal on the day last above mentioned.

This conveyance has been indexed and the Grantor has complied with Section 319.202 of the Revised Code. 79-673
FEE \$ 5.00/100
EXEMPT
John T. Rogers, County Auditor

Notary Public
Date of Birth
My Commission Expires
STATE AND COUNTY, Notary Public
Champaign County, Ohio
My Commission Expires Feb. 11, 1982

State of _____ County, ss.

On this _____ day of _____, A. D. 19____, before me, a _____ in and for said County, personally came

the grantor in the foregoing deed, and acknowledged the signing thereof to be their voluntary act and deed.

Witness my official signature and seal on the day last above mentioned.

This instrument prepared by Russell B. Holding, Attorney at Law, Urbana, Ohio

85314

Warranty Deed

Ruey May Harvey

TO

Dwight E. Pence and Phyllis A. Pence

197 South Spring
Meth. Church
Champaign, Ohio 43100

Transferred

CHAMPAIGN CO. OH
TRANSFERRED
COUNTY AUDITOR
SEP 4 1979
John T. Rogers Auditor
By [Signature]

RECEIVED
LIST Office A #
SEP 4 1979
MAILED September 7, 1979
231
ELAINE J. BURNISSE
RECORDS & INSTRUMENT DIV. OHIO

VOL 231 PAGE 1067

ROUSTON, HOLDING & HARRIS
ATTORNEYS AT LAW
URBANA, OHIO 43078

5/7/2021



Champaign County OH, GIS

Champaign County Ohio

Karen T. Bailey, Auditor - Stephen McCall P.E., P.S.,
Engineer



2021-01-13 200ft

<https://champaign-oh.bhamaps.com/?ParcelID=K41-11-11-11-00-007-00>

[Click here for Legal Disclaimer](#)