

**URBANA CITY COUNCIL  
PUBLIC HEARING  
JULY 6, 2021, AT 6:00 P.M.**

**(To be held in the Training Room on the 3<sup>rd</sup> Floor of the Municipal Building)**

---

A Public Hearing to provide citizens the opportunity to review proposed zoning text amendments pursuant to Chapter 1113 of Urbana's Codified Ordinances. The proposed changes would amend the principal and conditional uses of Chapter 1123 BR-1 Business Residential District, Chapter 1124 B-2 General Business District, and Chapter 1125 B-3 Central Business District. The proposal would also amend existing and create new definitions in Chapter 1102.01.

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING  
JULY 6, 2021, DIRECTLY FOLLOWING PUBLIC HEARING  
(To be held in the Training Room on the 3<sup>rd</sup> Floor of the Municipal Building)**

---

**Please join meeting from your computer, tablet or smartphone.**

<https://zoom.us/j/2412774424?pwd=TzBqdXRid1ZQNFZrU113UDgvY1J0QT09>

Meeting ID: 241 277 4424  
Passcode: 43078

Dial by Phone: 1-646-558-8656

**PLEASE MUTE YOUR PHONES**

---

**Call to Order**

**Roll Call**

**Pledge of Allegiance**

**Approval of Minutes**

Urbana City Council Regular Session Meeting Minutes of June 15, 2021, in addition to Work Session Minutes of June 22, 2021, with attachments.

**Communications**

1. Shade Tree Commission Minutes of May 20, 2021 (See attached)
2. Safety Committee Meeting Minutes of June 17, 2021 (See attached)

3. OWDA Annual Report (See attached)

**Board of Control**

\*\*\*Footnote – Purchase Orders \$2,501 - \$50,000 for May 2021 (see attached)\*\*\*

**Citizen Comments**

**Ordinances and Resolutions**

**First Reading**

**Resolution No. 2612-21**

A Resolution to authorize the Director of Administration of the City of Urbana to prepare and submit an application for the South High Street Improvements Project and to participate in the Ohio Public Works commission (OPWC) State Capital Improvement Grant and Loan Programs; to authorize the Mayor to execute contracts as required; to authorize the Director of Finance to commit and appropriate local match funding for this project; and to further authorize the Director of Finance to make the necessary assurances for this loan as required. (May be passed on first reading)

**Ordinance No. 4245-21**

An Ordinance to revise the Codified Ordinances by adopting current replacement pages. (May be passed on first reading)

**Second Reading**

**Ordinance No. 4544-21**

An Ordinance to amend Section 1102.01, Chapter 1123, and the principally permitted uses under Sections 1124.02 and 1124.04 of the Codified Ordinances of the City of Urbana. (See attached Updated version)

**Third Reading**

**Ordinance No. 4429-21**

An Ordinance adopting the Tax Budget of the City of Urbana, Ohio, for the fiscal year beginning January 1, 2022; submitting the same to the County Auditor.

**Committee Reports**

**Miscellaneous Business**

**Adjourn**

**URBANA CITY COUNCIL  
PUBLIC HEARING  
TUESDAY, JUNE 15, 2121**

President Pro Tem Paul called the Public Hearing to order at 6:00 p.m., stating the Public Hearing was to provided citizens the opportunity to comment on the tax budget of the City of Urbana for the fiscal year beginning January 1, 2022. He turned the floor over to the Director of Finance Chris Boettcher.

Mrs. Boettcher stated that each year, per the Ohio Revised Code, the City has to prepare an annual tax budget. This budget is for the fiscal year of 2022. Mrs. Boettcher stated that the estimated revenue is in the amount of \$7,323,550, the estimated expenditures are in the amount of \$7,187,500 and the estimated revenue exceeding is in the amount of \$136,050. Further she said that the expected expenditures in the General Fund in 2019, was \$6.7 million, in 2020, \$5.8 million and estimated in 20200, \$7,187,500. Further she stated the ending cash balance in 2020, was \$4.8 million, and the estimated amount in 2022 would be 4.2 million still in the General Fund.

President Pro Tem Paul called the Public Hearing closed at 6:06 p.m.

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING  
TUESDAY, JUNE 15, 2021**

President Pro Tem Paul called the City of Urbana Regular Session Meeting to order at 6:06 p.m.

City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Mark Feinstein, Fire Chief Dean Ortleib, Zoning Officers Preston Carter and Dusty Hurst.

**PESIDENT PRO TEM CALLED ROLL:** Mr. Fields, present; Mr. Hoffman, absent; Mr. Paul, present; Mr. Scott, present; Mr. Thackery, present; Mrs. Collier, present; and Mr. Ebert, present.

**MINUTES**

Urbana City Council Regular Session Meeting Minutes of June 1, 2021.

Voice vote on approval: all ayes; nays, none

Minutes passed 6-0.

**COMMUNICATIONS**

1. Letter from Columbia Gas regarding application with Public Utilities Commission to increase Columbia’s base distribution rates and to implement an alternative rate plan.
2. Planning commission Meeting Minutes of January 25, 2021, February 22, 2021, March 22, 2021, and May 24, 2021.
3. Design Review Board Meeting Minutes of January 25, 2021.
4. Board of Zoning appeals Meeting Minutes of February 8, 2021, April 12, 2021, and May 17, 2021.

Voice vote on approval: all ayes; nays, none.

Communications passed 6-0

**ADMINISTRATIVE REPORTS - BOARD OF CONTROL**

None

**CITIZEN COMMENTS**

None

**ORDINANCES AND RESOLUTIONS**

**First Reading**

**Ordinance No. 4544-21**

An Ordinance to amend Section 1102.01, Chapter 1123, and the principally permitted uses under Section 1124.02 and 1124.04 of the Codified Ordinances of the City of Urbana.

Mr. Carter went over the changes in 1102.01, Chapter 1123, and stated that their desire was to revise the purpose of the BR1. He added that there were a lot of recommendations from Marcia Bailey of CEP. He also stated that the changes in B2 and B3, were a result of definition changes.

President Pro Tem Paul declared this Ordinance to have its first reading.

**Second Reading**

**Ordinance No. 4429-21**

An Ordinance adopting the Tax Budget of the City of Urbana, Ohio, for the fiscal year beginning January 1, 2022; submitting the same to the County Auditor.

Mrs. Boettcher stated the revenue would be in the amount of \$7,323,550.00, with expenses being in the amount of \$7,187,500.00, with revenue remaining in the amount of \$136,050.00. She advised that there would be a Public Hearing to address the budget at the next scheduled Council Meeting of June 15, 2021.

President Pro Tem Paul declared this Ordinance to have its second reading.

### **Third Reading**

#### **Ordinance No. 4539-21**

An Ordinance to amend Chapter 929 of the Urbana Codified Ordinances for modifications to the Stormwater Utility.

Mr. Bumbalough advised that the Ordinance basically increases the rate to \$5.50 per month on March 1, 2022, first payable on the April, 2022 utility bill, and be effective until otherwise changed.

Mr. Thackery moved to put this Ordinance on the floor for discussion and possible passage. Mr. Ebert seconded.

President Pro Tem Paul called for a roll call for passage: Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; and Mr. Fields, yes.

Ordinance passed 6-0.

### **COMMITTEE REPORTS**

None

### **MISCELLANEOUS BUSINESS/WORK SESSION**

Mr. Thackery mentioned that the digging has begun on Scioto Street for the sidewalk project.

Mr. Fields thanked everyone for keeping the City running.

Mr. Feinstein advised that the Salary Commission was meeting tomorrow. He also advised that the Rules Committee were not going to meet until after the Salary Commission makes their recommendations. He also advised that the Governor will be lifting the State of Emergency on July 1, 2021, and some of the changes that will be coming due to the lift, is that Council members that attend by video would be considered absent and their vote on issues, would not

count. He also mentioned Home Rule, and that he has reached out to other Law Director's to seek their opinions and he was advised that it probably would not be worth the headache to go through Home Rule with the option of continuing the Virtual Meetings for Council. He advised that a decision needed to be made soon and that he asked that Council reach out to him with any questions or concerns. Mr. Thackery stated that the Virtual Meetings were a good tool, for citizens to reach out to Council.

Mr. Brugger said that he met with Doug Crabill and wanted to confirm the Work Session for next Tuesday, with items on the agenda listed as, Landbanks, and the update on DORA.

Mr. Bumbalough stated that the Scioto St. curb/gutter/sidewalk project began today as well as Freeman Avenue. He added that sidewalks on Washington Ave. have been replaced and Columbia Gas is continuing their project.

Fire Chief Ortleib said that they were working with the County to try to get a couple of extra antennae for the area. He added that the Fire Department has began their hydrant flushing and hose testing. He advised that the Safety Committee Meeting has been scheduled for next week and that they are half way through their hiring process for their Administrative Assistant.

Mayor Bean stated that the festival at the park over the weekend had an overwhelming attendance. He added that there were approximately 400 children and that everyone seemed to have a great time.

Mr. Paul asked Mr. Brugger about the attendance at the City Pool. Mr. Brugger advised that he thought the attendance was pretty good.

Mr. Fields moved to adjourn. Mr. Ebert seconded.

Motion passed 6-0

**ADJOURNED AT 6:37 p.m.**

**NEXT SCHEDULED MEETING**

July 6, 2021, at 6:00 p.m.

---

Council Clerk

---

Council President

**URBANA CITY COUNCIL  
WORK SESSION MEETING MINUTES  
TUESDAY, JUNE 22, 2021 @ 6:00 p.m.**

President Hess called the Work Session to order at 6:00 p.m. Those attending were Council Members Rich Ebert, Mary Collier, Pat Thackery, and Cledis Scott. Also Attending for the City, Mayor Bean, Community Development Manager Doug Crabill, Fire Chief Dean Ortlieb and Marcia Bailey of CEP.

Mr. Crabill began by speaking about the first topic on the agenda, Land Bank. He advised that North Lewisburg and Mechanicsburg have passed resolutions with regard to the Land Bank. He added that Saint Paris is waiting for some further information for consideration. He also stated that the LUC put a good presentation on about the Land Bank and passed out a copy of their Power Point presentation. Marcia Bailey spoke about a gas station at Indian Lake which had underground tanks that had been part of their Land Bank, and stated that it doesn't always have to be houses. Mr. Crabill spoke about the Ohio Revised Code and what it states about Land Banks. Mr. Crabill added as an example, there was a property on Gwynne St. in which the house needs to be torn down, but the lot could be sold to a neighbor. Mr. Crabill added that once the property is transferred to the Land Bank, the taxes are extinguished. Mayor Bean also stated that once a property goes to an Auditor's Sale, there is no control on who gets the property. Marcia Bailey added that the Land Bank is just another option. Mr. Crabill also advised that his hope is to get dialogue going and holding a meeting inviting the County Commissioners.

Mr. Crabill went on to the second topic on the agenda, DORA. He stated that several DORA's have been established in the surrounding areas, and some DORA's have been challenged. He added that there would be no Sunday sales of beer, wine or liquor. He spoke about the area of the DORA, approximately 64.6 acres, and 150 acres was the maximum, and the average DORA area was 51 acres. He added that the DORA was up for renewal every 5 years. Mr. Thackery stated that the focus needs to be on where it would be best for the community. Mr. Crabill said that he just wants it to be manageable. He also added that he was advocating for beer and wine only to start. Mr. Thackery also stated that the City Administration can stop the DORA at anytime should there be issues. Mr. Crabill also stated that they were going to try to have the DORA active for the Pumpkin Walk and that he is looking to have legislation to Council for a first reading, at the 2<sup>nd</sup> meeting in July. He also stated that the plan for the DORA would be attached to the legislation.

President Hess began speaking on the third topic on the agenda, Zoom Meetings, and asked Mr. Thackery what the discussion was at the last Council Meeting. Mr. Thackery stated that Law Director Feinstein stated that as of July 1, 2021, Council members can attend the meeting by

Zoom, but they would be considered absent, and they would not be allowed to vote. Mr. Thackery stated that he felt the Zoom Meetings were a good access for the community. Mr. Ebert agreed, but spoke about Citizen Comments, and how this may become an issue. Mr. Crabill offered to maybe do view only on the Zoom Meeting, and if a resident wanted to address Council, they must make a personal appearance.

**ADJOURN: 7:12 p.m.**





## Ohio Revised Code

### Section 5722.02 Procedures to facilitate reutilization of nonproductive land.

Effective: October 16, 2009

Legislation: House Bill 1 - 128th General Assembly

(A) Any municipal corporation, county, or township may elect to adopt and implement the procedures set forth in sections 5722.02 to 5722.15 of the Revised Code to facilitate the effective reutilization of nonproductive land situated within its boundaries. Such election shall be made by ordinance in the case of a municipal corporation, and by resolution in the case of a county or township. The ordinance or resolution shall state that the existence of nonproductive land within its boundaries is such as to necessitate the implementation of a land reutilization program to foster either the return of such nonproductive land to tax revenue generating status or the devotion thereof to public use.

(B) Any county adopting a resolution under division (A) of this section may direct in the resolution that a county land reutilization corporation be organized under Chapter 1724. of the Revised Code to act on behalf of and cooperate with the county in exercising the powers and performing the duties of the county under this chapter. The powers extended to a county land reutilization corporation shall not be construed as a limitation on the powers granted to a county land reutilization corporation under Chapter 1724. of the Revised Code, but shall be construed as additional powers.

(C) An electing subdivision shall promptly deliver certified copies of such ordinance or resolution to the auditor, treasurer, and the prosecutor of each county in which the electing subdivision is situated. On and after the effective date of such ordinance or resolution, the foreclosure, sale, management, and disposition of all nonproductive land situated within the electing subdivision's boundaries shall be governed by the procedures set forth in sections 5722.02 to 5722.15 of the Revised Code, and, in the case of a county land reutilization corporation, as authorized under Chapter 1724. of the Revised Code. When a county adopts a resolution organizing a county land reutilization corporation pursuant to this chapter, the county shall deliver a copy of the resolution to the county auditor, county treasurer, and county prosecuting attorney.

(D) A county, a county land reutilization corporation, and a municipal corporation or township may



enter into an agreement to implement the procedures in sections 5722.02 to 5722.15 of the Revised Code within the boundaries of the municipal corporation or township if the county and the township or municipal corporation are electing subdivisions and the county has, by resolution, designated a county land reutilization corporation to act on its behalf under this chapter.

Any property acquired by a county land reutilization corporation in a transaction other than the tax foreclosure procedures in Chapter 323., 5721., or 5723. of the Revised Code shall be subject to a priority right of acquisition by a municipal corporation or township in which the property is located for a period of thirty days after the county land reutilization corporation first records the deed evidencing acquisition of such property with the county recorder. A municipal corporation or township claiming a priority right of acquisition shall file, and the county recorder shall record, an instrument evidencing such right within the thirty-day period. The instrument shall include the name and address of the applicable municipal corporation or township, the parcel or other identifying number and an affirmative statement by the municipal corporation or township that it intends to acquire the property. If the municipal corporation or township records such an instrument within the thirty-day period, then the priority right of acquisition shall be effective for a period of ninety days after the instrument is recorded. If the municipal corporation or township does not record the instrument expressing its intent to acquire the property or, if having timely recorded such instrument does not thereafter acquire and record a deed within the ninety-day period following the recording of its intent to acquire the property, then the county land reutilization corporation may dispose of such property free and clear of any claim or interest of such municipal corporation or township. If a municipal corporation or township does not record an instrument of intent to acquire property within the thirty-day period, or if a municipal corporation or township, after timely recording an instrument of intent to acquire a parcel, does not thereafter acquire the parcel within ninety days and record a deed thereto with the county recorder, the municipal corporation or township has no statutory, legal, or equitable claim or estate in property acquired by the county land reutilization corporation. This section shall not be construed to constitute an exception to free and clear title to the property held by a county land reutilization corporation or any of its subsequent transferees, or to preclude a county land reutilization corporation and any municipal corporation or township from entering into an agreement that disposes of property on terms to which they may thereafter mutually agree.



## Ohio Revised Code

### Section 1724.03 Regulations for government of corporation - board of directors.

Effective: September 29, 2013

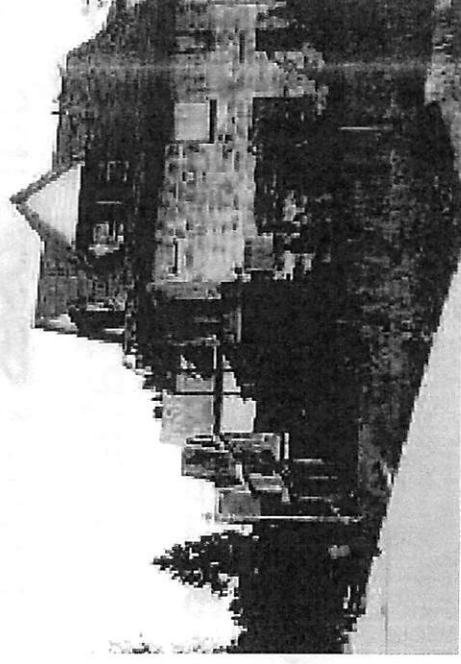
Legislation: House Bill 59 - 130th General Assembly

(A) After the articles of incorporation have been filed, and at the first meeting of the board of directors of a county land reutilization corporation, the board shall adopt regulations for the government of the corporation, the conduct of its affairs, and the management of its property, consistent with law and the articles. The content of the regulations shall be governed by section 1702.11 of the Revised Code to the extent not inconsistent with this chapter.

(B) The board of directors of a county land reutilization corporation shall be composed of five, seven, or nine members, including the county treasurer, at least two of the members of the board of county commissioners, one representative of the largest municipal corporation, based on the population according to the most recent federal decennial census, that is located in the county, one representative of a township with a population of at least ten thousand in the unincorporated area of the township according to the most recent federal decennial census, if at least two such townships exist in the county, and any remaining members selected by the treasurer and the county commissioners who are members of the corporation's board. The township representative shall be chosen by a majority of the boards of township trustees of townships with a population of at least ten thousand in the unincorporated area of the township according to the most recent federal decennial census. At least one board member shall have private sector or nonprofit experience in rehabilitation or real estate acquisitions. A county treasurer and the county commissioners each may appoint a representative, as a director of the corporation, to act for the officer at any of the meetings of the corporation. Except as may otherwise be authorized by the regulations of the corporation, all members of the board of directors shall serve without compensation, but shall be reimbursed for actual and necessary expenses.

## What is a County Land Bank?

- Created by government, but not government.
- Private, non-profit corporation – not a county agency
- Special, community improvement corporation (R.C. 1724)
- Quasi-governmental (R.C. 5722)
- Committed to public purpose





# **Benefits of County Land Banks**

- Takes control of vacant and abandoned, tax delinquent properties
- Reduces flipping of properties
- Repurposes properties through demolition or rehabilitation
- Transfers properties to qualified end-users
- Puts abandoned properties back on tax roll



# **What Can a Land Bank Do For Your County?**





## Repurpose Vacant Lots

- Acquire lots through foreclosure, forfeited land list, deed-in-lieu of foreclosure or donations.
- Sell or give the lot to adjacent neighbors, community groups, local businesses, churches, etc.





## Acquire Vacant Houses

- Tax foreclosures and forfeited land list
- Government Sponsored Entities (Fannie Mae, Freddie Mac, etc)
- Department of Housing and Urban Development (HUD)
- Bank-Owned Properties (post- foreclosure)







# Demolition

- Data based decisions
- Funding from federal, state or local funds or land bank's own funds
- Manage demo process internally or utilize other local or county agencies
- Hire consultant to manage demolitions





## Rehabilitate Houses

- Direct sale to known contractor
- Land Bank contracts for rehab work, then sells
- Deed in escrow – contract with individual to rehab and occupy home for certain time period; hold deed in escrow until property is up to code and occupancy permit is issued
- Utilize vocational program to rehab, then sell.
- Transitional housing, homes for veterans, immigrants, etc.





## Strategic Assembly

- Hold properties for municipality or township
- Work with local developer, charitable organizations, school board
- Combine traditional land bank acquisition with purchase of key properties
- Safe harbor provision for environmental issues



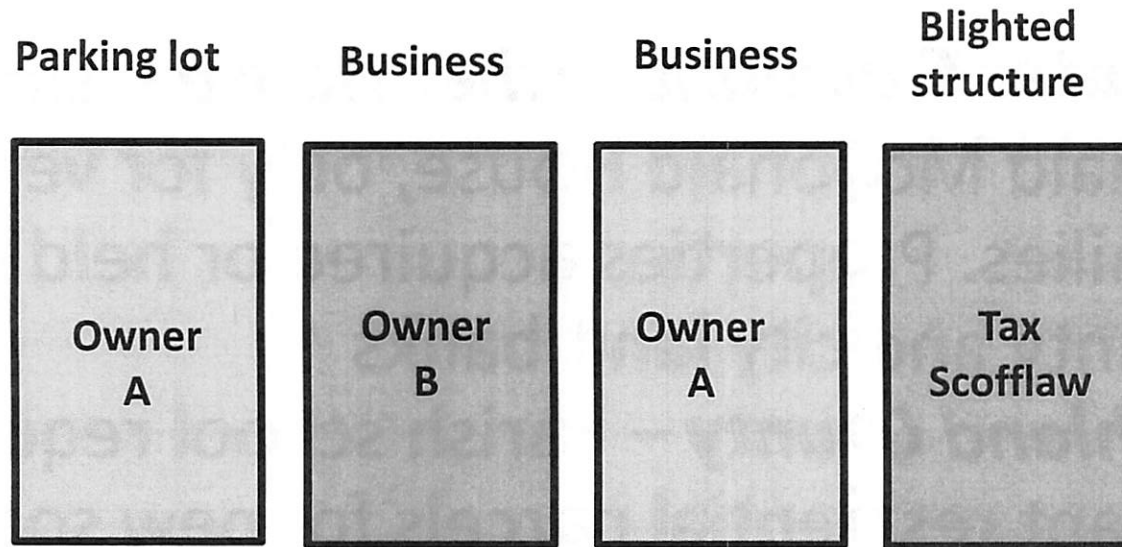


## Examples of Land Assembly

- ***Greater Cleveland Fisher House*** – similar to Ronald McDonald House, only for veteran's families. Properties acquired or held by county and city land banks
- ***Richland County*** – Parish school requesting vacant residential parcels for new soccer field.
- ***Columbiana*** – parcel reconfiguration



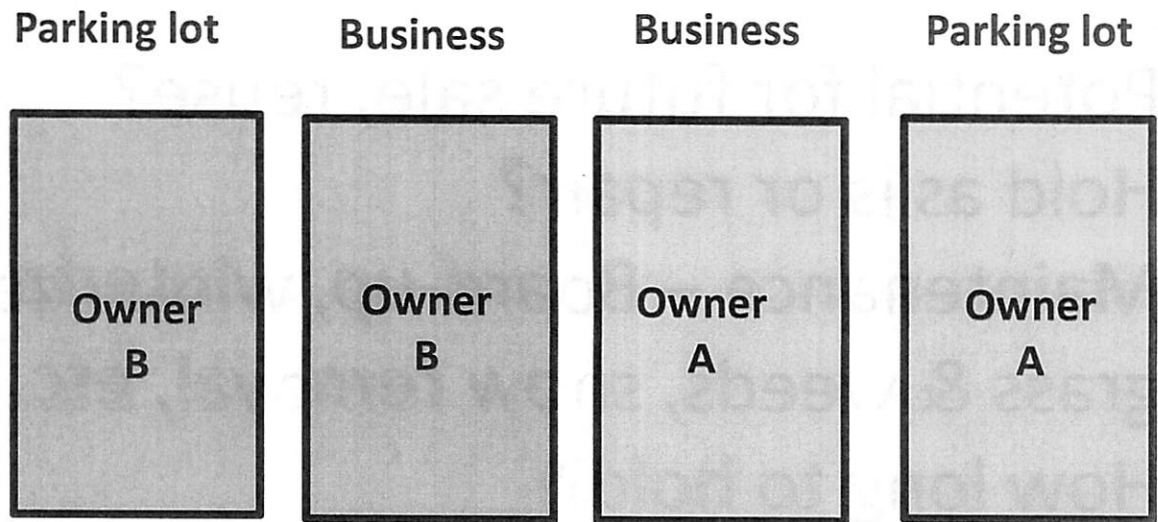
# Columbiana County Example



Original Configuration



# Columbiana County Example



**Final Configuration**





## **Mothball (Hold) Properties**

- Potential for future sale, reuse?
- Hold as is or repair?
- Maintenance – Board-up, winterize, grass & weeds, snow removal, etc.
- How long to hold?
- Reason for holding?
- Back-up plan





# Steps to Starting a County Land Bank





## Commissioners

## Treasurer

## Land Reutilization Corporation

Resolution creating LRC and authorizing Treasurer to incorporate LRC

Files Articles of Incorporation with Secretary of State

Resolution to designate LRC as agent of county and directs LRC to create an agreement & plan

Organizational meeting  
•Approve Code of Regulations  
•Approve Agreement & Plan

Resolution to approve Agreement & Plan

**LAND BANK READY TO BEGIN OPERATIONS**



# Structure of Land Bank Board

Board has 5, 7 or 9 members:

- Treasurer
- Two Commissioners
- One member from largest city
- One township member (if at least two townships have population >10,000)
- Others (if any) chosen by agreement of Treasurer and two Commissioners (one must have related experience)





## Role of the CLRC Board

- Approve Code of Regulations (Bylaws)
- Set policies for acquisition, demolition, rehabilitation, disposition and other activities
- Approve contracts, fiscal issues
- Hire person or organization to run the land bank – either working directly for Board or through agreement with BOCC, Auditor or Treasurer.






## Available Funding for the Land Bank

- DTAC: increase fee up to 5% (most common)
- Grant recipient or co-recipient
- County funding from current revenue
- Borrow (not on county guarantee)
- Property sales





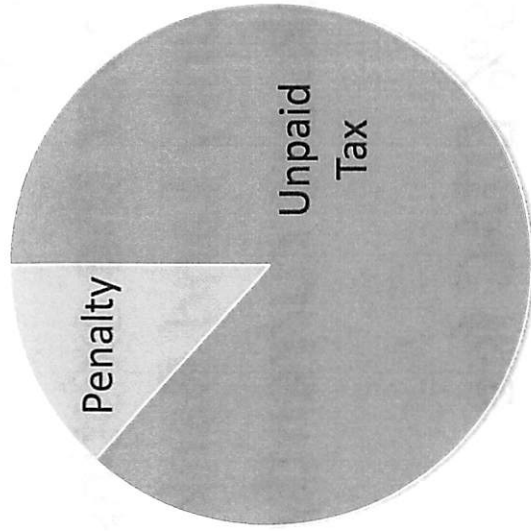
## **Delinquent Tax and Assessment Collection Fee (DTAC)**

- Referred to as DTAC fee
- Statutory 5% fee is charged against delinquent tax collection
- Fee is charged to all local subdivisions (cities, schools, libraries, county, etc.) based on their delinquent tax revenue.
- Fee deposited into DTAC fund

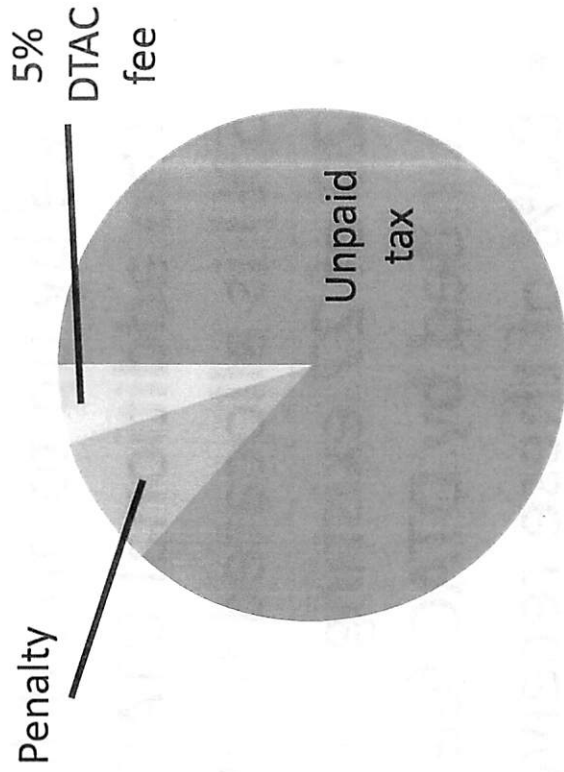


# Current Tax Distribution

Delinquent Tax



Current Distribution





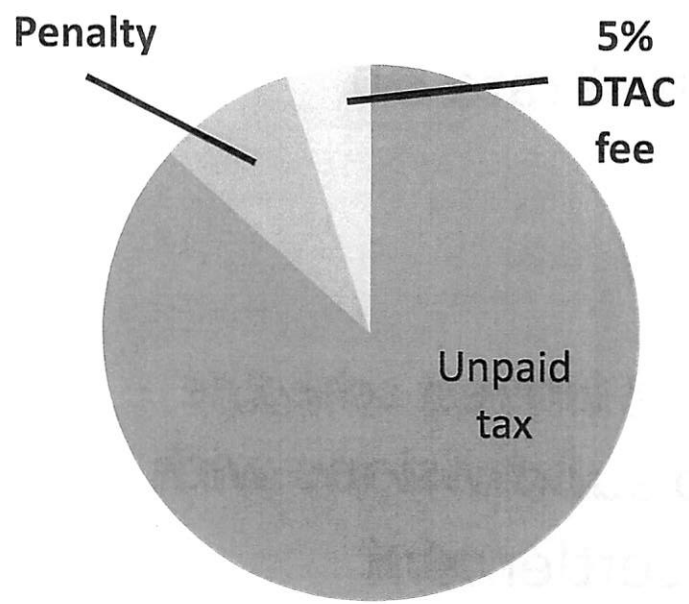
## Funding Using DTAC Fee

- County Commissioners, at request of the County Treasurer, may increase the DTAC fee by up to an additional 5%
- The additional DTAC fee (over the existing 5%) is allocated to the County Land Bank
- 20 of 27 existing land banks are currently funded by DTAC fee
- 80% of these receive full 5% DTAC fee

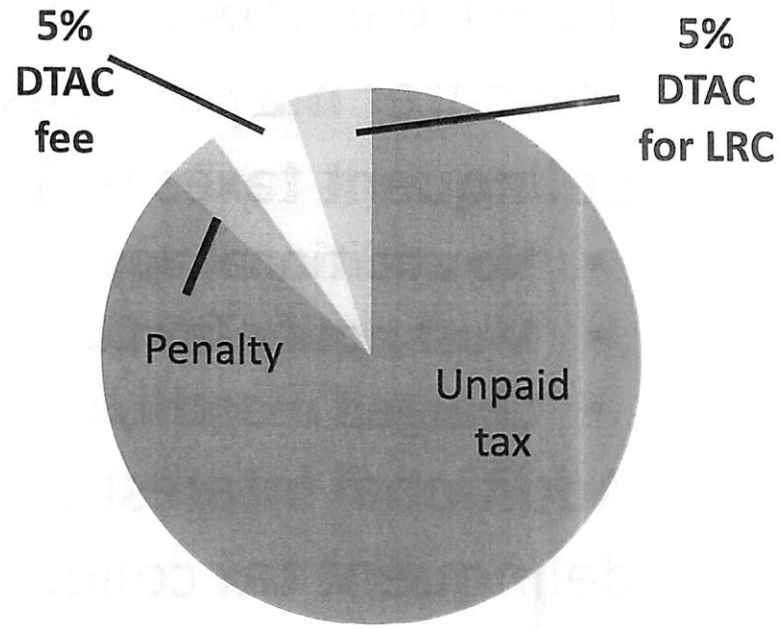


# Increase in DTAC Fee for Land Bank

## Current Distribution



## Increased DTAC Fee





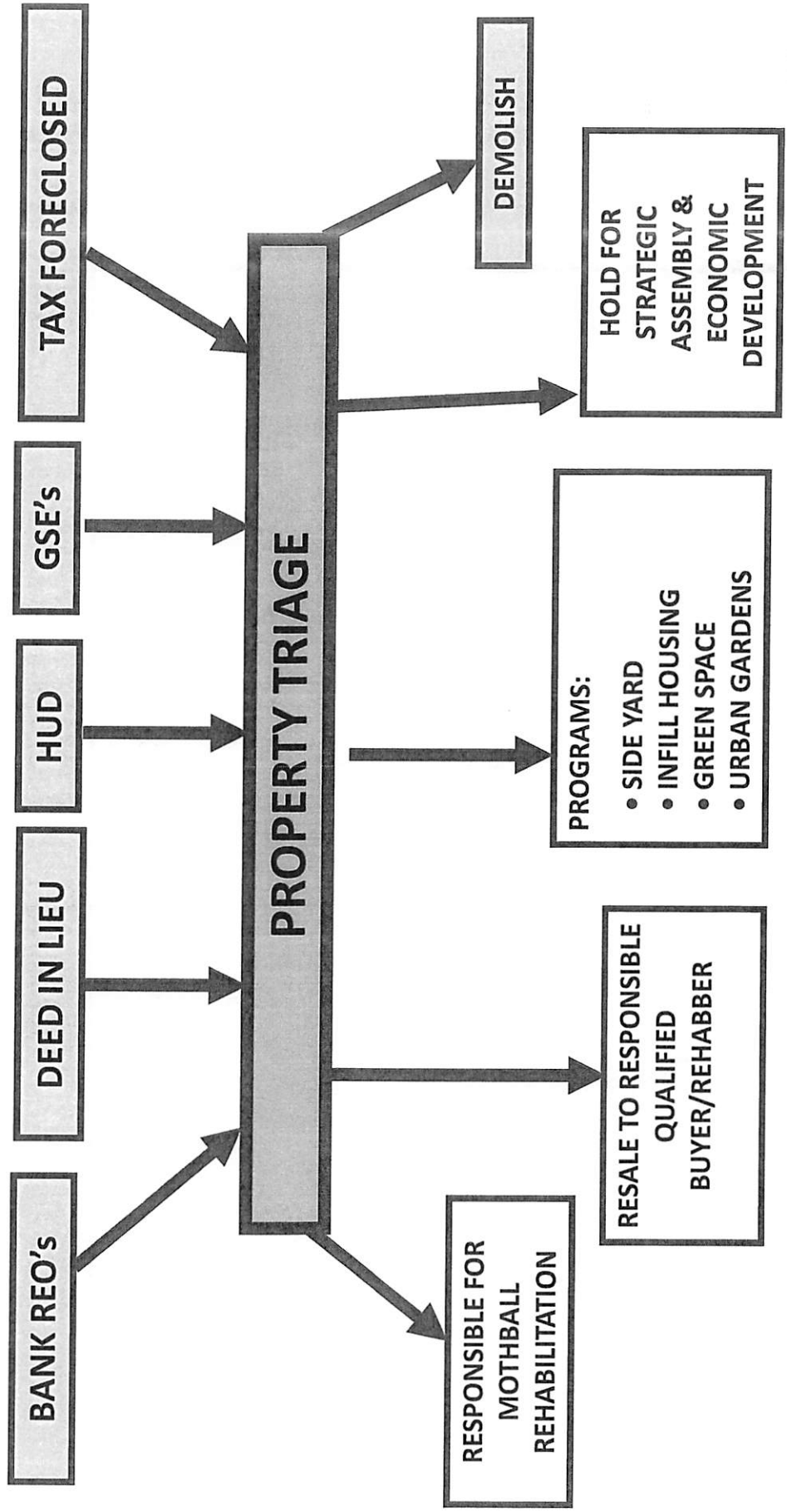


## Increase Interest Rate (optional)

- May compensate for revenue “lost” due to increase in DTAC fee
- Treasurer may increase interest rate on delinquent taxes to 12%.
  - No additional approval needed
  - Must notify Tax Commissioner
  - Charged monthly or on current interest schedule
- Additional interest is paid to subdivisions with delinquent tax collection at settlement



# County Land Bank Operations



## DORA-Applicable License Type/Holder

(1) "Qualified permit holder" means the holder of an A-1, A-1-A, A-1c, A-2, A-2f, or D class permit issued under Chapter 4303. of the Revised Code.

(2) "D class permit" does not include a D-6 or D-8 permit.

~~D6=Sunday Sales~~

~~D8 \$500 ORC 4303.184 Sale of tasting samples of beer, wine, and mixed beverages, but not spirituous liquor, at retail, for consumption on premises. (Kroger)~~

-A minimum of (4) qualified permit holders must participate.

-**Bolded Permit Holders** (Located within Urbana Downtown Revitalization District)

**A=Manufacturer Permits (Beer & Wine)**

**-Brewery/Breweries Proposed on Monument Square**

**D1-Mayflowers**

**D1-Coppertop**

**D2-Mayflowers**

**D2-Coppertop**

**D2-Teabaggers**

**D3-Coppertop**

**D4-American Legion Post 120 Pearce Kerns (414 N Main Street)**

**D4-Amvets Post 121 Dagger (220 N Locust Street, Rear)**

**D4-Fraternal Order of Eagles (125 E Court Street)**

**D4-VFW Post 5451 Spriggs Wing (220 E Court Street)**

**D5-Fusion 40.83**

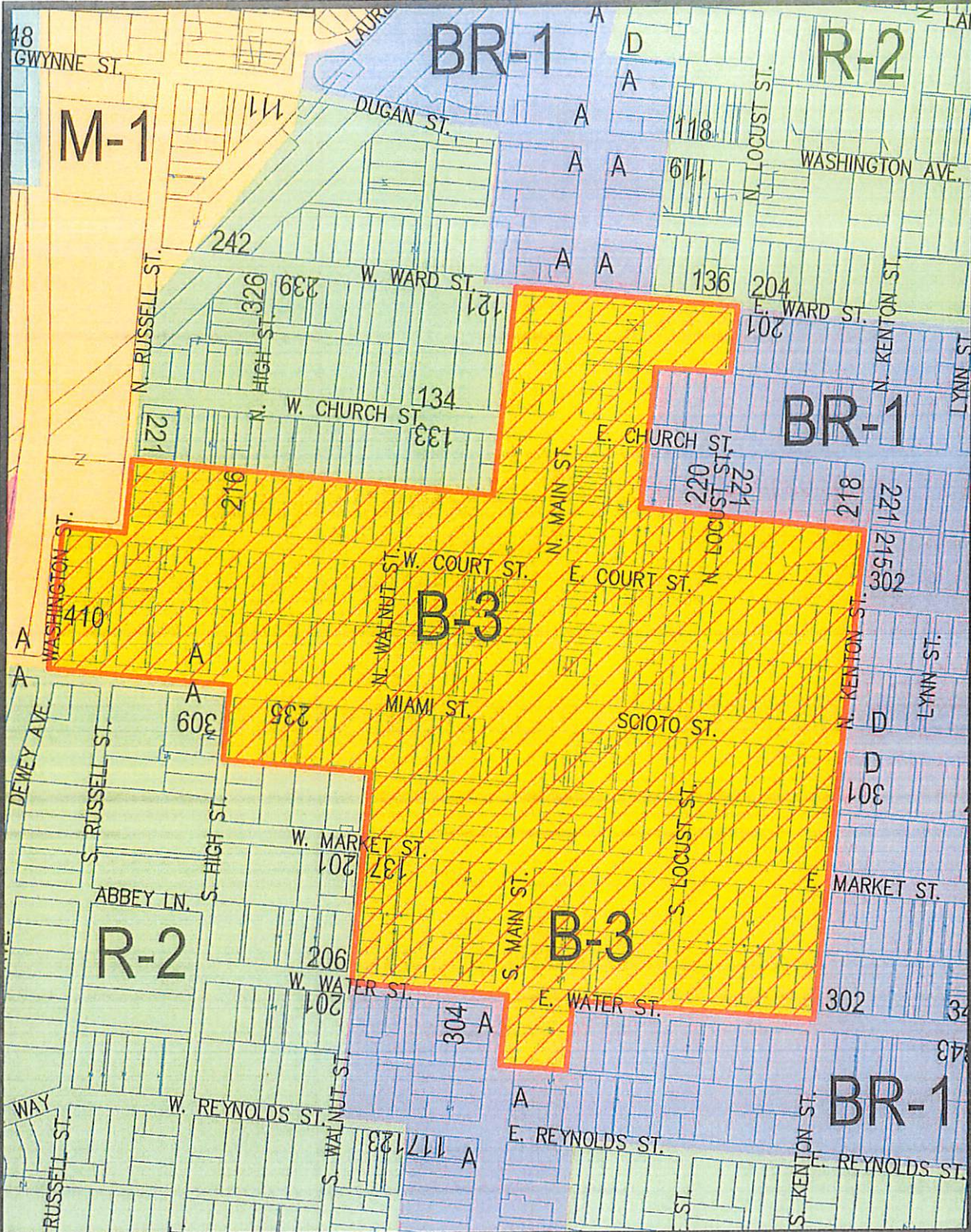
**D5-Café Paradiso**

**D5-Brackens Pub**

**D5L (Urbana Downtown Revitalization District; Multiple Potential Permits; See Map)**

**D5H-Gloria Theatre (Potential Liquor Permit Application for Clifford Café)**

**F \$40 ORC 4303.20 Valid for beer only until 1:00am. (Temporary - 5 days).**



CITY OF URBANA  
 DIVISION OF ENGINEERING  
 205 S. Main Street Urbana, Ohio 43078  
 Fax: (937) 652-5145  
 Phone: (937) 652-4324

URBANA DOWNTOWN REVITALIZATION DISTRICT  
 AREA TOTAL = 64.6 ACRES  
 Tyler L. Bumbalough, P.E.  
 CITY ENGINEER

CAD FILE: Engineering\Urbana Map\Urbana Parcel-Zoning-Address Map.dwg	
ISSUE DATE: 2-27-20	REVISION DATE: ---
SCALE: 1" = 400'	
APPRVD BY: TLB	
DRWN BY: TLB	

- |                                |                                  |
|--------------------------------|----------------------------------|
| R-1 LOW DENSITY RESIDENTIAL    | B-2 LOCAL BUSINESS               |
| R-2 MEDIUM DENSITY RESIDENTIAL | B-3 CENTRAL BUSINESS             |
| R-3 HIGH DENSITY RESIDENTIAL   | M-1 MANUFACTURING                |
| BR-1 BUSINESS RESIDENTIAL      | DOWNTOWN REVITALIZATION DISTRICT |



Ex. A

## **City of Urbana Shade Tree Commission Minutes – May 20, 2021 at 6:00PM (163)**

### **Roll Call and Introductions:**

Present: Jim Lemon, Doug Crabill, Ward Lutz, Doug George, and Colin Stein.

Absent: Charles Moody.

Doug Crabill reported that Stephanie Truelove has been appointed by Mayor Bean to serve as the 4<sup>th</sup> Ward Representative for the Urbana Shade Tree Commission. She will join the commission officially at the June meeting.

### **Reading and Approval of Minutes (11/12/2020 & 4/8/2021)**

The minutes from the November 12, 2020 meeting and the April 8, 2021 meeting were approved as prepared. Jim Lemon motioned to accept the meeting minutes from November 12, 2020 and April 8, 2021. Ward Lutz seconded this motion. The two sets of minutes were approved unanimously 5-0.

### **Old Business:**

**Maintenance and Trimming Projects:** Jim Lemon reported that approximately six (6) newer trees that were installed as part of the US 36 East Improvements Project have died or are struggling. In addition, he reported that the Redbud and Parrotia are the species that are impacted. Other tree trimming priorities will be determined as the year progresses.

**Memorial Tree Program Update (Update Listing/Tree Markers):** Doug Crabill reported that he would reconnect with Engineering Technician, Clay Miller, regarding GPS/database records of all memorial trees planted to date over multiple years/seasons. Ward Lutz reported that he was planning to update his personal cell phone with model with GPS capability. Lastly, Doug Crabill reported that the order for the tree markers for the memorial trees that were planted in the fall of 2020 had been placed with Bryce Hill with delivery anticipated before Memorial Day.

**Oak Dale Cemetery-Arboretum Update:** Doug Crabill reported that he hoped to submit the accreditation application to ArbNet (Morton Arboretum) for certification of Oak Dale Cemetery as a Level 1 arboretum soon from the draft application that Kerry Brugger had put together.

**Karen Kerns Dresser Donation (Naming & Sign):** Doug Crabill shared that he and Kerry Brugger were working on initial signage concepts for Greenwood Arboretum at Oak Dale Cemetery in Memory of Karen Kerns Dresser. In addition, Doug Crabill shared a concept to add a sign below the Oak Dale Cemetery entrance sign that would be similar in material and style. In addition, he shared that the Arborvitae around this existing sign had recently been removed with plans to add replacement plantings.

2020 Street Tree Inventory: Doug Crabill reported that he would be reviewing inventory data to initiate the process for removal of trees identified as poor on the tree inventory from 2020.

Policies and Procedures (Administrative Regulation): Doug Crabill explained that the Shade Tree Commission will need to continue to develop policies and procedures that will address items not specifically addressed by the tree ordinance. Wooster, OH has a great example of policies and procedures. Potential policies include removal, owner planted trees, road/right of way blockage, reasons to warrant removal, planting/site preparation, and tree canopy goals. Kerry Brugger previously provided a draft document for a process flow for tree removals based on tree inventory results for review/evaluation by the commission. In addition, Doug Crabill shared that a tree had been planted in the treelawn on South Main Street without an approved tree work permit, and he shared that a tree work permit was being requested from the property owner.

Memorial Tree Program (Fall 2020 Planting) (Mulching): Colin Stein offered to have the Street Dept. pick up mulch from Mad River Mulch for use on the memorial trees with part of the load being purchased by the Park Supervisor for use at Melvin Miller Park. Furthermore, he reported that a city dump truck could haul eight (8) cubic yards of mulch. Doug Crabill shared that three (3) yards could be purchased for the memorial trees, and he stated that he would proceed with the mulch purchase in order to get the mulch installed before summer temperatures set in.

Arbor Day 2021 -Friday, April 30, 2021 (Proclamation/Tree Planting): Doug Crabill reported that Arbor Day was observed in the City of Urbana on Friday, April 30, 2021 with Mayor Bean delivering a proclamation at the April 20, 2021 meeting of Urbana City Council. In addition, an article about Arbor Day was placed in the *Urbana Daily Citizen*. Due to the COVID-19 pandemic, no tree planting ceremony is required again in 2021. However, a tree planting ceremony may be held/coordinated in the fall.

#### **New Business:**

Misc. Business: Doug Crabill shared that some of the downtown business and property owners were interested in tree plantings downtown, and he stated Kerry Brugger was putting together materials for them to outline the tree work permit process and the requirements that would have to be met.

Meeting adjourned. Motion to adjourn, Colin Stein; Jim Lemon, second; all in favor (5-0).

**Urbana City Council  
Public Safety Committee  
Thursday, June 17, 2021  
Minutes**

Mr. Paul called the meeting to order at 1800 with Mrs. Collier, Mr. Paul, Mr. Thackery, and Chief Ortlieb present. The City of Urbana, Public Safety Committee is a standing committee to provide an avenue for council and its public safety divisions to contribute to the overall safety of the community it serves. Mr. Paul turned the meeting over to Chief Ortlieb.

Chief Ortlieb distributed documents to members present that illustrated concerns about the budgetary process, Urbana Township vehicles, and Fire Division infrastructure. Chief Ortlieb reviewed and went into detail how each of the topics impact the Fire Division.

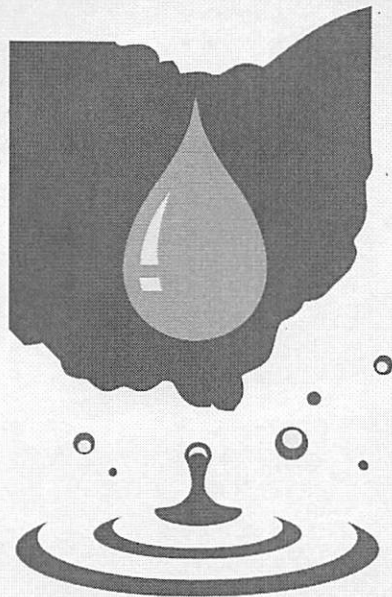
A discussion ensued about the budget with the following topics generally being discussed:

- Budget timeline
- American Rescue Act
- Ending cash balances
- Fire Division revenue
- Capital expenditures
- Supplemental appropriations

Mrs. Collier, Mr. Paul and Thackery asked general questions to better understand the Fire Division's budget.

Chief Ortlieb discussed in general Urbana Township vehicles and their relationship to the Fire Division. Also discussed by Chief Ortlieb was Division infrastructure, specifically the training tower and outside vehicle ramp. Again, Mrs. Collier, Mr. Paul and Thackery asked general questions to better understand the Fire Division relationship with Urbana Township and the Division's infrastructure.

The meeting was ended at 1915



Ohio Water  
Development Authority

2020

== ANNUAL REPORT ==



# TABLE OF CONTENTS

- 1 Letter to the Governor of Ohio, Members of the General Assembly and Citizens of the State
- 2 2020 Financing
- 3 2020 by the Numbers
- 4 Fresh Water Loan Program
- 5 WPCLF & DWAF Loan Programs
- 6 Research & Development
- 8 Un-sewered Area Assistance Fund
  - Local Economic Development Loan Program
  - Alternative Stormwater Infrastructure Loan Program
  - Solid Waste Loan Fund
  - Brownfield Loan Program
- 10 Loan History by County
- 11 Summary of Loans/Partners
- 12 Planning Loans
- 14 Construction Loans



Fresh Water Loan Program



Water Pollution Control Loan Fund



Drinking Water Assistance Fund



Un-sewered Area



Alternative Stormwater



Solid Waste



Economic Development



Brownfield



Research & Development

2020

# TO: THE GOVERNOR OF OHIO, MEMBERS OF THE GENERAL ASSEMBLY, AND CITIZENS OF THE STATE

The State of Ohio created the Ohio Water Development Authority (Authority) to provide funding for construction of public water and wastewater infrastructure in Ohio to address the seemingly overwhelming problem of pollution that sickened Ohio's rivers and lakes in the 1960s and '70s. Since 1968, the Authority has funded the planning, design, and construction of over \$18.4 billion of water and wastewater projects.

In 2020, the Authority approved loans totaling \$897,454,272 for the planning and construction of water, sewer, brownfield remediation, and solid waste facilities. The Authority funded 399 projects in 83 of the 88 counties in Ohio. These projects replaced aging infrastructure, expanded capacity of treatment plants, installed technology for better water quality and addressed the treatment of harmful algal blooms.

Of the 399 awarded projects, 109 projects qualified for an interest rate of 0% through the Water Pollution Control Loan Fund and the Drinking Water Assistance Fund. The remaining awarded projects received an average interest rate of 0.91% for 20-years and 0.88% for 30-years. These below market rates allowed local governments to construct necessary water and sewer improvements while minimizing the impact to user charges.

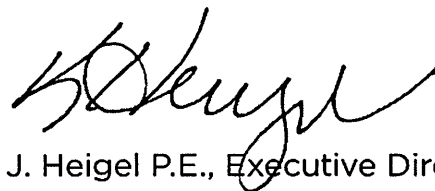
To respond to the 2020 loan demand and to take advantage of a low interest rate environment, the Authority raised \$700,000,000 by issuing bonds in the Water Pollution Control Loan Fund. The issuances received the highest possible bond rating from Moody's Investor Service, S&P Global Ratings.

The Authority continues to support research for the advancement of science in the areas of water and wastewater. In 2020, the Authority awarded seven research and development grants related to nutrient removal, PFAS, Microcystin and Saxitoxin, and early warning system for harmful algal blooms.

The Authority will continue to rely on our past strengths to meet the ongoing needs of the state.



James V. Stewart, Chairman



Ken J. Heigel P.E., Executive Director

2020

ANNUAL REPORT

# 2020 FINANCING

Since the Ohio Water Development Authority's creation in 1968, the Authority has always pursued borrowings that assure the Authority the lowest cost of funds in order to maintain low borrowing rates for the local governments of Ohio. Through this philosophy, the Authority has focused not only on the present needs of Ohio's local governments but also contributed to strengthening their financial futures. During 2020, the Authority completed two bond issuances to raise funds for the following program:



## WATER POLLUTION CONTROL LOAN FUND

Both issuances received Aaa ratings from Moody's Investor Service and AAA ratings from S&P Global Ratings and raised \$700,000,000. The Authority was able to receive these ratings due to the strong credit quality and diversity of its loan pool along with its capacity to absorb high percentages of potential loan defaults without interruption in the payment of debt service.



**\$450,000,000**

**WPCLF Series 2020A**  
*April 30, 2020*

Aaa (Moody's Investors Service)  
AAA (S&P Global Ratings)

**Senior Manager**  
J.P. Morgan Securities, LLC

**Co-Senior Manager**  
UBS Financial Services Inc.

**Co-Managers**  
Huntington Capital Markets,  
Janney Montgomery Scott LLC,  
Keybank Capital Markets Inc.,  
RBS Capital Markets,  
Stifel, Nicolaus & Company Inc.

**True Interest Cost**  
2.95%

**\$250,000,000**

**WPCLF Series 2020B**  
*October 20, 2020*

Aaa (Moody's Investors Service)  
AAA (S&P Global Ratings)

**Senior Manager**  
Wells Fargo Securities

**Co-Senior Manager**  
TD Securities

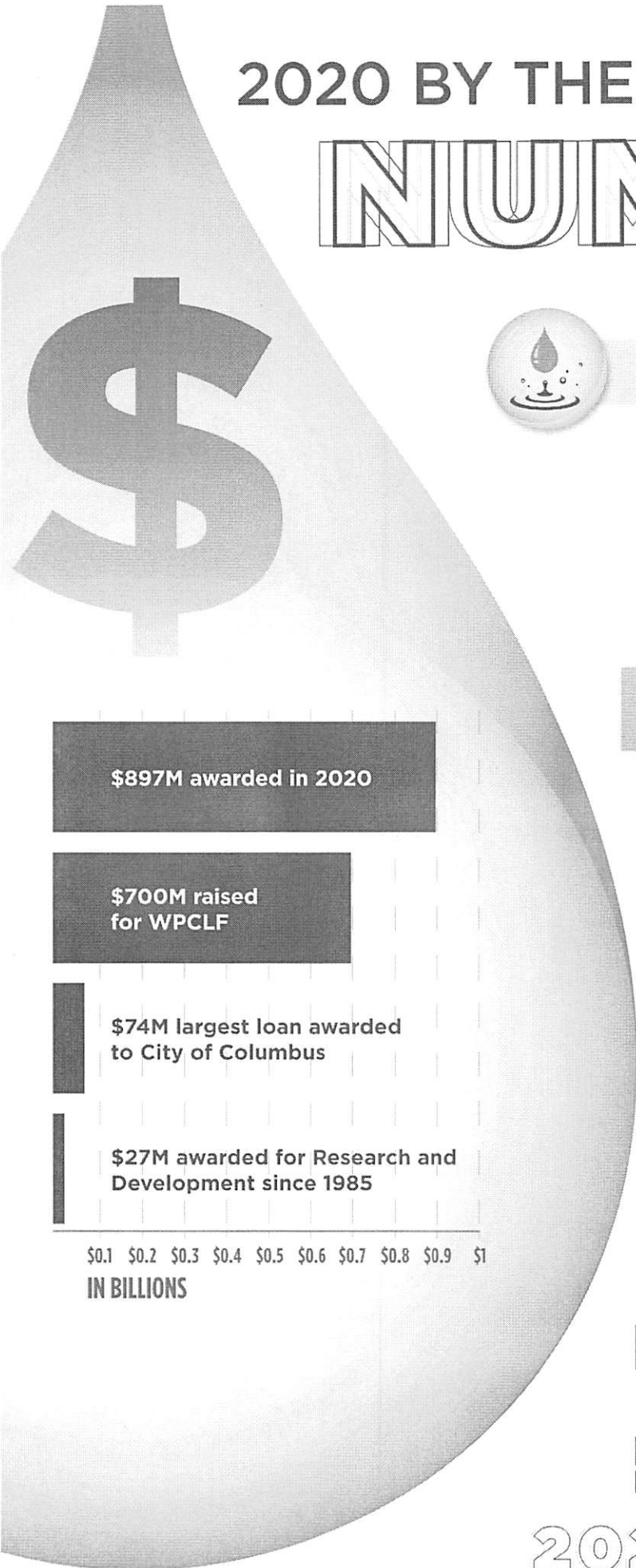
**Co-Managers**  
Blaylock Van LLC,  
Huntington Capital Markets,  
Loop Capital Markets

**True Interest Cost**  
1.73%

2020

# 2020 BY THE

# NUMBERS



**\$897M awarded in 2020**

**\$700M raised for WPCLF**

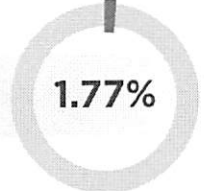
**\$74M largest loan awarded to City of Columbus**

**\$27M awarded for Research and Development since 1985**

\$0.1 \$0.2 \$0.3 \$0.4 \$0.5 \$0.6 \$0.7 \$0.8 \$0.9 \$1  
**IN BILLIONS**

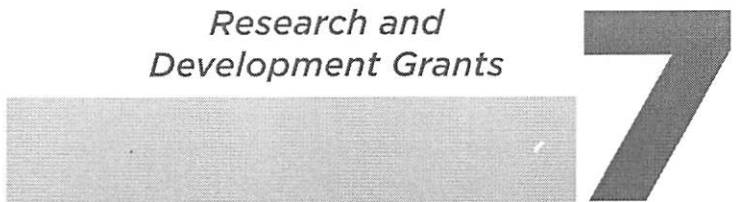


*highest 20-year Fresh Water interest rate in January 2020*

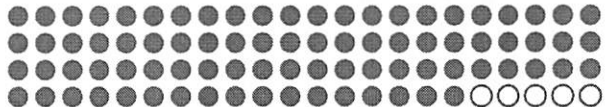


*lowest 20-year Fresh Water interest rate in October 2020*

*Research and Development Grants*



**Projects awarded in 83 of the 88 counties**



**684**

*Septic systems replaced with Un-sewered Area Assistance Fund*



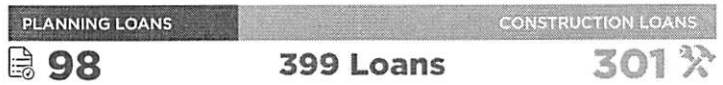
**173**

*Research and Development grants awarded since 1985*

**Aaa//AAA**

**ratings from Moody's and S&P**

**Dollars Awarded**



**2020**



# FRESH WATER LOAN PROGRAM

The Ohio Water Development Authority created the Fresh Water Program in 1992 to provide financial assistance for planning, design, and construction of drinking water, wastewater, and storm water projects.

During 2020, the Authority awarded loans totaling **\$93,237,625**; consisting of

- 39 water construction loans for \$40,642,305
- 29 sewer construction loans for \$43,607,279
- 13 water planning and design loans for \$5,438,322
- 17 sewer planning and design loans for \$3,549,719.

OWDA has financed 1,038 projects to 338 communities through the Fresh Water Loan Program. The City of Columbus and the City of Lima are the two largest borrowers in the Fresh Water Loan Program.

Communities receiving loans under the Fresh Water Program can receive as much as a 1.0% discount to the standard interest rate. The criteria for communities to receive each 0.5% interest rate discount are:

- to be under Findings and Orders from Ohio EPA;
- to connect to another system for treatment services;
- to have been a previous borrower from the Authority;
- to purchase another system;
- to address health concerns; or
- to have a state-approved Balanced Growth Plan.

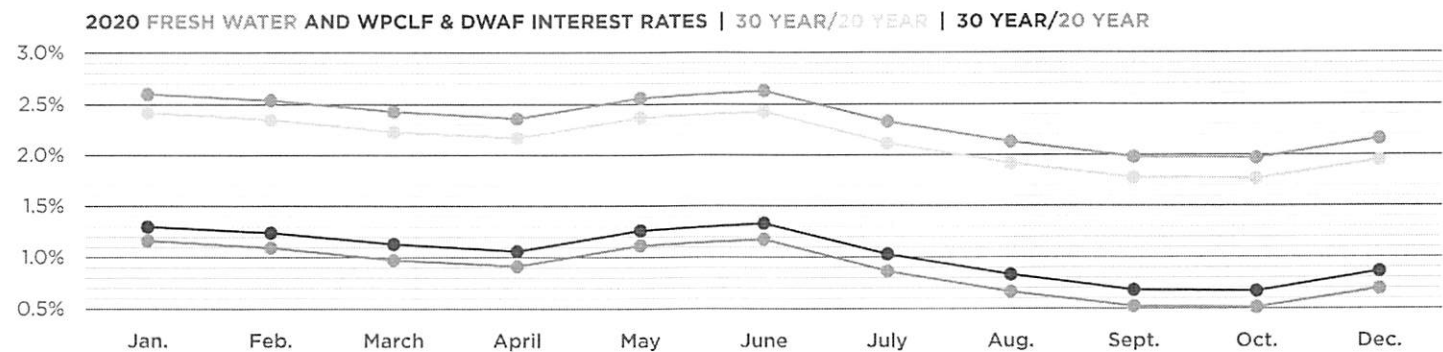
## SIGNIFICANT FRESH WATER PROJECTS

BORROWER	PROJECT	AMOUNT
City of North Royalton	Improvements to the Wastewater Treatment Plant	\$6,066,097
Medina County	Sharon Township Water and Sewer Improvements	\$8,712,975

Communities with a population less than 5,000 can apply for a Community Assistance loan. Created in 1997, the Community Assistance Program (CA), funded from the Fresh Water Program, provides construction loans to local governments at a rate lower than the Fresh Water Program interest rate if the projected sewer user charges are above 1.5% of the community's median household income (MHI) for wastewater projects; or the projected water user charges are above 1.1% of the community's MHI for water projects. For all of 2020 the interest rates for a community assistance loan was 0.50% for a 20-year term and was 0.75% for a 30-year term.

The Authority awarded 14 Community Assistance projects totaling \$5,340,118 in 2020. These projects provided funding for a water storage tank, a water treatment plant, waterlines, sanitary sewers, pump stations, generator, modifications to a water treatment plant, and water meter replacement.

## 2020 INTEREST RATES



2020



## WATER POLLUTION CONTROL LOAN FUND PROGRAM (WPCLF)

The WPCLF, administered by Ohio EPA and OWDA, started in 1989 from capitalization grants provided by the federal government through the Clean Water Act.

The WPCLF offers below market-rate loans to Ohio's communities to undertake improvements to their wastewater collection and treatment systems. During 2020, the Water Pollution Control Loan Fund (WPCLF) awarded:

- 160 construction projects totaling \$396,949,746
- 38 planning and design projects totaling \$65,446,508

Since the beginning of the program, The Authority has funded 1,230 projects to 338 communities. The City of Columbus and the Northeast Ohio Regional Sewer District are the two largest borrowers in the WPCLF Loan Program.

SIGNIFICANT WPCLF PROJECTS		
BORROWER	PROJECT	AMOUNT
City of Warren	Construction of improvements to two pump stations and the WWTP	\$44,914,643
Northeast Ohio Regional Sewer District	Construction of the Westerly Tunnel Dewatering Pump Station	\$27,336,010

Ohio EPA established the Water Resource Restoration Sponsor Program (WRRSP) in 2000 to allow WPCLF loan recipients to sponsor environmental projects that benefit water quality. Various environmental organizations implement the projects, which can include the purchase of land or conservation easements, and the preservation and maintenance of wetlands, stream banks or conservation areas. During 2020, the WPCLF funded 9 WRRSP projects totaling \$7,802,515 to 3 communities: City of Akron, Northeast Ohio Regional Sewer District, and the City of Warren.



## DRINKING WATER ASSISTANCE FUND LOAN PROGRAM (DWAF)

The DWAF Program was created during 1998 with capitalization grants from the US EPA, under the Safe Drinking Water Act Amendments of 1996, to provide funds to public water systems for the cost of facility improvements to meet Safe Drinking Water Act standards.

During 2020, the Drinking Water Assistance Fund (DWAF) awarded:

- 61 construction loans totaling \$303,190,022
- 30 planning and design loans for \$5,350,069

Since the beginning of the program, OWDA has funded 598 projects to 233 communities. The City of Columbus and the City of Cleveland are the two largest borrowers in the DWAF Loan Program.

SIGNIFICANT DWAF PROJECTS		
BORROWER	PROJECT	AMOUNT
City of Columbus	Enhanced Metering System	\$74,843,752
City of Akron	Integrated Metering System	\$59,574,752

Ohio EPA established the Lead Service Line Replacement program in 2020. Up to \$20 million of principal forgiveness will be made available during program years 2021 and 2022 for the replacement of lead service lines. Each applicant may receive up to \$1 million per year. The City of Akron received the first \$1 million award for the replacement of 280 lead service lines on both public and private property.



# RESEARCH & DEVELOPMENT GRANT PROGRAM

**The Authority awarded seven project grants totaling \$951,376 from the Research and Development (RD) Grant Fund.**

Created in 1985, the RD Grant Program supports research to develop new and innovative means to treat, control, prevent or minimize pollution. OWDA works with other state agencies, universities or colleges, and local governments to develop cutting-edge methods and to pass them on to all of Ohio's communities to both protect the environment and provide financial savings. Since its inception, the RD Grant Program has awarded 173 grants totaling \$27,260,712.

**The 2020 grants awarded cover a number of water-related topics:**

## **Mercer County**

was awarded a **\$133,830** grant for a project titled *On-farm Manure Nutrient Recovery Research*. This project seeks to define the optimum performance conditions for the KDS and Quick Wash technologies (which were the subject of a 2017 OWDA R&D grant focusing on treatment of WWTP side streams, such as belt press filtrate) to treat manure at a typical hog operation. Operational costs and total phosphorus (TP) reduction will be confirmed. Tasks include background data collection, on-site evaluations, techno economic analysis, and development of a communications plan.

## **The U.S. Geological Survey**

was awarded two grants totaling **\$250,000** for the project titled *Identifying, Understanding, and Building an Early Warning System for Cyanobacterial Harmful Algal Blooms (cyanoHABs): Ohio River and Inland Lake Sites in Ohio*. These two projects, Phase 1 and Phase 2, will include sampling along the Ohio River and an inland lake for nutrients, cyanobacterial genes, cyanotoxins, and phytoplankton community levels. Data analysis will take into account environmental data from National Weather Service airport weather stations and satellite data.

## **City of Akron**

was awarded a **\$74,987** grant for a project titled *Impact of Three Powdered Activated Carbon Varieties and pH on the Removal of Microcystin and Saxitoxin from Drinking Water When Both are Present in Source Water*. This research seeks to better understand the effective removal of microcystin and saxitoxin using powdered activated carbon and oxidation. Three commercial sources of powdered activated carbon will be used in bench-scale testing to assess absorption removal of microcystin and saxitoxin.

## **The Ohio State University**

was awarded a **\$92,559** grant for the project titled *Keeping Cyanobacteria Cells Intact during Coupled Chemical and Physical Drinking Water Treatment*. The objective of this lab-scale project is to evaluate strategies for more effective management of intracellular cyanotoxins during drinking water treatment. The focus will be on permanganate oxidant addition because of its common use in Ohio drinking water plants. Findings will advance operator management to optimize both extra- and intracellular cyanotoxin removal.

## **Ohio University**

was awarded a **\$200,000** grant for the project titled *Effective Sorbents for In-Situ Remediation of PFAS Impacted Groundwater in Ohio*. The lab-scale project will evaluate and optimize sorption capacity and transport characteristics of conventional and novel sorbents, as well as identify the optimal sorbent and its capacity for the immobilization of six PFASs in a typical groundwater system via batch experiments. Sorbents proposed include commercially available activated carbon and biochar, synthesized materials, and nanomaterials. The transport characteristics of the selected sorbent will be evaluated and optimized using stabilizer batch experiments, one dimensional column experiments and two dimensional flow-through aquifer cell experiments.

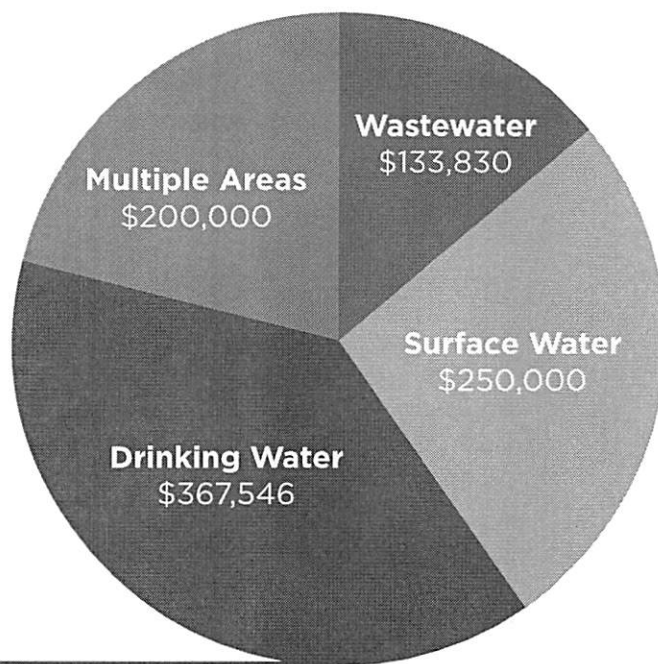
2020

## The Ohio State University

was awarded a **\$200,000** grant for support of The Ohio Water Resources Center. The Center is the federally-authorized and state designated Water Resources Research institute for Ohio. The Center promotes education and research through grants to new researchers investigating State of Ohio water issues. The Ohio Water Development Authority

began this partnership with the Center in 2000. Support of the Center will allow the additional leveraging of federal funds provided through the Water Resources Research Act. The Center also fosters communication among researchers, students, state agency personnel, and other stakeholders to increase relevance of water-related research.

AWARDEE	PROJECT TITLE	GRANT AWARD
<b>Mercer County</b>	On-Farm Manure Nutrient Recovery Research	<b>\$133,830</b>
<b>U.S. Geological Survey</b>	Identifying, Understanding, and Building an Early Warning System for Cyanobacterial Harmful Algal Blooms (cyanoHABs): Ohio River and Inland Lake Sites in Ohio, Phase 1 and Phase 2	<b>\$250,000</b>
<b>City of Akron</b>	Impact of Three Powdered Activated Carbon Varieties and pH on the Removal of Microcystin and Saxitoxin from Drinking Water When Both are Present in Source Water	<b>\$74,987</b>
<b>The Ohio State University</b>	Keeping Cyanobacteria Cells Intact during Coupled Chemical and Physical Drinking Water Treatment	<b>\$92,559</b>
<b>Ohio University</b>	Effective Sorbents for In-Situ Remediation of PFAS Impacted Groundwater in Ohio	<b>\$200,000</b>
<b>The Ohio State University</b>	The Ohio Water Resources Center: Amendment of Cooperative Agreement	<b>\$200,000</b>



**TOTAL**  
**\$951,376**

2020





## UN-SEWERED AREA ASSISTANCE FUND

During 2020, the Authority awarded \$3,250,000 in grant funds from the Un-sewered Area Assistance (USAA) Fund for six projects that will provide sewers to small and disadvantaged communities in Ohio. Developed in 2013 to address the dramatic financial need of small un-sewered areas, the USAA program provides additional financial assistance to communities undertaking the construction of new sewage treatment projects that had received funding from multiple agencies, yet are still unaffordable.

To be eligible, communities must have documented failing individual septic systems and a median household income (MHI) below the State's average MHI. In 2020, the following local governments were awarded funds from this program to construct gravity sewers and wastewater treatment facilities to replace 684 failing septic systems:

LOCAL GOVERNMENT	COUNTY	FAILING SEPTIC SYSTEMS	AMOUNT
West Union	Adams	22	\$750,000
West Milton	Miami	108	\$500,000
Chesterhill	Morgan	146	\$250,000
Dupont	Putnam	98	\$500,000
Williams County	Williams	90	\$1,000,000
West Farmington	Trumbull	220	\$250,000



## LOCAL ECONOMIC DEVELOPMENT LOAN PROGRAM

The Authority along with the State of Ohio Development Services Agency created the Local Economic Development Loan Program in 1995 to provide financial assistance to local governments for the construction of water and sewer projects needed for potential industries making a significant investment in the state and creating new jobs. In 2020, the Authority approved one local economic development loan.

BORROWER	PROJECT	AMOUNT
New Albany	Construction of 42-inch and 48-inch diameter sanitary sewer to serve the northern portion of the Blacklick Sewershed and the New Albany International Business Park.	\$15,000,000



## ALTERNATIVE STORMWATER INFRASTRUCTURE LOAN PROGRAM

The Authority along with the State of Ohio Development Services Agency created the Alternative Stormwater Infrastructure Loan Program in 2010 to provide financial assistance for stormwater management projects that promote economic development in a manner that is environmentally beneficial by reducing the volume of stormwater runoff, reducing pollutant loads and protecting against streambank erosion. In 2020, the Authority approved two alternative stormwater loans.

BORROWER	PROJECT	AMOUNT
Grandview Crossing Community Authority	Construction of zero discharge detention basin and associated stormwater components for the development of a mixed-use community near Grandview Heights, Ohio.	\$3,458,012
Marble Cliff Quarry Community Authority	Construction of pervious pavers and greenways to control stormwater from the development of an 80-acre mixed-use community on a former landfill in Columbus, Ohio.	\$3,114,013

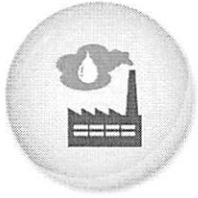
# 2020



## SOLID WASTE LOAN FUND

The Authority created the Solid Waste Loan Program in 1990 to provide financial assistance for the acquisition and construction of solid waste facilities such as materials recovery facilities, compost facilities, transfer stations, landfills, and incinerators. In 2020, the Authority awarded one solid waste loan.

BORROWER	PROJECT	AMOUNT
North Central Solid Waste District	Construction of a 20,000 square foot recycling facility to expand operations at the Union Recyclers Facility in Marysville, OH	\$2,658,272



## BROWNFIELD LOAN PROGRAM

The Authority along with the State of Ohio Development Services Agency created the Brownfield Loan Program in 1995 to provide financial assistance for the undertaking of any "voluntary action" and thereby providing funding for the cleanup of contaminated property. In 2020, the Authority approved two brownfield loans.

BORROWER	PROJECT	AMOUNT
Gravity Project 2, LLC	Remediation of property located in the Franklinton neighborhood of Columbus for the construction of a mixed use development	\$3,000,000
Lincoln Partners, LLC	Remediation of contaminated soils on a property in the Tremont neighborhood of Cleveland for the construction of a residential and commercial development	\$2,800,000

# LOAN HISTORY BY COUNTY



2020

# SUMMARY OF LOANS

	2020		2019		% OF 2019
	#	AMOUNT	#	AMOUNT	
<b>PLANNING</b>					
Water	43	\$10,788,392	57	\$11,740,540	92%
Sewer	55	\$68,996,228	51	\$23,907,515	289%
<b>PLANNING TOTAL</b>	<b>98</b>	<b>\$79,784,620</b>	<b>108</b>	<b>\$35,648,055</b>	<b>224%</b>
<b>CONSTRUCTION</b>					
Water	100	\$343,832,328	90	\$213,530,220	161%
Sewer	189	\$440,557,027	176	\$623,181,600	71%
Alternative Stormwater	2	\$6,572,025	0	\$0	
Brownfield	2	\$5,800,000	4	\$9,058,260	64%
Local Economic Development	1	\$15,000,000	2	\$18,938,378	79%
Solid Waste	1	\$2,658,272	1	\$1,505,250	177%
Unsewered Area	6	\$3,250,000	4	\$1,750,000	186%
<b>CONSTRUCTION TOTAL</b>	<b>301</b>	<b>\$817,669,652</b>	<b>277</b>	<b>\$867,963,708</b>	<b>94%</b>
<b>TOTAL</b>	<b>399</b>	<b>\$897,454,272</b>	<b>385</b>	<b>\$903,611,763</b>	<b>99%</b>



Development Services Agency



## LOCAL ECONOMIC DEVELOPMENT

Since 1995, OWDA had funded 46 projects for \$145M to provide financing for water and sewer projects for industries making significant investment in the state and creating new jobs



## BROWNFIELD

Since 1995, OWDA has awarded 30 projects for \$73M for the cleanup of contaminated sites for applicants who have elected to participate in Ohio EPA's Voluntary Action Program.



## ALTERNATIVE STORMWATER

Since 2010, OWDA has funded 11 projects for \$44M to promote projects that are environmentally beneficial by reducing stormwater runoff, pollutant loads, and protecting streambank erosion.

## OWDA'S PARTNERS



### Ohio Environmental Protection Agency

Since 1989, OWDA has administered the Water Pollution Control Loan Fund with OEPA; and since 1998 the Drinking Water Assistance Fund. Through these programs, OEPA offers principal forgiveness and 0% interest rates to communities who promote regionalization, correct combined sewer overflows, implement nutrient reduction, replace lead service lines, and who are disadvantaged.



### USDA Rural Development

Since 1996, OWDA has provided short-term financing for the construction of water and sewer facilities that will receive long-term financing from the United States Department of Agriculture. OWDA has funded 41 water projects totaling \$78M.

2020

# WATER PLANNING

RECIPIENT	COUNTY	AMOUNT
Akron	Summit	\$1,007,738
Ashtabula County	Ashtabula	\$212,742
Bellaire	Belmont	\$211,495
Belpre	Washington	\$45,200
Canton	Stark	\$2,938,454
DeGraff	Logan	\$42,900
Delphos	Allen	\$91,620
East Palestine	Columbiana	\$61,317
Elmore	Ottawa	\$35,726
Germantown	Montgomery	\$75,008
Granville	Licking	\$220,436
Greene County	Greene	\$2,113,875
Hopedale	Harrison	\$143,714
Kenton	Hardin	\$79,813
Logan	Hocking	\$152,025
Lorain	Lorain	\$302,555
Lowell	Washington	\$109,174
Madeira	Hamilton	\$416,954
Middleport	Meigs	\$240,504
Midvale	Tuscarawas	\$262,049

RECIPIENT	COUNTY	AMOUNT
Monroeville	Huron	\$34,459
Morgan-Meigsville Rural Water District	Morgan	\$53,300
Munroe Falls	Summit	\$92,321
Nashville	Holmes	\$14,400
Nelsonville	Athens	\$200,784
New Waterford	Columbiana	\$95,877
Pikeon	Pike	\$47,963
Port Clinton	Ottawa	\$92,857
Portsmouth	Scioto	\$587,048
Put-in-Bay	Ottawa	\$11,169
Richwood	Union	\$351,225
Scio	Harrison	\$99,500
South Point	Lawrence	\$105,996
Tuscarawas	Tuscarawas	\$171,303
Washingtonville	Columbiana	\$66,891
<b>TOTAL</b>		<b>\$10,788,392</b>

2020

# SEWER PLANNING

RECIPIENT	COUNTY	AMOUNT
Akron	Summit	\$10,683,059
Athens	Athens	\$1,417,864
Athens County	Athens	\$671,197
Bainbridge	Ross	\$192,889
Barberton	Summit	\$269,139
Belpre	Washington	\$143,501
Cadiz	Harrison	\$241,550
Caldwell	Noble	\$80,194
Canfield	Mahoning	\$352,879
Chagrin Falls	Cuyahoga	\$900,000
Columbiana County	Columbiana	\$119,366
Crestline	Crawford	\$1,500,000
Dayton	Montgomery	\$5,143,309
Fairview Park	Cuyahoga	\$450,000
Gnadenhutten	Tuscarawas	\$129,800
Greenwich	Huron	\$341,553
Grover Hill	Paulding	\$25,400
Harrison County	Harrison	\$203,304
Kenton	Hardin	\$330,000
Logan County	Logan	\$3,063,612
Lorain	Lorain	\$698,437
Manchester	Adams	\$132,000

RECIPIENT	COUNTY	AMOUNT
Mount Orab	Brown	\$128,348
Napoleon	Henry	\$1,254,091
Nelsonville	Athens	\$296,033
New Boston	Scioto	\$224,282
Northeast Ohio Regional Sewer District	Cuyahoga	\$29,082,627
Ontario	Richland	\$1,928,718
Piketon	Pike	\$891,938
Port Clinton	Ottawa	\$67,845
Put-in-Bay	Ottawa	\$12,200
Saint Henry	Mercer	\$238,350
Scio	Harrison	\$55,113
Shelby County	Shelby	\$565,538
South Charleston	Clark	\$92,120
Steubenville	Jefferson	\$1,574,853
Summit County	Summit	\$1,291,569
Toronto	Jefferson	\$244,107
Trimble Township WWT District	Athens	\$95,600
Walnut Creek Sewer District	Fairfield	\$131,000
Washington County	Washington	\$3,183,711
Wayne Lakes	Darke	\$201,954
West Lafayette	Coshocton	\$25,400
West Union	Adams	\$321,780
<b>TOTAL</b>		<b>\$68,996,228</b>

# WATER CONSTRUCTION

RECIPIENT	COUNTY	AMOUNT
Akron	Summit	\$61,631,142
Alexandria	Licking	\$831,591
Alliance	Stark	\$979,169
Aqua Ohio, Inc.	Ashtabula	\$3,833,169
Arlington	Hancock	\$98,116
Bolivar	Tuscarawas	\$1,047,709
Byesville	Guernsey	\$110,400
Cadiz	Harrison	\$3,180,636
Cambridge	Guernsey	\$1,575,188
Chagrin Falls	Cuyahoga	\$711,509
Cincinnati	Hamilton	\$11,361,049
Coal Grove	Lawrence	\$4,555,316
Columbus	Franklin	\$120,080,900
Commercial Point	Pickaway	\$6,407,755
Continental	Putnam	\$802,915
Coshocton	Coshocton	\$6,072,784
Delphos	Allen	\$447,566
Dresden	Muskingum	\$275,579
Franklin County	Franklin	\$1,618,775
Germantown	Montgomery	\$2,695,533
Glendale	Hamilton	\$2,084,481
Grafton	Lorain	\$251,059
Harrison	Hamilton	\$8,830,980
Hopedale	Harrison	\$124,376
Huron	Erie	\$942,134
Jewett	Harrison	\$1,075,645
Junction City	Perry	\$12,837
Kenton	Hardin	\$661,490
La Rue	Marion	\$666,601
LaGrange	Lorain	\$87,765
Lisbon	Columbiana	\$550,000
Madeira	Hamilton	\$1,851,990
Marietta	Washington	\$760,708
Martinsburg	Knox	\$128,832
Medina County	Medina	\$8,712,975
Monroeville	Huron	\$236,965
Montgomery County	Montgomery	\$4,494,263

RECIPIENT	COUNTY	AMOUNT
Morgan-Meigsville Rural Water District	Morgan	\$160,560
Mount Orab	Brown	\$206,821
Mount Pleasant	Jefferson	\$393,088
Muskingum County	Muskingum	\$4,168,688
New Concord	Muskingum	\$121,990
New Straitsville	Perry	\$45,214
New Waterford	Columbiana	\$2,394,947
Northwestern Water & Sewer District	Wood	\$5,107,927
Oregon	Lucas	\$867,514
Philo	Muskingum	\$20,880
Pike Water, Inc.	Pike	\$246,800
Pomeroy	Meigs	\$497,764
Portersville East Branch Water Co.	Morgan	\$356,104
Rittman	Wayne	\$403,368
Roseville	Muskingum	\$719,266
Saint Clairsville	Belmont	\$270,809
Sardinia	Brown	\$98,611
Scioto Water, Inc.	Scioto	\$558,095
Sebring	Mahoning	\$1,290,091
Sheffield Lake	Lorain	\$577,013
Smithville	Wayne	\$901,189
Somerset	Perry	\$636,020
South Amherst	Lorain	\$261,770
Southern Perry County Water District	Perry	\$461,910
Southwest Licking Community W & S District	Licking	\$5,487,748
Sunday Creek Valley Water District	Athens	\$1,370,370
Toledo	Lucas	\$37,843,872
Tuscarawas County	Tuscarawas	\$44,600
Urbana	Champaign	\$1,610,333
Wakeman	Huron	\$180,915
Warren County	Warren	\$15,307,043
West Liberty	Logan	\$218,606
West Milton	Miami	\$152,983
Woodville	Sandusky	\$1,059,519
<b>TOTAL</b>		<b>\$343,832,328</b>

2020

# SEWER CONSTRUCTION

RECIPIENT	COUNTY	AMOUNT
Akron	Summit	\$12,420,520
Archbold	Fulton	\$4,064,914
Ashland County	Ashland	\$150,000
Ashtabula County	Ashtabula	\$100,000
Athens	Athens	\$3,052,786
Athens County	Athens	\$150,000
Barberton	Summit	\$786,681
Belmont County	Belmont	\$150,000
Berea	Cuyahoga	\$559,347
Bloomingsburg	Fayette	\$91,329
Bowling Green	Wood	\$5,416,585
Brown County Health Department	Brown	\$150,000
Butler County	Butler	\$150,000
Byesville	Guernsey	\$231,019
Caldwell	Noble	\$479,753
Canal Winchester	Fairfield	\$50,000
Carroll	Fairfield	\$298,088
Carroll County	Carroll	\$150,000
Chagrin Falls	Cuyahoga	\$4,624,254
Chesterhill	Morgan	\$4,862,781
Clark County	Clark	\$150,000
Clermont County General Health District	Clermont	\$150,000
Columbiana County Health Department	Columbiana	\$150,000
Columbus	Franklin	\$49,466,042
Columbus Public Health	Franklin	\$150,000
Coshocton County	Coshocton	\$100,000
Crawford County General Health District	Crawford	\$150,000
Cuyahoga County Board of Health	Cuyahoga	\$150,000
Darke County General Health District	Darke	\$150,000
Dayton	Montgomery	\$7,888,407
Defiance County General Health District	Defiance	\$150,000
Dupont	Putnam	\$4,000,000
Eastlake	Lake	\$3,934,246
Eldorado	Preble	\$660,393
Elyria	Lorain	\$4,616,212

RECIPIENT	COUNTY	AMOUNT
Erie County Health Department	Erie	\$150,000
Fairfield County Department of Health	Fairfield	\$150,000
Fayette County Soil & Water Conservation District	Fayette	\$150,000
Fostoria	Hancock	\$13,491,892
Franklin County Public Health	Franklin	\$150,000
Fulton County Health Department	Fulton	\$150,000
Gallia County	Gallia	\$150,000
Geauga County	Geauga	\$7,909,869
Geauga County Health District	Geauga	\$150,000
Genoa	Ottawa	\$1,842,830
Grafton	Lorain	\$361,334
Grand Rapids	Wood	\$254,448
Gratis	Preble	\$451,376
Hamilton	Butler	\$3,211,200
Hamilton County	Hamilton	\$150,000
Hancock County	Hancock	\$150,000
Hardin County	Hardin	\$100,000
Harrison County General Health District	Harrison	\$150,000
Henry County	Henry	\$150,000
Highland County General Health District	Highland	\$150,000
Hocking County	Hocking	\$5,447,160
Holmes County	Holmes	\$150,000
Huron County	Huron	\$150,000
Jackson	Jackson	\$643,658
Jackson County Health Department	Jackson	\$150,000
Jefferson County	Jefferson	\$150,000
Lake County General Health District	Lake	\$150,000
Lancaster	Fairfield	\$26,592,675
Lawrence County Health Department	Lawrence	\$150,000
Licking County Health Department	Licking	\$150,000
Lima	Allen	\$2,066,196
Lindsey	Sandusky	\$18,000
Logan County Health District	Logan	\$150,000

CHART CONTINUED | SEE NEXT PAGE



# SEWER CONSTRUCTION

RECIPIENT	COUNTY	AMOUNT
Lorain County	Lorain	\$150,000
Louisville	Stark	\$5,477,527
Madison County/London City Health District	Madison	\$150,000
Mahoning County District Board of Health	Mahoning	\$150,000
Marietta	Washington	\$1,459,361
Marion County Public Health	Marion	\$100,000
Medina County	Medina	\$150,000
Meigs County General Health Department	Meigs	\$100,000
Mercer County	Mercer	\$75,000
Miami County Public Health	Miami	\$150,000
Mingo Junction	Jefferson	\$5,431,331
Monroe County	Monroe	\$150,000
Monroeville	Huron	\$1,218,467
Montgomery County	Montgomery	\$4,819,322
Morgan County	Morgan	\$150,000
Muskingum County	Muskingum	\$150,000
New Boston	Scioto	\$258,784
New Concord	Muskingum	\$157,641
Newark	Licking	\$25,735,367
North Hampton	Clark	\$400,000
North Royalton	Cuyahoga	\$6,066,097
Northeast Ohio Regional Sewer District	Cuyahoga	\$79,556,817
Northwestern Water & Sewer District	Wood	\$3,090,810
Oregon	Lucas	\$1,250,000
Ottawa County Health Department	Ottawa	\$150,000
Pataskala	Licking	\$1,500,000
Paulding County Health Department	Paulding	\$150,000
Perrysville	Ashland	\$1,124,000
Pickaway County General Health District	Pickaway	\$150,000
Pike County General Health District	Pike	\$150,000
Pomeroy	Meigs	\$3,746,300
Portage County Combined General Health District	Portage	\$150,000
Preble County General Health District	Preble	\$100,000

RECIPIENT	COUNTY	AMOUNT
Putnam County Health Department	Putnam	\$150,000
Richland County	Richland	\$150,000
Roseville	Muskingum	\$200,000
Ross County	Ross	\$150,000
Sandusky	Erie	\$6,799,371
Sandusky County	Sandusky	\$2,329,441
Sandusky County Health Department	Sandusky	\$150,000
Scioto County	Scioto	\$1,352,828
Seneca County General Health District	Seneca	\$150,000
Shelby	Richland	\$150,000
Springfield	Clark	\$7,549,400
Stark County Health Department	Stark	\$150,000
Summit County	Summit	\$14,030,986
Toledo-Lucas County Health Department	Lucas	\$150,000
Trumbull County	Trumbull	\$1,663,527
Tuscarawas County Health Department	Tuscarawas	\$150,000
Union County Health Department	Union	\$150,000
Urbana	Champaign	\$366,038
Vinton County	Vinton	\$100,000
Warren	Trumbull	\$46,900,515
Warren County Combined Health District	Warren	\$150,000
Washington County Health Department	Washington	\$150,000
Wayne County Health Department	Wayne	\$150,000
West Farmington	Trumbull	\$7,622,061
West Milton	Miami	\$905,588
West Salem	Wayne	\$6,162,054
West Union	Adams	\$2,651,715
Williams County Health Department	Williams	\$150,000
Willoughby	Lake	\$6,713,608
Wintersville	Jefferson	\$2,180,042
Wood County Health District	Wood	\$150,000
Wyandot County General Health District	Wyandot	\$150,000
Youngstown	Mahoning	\$10,866,728
Zanesville	Muskingum	\$952,306
<b>TOTAL</b>		<b>\$440,557,027</b>

2020

## BOARD OF DIRECTORS

**Jimmy Stewart**  
*Chairman*

**Samuel E. Gerhardtstein**  
*Vice-Chairman*

**Christopher A. Whistler**  
*Board Member*

**Michael D. Reese**  
*Board Member*

**William G. Stanley**  
*Board Member*

## EX-OFFICIO MEMBERS OF THE BOARD

**Lydia L. Mihalik**  
*Director | Ohio Development Services Agency*

**Laurie Stevenson**  
*Director | Ohio Environmental Protection Agency*

**Mary Mertz**  
*Director | Ohio Department of Natural Resources*

**Matt McClellan**  
*Designee*

**Laura Factor**  
*Designee*

**Mindy Bankey**  
*Designee*

## STAFF

**Ken Heigel, P.E.**  
*Executive Director*

**Todd Skruck, CPA**  
*Chief Financial Officer*

**Robyn McComb, CPA**  
*Assistant Chief Financial Officer*

**Daniel Gill, P.E.**  
*Chief Engineer*

**Thomas Chamberlain**  
*Chief Information Officer*

**Christine Okonak, P.E.**  
*Engineer*

**Kimberly Killian**  
*Loan Officer*

**Stephanie Galford**  
*Loan Analyst*

**Christine Patton**  
*Senior Accountant*

**Yanina Daniuk**  
*Accountant*

**Leslie White**  
*Senior Accounting Specialist*

**Meg Cline**  
*Senior Accounting Specialist*

**Sean McCluskey**  
*Computer Analyst*

**Jacqueline Payne**  
*Administrative Assistant*

**Lisa Haid**  
*Human Resources/ Administrative Manager*

## TECHNICAL ADVISORS

**Special Counsel**  
*Squire Patton Boggs (US) LLP*

**General Counsel**  
*Benesch, Friedlander, Coplan & Aronoff LLP*

**Financial Advisor**  
*Public Financial Management, Inc.*

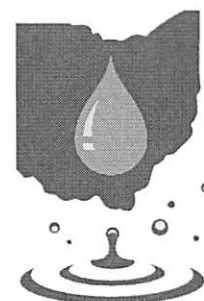
**Trustees**  
*The Huntington National Bank  
US Bank  
The Bank Of New York*

*Mellon Trust Company  
Arbitrage/Rebate Consultant*

*The Arbitrage Group, Inc.*

**Investment Managers**  
*PNC Capital Advisors  
Neuberger Berman  
RBC Global Asset Management  
Public Trust Advisors  
Wells Capital Management*

The Ohio Water Development Authority does not discriminate on the basis of race, color, national origin, sex, sexual orientation, religion, age or disability in employment or the provision of services and encourages the adoption and implementation of fair-hiring practices by its loan and grant recipients.



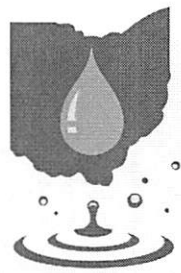
**Ohio Water**  
Development Authority

## Contact Us

480 South High Street,  
Columbus, Ohio 43215  
1.877.OWDA (6932) Toll Free  
614.466.5822  
Fax: 614.644.9964  
[www.owda.org](http://www.owda.org)

2020

ANNUAL REPORT



Ohio Water  
Development Authority

2020

**ANNUAL REPORT**

MAY 2021  
PURCHASE ORDERS \$2,501-\$50,000

PURCHASE ORDER #:	VENDOR :	PURCHASE ORDER AMOUNT :	DEPARTMENT :	EXPLANATION :	BOC APPROVAL DATE & VOTE:
28319	BL ANDERSON	\$ 2,948.00	WRF	VEGAPULS RADAR SENSOR FOR SPLITTER, MOUNTING BRACKET, SET UP AND TRAINING	BOC= 5.5.2021(3)
28320	MCGUIRE FARM & EXCAVATING	\$ 7,500.00	CEMETERY	27 SPRING & FALL FOUNDATIONS	BOC= 5.5.2021(3)
28321	MCGUIRE FARM & EXCAVATING	\$ 7,561.80	ENGINEERING	SIDEWALK, CURBS & GUTTERS - WASHINGTON AVE. AREA	BOC= 5.5.2021(3)
28332	BL ANDERSON	\$ 48,092.00	WRF	60HP KAESER BLOWER FOR TANKS PLUS START UP AND TRAINING	BOC=5.12.2021(2)
28334	AERO-MARK COMPANY LLC	\$ 6,533.03	ENGINEERING	PAVEMENT MARKING	BOC=5.12.2021(2)
28348	WAGNER PAVING INC	\$ 13,910.00	WATER	REPAVE MIAMI-WASHINGTON AND W COURT- FROM WATER LINE REPLACEMENT PROJECT	BOC= 5.21.2021(2)
28349	MURPHY TRACTOR & EQUIPMENT	\$ 7,156.00	VARIOUS DEPTS	NPK C4C PLATE COMPACTOR FOR JOHN DEERE EXCAVATOR	BOC= 5.19.2021(3)
28350	TEAM EJP	\$ 2,691.27	WRF	TEE FLANGE, ELBLOW FLANGE, BLIND FLANGE, FULL FACE FLANGE PACKS	BOC= 5.19.2021(3)
28351	SOFTWARE SOLUTIONS	\$ 13,500.00	WATER	EGOV-UB- UPGRADE TO MUELLER SENTRYX WITH METER CHANGE OUTS	BOC=5.12.2021(2)
28357	RICOH- USA	\$ 44,147.26	VARIOUS DEPTS	2021 COPIER REPLACEMENTS (7 HIGH SPEED COLOR W/ ADJ FEEDER DRAWER, 6 HARD DRIVES, SET-UP/REMOVAL	BOC= 5.20.2021(2)
28364	OH HYDROSEEDING & EROSION	\$ 3,000.00	SEWER	HYDROSEED BON AIR PROPERTY	BOC= 5.21.2021(2)
28372	TREK BICYCLE COLUMBUS DUBLIN	\$ 2,821.54	POLICE	NEW POLICE BIKE & REPLACEMENT PARTS FOR UPD BIKES	BOC= 5.26.2021(3)
28373	KLEEM INC	\$ 3,696.92	STREET	6 CHEVRONS, 2 LG SINGLE HEAD ARROWS, 10 LEFT TURN ONLY, 50 LOFT SIGN POSTS, 25 SQ SIGN POST	BOC= 5.26.2021(3)

---

Chris Boettcher  
Secretary

**Resolution No. 2612-21**  
**AUTHORIZING LEGISLATION**

A RESOLUTION TO AUTHORIZE THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA TO PREPARE AND SUBMIT AN APPLICATION FOR THE SOUTH HIGH STREET IMPROVEMENTS PROJECT AND TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT GRANT AND LOAN PROGRAMS; TO AUTHORIZE THE MAYOR TO EXECUTE CONTRACTS AS REQUIRED; TO AUTHORIZE THE DIRECTOR OF FINANCE TO COMMIT AND APPROPRIATE LOCAL MATCH FUNDING FOR THIS PROJECT; AND TO FURTHER AUTHORIZE THE DIRECTOR OF FINANCE TO MAKE THE NECESSARY ASSURANCES FOR THIS LOAN AS REQUIRED.

WHEREAS, the State Capital Improvement Program provides financial assistance through grants and loans to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the City of Urbana is planning to make capital improvements for the South High Street Improvements Project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Urbana, Ohio:

Section 1: That the Director of Administration is hereby authorized to apply to the OPWC for grant and loan funds as are necessary to construct this project.

Section 2: That the Mayor is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: That the Director of Finance is authorized to make future financial commitments for local match funding and to ensure that the local match is readily available during the fiscal year when construction will be completed.

Section 4: That the Director of Finance is further authorized to make any financial commitments and assurances required for repayment of this loan.

Section 5: That this resolution shall take effect and be in force at the earliest time provided by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Marty Hess, Council President

Attest: \_\_\_\_\_  
Amy Deere, Council Clerk

This Resolution approved by me this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Bill Bean, Mayor

Department requesting: Community Development		Personnel: D. Crabill	Director of Law review
Expenditure? <b>Y (N)</b>	Emergency? <b>Y (N)</b>	Public Hearing? <b>Y (N)</b>	
Readings required: <b>(1) 2 3</b>		If yes, dates advertised:	
First reading date: 7/6/21	Second reading date:	Third/Final reading date:	

		S High St Construction Detail				
		Stormwater	Water	Sewer	Capital	Total
Estimated Construction Cost	4,502,624	1,384,444	410,741	115,395	2,592,044	4,502,624
Contingency	742,933	228,433	67,772	19,040	427,688	742,933
<b>Estimated Construction Cost + Contingency</b>	<b>5,245,557</b>	<b>1,612,877</b>	<b>478,513</b>	<b>134,435</b>	<b>3,019,732</b>	<b>5,245,557</b>
		30.75%	9.12%	2.56%	57.57%	
<b>Funding Sources</b>						
OPWC Grant (100%)		600,000	0	0	0	600,000
Local Share for OPWC Grant		0	0	0	0	0
ODOT Grant			349,130	0	2,749,033	3,098,163
Local Share for ODOT Grant (city funds required)		0	18,375	0	203,165	221,540
<b>OPWC Loan (see loan terms below)</b>		<b>1,012,877</b>	<b>111,008</b>	<b>134,435</b>	<b>67,534</b>	<b>1,325,854</b>

<u>Loan Terms</u>	<u>Stormwater</u>	<u>Water</u>	<u>Sewer</u>	<u>Capital</u>	<u>Total</u>
OPWC Annual Loan Payment (0%, 10 years)	\$101,288	\$11,101	\$13,444	\$6,753	\$132,585
OPWC Annual Loan Payment (0%, 15 years)	\$67,525	\$7,401	\$8,962	\$4,502	\$88,390
OPWC Annual Loan Payment (0%, 20 years)	\$50,644	\$5,550	\$6,722	\$3,377	\$66,293
OPWC Annual Loan Payment (0%, 25 years)	\$40,515	\$4,440	\$5,377	\$2,701	\$53,034
OPWC Annual Loan Payment (0%, 30 years)	\$33,763	\$3,700	\$4,481	\$2,251	\$44,195

ORDINANCE NO. 4245-21

AN ORDINANCE TO REVISE THE CODIFIED ORDINANCES  
BY ADOPTING CURRENT REPLACEMENT PAGES.

WHEREAS, certain provisions within the Codified Ordinances should be amended to conform with current State law as required by the Ohio Constitution; and

WHEREAS, various ordinances of a general and permanent nature have been passed by Council which should be included in the Codified Ordinances; and

WHEREAS, the City has heretofore entered into a contract with the Walter H. Drane Company to prepare and publish such revision which is presently before Council;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF URBANA, OHIO:

SECTION ONE.

That the ordinances of the City of Urbana, Ohio, of a general and permanent nature, as revised, recodified, rearranged and consolidated into component codes, title, chapters and sections within the June 2021 Replacement Pages to the Codified Ordinances are hereby approved and adopted.

SECTION TWO.

That the following sections and chapters are hereby added, amended or repealed as respectively indicated in order to comply with current State law:

Traffic Code

- 301.183 Low-Speed Micromobility Device. (Added)
- 301.22 Pedestrian. (Amended)
- 301.51 Vehicle. (Amended)
- 331.37 Driving Upon Sidewalks, Street Lawns or Curbs. (Amended)
- 335.04 Certain Acts Prohibited. (Amended)
- 371.13 Operation of Personal Delivery Device on Sidewalks and Crosswalks. (Added)
- 371.14 Low-Speed Micromobility Devices. (Added)
- 373.10 Motorized Bicycle Operation. (Amended)
- 373.13 Electric Bicycles. (Amended)

General Offenses Code

- 505.071 Cruelty to Companion Animals. (Amended)
- 509.07 Making False Alarms. (Amended)
- 525.13 Interfering with Civil Rights. (Amended)
- 529.01 Liquor Control Definitions. (Amended)
- 533.08 Procuring; Engagement in Sexual Activity for Hire. (Amended)
- 533.09 Soliciting. (Amended)
- 533.091 Loitering to Engage in Solicitation. (Amended)
- 533.10 Prostitution. (Amended)
- 553.05 Railroad Vandalism. (Amended)

SECTION THREE.

That the complete text of the Traffic and General Offenses Codes sections listed above are set forth in full in the current Replacement Pages to the Codified Ordinances which are hereby attached to this ordinance as Exhibit A.

SECTION FOUR.

That pursuant to Section 2.19 of the Charter, notice of the proposed revision shall be published one time in a newspaper of general circulation in the City at least seven days prior to its final approval and no other publication thereof shall be required.

President

PASSED:

ATTEST:

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Mayor



## Ordinance 4544-21

### **AN ORDINANCE TO AMEND SECTION 1102.01, CHAPTER 1123, AND THE PRINCIPALLY PERMITTED USES UNDER SECTIONS 1124.02, 1125.02 AND 1124.04 OF THE CODIFIED ORDINANCES OF THE CITY OF URBANA.**

**WHEREAS**, whenever the public necessity, convenience, general welfare or good zoning practices require, Council may by ordinance after receipt of a recommendation thereon from the Planning Commission and subject to procedures provided by law, amend, supplement, change or repeal the regulations, restrictions and boundaries or classification of property; and

**WHEREAS**, on May 24, 2021, the Planning and Zoning Staff formally requested an amendment to Section 1102.01, Chapter 1123, and the principally permitted uses under Chapter 1124 and 1125 of the Codified Ordinances of the City of Urbana (*See attached Exhibit A*); and

**WHEREAS**, on May 24, 2021, the City of Urbana Planning Commission recommended by a 7-0 vote that Council approve the requested amendments (*See attached Exhibit A*); and

**WHEREAS**, Council held a public hearing pursuant to Chapter 1113.09 of the Codified Ordinances of the City of Urbana on Tuesday, July 6, 2021.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Urbana, County of Champaign and State of Ohio:

#### **SECTION ONE:**

As to Section 1102.01:

That the existing Section 1102.01(69) of the Codified Ordinances of the City of Urbana, Ohio is hereby amended, to read:

#### **69. Personal Services**

An establishment primarily engaged in providing services generally involving the care of the person or his/her apparel. Such establishments include but are not limited to the following: laundry, cleaning and garment services; photographic studios; beauty parlors (including manicure and pedicure salons); barber shops; shoe repair shops, shoe shine parlors, and hat cleaning shops; funeral homes; and other establishments engaged in providing personal services such as tanning salons, steam baths, reducing salons and health clubs, clothing rental, locker rental, and porter services (see major group 72 of the Standard Manufacturing Classification Manual). For purposes of this code, an adult business is not defined as a personal service establishment.

That the existing Section 1102.01(82) of the Codified Ordinances of the City of Urbana, Ohio is hereby amended, to read:

#### **82. Restaurant**

Restaurant. A business where the dispensing at indoor tables and the consumption at indoor or outdoor tables of edible foodstuff and/or beverage is the principal business. This definition includes a cafe, cafeteria, coffee shop, delicatessen, lunch room, tearoom, dining room, bar, cocktail lounge and tavern. The total seating area located within the enclosed portion of the

premises is more than 50 percent of the total floor area for the restaurant. This definition does not include a drive-in or carry-out restaurant.

That the existing Section 1102.01(83) of the Codified Ordinances of the City of Urbana, Ohio is hereby amended, to read:

**83. Restaurant, Fast Food.**

Restaurant, Fast Food. A food establishment so developed that its retail or service character is dependent upon providing stacking spaces for motor vehicles so patrons can be served while in their motor vehicles rather than in a building or structure.

That there shall be added the following sections:

**84. Restaurant, Drive-in.**

An automobile and truck-oriented use whose principal operation is the dispensing of edible foodstuff and/or beverage for consumption in vehicles, at indoor or outdoor tables, at stand-up counters or to be carried off the premises. Orders generally are not taken at the customer's table and the food is generally served in disposable wrapping or containers. The total seating area, if provided, is less than 50 percent of the total floor area of the restaurant.

**85. Restaurant, Carryout.**

Any establishment that provides, as a principal use, the preparation and sale of food and/or beverages in a ready-to-consume state, primarily for consumption off the premises. A carryout restaurant shall not include drive-through facilities, and up to six (6) seats may be provided for on-site consumption and/or customer waiting.

**SECTION TWO:**

That the existing Chapter 1123 of the Codified Ordinances of the City of Urbana, Ohio is hereby amended, to read:

**CHAPTER 1123**

**BR-1 Business Residential District**

**1123.01 Purpose**

The desired development pattern is to accommodate continued residential development and use while allowing for neighborhood-scale retail and institutional uses. Commercial and residential development will be of high character, quality and charm reflected in the existing architecture. All uses should be relatively nuisance-free to surrounding residents and not detract from the residential purpose and character of the surrounding neighborhood. Access to this district should be directly from an arterial or collector street and not through a residential district. Residential and commercial uses may be mixed within the same building or structure with applicable zoning and building code requirements being met.

**1123.02 Principally Permitted Uses**

Principally permitted uses are as follows:

- (a) Multi-family Dwellings
- (b) Personal Services
- (c) Single-family Detached Dwellings

- (d) Office

### **1123.03 Permitted Accessory Uses**

Accessory permitted uses are as follows:

- (a) Garages
- (b) Sheds
- (c) Swimming Pools
- (d) Gazebos
- (e) Fences and Walls: see Section 1129.10 for regulations
- (f) Compost Facilities
- (g) Decks
- (h) Carports
- (i) Signs
- (j) Solar Panels
- (k) Off-Street Parking of Recreational Vehicles
- (l) Off-Street Parking and Loading
- (m) Refuse Facilities, provided Corridor Overlay requirements are met
- (n) Uses which are similar or clearly incidental to the Principally Permitted Uses on the Lot

### **1123.04 Conditionally Permitted Uses**

Conditionally permitted uses are as follows:

- (a) Home Occupations
- (b) Bed and Breakfast Establishments
- (c) Child Day Care Facility
- (d) Convalescent Care Facility
- (e) Family Care Home
- (f) Group Home Facility
- (g) Clubs
- (h) Public Service Facility
- (i) Public and Quasi-Public Uses
- (j) Educational Institutions
- (k) Religious Places of Worship
- (l) Hospitals
- (m) Residential Care Facilities
- (n) Commercial Recreation
- (o) Retail Business
- (p) Restaurant
- (q) Restaurant, Fast Food
- (r) Restaurant, Drive-In
- (s) Restaurant, Carryout
- (t) Printing and Publishing
- (u) Automotive Repair

### **1123.05 MINIMUM LOT AREA AND WIDTH**

The minimum lot area for properties in the BR-1 Business Residential District shall not be less than 7,000 square feet with a width of not less than 60 feet.

### **1123.06 MINIMUM FRONT YARD SETBACK**

The minimum front yard setback for properties in the BR-1 Business Residential District shall not be less than 25 feet from the front lot line.

### **1123.07 MINIMUM SIDE YARD SETBACK**

The minimum side yard setback for properties in the BR-1 Business Residential District shall be as follows:

- (a) Principal structures shall not be closer than 5 feet from the side lot line.
- (b) Accessory structures shall not be closer than 5 feet from the side lot line.

### **1123.08 MINIMUM REAR YARD SETBACK**

The minimum rear yard setback for properties in the BR-1 Business Residential District shall be as follows:

- (a) Principal structures shall not be closer than 20 feet from the rear lot line.
- (b) Accessory structures shall not be closer than 10 feet from the rear lot line.

### **1123.09 MAXIMUM HEIGHT REGULATIONS**

The maximum height regulations for properties in the BR-1 Business Residential District shall be as follows:

- (a) No principal structure shall exceed 40 feet in height.
- (b) No accessory structure shall exceed 20 feet in height.

### **1123.10 MINIMUM FLOOR AREA**

The minimum floor area for structures in the BR-1 Business Residential District shall not be less than 800 feet.

### **1123.11 Maximum Floor Area**

The maximum floor area for structures in the BR-1 Business Residential District shall not be more than 2,500 square feet.

### **1123.12 MAXIMUM LOT OCCUPATION**

The maximum percentage of any property in the BR-1 Business Residential District to be covered by Principal and Accessory Buildings is 50 percent.

### **1123.13 OFF-STREET PARKING AND LOADING**

Off-street parking and loading shall be required as specified in Section 1133.01, Off-Street Parking and Loading.

### **1123.14 LAND USE INTENSITY**

The following land use intensity standards shall apply to all properties in the BR-1 Business Residential District:

- (a) The number of dwelling units per acre shall not exceed 12.
- (b) Non-residential uses shall have a floor area ratio not to exceed .30.

## **SECTION THREE:**

That the existing Section 1124.02 of the Codified Ordinances of the City of Urbana, Ohio is hereby amended, to read:

### **1124.02 PRINCIPALLY PERMITTED USES.**

Principally permitted uses are as follows:

- (a) Commercial Recreation

- (b) Retail Business
- (c) Personal Services
- (d) Offices
- (e) Drinking and Eating Establishments
- (f) Restaurants
- (g) Automotive Filling Stations
- (h) Hotel or Motel
- (i) Restaurant, Fast Food
- (j) Restaurant, Drive-in
- (k) Restaurant, Carryout

#### **SECTION FOUR:**

As to Sections 1125.02 and 1125.04:

That the existing Section 1125.02 of the Codified Ordinances of the City of Urbana, Ohio is hereby amended, to read:

#### **1125.02 PRINCIPALLY PERMITTED USES.**

Principally permitted uses are as follows:

- (a) Multi-Family Dwellings
- (b) Commercial Recreation
- (c) Retail Business
- (d) Personal Services
- (e) Offices
- (f) Drinking and Eating Establishments
- (g) Restaurants
- (h) Automotive Filling Stations
- (i) Hotel or Motels
- (j) Printing and Publishing
- (k) Light Manufacturing
- (l) Restaurant, Carryout

And that the existing Section 1125.04 of the Codified Ordinances of the City of Urbana, Ohio is hereby amended, to read:

#### **1125.04 CONDITIONALLY PERMITTED USES.**

Conditionally permitted uses are as follows:

- (a) Single Family Detached Dwellings
- (b) Home Occupations
- (c) Bed and Breakfast Establishments
- (d) Child Day Care Facility
- (e) Clubs
- (f) Public Service Facility
- (g) Public and Quasi-Public Uses
- (h) Educational Institutions
- (i) Religious Places of Worship
- (j) Hospitals
- (k) Bakeries
- (l) Automotive Repair

- (m) Adult Entertainment Facility
- (n) Restaurant, Fast Food
- (o) Restaurant, Drive-in

**SECTION FIVE**

All actions of City Council and the Planning Commission related to this legislation were conducted in open meetings pursuant to Urbana Codified Ordinance 107.01 and Ohio Revised Code 121.22. City Council held a public hearing pursuant to Urbana Codified Ordinance 1113.09, with notice by publication pursuant to Urbana City Charter Section 2.16, on July 6, 2021.


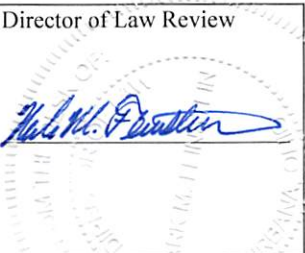
\_\_\_\_\_  
President, City of Urbana Council

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council

This Ordinance approved by me this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor, City of Urbana

Department requesting: Administration/Zoning		Personnel: Preston Carter	Director of Law Review   
Expenditure? Y (N)	Emergency? Y (N)	Public Hearing? (Y) N If yes, dates advertised: 06/18/2021	
Readings required: 1 2 (3)			
First reading date: 06/15/2021	Second reading date: 07/06/2021	Third/Final reading date: 7/20/2021	

Anticipated effective date if approved: August 4, 2021

1. (a) ...  
2. (b) ...  
3. (c) ...

### ANNEXURE

The following are the details of the ...  
...  
...

Board of Directors

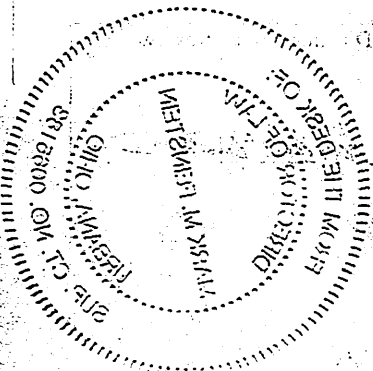
SECRET

SECRET

SECRET

...

...



No.	Name	Address
1	...	...
2	...	...
3	...	...

...



## Planning Commission

May 24, 2021, Meeting Minutes

### Attendance

**Members Present:** Kimberly Gordon-Brooks; Eric Samuelsson (Chair); Kerry Brugger; Richard Kerns; Bill Bean; Jennifer Dunham-Young; Steve Brandeberry (Alternate);

**Member(s) Absent:**

**Guests Present:**

### Call to Order and Pledge of Allegiance

**Action:** Eric Samuelsson called the meeting to order.

### Reading of Rules of the Meeting

**Action:**

### Prior Meeting Minutes

**Action:** Kerry Brugger motioned to approve the meeting minutes for January through March and was seconded by Kimberly Gordon Brooks.

**Discussion:** Motion passed

**Vote:** 6 (Yay) – 0 (Nay)  
**Motion passed.**

### Old Business – Application(s)

**Case # 1:** None.

**Application, Staff Comments & Recommendations:** None.

**Testimony in Favor:** None.

**Testimony Against:** None.

**Discussion:** None.

**Action:** None.

**Vote:** 7 (Yay) – 0 (Nay)  
**Motion passed.**





---

## New Business – Application(s)

**Case # 1: PC-2021-09 – Urbana Commercial Investments LLC/Mary Rutan Hospital – 209 Lippencott Lane – Wall Sign (Administratively approved 4/16/2021)**

**Application, Staff Comments & Recommendations:** Preston Carter read the application, provided the background, and read the staff report to the board. This is the same sign company which did the sign on Lippencott. This will be a mirrored imagine of the original sign. This was administratively approved by Preston Carter and Kerry Brugger.

**Testimony in Favor:** None.

**Testimony Against:** None.

**Discussion:**

**Action:**

**Vote:** 7 (Yay) – 0 (Nay)  
Motion passed.

**Case # 2: PC-2021-10 – Hometown Vargains – 1637 E. HWY 36 #1B – Wall Sign**

**Application, Staff Comments & Recommendations:** Preston Carter read the application, provided the background, and read the staff report to the board. This is located at the old Wal Mart space. They have a temporary sign and are seeking approval for a permit for a permanent sign. This is brushed aluminum vinyl sheeting with printed graphics. Other businesses in the stip have channel lettering which is not mandated by the code. It will be a flat panel sign. There are other signs around town like this one.

The permitted material for signage allows for low maintenance material being metal, concrete, stone. Preston Carter spoke with Mike for the owner of Streamline who is producing the sign. Mike spoke highly of the dybon paneling material. It is likely to hold up for a long time.

Eric Samuelsson asked if there was anyone of the public to speak on the sign application. There was no response.

Mr. Carter stated that sign is within code on size therefore, this really comes down to the aesthetics of the sign.

Steve Brandeberry moved the accept the application as proposed and it was seconded by Richard Kerns.

**Testimony in Favor:** None.

**Testimony Against:** None.

**Discussion:**

**Action:**

**Vote:** 7 (Yay) – 0 (Nay)



---

Motion passed.

**Case # 3: Chapter 1123 – Business Residentials District (BR-1) - Revision**

**Application, Staff  
Comments &  
Recommendations:**

Preston Carter stated that he has been working with Vince Gonzalez, Pat Thackery, Kim Gordon Brooks, Doug Crabill, and Marcia Bailey to rework the existing BR-1. The way the BR-1 is currently does not foster the growth they hope to see for the city. They are hoping to expand the allowed uses in this district to make it easier for businesses to open. In the past there have been multiple businesses that have been looking for space to rent/own and operate out of but could not do so as BR-1 did not allow their kind of business in this district. Therefore, Urbana has lost some economic opportunity for this reason.

The changes were a redefinition of the district as a whole. The BR-1 is still transitional district while focusing on keeping the original character of the districts. The conditional use of 'offices' was moved to a principally permitted. Therefore, office business will not need conditional approval. No changes were made to accessories. Conditional uses have been expanded to include commercial recreations such as arcades, bowling allies, movie theater, etc. Retail business was added along with restaurants, printing and publishing, and automotive repair.

The maximum floor area was added to the district rules to attempt to limit the size of the businesses in this district. This is to allow the original character to stay within the neighborhoods and not allow a chain restaurant business to come in and buy multiple lots and build a large restaurant which would drastically change the character of the whole neighborhood. However, a small law office or coffee shop could move into one of the homes in a BR-1 and maintain the overall character of the neighborhood and still operate business. This would be 2,500 square feet. While there are some instances where the building will be bigger than 2,500 square foot, they would need to apply for a variance.

Mr. Carter also stated the reason there was more added to the conditional use rather than the principal use is so there can be conditions added to the application. For example; if the board would be concerned about lighting, parking, or traffic issues, the conditional use could be approved with the conditions the business will address those concerns and make it more functional for the neighborhood.

The term restaurant was addressed as well. Currently the code reads with restaurant and restaurant fast food. Restaurant is a place where patrons go in and sit down and are waited on and served on non-disposable dishes. A fast food restaurant is when patrons are served food from a disposable container.

This was addressed to be more specific. There are now four (4) restaurant definitions. They added drive in restaurant which is like Sonic in which you order from your car, you are served in your car, and you eat in your car. The other restaurant is take-out which is when you order to-go and leave.

Mr. Samuelsson asked if a business-like Casey's could come back into a BR-1 district with the proposed changes. Mr. Carter answered that a Casey's could not come back because they outline that automotive fueling stations will no be permitted in the BR-1.

If this is approved by the Planning Commission, it would go before the City Council.

Mr. Brugger noted that the old version of the BR-1 definition stated that the maximum lot occupancy was 50% but did not have anything regarding square footage of used building space. Mr. Carter reiterated the new definition will have a maximum square footage of floor area.

Bill Bean stated that he was concerned about the use of automotive repair in a BR-1 depending on how it is defined. He sees someone buying a property in a neighborhood and dragging in a bunch of vehicles and being able to work on cars until all hours of the night and making noise in the neighborhood. Mr. Carter stated that



---

this is still a conditional use which means they could implement conditions such as how late they can operate, how long vehicles can sit on the property, noise issues can be addressed.

Kerry Brugger asked if someone buys a home in the BR-1 and lives in the home but wants to start a mechanic shop in his garage, can they do so. Mr. Carter answered that they can do this but if he does not follow the normal nuisance and ordinance regulations, then he would be treated as a nuisance and it would be addressed as such.

It was also mentioned that these rules and guidelines are meant for the office to assume these are good business people and will follow the rules. If they do not, they would answer to the zoning and compliance office.

**Testimony in Favor:** None.

**Testimony Against:** None.

**Discussion:**

**Action:** It was motioned by Richard Kerns to accept these changes to the BR-1 as proposed and seconded by Kerry Brugger.

**Vote:** 7 (Yay) – 0 (Nay)  
**Motion passed.**

**Case # 4: Chapter 1124 – General Business District (B-2) – Principally permitted uses update**

**Application, Staff  
Comments &  
Recommendations:**

Preston Carter stated that B-2 will now allow all restaurant by definitions

**Testimony in Favor:** None.

**Testimony Against:** None.

**Discussion:**

**Action:** It was motioned by Richard Kerns to accept these changes to the B-2 as proposed and seconded by Kerry Brugger.

**Vote:** 7 (Yay) – 0 (Nay)  
**Motion passed.**

**Case # 5: Chapter 1125 – Central Business District ( B-3) – Principally and conditional uses updated**

**Application, Staff  
Comments &  
Recommendations:**

Preston Carter stated this would change the conditional use of restaurant in the b-3 to restaurant drive in and restaurant drive through. Principal use would be restaurant fast food and restaurant carry out.

**Testimony in Favor:** None.



**Testimony Against:** None.

**Discussion:**

**Action:** It was motioned by Richard Kerns to accept these changes to the B-3 as proposed and seconded by Kerry Brugger.

**Vote:** 7 (Yay) – 0 (Nay)  
**Motion passed.**

**Case # 6: Chapter 1102 – Definitions Updates/Additions**

**Application, Staff Comments & Recommendations:** Preston Carter stated the term restaurant was addressed as well. Currently the code reads with restaurant and restaurant fast food. Restaurant is a place where patrons go in and sit down and are waited on and served on non-disposable dishes. A fast food restaurant is when patrons are served food from a disposable container.  
This was addressed to be more specific. There are now four (4) restaurant definitions. They added drive in restaurant which is like Sonic in which you order from your car, you are served in your car, and you eat in your car. The other restaurant is take-out which is when you order to-go and leave.  
The definition of personal services changed to include hair salons, barbers, massages, shoe shining, anything that is a luxury personal service.

**Testimony in Favor:** None.

**Testimony Against:** None.

**Discussion:**

**Action:** It was motioned by Richard Kerns to accept these changes to the definitions as proposed and seconded by Kerry Brugger.

**Vote:** 7 (Yay) – 0 (Nay)  
**Motion passed.**

**Miscellaneous**

**Case # 1:**

**Application, Staff Comments & Recommendations:** None.

**Testimony in Favor:** None.

**Testimony Against:** None.

**Discussion:** None.



---

**Action:** None.

**Vote:** None.

## Adjournment

**Action:** Richard Kerns made a motion to adjourn.  
Kimberly Brooks seconded the motion.

**Vote:** 7 (Yay) – 0 (Nay)  
**Motion passed.**