

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING  
MAY 4, 2021, AT 6:00 P.M.**

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**Please join meeting from your computer, tablet or smartphone.**

<https://zoom.us/j/2412774424?pwd=TzBqdXRid1ZQNFZrU113UDgvY1J0QT09>

Meeting ID: 241 277 4424  
Passcode: 43078

Dial by Phone: 1-646-558-8656

**PLEASE MUTE YOUR PHONES**

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**Call to Order**

**Roll Call**

**Pledge of Allegiance**

**Approval of Minutes**

Urbana City Council Regular Session Meeting Minutes of April 6, 2020, April 20, 2021, and Work Session Meeting Minutes of April 27, 2021.

**Communications**

1. Letter from Depart of Commerce, Division of Liquor Control regarding permit renewal applications. (See attached)

**Board of Control**

1. The Board of Control recommends Council authorize a purchase order to Murphy Tractor & Equipment in the amount of \$121,918.00 for a 2021 John Deere 85G Excavator with buckets and hydraulic hammer for the Street Department. This purchase will be financed over three years at 2.75% interest for an annual payment of approximately \$42,900.00 (\$128,700.00 total cost). The expense will be charged to the Capital Improvement Fund - Street and is in the 2021 budget at \$38,000.00, with the remaining annual payments to be included in subsequent budget years (see attached). **VOTE: 3-0**

**\*\*Footnote -**

On February 10, 2021 the Parks & Recreation Board accepted the donation from Weidmann Group to complete fencing at Gwynne Street ballfield. A purchase order in the amount of \$8,695.02 was issued to Valley Fencing to remove/install fencing from the dugouts to the backstop.

On February 10, 2021 the Parks & Recreation Board approved the release of \$3,096 to replace the current outdoor batting cages netting in Melvin Miller Park. This purchase was made from Jugs Sports.

**\*\*\*Footnote – Purchase Orders \$2,501 - \$50,000 for February 2021 and March 2021 attached)\*\*\***

### **Citizen Comments**

### **Ordinances and Resolutions**

#### **First Reading**

##### **Resolution No. 2608-21**

A Resolution authorizing the Director of Administration of the City of Urbana to submit an application to the Ohio Department of Natural Resources under the Round 27 Natureworks Program for park improvements and to sign the grant agreement and proceed with these improvements upon grant award. (May be passed on 1<sup>st</sup> reading)

#### **Second Reading**

##### **Ordinance No. 4541-21**

An Ordinance to authorize the Director of Finance to establish the “Neighborhood Curb, Gutter and Sidewalk Fund”, to transfer \$260,000 from the Supplemental Investment Fund to the new fund, and ordaining funds directed to the account be used only for the purpose of repair/replacement of curbs, gutters and sidewalks along streets of the City of Urbana, Champaign County, Ohio. (Sponsored by: Dwight Paul) (Updated version attached)

#### **Third Reading**

### **Committee Reports**

### **Miscellaneous Business**

### **Adjourn**

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING  
TUESDAY, APRIL 6, 2021**

President Hess called the City of Urbana Regular Session Meeting to order at 6:00 p.m.

**PRESIDENT HESS CALLED ROLL:** Mr. Fields, absent; Mr. Hoffman, present; Mr. Paul, present; Mr. Scott, present; Mr. Thackery, present; Mrs. Collier, present; and Mr. Ebert, present.

**Hot Head Burrito's Update** – Discussion took place with regard to the Liquor Permit Application. It was stated by Ray Wiley/Kelly Gray that Hot Head would not turn into a bar. They advised that they hold the licenses at other locations. The license class, D3, meaning no beer, no wine. Mrs. Collier asked how late would they stay open. They advised that they are open until 10:00 p.m. weekdays, and 11:00 p.m. weekends. It was also stated that there are no plans to expand the hours.

Mr. Thackery moved to not request a hearing with the Ohio Division of Liquor Control and Mr. Scott seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0.

## **MINUTES**

Mr. Thackery moved to put the minutes of March 16, 2021, on the floor for discussion and possible passage. Mr. Ebert seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0.

## **COMMUNICATIONS**

1. Storm Water Advisory Committee Meeting Minutes of January 25, 2021 and March 1, 2021
2. Storm Water Advisory Committee Report
3. Email from Terry Meeks, AES Ohio, regarding tree trimming
4. Oak Dale Cemetery Board Meeting Minutes of January 15, 2021
5. Thank you letter from IGS Energy
6. Email from Marcia Bailey regarding Grand Opening Ceremony for Cobblestone Hotels
7. First Quart Highlights

Mr. Scott moved to put the communication on the floor for further discussion and possible passage. Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0

## **ADMINISTRATIVE REPORTS - BOARD OF CONTROL**

### **1. J&J Schlaegel, Inc. - \$66,569.48 (Capital Improvement Fund)**

Mr. Crabill spoke of the CDBG Grant applied for in 2019 and stated that there were to be improvements for Freeman Avenue, for curbs, gutters, ramps, driveway approaches, which qualifies for CDBG funds.

Mr. Thackery moved to put this item on the floor for further discussion and possible passage. Mr. Scott seconded. Voice vote on approval: all ayes; nays, none

Motion passed 6-0.

### **2. The Champaign Family YMCA - \$91,160.00 (General Fund - Pool)**

Mr. Brugger discussed that this was the fifth year the YMCA has managed the City Pool. It was further stated that in year one, the amount was \$89,000.00 (2017), and this year (2021) there was a 5.1% increase than 2020, to which management fees, painting and labor caused such increase. He also advised that the target date for opening the pool was May 29, 2021, and closing August 15, 2021. He also stated that the City Pool was budgeted in the amount of \$70,00.00 and additional personnel was hired last year for COVID compliance. Mr. Ebert stated that he was glad the YMCA was doing this. Mr. Paul mentioned that it was not economically feasible for more weekends and that this was the normal season length. Mr. Scott questioned the amount of only \$70,000.00 budgeted. Mr. Brugger advised that doing it this way would bring the budget to zero, but they will reappropriate. Mrs. Collier asked where the membership money goes. Mr. Brugger advised that it all goes to the City but the YMCA gets paid out of revenue.

Mr. Thackery moved to put this item on the floor for further discussion and possible passage. Mr. Scott seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0

**3. Saveco, North America, Inc. - \$196,500.00 (OWDA Loan, 1.35% interest rate for 10 years)**

Mr. Hall stated that the septage wheel went down last week and 50 million gallons of septage was pumped. He also stated that they were still accepting septage. He advised that they found a unit ready to go in Chicago. He added that the current unit was being disassembled and the total project is estimated at approximately \$500,000.00 Mr. Paul asked what would happen if Council did not pass this request. Mr. Hall stated that there would be a truck to screen system (Septage tank). Mr. Hall also stated the project would be completed by August and a temporary unit could be on site in May. Additionally, the first loan payment would be due in January, 2022.

Mr. Thackery moved to put this item on the floor for further discussion and possible passage. Mr. Ebert seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0

**CITIZEN COMMENTS**

Richard and Linda Harner – 400 Scioto Street, stated that there were 3 property owners that wanted to self-contract, pertaining to the curbs, gutters and sidewalks. They stated that they realize that it was easier for the City to monitor 1 contractor versus 3, but they just would like to have the option to hire their own contractor. It was also stated that they have lived there for 40 years, have tried to keep zoning the same and protect their property. It was also stated that some of the neighbors have come and spoken to Council, but they just didn't feel that Council was listening to their concerns. They were not opposing the work, they just wanted to hire their own contractors.

Diana Doss – Scioto Street, spoke about the chance of extending the payback to more than 5 years.

**ORDINANCES AND RESOLUTIONS**

**First Reading**

**Resolution No. 2605-21**

A Resolution authorizing the Director of Administration and the Director of Finance of The City of Urbana, to apply, accept and enter into a cooperative agreement for construction of the Septage Receiving Station Replacement Project between the City of Urbana and the Ohio Water Development Authority, and declaring an emergency.

Mr. Thackery moved to put this Resolution on the floor for further discussion and possible passage. Mr. Ebert seconded.

Mr. Hall stated that they would be applying to ODWA and time is of the essence and that it would be a 5-year payback.

President Hess called for a roll call for passage: Mr. Hoffman, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; and Mr. Ebert, yes.

Resolution passed 6-0.

**Resolution No. 2606-21**

A Resolution of the City of Urbana council adopting an Economic Development Agreement by and between the City of Urbana as the Municipal Corporation and Sutphen Corporations as the Enterprise.

**This Resolution was scratched**

**Ordinance No. 4540-21**

An Ordinance to revise the Codified Ordinances by adopting current replacement pages.  
(Suspension of Rules Requested)

Mr. Thackery moved to suspend the three-reading rule. Mr. Paul seconded.

President Hess called for a roll call for the suspension of the three-reading rule: Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; and Mr. Hoffman, yes.

Motion passed 6-0, three reading rule suspended.

Mr. Thackery moved to put this Ordinance on the floor for further discussion and possible passage. Mr. Ebert seconded.

President Hess called for a roll call for passage: Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; Mr. Hoffman, yes; and Mr. Paul, yes.

Ordinance passed 6-0

**Second Reading**

None

### **Third Reading**

#### **Ordinance No. 4534-21**

An Ordinance determining to proceed with the improvement of Crescent Drive in the City of Urbana, County of Champaign, Ohio by constructing or repairing sidewalks, curbs, driveway approaches and appurtenances thereto on parts or all of Crescent Drive between Finch Street and Ames Avenue, and declaring an emergency.

Mr. Bumbalough stated that the water project is still ongoing and the sidewalks on the southside are not yet completed. He added that the residents share the costs of all costs not affected by water effort and is split by frontage.

Mr. Scott moved to put this Ordinance on the floor for further discussion and possible passage. Mr. Thackery seconded.

President Hess called for a roll call for passage: Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; Mr. Hoffman, yes; Mr. Paul, yes; and Mr. Scott, yes.

Ordinance passed 6-0

#### **Ordinance No. 4535-21**

An Ordinance determining to proceed with the improvement of Scioto Street in the City of Urbana, County of Champaign, Ohio by constructing or repairing curbs, gutters, driveway approaches and appurtenances thereto on a section of Scioto Street between Locust Street and Patrick Avenue, and declaring an emergency.

Mr. Bumbalough stated that on Scioto Street, the curbs and gutter would be brought up to full height, for the exception of the 200 block. Further he stated the City was paying for the maintenance, approach replacements, etc. He further stated that the estimates have been sent out to the residents. Mrs. Collier asked if the residents had the option to do this themselves? Mr. Bumbalough stated that they could have done their own sidewalk repairs but it was more efficient for one contractor. Mr. Thackery stated that it looked like there was a \$18.00/foot savings vs. the estimate. Mr. Paul asked who set the 5-year payback. Mrs. Boettcher stated that she believed it was through the ORC. Mr. Bumbalough added that he believed it was set in the Resolution of Necessity.

Mr. Thackery moved to put this Ordinance on the floor for further discussion and possible passage. Mr. Ebert seconded.

President Hess called for a roll call for passage: Mr. Hoffman, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; and Mr. Ebert, yes.

Ordinance passed 6-0

**Ordinance No. 4536-21**

An Ordinance repealing and replacing Chapter 1126 of the Urbana Codified Ordinance.

Mr. Thackery moved to put this Ordinance on the floor for further discussion and possible passage. Mrs. Collier seconded.

President Hess called for a roll call for passage: Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; and Mr. Hoffman, yes.

Ordinance passed 6-0

**COMMITTEE REPORTS**

It was mentioned that the Zoning Committee's next meeting was scheduled for 4/8/21

It was mentioned that the Economic Development's next meeting was scheduled for 4/15/21.

Mrs. Collier stated that the Rules Committee met with Mr. Feinstein and changes were discussed. Meeting time needs to be changed to reflect the correct time of every first and third Tuesday of the month, at 6:00 p.m., not 7:00 p.m. She also stated that it was discussed that there should be mandatory OML training for all new Council members. Also, regarding attendance, Council members would be allowed 3 absences for every calendar year, and should there be absences following the 3 allowed, the absence would be unexcused, unless it was for unforeseen emergency circumstances, such as illness, a traumatic issue. Additionally, all unexcused absences would hold a financial penalty which requires the Salary Commission's input.

Mr. Scott said the Infrastructure Committee is in the information gathering stage.

Mr. Paul stated there was no report for the Safety Committee.

**MISCELLANEOUS BUSINESS/WORK SESSION**

Mrs. Collier thanked Mr. Hall for the work on the property located on Park Avenue and Kenton Street.



Mr. Thackery stated that the letter to the Scioto Street homeowners showed a savings of real cost. He said that we needed to do something to show that we are listening. Mayor Bean added that the City Administration would discuss this issue.

Mr. Hall advised that beginning tomorrow, Miami St. was going to be down to 2 lanes for the new water main and would be 2 weeks to reopen. He also added that Scioto Street was a nice job getting the lines installed. He added that they were trying to get this location opened ASAP, and advised that Mr. Sampson has been in communication with the businesses there. He also advised that 22 manholes have been replaced so far this year. He also spoke about the AMR Project, and advised that there should be some activity with regard to this in May and starting on meter installs in July.

Mr. Bumbalough thanked Council for the curb and gutter program start-up. He also added that the crack sealing would be coming and the paving bid would be going out shortly.

Mrs. Boettcher said that Chapter 133.08 establishes the Curb/Gutter Program, but there is a need for front money. She proposed to use Supplemental Investment Fund (\$416,000.00) but the Ordinance requires a balance of \$150,000.00 in that particular fund, but the remaining could be used to seed money for the program. She added that the payments would go back to the fund to pay for next years' program. It was also stated that an Ordinance could be drafted to support the issue and Mr. Paul would sponsor the same.

Mr. Brugger advised that the Compost is open. He also advised that the Powell Ave./Bon Air Sanitary Project is in restoration phase, but the construction was complete. He also stated that the 2021 FAA Grant Resolution would be coming.

Mayor Bean thanked Mr. Hall and Mr. Bumbalough and stated the septage unit is very important. He also thanked Mr. Bumbalough for his work on Scioto Street.

President Hess inquired about a condemned house on Gwynne St. and Mr. Crabill advised that the homeowner was deceased.

Mr. Thackery moved to adjourn. Mrs. Collier seconded.

Motion passed 6-0

**ADJOURNED AT 7:28 p.m.**

**NEXT SCHEDULED MEETING**

April 20, 2021, at 6:00 p.m.

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**Council Clerk**

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**Council President**

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING  
TUESDAY, APRIL 20, 2021**

President Hess called the City of Urbana Regular Session Meeting to order at 6:00 p.m.

City staff attending: Mayor Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Mark Feinstein, City Engineer Tyler Bumbalough, Fire Chief Dean Ortleib, Community Development Manager Doug Crabill, Superintendent of Public Works Chad Hall and Sewer Maintenance and Facilities Supervisor Brad Yost.

**PRESIDENT HESS CALLED ROLL:** Mr. Fields, present; Mr. Hoffman, present; Mr. Paul, present; Mr. Scott, present; Mr. Thackery, present; Mrs. Collier, present; and Mr. Ebert, present.

**MINUTES**

None

**MAYORAL PROCLAMMATION:** Arbor Day

Mayor Bean declared Friday, April 30, 2021 Arbor Day.

**CEP Update:** Marcia Bailey

Mrs. Bailey advised that in reviewing their Code of Regulations, and their current board members, some adjustments were needed. She said that per the ORC 1724.10(B)(1) specifies that not less than 40% of the Board of Directors of a CEP, which is designated as the agent of the county or other political subdivisions, must be elected or appointed officials of the designating political subdivisions. The CEP was designated by the City of Urbana per ORC Section 80.07 as the economic development agency. She advised that currently, the CEP has 18 members with 4 members meeting the definition as outlined in the ORC. She said that after discussing this item with Mark Feinstein, CEP Legal Advisor, the City Council can designate a current CEP Board Director member to be the City's designee. She also stated that they would be asking the same of the City Council's of Saint Paris, Mechanicsburg and North Lewisburg, as well as the Champaign County Commissioners.

Mr. Paul moved to appoint Jerome Armstrong and the City of Urbana's designee for the CEP Board. Mr. Ebert seconded. Voice vote on approval: all ayes; nays, none, 1 abstain by Mrs. Collier.

Motion passed 6-0-1

## COMMUNICATIONS

1. Thank you Acknowledgement from Lawnview Board of Directors and the EVERYbody Plays Playground Committee
2. Email from Terry Meeks, AES Ohio, regarding tree trimming
3. Man on the Monument Pictures (before & after) Cleaning and Recoating
4. Oak Dale Cemetery Sign Pictures (before & after)

Mr. Thackery moved to put the communication on the floor for further discussion and possible passage. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 7-0

## ADMINISTRATIVE REPORTS - BOARD OF CONTROL

### 1. Strawser Construction - \$50,376.90 (Capital Improvement Fund - Street)

Mr. Bumbalough stated that bids went out for crack/seal. He advised that the City has used Strawser previously and they do good work.

Mr. Thackery moved to put this item on the floor for further discussion and possible passage. Mr. Fields seconded. Voice vote on approval: all ayes; nays, none

Motion passed 7-0.

### 2. M&T Excavating, LLC - \$287,775.70 (Various Funds)

Mr. Bumbalough said that the work for the curb/gutters (which Ordinance was passed at last meeting on its third reading) would be complete by July 2, 2021 and work has been ongoing for the past 6 months . He also advised that a form letter would be going out to all the residents involved.

Mr. Thackery moved to put this item on the floor for further discussion and possible passage. Mr. Fields seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 7-0

## **CITIZEN COMMENTS**

None

## **ORDINANCES AND RESOLUTIONS**

### **First Reading**

#### **Resolution No. 2411-21**

A Resolution authorizing the Director of Administration of the City of Urbana to prepare and submit final application to participate in the Federal Aviation Administration (FAA) Airport Improvement Program (AIP), and to execute contracts as required. (Rules Suspension Requested)

Mr. Brugger advised there were 2 taxi lanes needing rehabilitation, consisting of 570 feet on each lane. He also advised that 100% would be funded with grants. He also mentioned that the City would be responsible for the T-hanger apron to the taxi way. He stated that this has to be turned into the FAA by early May.

Mr. Fields moved to put this Resolution on the floor for discussion. Mr. Paul seconded.

Mr. Thackery moved to suspend the three-reading rule. Mr. Paul seconded.

President Hess called for a roll call on the suspension of the rules: Mr. Hoffman, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; and Mr. Fields, yes.

Motion passed 7-0

Mr. Paul moved to have this Resolution be effective immediately. Mr. Ebert seconded.

President Hess called for a roll call for passage:

Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; Mr. Fields, yes; and Mr. Hoffman, yes.

Motion passed 7-0

Mr. Thackery moved to put this Resolution on the floor for passage. Mr. Paul seconded.

President Hess called for a roll call for passage:

Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; Mr. Fields, yes; Mr. Hoffman, yes; and Mr. Paul, yes.

Resolution passed 7-0

**Resolution No. 2449-21**

A Resolution authorizing the Director of Administration of the City of Urbana to participate in the Ohio Department of Transportation's (ODOT) Winter Road Salt Contracts (018-22) awarded in 2021, and declaring it an emergency. (Rule Suspension Requested)

Mr. Brugger advised this was an annual contract and the deadline for the same is the end of this week. He advised that last year, the City had 800 tons of road salt, 2019, 500 tons, 2018, 500 tons, 2017, 800 tons, 2016, 800 tons, 2015, 700 tons, and in 2014, 700 tons. He also advised the City was obligated to 90%.

Mr. Thackery moved to put this Resolution on the floor for discussion. Mr. Paul seconded.

Mr. Thackery moved to suspend the three-reading rule. Mr. Paul seconded.

President Hess called for a roll call for the suspension of the rules: Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; Mr. Fields, yes; Mr. Hoffman, yes; Mr. Paul, yes; and Mr. Scott, yes.

Motion passed 7-0

Mr. Thackery moved to put this Resolution on the floor for passage. Mr. Ebert seconded.

President Hess called for a roll call for passage: Mrs. Collier, yes; Mr. Ebert, yes; Mr. Fields, yes; Mr. Hoffman, yes; Mr. Paul, yes; Mr. Scott, yes; and Mr. Thackery, yes.

Resolution passed 7-0

**Resolution No. 2606-21**

A Resolution of the City of Urbana Council adopting an Economic Development Agreement by and between the city of Urbana as the Municipal Corporation and Sutphen Corporation as the Enterprise. (May be passed on first reading)

Mrs. Bailey stated they began working on this project in February. She advised there were 2 facilities on County Line Road and Ludlow Road. They were looking at the property at SR 55 and Edgewood, which is 55 acres and would be \$11 million dollars in construction costs. Sutphen would be looking to consolidate the facilities. Currently, there are 120 positions, and the payroll would produce 20-25 new jobs along with the transfers. There would be a \$1.2 million increase in payroll and the current payroll of \$9 million would be retained. She also

advised that any payroll would be considered a new payroll. Mr. Paul asked what the timeline would be. It was advised that the project would begin sometime in October.

Mr. Paul moved to put this Resolution on the floor for discussion. Mr. Fields seconded.

Mr. Thackery moved to put this Resolution on the floor for passage. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

Resolution passed 7-0

**Resolution No. 2607-21**

A Resolution to authorize the Mayor or designee to apply to the Champaign County Commissioners under the Program Year 2021 Community Development Block Grant (“CDBG”) Community Development Program, and to further authorize the Mayor or designee to pursue other economic development and public infrastructure-related CDBG programs, and declaring an emergency. (May be passed on first reading)

Mr. Crabill advised the last time the City applied was in 2019. He also mentioned that they were still going to have the allocation program. He said that if there were dollars on the table not being used by the villages, himself and Mr. Bumbalough would apply. He also added that they would pursue the Target of Opportunity Program and they would be connecting with business owners in the downtown area.

Mr. Paul moved to put this Resolution on the floor for further discussion and possible passage. Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none.

Resolution passed 7-0

**Ordinance No. 4541-21**

An Ordinance to authorize the Director of Finance to establish the “Neighborhood Curb, Gutter and Sidewalk Fund”, to transfer \$260,000 from the Supplemental Investment Fund to the new fund, and ordaining funds directed to the account be used only for the purpose of repair/replacement of curbs, gutters and sidewalks along streets of the City of Urbana, Champaign County, Ohio. (Sponsored by: Dwight Paul)

Mrs. Boettcher stated this was a Resolution to create the Neighborhood Curb, Gutter and Sidewalk Fund. She stated that forming this fund, repairs/replacements of curbs, gutters and sidewalk costs would come out of this fund from the recommendation of the City Engineer.

Mr. Thackery moved to put this Ordinance on the floor for further discussion. Mr. Ebert seconded.

Mr. Paul stated that by forming this fund, the City could possibly get to a situation of maintaining curbs, gutters and sidewalks in a program of an annual type. He stated that he thought this was a good idea and that it could take some stress away from the residents. Mr. Scott stated that the way it was written, does it give the property owner the opportunity to hire their own contractor. Mr. Bumbalough stated that it has always been his intention to give the property owner that opportunity to patchwork, not wholesale, for there is more opportunity of savings and a more uniformed look. Mr. Paul stated that he would like to do a little bit more work on the verbiage of this Resolution. Mr. Paul also stated it would provide an opportunity to fund the project upfront, pay the contractor, pay share or portion, assess, and then it goes back into the fund, replenishing the fund as it goes. President Hess asked about an Administrative Fee. Some discussion took place about fees.

President Hess declared this Ordinance to have its first reading.

**Second Reading**

None

**Third Reading**

None

**COMMITTEE REPORTS**

Mr. Thackery stated that the committees were making a lot of progress. He advised that the BR1 is getting very close to conclusion.

Chief Ortlieb said that they were doing a lot of good things in the Safety Committee not only in the City but across the County. He stated they began discussion fire prevention, for which is a very big animal. He advised the next meeting was scheduled for May 13, 2021 at 6:00 p.m.

Mr. Crabill advised the next Zoning meeting was scheduled for May 5, 2021, at 5:00 p.m. or 6:00 p.m., but he wasn't sure if there was an Economic Development meeting scheduled on that same day.

Mr. Scott stated that his committee was waiting on numbers from the County.



## **MISCELLANEOUS BUSINESS/WORK SESSION**

Mr. Bumbalough advised that CT Communication would be doing a project on the eastern side of the City, fiber optics, including the areas of Finch St., Wooddale, Ames, and New Haven.

Mrs. Boettcher gave an update on the bond refinancing. She advised that Minster Bank has retained the bonds in the amount of \$479,000, for 1.4 % for a 10-year term (\$150,000 savings for the next 10 years) Addition the bond in the amount of \$363,000, for 1.89% for a 10-year term (\$87,000 savings for the next 10 years)

Mrs. Collier asked for an update on DORA. Mr. Crabill advised he was working on getting a meeting scheduled within the next week or so. He added that it would have to come to Council for a three-reading approval, and Board of Control. He also mentioned that this could possibly happen this season and that the Fall would be a realistic time frame.

Mr. Thackery stated that he would like to have a Work Session on April 27, 2021, at 6:00 p.m. Mayor Bean added that Administration would like to add a couple of topics to that Work Session and asked if they could be put on the top of the agenda for Mr. Brugger had a meeting that same night.

Mr. Feinstein said that he has been working on a Chronic Nuisance Ordinance, which is a piece of legislation involving Landlords and criminal activity on their property. He also stated that he is seeking sponsorship of the same.

Mr. Brugger stated that he appreciated the conversation and work by Council on the curb, gutters and sidewalk issue. He said that Council owned it, moving forward with it and is not passing it onto another Council. He added that there was a lot of work going into the CDBG and that Mr. Bumbalough and Mr. Crabill are consistently looking for funds for these projects. He also advised that the CHIP office has relocated to the County Complex. He also mentioned there was a lot of work happening on the sidelines, our team within the City keeps working on details and opportunities to put our best foot forward. He also stated the C47 landed and Grimes Fields and that Balloon Fest was upcoming.

Mayor Bean thanked Council for passing the Resolution involving the CRA and Sutphen. He stated that it shows that we are all working together for economic development. He also advised that the project involving the Man on the Monument was very well done, and it is just beautiful

Mr. Fields moved to adjourn. Mr. Paul seconded.

Motion passed 7-0

**ADJOURNED AT 7:30 p.m.**

**NEXT SCHEDULED MEETING**  
May 4, 2021, at 6:00 p.m.

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Council Clerk

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Council President



**Department  
of Commerce**

Division of Liquor Control

Mike DeWine, Governor  
Sheryl Maxfield, Director

**NOTICE TO LEGISLATIVE AUTHORITIES  
Objections to Renewal of a Liquor Permit**

11-066

APRIL 20, 2021

CLERK OF URBANA CITY COUNCIL  
205 S MAIN ST  
URBANA OHIO 43078

Dear Clerk of Legislative Authority:

This is notice that all permits to ~~sell alcoholic beverages~~ in your political subdivision will expire on **July 1, 2021**. In order to maintain permit privileges, every permit holder must file a renewal application.

Ohio Revised Code Section 4303.271(B) provides the legislative authority with the right to object to the renewal of a permit and to request a hearing. The hearing may be held in the county seat of the county in which the permit premises is located if that request is made in writing. This will be your only opportunity to object to the renewal of a liquor permit premises which might be a problem in your community.

In order to register a valid objection with the Division of Liquor Control and request a hearing, the legislative authority must pass a resolution that **specifies the problems at the liquor permit premises and the legal grounds for the objection as set forth in Ohio Revised Code Section 4303.292(A)**. It is suggested that a **separate resolution be passed for each permit premises**. The Chief Legal Officer of your political subdivision must also submit a statement with the resolution that, in the Chief Legal Officer's opinion, the objection is based upon substantial legal grounds within the meaning and intent of Ohio Revised Code Section 4303.292(A). **The resolution and Chief Legal Officer's statement must be addressed to the Division of Liquor Control, Attn: Legal Section, 6606 Tussing Road, P.O. Box 4005, Reynoldsburg, Ohio 43068-9005 and postmarked no later than June 2, 2021.**

For your convenience, you may access our brochure entitled "[How to Object to the Issuance or Renewal of a Liquor Permit](#)" from our website at [www.com.ohio.gov/liqr](http://www.com.ohio.gov/liqr) Under "Licensing" click on "Renewals" and under that mega menu please select the link "Object to the Issuance or Renewal of a Liquor Permit".

You may wish to contact the law enforcement agency for your jurisdiction to determine if it has any information which will aid in your decision whether or not to object and request a hearing. For your convenience you may obtain a [list of issued permit holders](#) in your jurisdiction from our website at the above link. Under "Liquor Control" click on "Look it up" and under that mega menu please select "Search Permit Holders" "Permit Applicant / Holder Information (types and status)". You will then enter the search criteria for your county / city / township to bring up the issued permits in your jurisdiction. If you do not have access to the internet, you may request a list from us by writing the Division at the below address.

If you determine that there are no permit premises within your jurisdiction that you wish to object to, you do not need to take any action. The renewal applications for those premises will be submitted by the permit holders and will be processed by the Division and issued as appropriate.

If you have any questions, please contact the Legal Section at (614) 644-2489.

Sincerely,

Licensing Section

B001



Quote Id: 23656557

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Prepared For:  
**CITY OF URBANA**



Prepared By: **ROBERT SHIPLEY**

Murphy Tractor & Equipment  
1015 Industrial Park Drive  
Vandalia, OH 45377

Tel: 937-898-4198  
Mobile Phone: 937-681-6667  
Fax: 937-898-4196  
Email: [rshipley@murphytractor.com](mailto:rshipley@murphytractor.com)

Date: 11 February 2021

Offer Expires: 31 May 2021

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*Confidential*



**Quote Summary**

**Prepared For:**  
CITY OF URBANA  
205 S MAIN ST  
URBANA, OH 43078  
Business: 937-653-7765

**Prepared By:**  
ROBERT SHIPLEY  
Murphy Tractor & Equipment  
1015 Industrial Park Drive  
Vandalia, OH 45377  
Phone: 937-898-4198  
Mobile: 937-681-6667  
rshipley@murphytractor.com

**Quote Id:** 23656557  
**Created On:** 11 February 2021  
**Last Modified On:** 16 April 2021  
**Expiration Date:** 31 May 2021

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 85G EXCAVATOR	\$ 174,135.00	\$ 121,918.00 X	1 =	\$ 121,918.00
<b>Equipment Total</b>				<b>\$ 121,918.00</b>

**Quote Summary**

Equipment Total	\$ 121,918.00
SubTotal	\$ 121,918.00
Total	\$ 121,918.00
<b>Balance Due</b>	<b>\$ 121,918.00</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

# Selling Equipment

**Quote Id:** 23656557

**Customer:** CITY OF URBANA

<b>JOHN DEERE 85G EXCAVATOR</b>			
<b>Hours:</b>			<b>Suggested List</b>
<b>Stock Number:</b>			\$ 174,135.00
			<b>Selling Price</b>
			\$ 121,918.00
			<b>Extended</b>
			\$ 136,747.00
<b>Description</b>	<b>Qty</b>	<b>Unit</b>	
85G EXCAVATOR	1	\$ 136,747.00	\$ 136,747.00
<b>Standard Options - Per Unit</b>			
Rubber Crawler Pads	1	\$ 0.00	\$ 0.00
2.12 M (6 Ft. 11 In.) Arm Assembly with Bucket Cylinder and Linkage	1	\$ 6,724.00	\$ 6,724.00
<b>Standard Options Total</b>			<b>\$ 6,724.00</b>
<b>Dealer Attachments</b>			
BKH Pin-on Bucket 18 In. (457 mm) Heavy-Duty 5.1 Cu. Ft. (0.14 Cu. M.)	1	\$ 1,358.00	\$ 1,358.00
BKH Pin-on Bucket 36 In. (914 mm) Ditching 12.5 Cu. Ft. (0.35 Cu. M.)	1	\$ 1,594.00	\$ 1,594.00
BKH Pin-on Bucket 24 In. (610 mm) Heavy-Duty 8.8 Cu. Ft. (0.25 Cu. M.)	1	\$ 1,609.00	\$ 1,609.00
Hydraulic Quick Coupler	1	\$ 7,553.00	\$ 7,553.00
Auxiliary Hydraulic Lines – Boom to Arm	1	\$ 1,182.00	\$ 1,182.00
NPK HYDRAULIC HAMMER	1	\$ 17,368.00	\$ 17,368.00
<b>Dealer Attachments Total</b>			<b>\$ 30,664.00</b>
<b>Suggested Price</b>			<b>\$ 174,135.00</b>
<b>Customer Discounts</b>			
<b>Customer Discounts Total</b>		<b>\$ -52,217.00</b>	<b>\$ -52,217.00</b>
<b>Total Selling Price</b>			<b>\$ 121,918.00</b>

FEBRUARY 2021  
PURCHASE ORDERS \$2,501-\$50,000

PURCHASE ORDER # :	VENDOR :	PURCHASE ORDER AMOUNT :	DEPARTMENT :	EXPLANATION :	BOC APPROVAL
					DATE & VOTE:
28095	DUSTIN HURST	\$ 7,920.00	ZONING	6MO ZONING/COMPLIANCE CONSULTING (FEB2021-JULY2021)	BOC= 1.27.2021(2)
28105	M-POWER	\$ 7,500.00	WATER	5 MAX DAYS OF ON-SITE TECH SERVICES TO WORK ON	BOC= 2.3.2021(3)
28112	SKELLEY LUMBER	\$ 3,125.00	NON-DEPARTMENTAL	MATERIAL FOR LOBBY RENOVATIONS	BOC= 2.3.2021(3)
28126	BUCKEYE POWER SALES	\$ 2,745.00	WATER	MAINT AGREEMENT FOR GENERATORS	BOC= 2.9.2021(3)
28127	WRECK-A-MENDED	\$ 2,556.98	WATER	AUTO REPAIR FROM HITTING DEAR ON US RTE 36 2.8.2021	BOC= 2.9.2022(3)
28143	PHOENIX SAFETY OUTFITTERS	\$ 6,000.00	FIRE	(2) FIRE GEAR FOR NEW HIRES	BOC= 2.17.2021(3)
28151	SERV PRO OF SOUTH DAYTON	\$ 3,490.49	SEWER MAINT.	CLEAN UP RESIDENTIAL SEWER DAMAGE	BOC= 2.17.2021(3)
28152	SCHREIBER	\$ 3,036.00	WWRF	12" S.S. TROUGH GREASE CHANNEL	BOC= 2.17.2021(3)
28156	JUG SPORTS	\$ 3,096.00	PARK TRUST	BATTING CAGES #96 POLYESTER	BOC= 2.24.2021 (3)
28165	SPRINGFIELD TRUCK	\$ 3,000.00	FIRE	REPAIR TO MEDIC 1 TURBO	BOC= 2.24.2021 (3)
28166	WHITE'S FORD	\$ 41,791.14	POLICE	2021 FORD POLICE INTERCEPTOR SUV W/ TRADE IN OF CAR #40	BOC= 2.24.2021 (3)
28167	VANCE'S	\$ 2,730.00	POLICE	EQUIPMENT TO OUTFIT NEW CAR #38	BOC= 2.24.2021 (3)
28168	CARPETS OF URBANA	\$ 12,000.00	FIRE	RIGID LVT FLOORING (FLOATING) FOR 1ST FLOOR	BOC= 2.24.2021 (3)
28169	VALLEY FENCING	\$ 8,695.02	PARK TRUST	GWYNNE STEET DUGOUT TO BACKSTOP FENCING	BOC= 2.24.2021 (3)

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Chris Boettcher  
Secretary

MARCH 2021  
PURCHASE ORDERS \$2,501-\$50,000

PURCHASE ORDER # :	VENDOR :	PURCHASE ORDER AMOUNT :	DEPARTMENT :	EXPLANATION :	BOC APPROVAL
					DATE & VOTE:
28189	SPRINGFIELD TRUCK	\$ 3,000.00	FIRE	REPAIR ENGINE 1	BOC=3.10.2021 (3)
28190	MERCY HEALTH URBANA	\$ 2,900.00	FIRE	PRE-EMPLOYMENT PHYSICALS	BOC=3.10.2021 (3)
28191	ENVIROMENTAL ENGINEERING SERV	\$ 15,500.00	WATER	WATER SYSTEM MODELING & CALIBRATION	BOC=3.10.2021 (3)
28192	ENVIROMENTAL ENGINEERING SERV	\$ 7,500.00	WATER	WATER ST BOOSTER STATION ANALYSIS DESIGN REPLACEMENT	BOC=3.10.2021 (3)
28218	VONVILLE, LEUIN & ASSOC	\$ 5,330.00	NON-DEPARTMENTAL	2 ALUMINUM 12' DECORATIVE LIGHT POLES & LED FIXTURES	BOC=3.24.2021 (3)
28219	ALL PHASE ELECTRIC	\$ 5,529.00	NON-DEPARTMENTAL	1 ALUMINUM 14' DOUBLE FIXTURE LED DECORATIVE LIGHT NE CORNER OF MON SQ	BOC=3.24.2021 (3)
28220	LANTZ SALES	\$ 21,484.00	CEMETERY	2 GRASSHOPER 725 KT FRONT MOUNT 52" MOWERS	BOC=3.24.2021 (3)
28221	HENRY P THOMPSON	\$ 42,500.00	WWTP	REMOVE & REPLACE SULZER END ASSEMBLY ON NORTH DIGESTER	BOC=3.24.2021 (3)

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Chris Boettcher  
Secretary



## **Resolution #2608-21**

***A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF NATURAL RESOURCES UNDER THE ROUND 27 NATUREWORKS PROGRAM FOR PARK IMPROVEMENTS AND TO SIGN THE GRANT AGREEMENT AND PROCEED WITH THESE IMPROVEMENTS UPON GRANT AWARD.***

**WHEREAS, the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the NatureWorks Program; and**

**WHEREAS, the City of Urbana has identified through surveys and planning documents that upgrades to its park system are a desired outcome; and**

**WHEREAS, the City of Urbana desires to make necessary improvements to public recreation areas; and**

**WHEREAS, the City of Urbana desires financial assistance for the following potential projects at Melvin Miller Park under the Round 27 NatureWorks Program: paving and/or resurfacing of support facilities, including parking areas and access roads within Melvin Miller Park.**

**WHEREAS, the City of Urbana is eligible to receive up to \$49,666.00 from the Round 27 NatureWorks Program through the Ohio Department of Natural Resources; and**

**WHEREAS, Urbana City Council is required to authorize the Director of Administration to enter into the grant agreement upon grant award so that the City of Urbana can proceed with these planned improvements.**

**NOW, THEREFORE, BE IT RESOLVED BY THE URBANA CITY COUNCIL:**

**Section 1: That the Director of Administration or his or her designated representative is hereby authorized to make application for the said program and grant in accordance with the procedures prescribed by the Ohio Department of Natural Resources.**

**Section 2: That the Director of Administration may sign all necessary documents related thereto and make necessary assurances contained in the grant application.**

**Section 3: That the City of Urbana does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks program.**

**Section 4: That the Director of Administration is hereby authorized to sign the grant agreement upon grant award and accept these grant funds for this project with the State of Ohio, Department of Natural Resources.**

**Section 5: Upon acceptance, that the Director of Administration is further authorized to proceed with the administration of these proposed improvements at Melvin Miller Park in accordance with local spending approval processes.**

**Section 6: That the City of Urbana does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks program.**

Section 7: This resolution is hereby declared to be an emergency measure to take effect and be in force immediately upon passage to ensure the timely submission of an application for the NatureWorks Program by the June 1, 2021 application deadline.

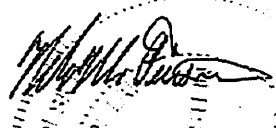
Passed: \_\_\_\_\_

\_\_\_\_\_  
Council President

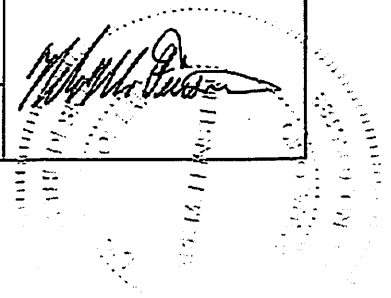
Attest: \_\_\_\_\_  
Council Clerk

This Resolution approved by me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mayor

Department requesting: Community Development		Personnel: D. Crabill	Director of Law review 
Expenditure? Y (N)	Emergency? Y (N)	Public Hearing? Y (N)	
Readings required: (1) 2 3		If yes, dates advertised:	
First reading date: May 4, 2021	Second reading date:	Third/Final reading date:	

Anticipated effective date if approved: May 18, 2021



## **ORDINANCE NO. 4541-21**

**AN ORDINANCE TO AUTHORIZE THE DIRECTOR OF FINANCE TO ESTABLISH THE "NEIGHBORHOOD CURB, GUTTER, AND SIDEWALK FUND", TO TRANSFER \$260,000 FROM THE SUPPLEMENTAL INVESTMENT FUND TO THE NEW FUND, AND ORDAINING FUNDS DIRECTED TO THE ACCOUNT BE USED ONLY FOR THE PURPOSE OF REPAIR/REPLACEMENT OF CURBS, GUTTERS, AND SIDEWALKS ALONG STREETS OF THE CITY OF URBANA, CHAMPAIGN COUNTY, OHIO. (Sponsored by: Dwight Paul)**

WHEREAS, the current balance in the Supplemental Investment Fund is \$416,473.99 and the Director of Finance is required to maintain a balance of \$150,000, and

WHEREAS, the City is desirous of providing funds to specifically address the current disrepair of street curbs and gutters throughout the City, and

WHEREAS, it is in the City's interests to establish this fund, which will pay the cost to repair/replace the curbs, gutters, and sidewalks up front if necessary.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF URBANA, OHIO:**

**SECTION 1.** The Urbana City Council hereby authorizes the Director of Finance to establish the "Neighborhood Curb, Gutter, and Sidewalk Fund", in accordance with the policies of the Auditor of State, and ordains that funds directed to the account shall be used only for the purpose of repair/replacement of street curbs, gutters, and sidewalks in the City of Urbana.

**SECTION 2.** The Urbana City Council hereby authorizes the Director of Finance to transfer \$260,000.00 (two hundred sixty thousand dollars) from the Supplemental Investment Fund to the Neighborhood Curb, Gutter, and Sidewalk Fund.

**SECTION 3.** The newly established fund shall not be used for operational costs or routine services, but rather only for repair/replacement of curbs, gutters, and sidewalks as recommended by the City Engineer, and determined necessary and appropriate by the Director of Administration.

**SECTION 4.** The Director of Finance shall physically control the Fund. All disbursements shall be made in compliance with City purchasing regulations as established by the Board of Control.

**SECTION 5.** That it is found and determined that all formal actions of this City Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this City Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.


\_\_\_\_\_  
Council President

Passed: \_\_\_\_\_

Attest: \_\_\_\_\_

This Resolution approved by me this \_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Mayor, City of Urbana

Department requesting: Finance		Personnel: C. Boettcher	Director of Law review
Expenditure? <b>Y</b> (N)	Emergency? <b>Y</b> (N)	Public Hearing? <b>Y</b> (N)	
Readings required: <b>1</b> <b>2</b> <b>(3)</b>		If yes, dates advertised:	
First reading date: 04/20/21	Second reading date: 05/04/21	Third/Final reading date: 05/18/21	

Anticipated effective date if approved: 06/01/21