

**URBANA CITY COUNCIL
REGULAR SESSION MEETING AGENDA
TUESDAY, MARCH 3, 2020, AT 6:00 P.M.**

(The UCC Regular Session Meeting will be held in Council Chambers in the Municipal Building)

Call to Order

Roll Call

Pledge of Allegiance

Approval of Minutes

Urbana City Council Regular Session Meeting Minutes of February 18, 2020.

Communications

1. Charter Review Meeting Minutes of February 19, 2020. (See attached)
2. Design Review Board Meeting Minutes of August 26, 2019, and November 25, 2019. (See attached)
3. Board of Nuisance Appeals Meeting Minutes of January 20, 2020. (See attached)
4. Planning Commission Meeting Minutes of January 27, 2020. (See attached)
5. 2019 Annual Report – Champaign County Municipal Court (Emailed February 26, 2020)

Board of Control

1. The Board of Control recommends Council authorize the Director of Administration to enter into a unit price contract with McGuire Farm & Excavating LLC of Urbana for the 2020 Unit Price Concrete Work based on need. Respective city divisions will issue work orders and purchase orders in accordance with this contract. Any remaining work on the sidewalk, curb and gutter program will also be assigned to this contract in this manner. See attached. VOTE: 3-0
2. The Board of Control recommends Council authorize the Director of Administration to enter into a unit price contract with Strawser Construction, Inc. in the amount of \$130,037.63 for the 2020 Microsurfacing Program per the recommendation of City Engineer, Tyler Bumbalough. This sealed bid was the lowest and best bid of three bids received. The engineer's estimate for this work was \$165,500.00. This work will be charged to Capital Improvement-Streets and is in the 2020 budget. See attached. VOTE: 3-0

Citizen Comments

Ordinances and Resolutions

First Reading

Resolution No. 2574-20

An Emergency Resolution to accept the One Ohio Memorandum of Understanding regarding the pursuit of potential opioid litigation settlement funds. (May be passed on first reading)

Resolution No. 2575-20

A Resolution authorizing the Director of Finance of the City of Urbana to sign the Grant Agreement (FDID#11011) with the State of Ohio, Department of Commerce Division of State Fire Marshal, for the 2020 Marcs Grant for the Urbana Fire Division. (May be passed on first reading)

Ordinance No. 4520-20

An Ordinance to authorize and designate a Revitalization District within the City of Urbana pursuant to Ohio Revised Code Section 4301.81. (Requires three readings)

Ordinance No. 4521-20

An Ordinance to amend Chapter 1126.09 of the Codified Ordinances of the City of Urbana. (Requires three readings)

Second Reading

Third Reading

Ordinance No. 4519-20

An Ordinance authorizing and directing the Champaign Economic Partnership (CEP) of Champaign County, as an agent for the City of Urbana, to sell and convey real property which is owned by the City of Urbana, and declaring an emergency.

Miscellaneous Business

Adjourn

**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, FEBRUARY 18, 2020**

President Hess called the City of Urbana Regular Session Meeting to order at 6:00 p.m. City staff attending: Mayor Bill Bean, Director of Finance Chris Boettcher, Director of Law Mark Feinstein, Water Superintendent Joe Sampson, Police Chief Matt Lingrell and Community Development Director Doug Crabill.

PRESIDENT CALLED ROLL: Mr. Fields, present; Mr. Hoffman, present; Mr. Paul, present; Mr. Scott, present; Mr. Thackery, present; Mrs. Collier, present; and Mr. Ebert, present.

MINUTES of the Regular Session Meeting Minutes of February 4, 2020, were presented for approval. Mr. Thackery moved for the approval of said minutes and Mr. Paul seconded. Voice vote on approval: all ayes, nays, none.

Motion passed 7-0.

COMMUNICATIONS

1. Board of Zoning Appeals Meeting Minutes of December 9, 2019.
2. Board of Nuisance Appeals Meeting Minutes of July 25, 2018.
3. Champaign Countywide Public Safety Communication System Council of Governments, Statement of Receipts, Disbursements and Change in Fund Balance General Fund for the Year Ended December 31, 2019.
4. Charter Review Meeting Minutes of February 5, 2020.

Mr. Paul moved to put all communications on the floor for discussion and possible passage. Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 7-0.

ADMINISTRATIVE REPORTS – BOARD OF CONTROL

**** Footnote – the Finance Department was recently notified that Morton Salt was not awarded the 2020 road salt contract from ODOT; therefore, the purchase order for Morton Salt (#26762) in the amount of \$65,792.00 was cancelled a new purchase order issued to Detroit Salt in the same amount.

*****Purchase Orders\$2,501.00 - \$50,000.00 for January, 2020*****

Mr. Paul asked if these were all blanket purchase orders and Ms. Boettcher advised that they were.

CITIZEN COMMENTS

Phillip Graham – 553 Hagenbuch – spoke about the sidewalk that was torn up by the City for the purpose of working on the water system. He further stated that a hole was life in the size of about 12 feet by 5 feet. He also stated that he already spoke with the City Engineer about the issue. He advised that anytime it rains or snows, this same hole fills up with water causing great issue to his property as well as his family. He added that every time it fills up with water and they try to get in the car, if another car is coming, they have to hide behind their car while the other vehicle passes so that they do not get drenched. Mr. Graham also provided photos of the issue.

Ordinances and Resolutions

First Reading –

Resolution No. 2544-20

A Resolution authorizing the Director of Administration to apply for, accept, and enter into a Water Supply Revolving Loan Account for the 2020-2021 program year on behalf of the City of Urbana, Ohio for the construction of the phase 2 Water main Replacement Program and designating a repayment source for the loan, and declaring an emergency. (May be passed on first reading)

Mr. Crabill said the Resolution 2544-19 was approved by City Council, giving the City the authority to apply for funding for the Phase 2 Water Main Replacement Program. He further stated that the City doesn't want to lose the loan funding ability and also, a meeting was held with OEPA and the goal is to have a loan awarded by June 30, 2020. He also added that the location for the project is on Scioto Street, from Jefferson Avenue to the 29/36 split, also including Ames, Finch and Crescent Dr. He also advised that a sewer project would be ongoing as well, but not under the same loan. The project total is in the approximate amount of 1 million to 1.5 million dollars.

Mr. Thackery moved to put this resolution on the floor for discussion and possible passage. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.
Resolution passes 7-0.

Resolution No. 2573-20

A Ceremonial Resolution I support of the Champaign county Historical Society's efforts to redesign and expand the Champaign County Historical Museum and to obtain grant funding from the State of Ohio Capital Budget through the State's Cultural Facilities Grant Program. (May be passed on first reading)

Mr. Crabill stated that this would show Council's support in the redesign within the Champaign County Historical Museum and looking to expand the building.

Mr. Thackery moved to put this Resolution on the floor for discussion and possible passage. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none. Resolution passes 7-0.

Second Reading –

Ordinance No. 4519-20

An Ordinance authorizing and directing the Champaign Economic Partnership (CEP) of Champaign County, as an agent for the City of Urbana, to sell and convey real property which is owned by the City of Urbana, and declaring an emergency.

Mrs. Bailey stated that Habitat is looking f a site in Urbana, and the CEP could act as an agent for the City.

President Hess declared this Ordinance to have its second reading.

Third Reading –

MISCELLANEOUS BUSINESS/WORK SESSION

Mr. Paul spoke about the Council Rules with reference to deliberation and debate.

Mr. Scott stated that he received a lot of complaints about the flag not being up. Chief Lingrell explained that the rope was broken. Mayor Bean added that the rope was received and the flag is back up.

Mr. Thackery said that Coffee with Council was a great turnout at the Fairgrounds. He also added that he would like to have an Executive Session.

Mr. Ebert advised that he had a great time with Coffee with Council and he looks forward to more.

Chief Lingrell spoke to Council requesting their help. He stated that the Police Division is looking for an entry level police officer and they are three people short of applying. He asked Council to please help get the word out and that the deadline is April 7, 2020, and testing would be April 18, 2020.

Mayor Bean showed his appreciation to Council about their attendance at the Lion's Club Pancake Breakfast. He added that it was a great time and a lot of people attended.

Mr. Thackery moved to adjourn to Executive Session to discuss personnel, and Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

Motion passes 7-0.

Mr. Fields moved to enter back into regular session and Mr. Thackery seconded, at 6:39 p.m.

Voice vote on approval: all ayes; nays, none.

Motion passes 7-0.

Mr. Fields moved to adjourn and Mr. Thackery seconded.

Voice vote on approval: all ayes; nays, none.

Motion passes 7-0.

ADJOURN AT 6:40 p.m.

NEXT SCHEDULED MEETING

March 3, 2020, at 6:00 p.m.

Council Clerk

Council President

**CITY OF URBANA
CHARTER REVIEW COMMITTEE MEETING MINUTES
FEBRUARY 19, 2020**

Committee members in attendance were Michelle Heflin, Justin Weller, Cassie Cress, Patrick Trenor, Al Evans, Earl Evans, Kimberly Brooks, Charles Moody and Amy Paul.

Mr. Feinstein began the meeting by giving the floor over to Doug Crabill, Community Development Director. Mr. Crabill began by speaking about the Capital Improvement Fund and how those dollars are spent. He mentioned that he would be of the opinion that keeping that 25% is a good idea, for the percentage is working. He added that Springfield has a 90/10 split and that number doesn't seem to be keeping up for them. He also stated that 401 fund is for the needs of the City and the 402 fund is for Police and Fire. He also made the statement that Capital needs are greater than the City has the funds for. Mrs. Cress asked what the monies are spent on. Mr. Crabill stated in the 402 fund, police cruisers and medic units come out of this fund. He also stated that a fire truck usually is taken out of service after 20 years. He also added that a ladder truck is very expensive to replace and the Fire Department's current ladder truck is a 1997 model, with low miles. He went on and spoke about the 401 fund saying, streets (paving, micro surfacing, etc.) comes out of this fund.

Discussion then went on to Section 2.09, Legislative Procedure. Mr. Feinstein explained that every act of Council has to be done by a majority vote. Mr. Al Evans stated that he was not entertaining the idea of changing it to a super majority. Mr. Crabill added that sometimes, the Charter and/or Ordinances aren't specific enough. Additionally, if it's not spelled out in the Charter, it follows the ORC. Mrs. Cress stated that if it doesn't really change anything, it should be left alone for the simpler it is, the better.

Mr. Al Evans stated that he had always felt there should be a Street Fund, and that fund could pay for paving. Mr. Crabill stated that would free up capital funds.

Mr. Feinstein asked how the Committee would like to go about choosing what goes to the ballot, and how it is presented to the public. Mr. Weller stated that voting on them as a package may be a good idea and to see how condensed we can get. Discussion transpired that some topics could be approached to Council, such as OML mandatory training, the sponsorship of legislation.

MEETING ADJOURNED – 7:00 p.m.

Next Meeting: March 4, 2020, at 6:00 p.m.

****Should you not be able to attend the meeting, please let us know****

Thank You!!!!

TO THE BALLOT – OF SUBSTANCE

Mandatory OMA Training for new Council Members

Requirement that (most) legislation be sponsored

Upon vacancy in Council seat, remains open until next general election

In the event of vacancy of Mayor, Council President fills until next election, not for duration of Mayor's term

President of Council to enforce Council Rules

Dormant period for failed legislation

Adding a Definition Section

Striking Section 2.21 Term Limits from the Charter

Adding the formation of a Salary Commission for Elected Officials

Mayoral Candidates must reside in the City at least two years prior to election

Termination of the Director of Finance and/or the Director of Law must be confirmed by Council

Vacancy of the office of Mayor, President of Council shall succeed until next general election.

Salary Commission formation

The position of the Mayor is considered a full-time position.

Striking all directors of departments shall be entitled to one month severance pay, in Section 4.05

Section 5.08 Political Activity shall default to the Ohio Revised Code 124.57-124.62, And shall be renamed Prohibited Conduct.

Strike Article IX in its entirety.

TO THE BALLOT – “CLEAN UP”

Removal of: “Council shall pass no ordinance or resolution which adopts a position contrary to a recommendation of the Planning Commission, made within the scope of its authority, except by a vote of majority.” (Section 2.09)

Removal of: “Council may enact ordinances that supersede state statutory provision with respect to acquisition and disposition of property upon a majority affirmative vote.” (Section 2.09)

Removal of: “unless any Council member requests the Clerk to read the Ordinance or Resolution in its entirety.” (Section 2.10)

Removal of: “Each emergency ordinance or resolution shall require the affirmative vote of at least two-thirds (2/3) of the members elected to Council for its enactment. If such emergency ordinance or resolution fails to receive the requisite two-thirds (2/3) affirmative vote, but receives the necessary majority for passage as a non-emergency ordinance or resolution, it shall take effect as a non-emergency ordinance or resolution.” (Section 2.11)

Removal of: “The failure or refusal of such officers to sign such ordinances or resolutions shall not invalidate an ordinance or resolution.” (Section 2.14)

Removal of: “or for improvements petitioned for by the owners of a majority of the adjacent property to be benefitted and especially assed therefore, unless a later date be specified therein.” (Section 2.15)

Adding: d to the end of an (and) in first paragraph”Legislation enacted and announce...” (Section 2.17)

Adding: and/or digital to”In a newspaper of general circulation and/or digital only once upon adoption for a legislation..... (Section 2.17)



Design Review Board

August 26, 2019, Meeting Minutes

Attendance

Members Present:

Rich Colvin (Vice Chair); Lin Giampetro; Steve Brandeberry; Lydia Hess (Alternate); and Steve Brune.

Member(s) Absent:

Patrick Trenor (Chair); Bill Gibson; Kurt Heintz (Alternate); and Judy Tullis.

Guests Present:

Adam Moore (Zoning & Compliance); Catherine Tanujaya (Zoning & Compliance); and Matthew Ropp (109 N. Locust St.).

Call to Order and Pledge of Allegiance

Action:

Rich Colvin called the meeting to order at 7:00 PM.

Prior Meeting Minutes

Action:

Steve Brandeberry made a motion to approve the meeting minutes from June 24, 2019.
Lydia Hess seconded the motion.

Vote:

5 (Yay) – 0 (Nay)
Motion passed.

New Business – Application(s)

Case # 1:

DRB-2019-012 – 109 North Locust Street – Diane Doss (Matt Ropp) – Exterior Paint and Signage Review.

**Application, Staff
Comments &
Recommendations:**

Adam Moore read the application, provided the background and read the staff report to the Board.

Testimony in Favor:

Matthew Ropp (109 N. Locust St.) wanted to paint the old barber shop green on North Locust Street and have a vinyl sign applied to the interior of the window.

Testimony Against:

None.

Discussion:

Rich Colvin - Requested that the size of the sign does not exceed the 25% requirement. What is the color of the sign?

- Matthew Ropp answered the sign itself will be white and the blank portion of the sign is just the glass.

Adam Moore explained that sign should be inside the window, which it will be and it must be in direct scale and proportion to the window. The DRB can determine if it's proportional to the window.

Steve Brune - What will the doors and the trim look like?

- Mr. Ropp answered that the door and the trim are going to be painted black.

Do you plan on leaving the bars on the door?

- Mr. Ropp answered yes.

Lydia Hess – Felt that because it's not a regular square sign and there's space around it, the sign is not a problem. Since the building is plain, if the sign is small, then you can't really see it. Mr. Colvin felt that the



sign looks proportional to the window and building. Ms. Hess liked the proposed exterior green paint. Mr. Ropp explained that the trim inside of the building is already painted the same green that is going to be used on the outside. Lin Giampetro stated that the green will make the building easy to find and is a great identifier.

Rich Colvin – Will the entire building be painted green?

- Matthew Ropp answered that only the front and the side up to the staircase will be painted.

Action: Steve Brandeberry made a motion to **approve the sign and exterior paint as presented.**
Lin Giampetro seconded the motion.

Vote: 5 (Yay) – 0 (Nay)
Motion passed.

Miscellaneous Business

Miscellaneous

Discussion: **Hotel Sowles:** Rich Colvin informed the board that the owner is tuckpointing the Sowles, however the doors and the windows on the back are being bricked in. The board is unaware of this and only approved the tuckpointing not to fill in the doors or windows since that change is permanent. Adam Moore will follow up on this.

Meters installed on East Court Street: Rich Colvin explained that there are two new meters that were installed in the front of the building, right on the façade. Meters are supposed to be done in the back of the building in downtown. Steve Brandeberry mentioned that the owners did get an electrical permit through the county. Adam Moore will look into it.

DRB Member: Steve Brune is taking over Brandon Shockey’s term. Judy Tullis expressed interest in being an alternate position in DRB.

Adjournment

Action: Steve Brune made a motion to adjourn at 7:22 PM.
Lydia Hess seconded the motion.

Vote: 5 (Yay) – 0 (Nay)
Motion passed.



Design Review Board

November 25, 2019, Meeting Minutes

Attendance

Members Present: Patrick Trenor (Chair); Rich Colvin (Vice Chair); Bill Gibson; Kurt Heintz (Alternate); Judy Tullis; and Steve Brune.

Member(s) Absent: Lin Giampetro; Steve Brandeberry; and Lydia Hess (Alternate).

Guests Present: Adam Moore (Zoning & Compliance).

Call to Order and Pledge of Allegiance

Action: Patrick Trenor called the meeting to order at 7:00 PM.

New Business – Application(s)

Case # 1: **DRB-2019-013 – 113 Scioto Street – Lisa Miller (Wallace & Turner) –Signage Review.**

Application, Staff Comments & Recommendations: Adam Moore read the application, provided the background and read the staff report to the Board. Mr. Moore explains that the sign will look exactly like the signs that are there already and the same specs as “Let’s Eat Cake”. The sign will be placed one or the other side of the door.

Testimony in Favor: None.

Testimony Against: None.

Discussion: Rich Colvin – Preferred the sign to be placed on the right (west) of the door for visibility. What’s the height of the sign?

- Adam Moore answered that it wasn’t specified, but the Board can add it as part the sign approval condition such as the sign being at least 7’ from the sidewalk.

Bill Gibson – How high is the sign for “Let’s Eat Cake”?

- Mr. Moore is unsure but it is a different style of building.

Mr. Colvin explained that he is not opposed to for the sign being lowered a bit as to not to disturb the molding, but it should not be below 6.5’ for pedestrian safety concerns. The address should be part of that minimum height.

Action: Bill Gibson made a motion to **approve the sign with conditions:** (1) the sign height from the sidewalk it is no less than 6.5’ from the very bottom of the sign; (2) the sign is placed below the tin molding; and (3) the sign is placed on the west side of the door.

Steve Brune seconded the motion.

Vote: 6 (Yay) – 0 (Nay)
Motion passed.



Case # 2: DRB-2019-014 – 123 East Court Street – Steve Brandeberry (V Patrick Hamilton) – Signage Review.

Application, Staff Comments & Recommendations: Adam Moore read the application, provided the background and read the staff report to the Board. Mr. Moore explains that the sign will be in the grass area, closer towards the door of the building.

Testimony in Favor: None.

Testimony Against: None.

Discussion: Bill Gibson – Will it be one or two sided?

- Mr. Moore answered that it will be two sided.

Rich Colvin – What is the material?

- Adam Moore answered that it will be faux brick or bright brushed aluminum.

Steve Brune – Will it be a smooth surface that looks like brick?

- Mr. Moore answered that it will look and feel like brick.
- Judy Tullis commented that since they are unsure of what the faux brick will look like, the brushed aluminum would make sense. The Board agrees.

Mr. Brune commented that the sign seems that it will be almost as tall as the awnings. Mr. Moore agreed, however, the proposed sign dimension is allowable by code. It will be a tall skinny sign.

Action: Kurt Heintz made a motion to **approve the sign with condition** that the material used is the brushed aluminum, however if the faux brick is used, then it should match the brick that is on the building as close as possible.
Judy Tullis seconded the motion.

Vote: 6 (Yay) – 0 (Nay)
Motion passed.

Case # 3: DRB-2019-015 – 300 North Main Street – Kim Arms (Michael Hill) – Signage Review.

Application, Staff Comments & Recommendations: Adam Moore read the application, provided the background and read the staff report to the Board. The business will not have a storefront and is located between the nail place and the barbershop.

Testimony in Favor: None.

Testimony Against: None.

Discussion: The Board felt that the sign is difficult to read. The Four Gables have too many signs. Adam Moore explained that there are about five to six businesses in that building. Rich Colvin felt that the size of the sign on the application fits the guidelines but the number of signs on the building may be an issue. The sign is proposed to be placed in the middle of the pre-existing two signs by the bay window. Kurt Heintz feels that the sign should match the other two pre-existing signs in size, height and dimension to provide uniformity. Having the color on the sign reversed, such as a white background with pink lettering and a different font will be a lot easier to read.

The only placement that would make sense is over the door that leads to the business. The sign might be bumped up a little due to “The Four Gables” sign below it, however as long as it’s uniform then it’s ok. Due to the amount of signs and businesses in the location the Board recommends the building owner (Kim Arms) to consider a multi-tenant sign on this building. The Board is not likely to approve any more signage on the



building because it is becoming cluttered and overcrowded with signage.

Action:

Kurt Heintz made a motion to **approve the sign with conditions:** (1) the sign to be no larger than any other sign on the building; (2) the sign must be located above the existing Four-Gables sign; (3) the sign must be centered above the door opening; and (4) the Board recommends that the sign color scheme is reversed (white background with pink lettering) since the current rendering is difficult to read.
Steve Brune seconded the motion.

Vote:

6 (Yay) – 0 (Nay)
Motion passed.

Miscellaneous Business

Miscellaneous

Discussion:

Vintage Traveler: We have a violation open on that sign and are working on it.

Lighting: Rich Colvin stated that there are some buildings that have extremely bright lighting. It's something that should be looked into. Adam Moore explained that there is a light trespass code that can be enforced.

Douglas Inn Update: They are waiting for tax credit and a grant which will be awarded by the end of the year. The bottom floor is planned for retail and the back of the building as residential. The restoration of the building exterior will be brought to the Board for review.

Monument Square Roundabout Project: In the Spring, the construction crew will work on the paving and milling in order to complete the project.

Adjournment

Action:

Rich Colvin made a motion to adjourn at 8:00 PM.
Kurt Heintz seconded the motion.

Vote:

5 (Yay) – 0 (Nay)
Motion passed.



Board of Nuisance Appeals

January 30, 2020, Meeting Minutes

Attendance

- Members Present:** John Harrigan (Chair); Barb Keller and Andy Doss.
- Member(s) Absent:** None.
- Guests Present:** Cat Tanujaya (Zoning & Compliance) and William Tully (813 N. Russell St.).

Call to Order and Pledge of Allegiance

- Action:** John Harrigan called the meeting to order at 4:00 PM.

Reading of Rules of the Meeting and Swearing-In of Witnesses

- Action:** John Harrigan read the rules of the meeting and swore in all witnesses at the meeting.

Prior Meeting Minutes

- Action:** Barb Keller made a motion to approve the meeting minutes from July 25, 2018.
Andy Doss seconded the motion.
- Discussion:** None.
- Vote:** 3 (Yay) – 0 (Nay)
Motion passed.

New Business – Application(s)

Case # 1:

BNA-2020-001 – 813 North Russell Street – William Tully
Appeal from a nuisance violation, Chapter 1339.02 as defined on Chapter 1339.01(a)(9)

**Application & Staff
Comments:**

Cat Tanujaya provided the background and read the staff report to the Board.

Testimony in Favor:

William Tully (813 N. Russell St.) – Doesn't feel that the code violation applies because the roof only has a few shingles off. The roof is not leaking. The house is occupied and there are no vermin coming in and out of the building. The roof is not a pressing issue to address since there are other rental properties that Mr. Tully is managing.

Testimony Against:

None.

Discussion:

John Harrigan asked if there's someone living in that house. William Tully explained that the house was vacant for several months but is now occupied. It's a rental property. Andy Doss commented that based on the photo taken on June 13, 2019, it seems that the roof leaks. Mr. Tully stated that the roof does not leak. Mr. Harrigan pointed out a photograph from the packet where there are missing shingles and a hole on the roof. Mr. Tully reiterated that you may think there's a hole but the roof does not leak or it would have been fixed.

Mr. Tully explained that it's wood shingles that were roofed over. Mr. Doss asked if there's a plan to fix the



roof and replace it. Mr. Tully stated that he can fix the roof but if it works, leave it alone. Mr. Harrigan stated that on several other photographs there are a couple more shingles missing and more on the way. Mr. Tully agreed that the roof is down to the wood shingles. He continued to explain that the original wood shingles were roofed over and never removed. Mr. Doss agreed that it's common to have wood shingles roofed over. Mr. Harrigan stated that it was identified as a collapse hazard and Mr. Tully disagreed and feels that it's not applicable in this case. Mr. Harrigan further explained that the concern is if the roof falls, then other parts of the house will also start falling apart.

Mr. Doss asked how old is the roof and Mr. Tully stated that the roof is about 20-25 years old. Mr. Doss commented that the roof has met its life expectancy. Mr. Tully explained that in order for the roof to be fixed, it has to be done by a contractor with a bucket truck due to the slope of the roof and safety concerns for Mr. Tully. The board agreed. Barb Keller asked if the collapse hazard is referring to the building or just the roof. Cat Tanujaya explained that the code refers to a building or structure, or any portion, member, appurtenance or ornamentation thereof. Ms. Keller stated that the roof is only going to get worse. Mr. Doss agreed and if the roof is 25 years old, then it's something that needs to be replaced.

Action: Andy Doss made a motion to **affirm the decision of the Director**.
Barb Keller seconded the motion.

Vote: 3 (Yay) – 0 (Nay)
Motion passed.

Miscellaneous Business

Miscellaneous

Discussion:

Board Reappointment:

- The board nominated John Harrigan as Chair for 2020.
 - **Action:** Andy Doss made a motion to approve the nomination as presented. Barb Keller seconded the motion.
 - **Vote:** 2 (Yay) – 0 (Nay) John Harrigan was recused from the vote since he was nominated.

Board Discussion:

- Scheduling 2020 BNA meetings
- Vacant registry process explanation
- Discussion on the upcoming appeals

Adjournment

Action: Andy Doss made a motion to adjourn at 4:30 PM.
Barb Keller seconded the motion.

Vote: 3 (Yay) – 0 (Nay)
Motion passed.



Planning Commission

January 27, 2020, Meeting Minutes

Attendance

Members Present: Eric Samuelsson (Chair); Bill Bean; Kerry Brugger; Kimberly Gordon-Brooks; Jennifer Dunham Young; Richard Kerns; and Bill Kremer (Alternate).

Member(s) Absent: Steve Brandeberry (Alternate).

Guests Present: Adam Moore (Zoning & Compliance); Cat Tanujaya (Zoning & Compliance); Doug Crabill (Community Development); and Tom Huelsman (720 N. Main St. – Ultra-Met)

Call to Order and Pledge of Allegiance

Action: Eric Samuelsson called the meeting to order at 6:00 PM.

Reading of Rules of the Meeting

Action: Eric Samuelsson read the rules of the meeting.

Prior Meeting Minutes

Action: Kerry Brugger made a motion to approve the meeting minutes from November 25, 2019. Bill Kremer seconded the motion.

Discussion: None.

Vote: 7 (Yay) – 0 (Nay)
Motion passed.

New Business – Application(s)

Case # 1: PC-2020-002 – 720 North Main Street/ 120 Fyffe Street – Tom Huelsman – Ultra-Met Company

Application, Staff Comments & Recommendations: Doug Crabill read the application, provided the background and read the staff report to the Board. Ultra-Met has requested a site plan review for the construction for a 15, 700 sf addition to the current manufacturing facility. The new addition will be built out into the existing parking lot. A variance was approved by the BZA on August 12, 2019 for a 10' setback on the new addition as oppose to the 40' setback. Mr. Crabill explained that the request have been reviewed by the Technical Review Committee (TRC).

Testimony in Favor: Tom Huelsman (720 N. Main St. – Ultra-Met) – Explained that they are trying to acquire additional surrounding properties in order to accommodate additional parking and the expansion. This is phase one of the process and they are trying to obtain the necessary permits to start the project. They would like to break grounds in February and would like to have the facility available for use by July.

Testimony Against: None.

Discussion: Doug Crabill – Explained that Ultra-Met is requesting an early site approval and the TRC concerns regarding storm water, lighting, landscaping, parking and setbacks have all been brought up to Ultra-Met and discussion is in progress to meet all the requirements. The curb cut requirements will be address once the plan for the parking lot and entry is finalized.



Bill Kremer – Do we have to worry about accessibility such as handicapped accessible parking?

- Mr. Crabill confirmed there will be two handicapped parking available.
- Tom Huelsman explained that they are located at the front parking lot and a ramp is also available next to the parking spot.

Mr. Kremer asked, is flooding an issue?

- Mr. Crabill answered that it is not because it's not on the flood plains.
- Bill Bean stated that that area they are in is pretty high.
- Mr. Huelsman explained that there's a retention pond that can hold water back before it's released into the City's system.

Action: Kerry Brugger made a motion to **approve the site plan upon satisfactory completion of addressing all staff comments with the City staff.**

Bill Kremer seconded the motion.

Vote: 7 (Yay) – 0 (Nay)

Motion passed.

Case # 2: PC-2020-001 – City of Urbana Zoning & Compliance Staff – M-1 Manufacturing District

Application, Staff Comments & Recommendations: Doug Crabill read the application, provided the background and read the staff report to the Board. Currently there's a 50' maximum height allowed for principal use and 25' maximum height allowed for the accessory use in the M-1 Manufacturing district.

Testimony in Favor: None.

Testimony Against: None.

Discussion: Doug Crabill – Explained that when a site selector looks at a location, they are most likely to select a location that does not have a lot of restrictions. The height restriction is a deterrent for a lot of the site selectors. Even though a variance can be granted, variance proceedings add time and cost to a project. Based on research of other communities, the manufacturing district height restriction can be increased with increased setback.

Adam Moore - The one to one ratio can be used such as, if the setback of the property is 75', then the maximum height requirement for the principal structure should be 75'. The height restriction was brought up as a concern by Marcia. The two main concerns initially were how this affects the fire department and the airport. According to Dean Ortlieb (Fire Chief), the height of a building does not impact firefighting abilities. According to Elton Cultice (Airport Manager), the proposed height change does not impact the air field.

Eric Samuelsson – According to the staff report, Springfield's height restriction is unlimited. That's favorable to a lot of site selectors. Does this mean that there's no restriction?

- Cat Tanujaya answered that the Springfield Ordinance states that the height requirement of a principal building for commercial and manufacturing building in all other districts is not applicable.

Mr. Samuelsson is in favor of the language used in the Springfield Ordinance. Mr. Crabill and Mr. Moore also explained that since there are instances where a manufacturing district is very close to a residential district, should the unlimited height be allowed or should there be some sort of restrictions? Bill Bean stated that site selectors are usually not looking for places surrounded by residential homes, but more open spaces for growth.

Kerry Brugger – The Planning Commission is in favor of changing the height restriction in M-1, however a draft of the proposed change should be submitted to Planning Commission.



Miscellaneous Business

Discussion

Board Reappointment:

- The board nominated Eric Samuelsson as Chair for 2020.
 - **Action:** Kimberly Gordon-Brooks made a motion to approve the nomination as presented. Bill Bean seconded the motion.
 - **Vote:** 6 (Yay) – 0 (Nay) Eric Samuelsson abstained from the vote since he was nominated.
- The board nominated Steve Brandeberry as Vice Chair for 2020.
 - **Action:** Bill Bean made a motion to approve the nomination as presented. Kimberly Gordon-Brooks seconded the motion.
 - **Vote:** 7 (Yay) – 0 (Nay)
- The board nominated Steve Brandeberry as a member of the Design Review Board for 2020.
 - **Action:** Bill Bean made a motion to approve the nomination as presented. Eric Samuelsson seconded the motion.
 - **Vote:** 7 (Yay) – 0 (Nay)
- The board nominated Eric Samuelsson as a member for the CRA Housing Council for 2020.
 - **Action:** Bill Bean made a motion to approve the nomination as presented. Kimberly Gordon-Brooks seconded the motion.
 - **Vote:** 6 (Yay) – 0 (Nay) Eric Samuelsson abstained from the vote since he was nominated.

South Main Street Corridor Plan: Doug Crabill explained that Burton Planning Services did an in depth study of Urbana which includes a SWOT analysis, study of the natural, built, market and economic development. Goals and strategies are discussed in the study. Public involvements were encouraged through the survey process and public meetings. The study introduced development opportunities and improvements in Urbana. The goal is to work towards adoption of this plan once the plan is finalized.

Adjournment

Action: Bill Bean made a motion to adjourn at 7:15 PM.
Kimberly Gordon-Brooks seconded the motion.

Vote: 7 (Yay) – 0 (Nay)
Motion passed.

2020 Concrete Percentages - Contractor Comparison Forecast

2019 Concrete Work Done

Month Given to Contractor	Curb & Gutter	Sidewalk	Street Opening (Non-St./US)	Street Opening (St./US)	Valve Box	Headstone Foundation*	Driveway	Topsoil/Seed	Catch Basins	
Number of Concrete Repairs, Jan. 2019 - Dec. 2019	Jan.	0	1	0	0	2	4	1	0	0
	Feb.	3	3	4	3	4	5	1	5	0
	Mar.	4	1	6	1	1	5	0	5	0
	Apr.	5	3	9	0	2	5	2	3	3
	May	2	2	1	1	0	5	1	2	0
	Jun.	0	0	3	0	0	5	1	0	0
	Jul.	2	1	2	3	3	5	1	2	0
	Aug.	3	1	5	1	3	5	1	4	0
	Sep.	2	0	1	1	0	5	0	4	0
	Oct.	0	0	2	0	1	5	0	0	0
	Nov.	1	1	2	0	1	5	0	2	0
	Dec.	2	3	4	1	1	4	0	0	0
Totals:	24	16	39	11	18	58	8	27	3	

Total Jobs: 186

*Total number of jobs in each category were evenly distributed throughout the months for ease.

No longer a line item in 2020 bid.

City Patching Portion (Item A Work):

Job	Percent	Associated Line Items	Ave. Price on 2020 Bid		Unit	Ave. Quantity per Job	Est. Total		Tot. Est. Price for 2020	
			McGuire	Castle			Quant. 2020		McGuire	Castle
Street Openings	21%	1	\$9.45	\$9.00	S.F.	104	4056	\$38,329.20	\$36,504.00	
St. Opening (St./US)	6%	1	\$10.45	\$10.50	S.F.	68	748	\$7,816.60	\$7,854.00	
Curb and Gutter	13%	6	\$21.91	\$22.40	Feet	10.5	252	\$5,520.48	\$5,644.80	
Headstone Found.	31%	1	\$30.00	\$30.00	S.F.	2.4	139.2	\$4,176.00	\$4,176.00	
Sidewalk	9%	2	\$8.13	\$7.30	S.F.	40	640	\$5,200.00	\$4,672.00	
Topsoil/Seed	15%	1	\$6.00	\$5.00	S.F.	84	2268	\$13,608.00	\$11,340.00	
Driveways	4%	4	\$8.96	\$9.30	S.F.	67	536	\$4,799.88	\$4,984.80	
Catch Basin Replace	2%	2	\$1,251.13	\$1,700.00	Each	1	3	\$3,753.39	\$5,100.00	
	100%							\$83,203.55	\$80,275.60	
Other things not constructed to consider:						(Theoretical for 2020)				
Conc. Removals (over allowed)		1	\$0.25	\$0.50	S.F.	50	50	\$12.50	\$25.00	
Curb Ramps		7	\$542.86	\$150.00	Each	1	1	\$542.86	\$150.00	
								\$555.36	\$175.00	
Total (Item A):								\$83,758.91	\$80,450.60	

Sewer	Cemetery	Water	Street	Engineering
4 Street (20%)	58 Headstns. (100%)	44 Street (33.4%)	4 Street (33.4%)	2 Sidewalk (50%)
5 Street-St./US (25%)		6 Street-St./US (4.5%)	1 Sidewalk (8.3%)	2 Topsoil/Seed (50%)
6 C & G (30%)		17 C & G (12.9%)	3 C & G (25%)	
2 Sidewalk (10%)		11 Sidewalk (8.3%)	1 Driveway (8.3%)	
3 Topsoil/Seed (15%)		19 Valve Boxes (14.4%)	3 Catch Basins (25%)	
		7 Driveways (5.3%)		
		28 Topsoil/Seed (21.2%)		
20	58	132	12	4
226				

2020 Unit Price Recommendation:
McGuire Farm and Excavating

Owner Sidewalk, Curb and Gutter Program (Item B Work):	Total Quantities		Ave. Price on 2020 Bid		Tot. Est. Price for 2020	
	Possible	Unit	McGuire	Castle	McGuire	Castle
Curb and/or Curb and Gutter Removed	857	Feet	\$2.00	\$5.00	\$1,714.00	\$4,285.00
Curb and/or Curb and Gutter	857	Feet	\$21.91	\$22.40	\$18,774.01	\$19,196.80
Drive Approach Removed	2997	S.F.	\$2.50	\$3.35	\$7,492.50	\$10,039.95
Drive Approach	2997	S.F.	\$8.96	\$9.30	\$26,838.14	\$27,872.10
Sidewalk Removed	7713	S.F.	\$2.00	\$2.90	\$15,426.00	\$22,367.70
Sidewalk	7820	S.F.	\$8.13	\$7.30	\$63,537.50	\$57,086.00
Overseed and Mulch	2808	S.F.	\$4.00	\$1.50	\$11,232.00	\$4,212.00
Asphalt Repair, 9"	408	S.F.	\$9.00	\$10.00	\$3,672.00	\$4,080.00
Asphalt Repair, 6"	1112	S.F.	\$8.00	\$8.00	\$8,896.00	\$8,896.00
Curb Ramp	9	Each	\$542.86	\$150.00	\$4,885.71	\$1,350.00
Catch Basin Repair	4	Each	\$904.40	\$600.00	\$3,617.60	\$2,400.00
Total (Item B):					\$166,085.46	\$161,785.55

Grand Total (Item A and Item B Work Potential): \$249,844.37 \$242,236.15 (3% difference)

City of Urbana, OH - 2020 Microsurfacing Program (#6691808)

Owner: City of Urbana

Solicitor: City of Urbana

02/17/2020 10:30 AM EST

		Strawser Construction, Inc.			American Pavements, Inc		Microsurfacing Contractors, LLC			
Sect Line	Item Co	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price2	Extension3	Unit Price4	Extension5
Base Bid										
1	407	TACK COAT @ 0.08 GAL./S.Y.	GAL	500	\$0.75	\$375.00	\$5.50	\$2,750.00	\$2.10	\$1,050.00
2	421	MICROSURFACING, SURFACE COURSE	SY	33059	\$2.40	\$79,341.60	\$2.81	\$92,895.79	\$2.45	\$80,994.55
3	614	MAINTAINING TRAFFIC	LUMP	1	\$12,785.00	\$12,785.00	\$8,036.00	\$8,036.00	\$40,000.00	\$40,000.00
4	624	MOBILIZATION	LUMP	1	\$16,915.00	\$16,915.00	\$11,600.00	\$11,600.00	\$40,000.00	\$40,000.00
5	644	REMOVAL OF PAVEMENT MARKING	FEET	11722	\$0.38	\$4,454.36	\$0.38	\$4,454.36	\$0.38	\$4,454.36
6	644	REMOVAL OF PAVEMENT MARKING	EACH	10	\$73.00	\$730.00	\$73.00	\$730.00	\$73.00	\$730.00
7	644	EDGE LINE, 4 INCH	FEET	2805	\$0.63	\$1,767.15	\$0.63	\$1,767.15	\$0.63	\$1,767.15
8	644	STOP LINE, 24 INCH	FEET	146	\$6.95	\$1,014.70	\$6.95	\$1,014.70	\$6.95	\$1,014.70
9	644	CHANNELIZING LINE, 8 INCH	FEET	342	\$1.75	\$598.50	\$1.75	\$598.50	\$1.75	\$598.50
10	644	CROSSWALK LINE, 12 INCH	FEET	428	\$2.75	\$1,177.00	\$2.75	\$1,177.00	\$2.75	\$1,177.00
11	644	DOUBLE YELLOW CENTER LINE	FEET	7964	\$1.13	\$8,999.32	\$1.13	\$8,999.32	\$1.13	\$8,999.32
12	644	LANE ARROW	EACH	10	\$88.00	\$880.00	\$88.00	\$880.00	\$88.00	\$880.00
13	103.05	CONTRACT BOND	LUMP	1	\$1,000.00	\$1,000.00	\$650.00	\$650.00	\$500.00	\$500.00
Base Bid Total:						\$130,037.63		\$135,552.82		\$182,165.58



Engineering Department • 205 S. Main Street • Urbana, Ohio 43078 • <http://www.urbanaohio.com> •

February 26, 2020

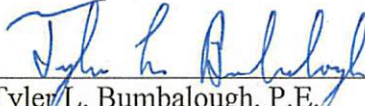
Urbana City Council
205 S. Main St.
Urbana, Ohio 43078

RE: 2020 Unit Price Concrete Work

Urbana City Council,

On Monday, February 24, 2020 bids were accepted for the yearly 2020 Unit Price Concrete Work. This year, the work also entails any remaining replacements from the yearly sidewalk, curb and gutter program. A total of three bids were received. Based on the forecasted work, McGuire Farm and Excavating LLC and Jason Castle LLC were within 3% of each other (see attached forecast). Generally from 2019 to 2020, prices dropped or stayed the same.

McGuire Farm and Excavating has done a good job for the City this past year according to multiple department heads. Jason Castle has also done quality work for the City in the past but has had some issue with his company's responsiveness during our 2015 Unit Price Concrete Work contract. Although this does not preclude a contract with Jason Castle LLC in the future, it is my opinion that the City should accept McGuire Farm and Excavating LLC's unit price bid for the 2020 season.


Tyler L. Bumbalough, P.E. 2/26/20
Urbana City Engineer Date

RESOLUTION NO. 2574-20

AN EMERGENCY RESOLUTION TO ACCEPT THE ONE OHIO MEMORANDUM OF UNDERSTANDING REGARDING THE PURSUIT OF POTENTIAL OPIOID LITIGATION SETTLEMENT FUNDS

WHEREAS, the City of Urbana, Ohio (herein “Municipality”) is a municipal entity formed and organized pursuant to the Constitution and laws of the State of Ohio; and

WHEREAS, the people of the State of Ohio and its communities have been harmed by misfeasance, nonfeasance and malfeasance committed by certain entities within the Opioid Pharmaceutical Supply Chain; and

WHEREAS, the State of Ohio, through its Attorney General, and certain Local Governments, through their elected representatives and counsel, are separately engaged in litigation seeking to hold Opioid Pharmaceutical Supply Chain Participants accountable for the damage caused by their misfeasance, nonfeasance and malfeasance; and

WHEREAS, the State of Ohio, through its Governor and Attorney General, and its Local Governments share a common desire to abate and alleviate the impacts of that misfeasance, nonfeasance and malfeasance throughout the State of Ohio; and

WHEREAS, the State and its Local Governments, subject to completing formal documents effectuating the Parties Agreements, have drafted a One Ohio Memorandum of Understanding (“MOU”) relating to the allocation and the use of the proceeds of any potential settlements described; and

WHEREAS, the MOU has been collaboratively drafted to maintain all individual claims while allowing the State and Local Governments to cooperate in exploring all possible means of resolution; and

WHEREAS, nothing in the MOU binds any party to a specific outcome; and

WHEREAS, any resolution under the MOU will require acceptance by the State of Ohio and the Local Governments; and

WHEREAS, Council understands that the purpose of the MOU is to permit collaboration between the State of Ohio and Local Governments to explore and potentially effectuating earlier resolution of the Opioid Litigation against Opioid Pharmaceutical Supply Chain Participants; and

WHEREAS, Council understands that an additional purpose is to create an effective means of distributing any potential settlement funds obtained under the MOU between the State of Ohio and Local Governments in a manner and means that would promote an effective and meaningful use of the funds in abating the opioid epidemic throughout Ohio; and

WHEREAS, Urbana City Council wishes to agree to the non-binding Memorandum of Understanding,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF URBANA, OHIO,

Section 1. That the City Law Director is authorized to accept the One Ohio Memorandum of Understanding on behalf of the City of Urbana;

Section 2. That it is found and determined that all formal actions of the Council relating to the adoption of this resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements; and

Section 3. That this Resolution is hereby declared to be an emergency measure, necessary for the preservation of the public peace, health, welfare and safety of the City of Urbana. The reason for the emergency is to ensure prompt pursuit of funds to assist in abating the opioid epidemic throughout Ohio.

President of Council

Passed: _____

Attest: _____

This Resolution approved by me this ____ day of _____, 2020

Mayor, City of Urbana

Department requesting: Administration		Personnel: Kerry Brugger	Director of Law Review _____
Expenditure? Y <u>N</u>	Emergency? <u>Y</u> N	Public Hearing? Y <u>N</u> If yes, dates advertised:	
Readings required: <u>1</u> 2 3			
First reading date: 03/03/2020	Second reading date: NA	Third/Final reading date: NA	

Anticipated effective date if approved: 03/03/2020

Resolution # 2575-20

A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE OF THE CITY OF URBANA TO SIGN THE GRANT AGREEMENT (FDID# 11011) WITH THE STATE OF OHIO, DEPARTMENT OF COMMERCE DIVISION OF STATE FIRE MARSHAL, FOR THE 2020 MARCS GRANT FOR THE URBANA FIRE DIVISION.

WHEREAS, the Ohio Department of Commerce division of State Fire Marshal, administers the Multi-Agency Radio Communication System (MARCS) Grant to fire departments that serve 25,000 or less, to purchase the radio systems, equipment, and/or services; and

WHEREAS, the Urbana Fire Division has received a grant in the amount of up to \$49,989.30 from the 2020 MARCS Grant through the Ohio Department of Commerce Division of State Fire Marshal; and

WHEREAS, the City of Urbana desires this financial assistance for the purchase of five mobile radios, eleven portable radios, accessories, and the first year annual service fees; and

WHEREAS, Urbana City Council is required to authorize the Director of Finance to enter into this grant agreement so that the Urbana Fire Division can proceed with these planned purchases.

NOW, THEREFORE, BE IT RESOLVED BY THE URBANA CITY COUNCIL:

Section 1: That the Director of Finance is hereby authorized to sign the grant agreement (FDID #11011) and accept these grant funds for this project with the State of Ohio, Department of Commerce Division of State Fire Marshal.

Section 2: Upon acceptance, that the Director of Finance is further authorized to proceed with the administration of these proposed purchases for the Urbana Fire Division in accordance with local spending approval processes.

Section 3: That the City of Urbana does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the 2020 MARCS Grant.

Section 4: That this resolution shall take effect and be in force upon passage.

Passed: _____

Council President

Attest: _____
Council Clerk

This Resolution approved by me this ____ day of _____, 20__.

Mayor

Department requesting: Finance		Personnel: D. Crabill		Director of Law review
Expenditure? Y (N)	Emergency? Y (N)	Public Hearing? Y (N)		
Readings required: (1) 2 3		If yes, dates advertised:		
First reading date: March 3, 2020	Second reading date:	Third/Final reading date:		

Anticipated effective date if approved: Immediately

Ordinance # 4520-20

AN ORDINANCE TO AUTHORIZE AND DESIGNATE A REVITALIZATION DISTRICT WITHIN THE CITY OF URBANA PURSUANT TO OHIO REVISED CODE SECTION 4301.81.

WHEREAS, an application was filed with Mayor Bill Bean on or about February 26, 2020 by John W. Doss and Roy A. Doss who own property in downtown Urbana that is known as 115 & 117 South Main Street (Parcel #K48-25-00-02-18-054-00); and

WHEREAS, this application is seeking the designation of a Revitalization District in downtown Urbana in accordance with Ohio Revised Code Section 4301.81; and

WHEREAS, the application and supporting documentation is attached hereto as Exhibit 1 and conforms to all statutory requirements; and

WHEREAS, the notice of the filing of said application has been published in *The Urbana Daily Citizen* as required on Tuesday, March 3, 2020 and again on Tuesday, March 10, 2020; and

WHEREAS, these published notices stated that the application was available for public inspection in the Office of the Clerk of Council during regular business hours; and

WHEREAS, these published notices notified any interested parties of the public hearing in regards to this application and the proposed revitalization district that was held on Tuesday, March 17, 2020 at 6:00PM in Council Chambers; and

WHEREAS, the City of Urbana did not require that a handling or processing fee be charged to accompany the Revitalization District application due to the positive economic impact that the establishment of said district is anticipated to have on downtown Urbana and the greater Urbana community; and

WHEREAS, Mayor Bill Bean submitted his recommendation to Urbana City Council in support of the application on February 27, 2020 on the basis that the application be granted for the reason that the proposed district will substantially contribute to entertainment, retail, educational, sporting, social, cultural, and arts opportunities for the Urbana community.

NOW, THEREFORE, BE IT RESOLVED BY THE URBANA CITY COUNCIL:

Section 1: That all publication and public hearing requirements relating to this application, this ordinance, and the establishment of the Urbana Downtown Revitalization District have been met.

Section 2: That the City of Urbana shall hereby waive any handling or processing fee for this application in furtherance of economic development within downtown Urbana.

Section 3: That in accordance with Ohio Revised Code Section 4301.81, Urbana City Council hereby authorizes and designates the area identified in the application filed by John W. Doss and Roy A. Doss as the Urbana Downtown Revitalization District for the reason that such district will substantially contribute to entertainment, retail, educational, sporting, social, cultural, and arts opportunities for the Urbana community.

Section 4: That it is found and determined that all formal actions of Urbana City Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in such formal action, were in meetings open to the public, in compliance with the law.

Section 5: That this Ordinance shall be in full force and effect from and after the earliest period allowed by law.

Passed: _____

Council President

Attest: _____
Council Clerk

This Resolution approved by me this ____ day of _____, 2020.

Mayor

Department requesting: Community Development		Personnel: D. Crabill	Director of Law review
Expenditure? Y (N)	Emergency? Y (N)	Public Hearing? (Y) N	
Readings required: 1 2 (3)		If yes, dates advertised: 3/3/2020 and 3/10/2020	
First reading date: 3/3/2020	Second reading date: 3/17/2020	Third/Final reading date: 4/7/2020	

Anticipated effective date if approved: 4/21/2020

John W. Doss
531 Scioto Street
Urbana, OH 43078

Roy A. Doss
179 Camelot Drive
Urbana, OH 43078

February 26, 2020

Mayor Bill Bean
Urbana Municipal Building
205 South Main Street
Urbana, OH 43078

RE: Revitalization District-Downtown Urbana

Mayor Bean:

In May of 2016, we purchased the building at 115 & 117 South Main Street (Parcel #K48-25-00-02-18-054-00) which was previously the location of the Little Nashville bar. At the time of purchase, the building was vacant and in need of extensive repair.

In March of 2017, we applied for an Ohio Historic Preservation Tax Credit from the Ohio Development Services Agency in order to rehabilitate the existing storefront on the first floor and to create two rehabilitated one bedroom apartments on the second floor. Our application was successful and our project to rehabilitate 115 & 117 South Main Street was approved for an Ohio Historic Preservation Tax Credit in June of 2017. After working through the project approval process with the State of Ohio Historic Preservation Office and working with a third party engineer to create building plans for the project, we obtained our building permit from Champaign County Building Regulations in December of 2018.

In early spring of 2019, we started construction on the building and this construction work continued through 2019 and into early 2020. As of this date, we are nearing completion on the project. The two upstairs apartments are approximately 887 square feet per unit, and they are anticipated to be occupied by new tenants in March of 2020. The first floor space has approximately 2,460 square feet of floor space. Furthermore, this first floor space has been remodeled to be a restaurant space for a restaurant operator who would be willing to lease and operate from this space.

However, if a new restaurant operator wanted to occupy this space and serve beer, wine, and/or mixed beverages on premises, there are currently no D5 liquor licenses available to be obtained from the Ohio Department of Commerce, Division of Liquor Control, within the Urbana corporation limits. By state law, Urbana is limited to a total of six (6), D5 liquor licenses based on our population (1 license for every 2,000 residents). A listing of the currently issued D5 licenses within the Urbana corporation limits is enclosed with this application. In addition, a listing of the current quota/ratio of issued D5 licenses in Urbana is also enclosed with this application.

Throughout Ohio, this same issue was prevalent and state law was changed in 2011 to allow for the creation of a Revitalization District which allows for issuance of a liquor permit type known as a D5-L permit. In Ohio, Revitalization Districts have been established in Bellefontaine, Sidney, Wooster, Medina, and several other Ohio communities. Pursuant to Ohio Revised Code Section 4303.181 (L), Revitalization Districts can be established in a municipality in which the number of D5 permits issued equals or exceeds the number of those permits that may be issued in that municipal corporation. Furthermore, in accordance with Ohio Revised Code Section 4303.181 (L), D5-L permits can be issued in a municipality with a population of one hundred twenty-five thousand or less according to population estimates certified by the development services agency for calendar year 2006.

The proposed boundaries (map enclosed) of the Urbana Downtown Revitalization District will meet the definition of a 'revitalization district' pursuant to Ohio Revised Code 4301.81 (A)(1) which defines a 'revitalization district' as "a bounded area that includes or will include a combination of entertainment, retail, educational, sporting, social, cultural, or arts establishments within close proximity to some or all of the following types of establishments within the district, or other types of establishments similar to these: a) hotels; b) restaurants; c) retail sales establishments; d) enclosed shopping centers; e) museums; f) performing arts theaters; g) motion picture theaters; h) night clubs; i) convention facilities; j) sports facilities; and k) entertainment facilities or complexes". Presently, downtown Urbana is home to numerous restaurants and retail sales establishments. Also, downtown Urbana is home to several smaller lodging establishments. In addition, the Gloria Theatre hosts performing arts events and plays motion pictures within the district. Locally, Urbana University is home to NCAA, Division II collegiate athletic facilities and the Johnny Appleseed Museum. Furthermore, Urbana has an existing hotel known as the Urbana Inn & Suites with a new Cobblestone Hotel that is under construction and anticipated to open in the summer of 2020.

The proposed Urbana Downtown Revitalization District would encompass 64.6 acres within the existing boundaries of the B-3 (Central Business District) and would contain the City Center Heritage Overlay District. As outlined in the enclosed letter from the City of Urbana Zoning & Compliance Officer, the B-3 (Central Business District) principally permits both Drinking & Eating Establishments and Restaurants.

In accordance with Ohio Revised Code Section 4303.181 (L), not more than one D5-L permit shall be issued for each revitalization district for each five acres of land located within the district. Also, no more than fifteen D-5L permits may be issued within a single revitalization district. Within the proposed Urbana Downtown Revitalization District, up to twelve (12) D5-L licenses could be issued upon establishment of the said district. The owner or the operator of a retail food establishment or a food service operation applying for one of the D5-L licenses would be required to have gross annual receipts from the sale of food and meals that constitute not less than seventy-five percent of its gross annual receipts. Furthermore, D5-L permits may only be transferred within the geographic boundaries of the revitalization district, and no D5-L permit shall be issued to an adult entertainment establishment. Lastly, the application fee for a D5-L permit is the same as the application fee for a D5 permit which is \$2,344.00 per year.

The proposed Urbana Downtown Revitalization District will benefit downtown Urbana and the greater Urbana community if this district is established and additional liquor permits for restaurant operators are made available. Our new space at 115-117 South Main Street will be more attractive for a

prospective restaurant operator. In addition, Urbana has an established base of independent restaurants that have opened over the last two decades through previous revitalization efforts that are drawing customers locally and regionally. Over time, other restaurant operators may determine that downtown Urbana is a desirable location to open a new restaurant, and liquor licenses will be readily available if a revitalization district is created. Long-term, Urbana has other spaces within the downtown district that could accommodate restaurant uses if spaces were built and/or remodeled to accommodate these uses. Presently, the state established limit on D5 liquor licenses is a limiting factor for the development of new restaurants in downtown Urbana, and the establishment of a revitalization district will remove this limitation and barrier.

In closing, we appreciate your consideration of this request to establish the Urbana Downtown Revitalization District. We believe that the establishment of these districts statewide has proven to be successful in communities such as Bellefontaine and Sidney where new restaurants are opening as a result of the establishment of these districts in those communities.

Sincerely,



John W. Doss



Roy A. Doss

Enclosures

Champaign County, Ohio - PRC
Parcel: K48-25-00-02-18-054-00

GENERAL PARCEL INFORMATION

Owner DOSS JOHN W & ROY A DOSS
 Property Address 115 S MAIN ST
 Mailing Address DOSS JOHN W & ROY A
 127 S MAIN ST
 Tax District K48
 School District URBANA CSD
 Land Use 429 OTHER RETAIL
 Legal Description RTS 00-00-00__ ORIGINAL PLAT
 PT LOTS 104 & 105
 NEW SURVEY FILED 12/19/08

TAX

	First Half	Second Half
Gross Property Tax:	\$1,450.94	\$1,450.94
Reduction:	(\$430.94)	(\$430.94)
10% Rollback:	\$0.00	\$0.00
2.5% Rollback:	\$0.00	\$0.00
Homestead Reduction:	\$0.00	\$0.00
Special Assessments:	\$0.00	\$0.00
Delinquencies:	\$0.00	\$0.00
Penalties:	\$0.00	\$0.00
Due:	\$1,020.00	\$1,020.00
Collected:	(\$1,020.00)	\$0.00
Balance:	\$0.00	\$1,020.00

VALUATION

	Appraised	Assessed
Land Value	\$13,320	\$4,660
Improvements Value	\$73,900	\$25,870
Total Value	\$87,220	\$30,530

SALES

Date	Instrument Type	Buyer	No. Parcels	Sale Price
5/16/2016	WARRANTY DEED	DOSS JOHN W & ROY A DOSS	1	\$75,000.00
12/19/2008	15198	ANIGER LLC	2	\$62,500.00
12/19/2008	15197	FRAZIER MARY SUE & ANIGER	2	\$62,500.00
10/21/1996	UNAVAILABLE	FRAZIER JAMES H & MARY SUE	1	\$0.00
12/30/1899	UNAVAILABLE	FRAZIER JAMES H & MARY SUE	1	\$0.00

LAND

Land Type	Dimensions	Dimension	Eff. Depth	F. Actual	Appraised
S1 - PRIMARY SITE	5550	SQFT	0	0	\$13,320



Office of the Mayor

205 South Main Street, Urbana, OH 43078 | (937) 652-4304 | www.urbaohio.com

Exhibit 1-5

February 27, 2020

Urbana City Council
Ms. Amy Deere, Clerk
205 South Main Street
Urbana, OH 43078

RE: Proposed Urbana Downtown Revitalization District

Ms. Amy Deere and Members of Urbana City Council:

On February 27, 2020, I received an application from John W. Doss and Roy A. Doss to request the establishment of the Urbana Downtown Revitalization District pursuant to Ohio Revised Code Section 4301.81. The establishment of this district would address the issue that no additional D5 permits are available for new restaurants that may want to locate in downtown Urbana. As indicated in this application, the number of issued D5 permits currently equals the number of those permits that can be issued within the corporation limits of the City of Urbana.

With the establishment of the proposed Downtown Urbana Revitalization District which encompasses 64.6 acres, up to twelve (12) D5-L licenses could be issued upon establishment of the said district. The owner or the operator of a retail food establishment or a food service operation applying for one of the D5-L licenses would be required to have gross annual receipts from the sale of food and meals that constitute not less than seventy-five percent of its gross annual receipts. Furthermore, D5-L permits may only be transferred within the geographic boundaries of the revitalization district, and no D5-L permit shall be issued to an adult entertainment establishment. Lastly, the application fee for a D5-L permit is the same as the application fee for a D5 permit which is \$2,344.00 per year.

As the Mayor of the City of Urbana, I am submitting my recommendation to Urbana City Council in support of this application to establish the Urbana Downtown Revitalization District. Furthermore, I believe that the establishment of this proposed district will substantially contribute to entertainment, retail, educational, sporting, social, cultural, and arts opportunities for the Urbana community.

Sincerely,

Bill Bean, Mayor

Enclosures

Permit #	Permit Name	DBA	Cl	Status	Date	Address
814230	BONAPPETIT LLC	DBA LINCOLN AND MAIN RESTAURANT	D5	ISSUED	12/12/2017	624 N MAIN ST & PATIO
2972261	FUSION 40 83 LLC	DBA FUSION 40 83	D5	ISSUED	5/10/2011	115 MIAMI ST & PATIO
3589836	HAPPYTIME LLC	DBA CAFE PARADISO & PATIO	D5	ISSUED	10/22/2007	13 MONUMENT SQ 1ST FL
4957220	LA PIEDAD HOLDING COMPANY	DBA LA PALMA MEXICAN RESTAURANT	D5	ISSUED	11/22/2010	1629 E RT 29 & PATIO
1836584	PATRICK CROWLEY	DBA BRACKENS PUBN	D5	ISSUED	5/15/2000	106 MIAMI ST 1ST FL & PATIO
8395970	SOUTHWEST BOWLING CENTER INC	DBA SOUTHWEST BOWLING CENTER	D5	ISSUED	8/23/1994	826 SCIOTO ST

D5 Permits Issued Within the City of Urbana

D5 Permit Quota=6

D5 Permits Issued=6

D5 Permits Available=0

(As of 2-26-2020)

Exhibit 1-7

11 CHAMPAIGN		066 URBANA		POPULATION	. 11,372 .
CLASS	RATIO	PERMIT QUOTA	PERMITS ISSUED	PERMITS AVAILABLE	APPLICATIONS ON FILE
C1	1,000	12	12	0	1
C2	1,000	12	12	0	0
D1	2,000	6	5	1	1
D2	2,000	6	5	1	1
D3	2,000	6	1	5	1
D3A	0	0	0	5	0
D4	2,000	6	5	1	0
D5	2,000	6	6	0	0

Query Date: 2/26/2020



February 27, 2020

Ohio Department of Commerce
Division of Liquor Control
6606 Tussing Road
Reynoldsburg, Ohio 43068-9005

RE: Urbana Downtown Revitalization District

To Whom It May Concern,

This letter is to confirm that the total area encompassed by the City of Urbana's proposed Urbana Downtown Revitalization District is 64.6 acres. Exhibit A attached hereto displays the boundary which coincides with the City of Urbana's B-3 Central Business zoning district. I hereby certify this acreage based on aerial data accurately maintained and shared by the Mapping Department at the Champaign County Engineer's Office.

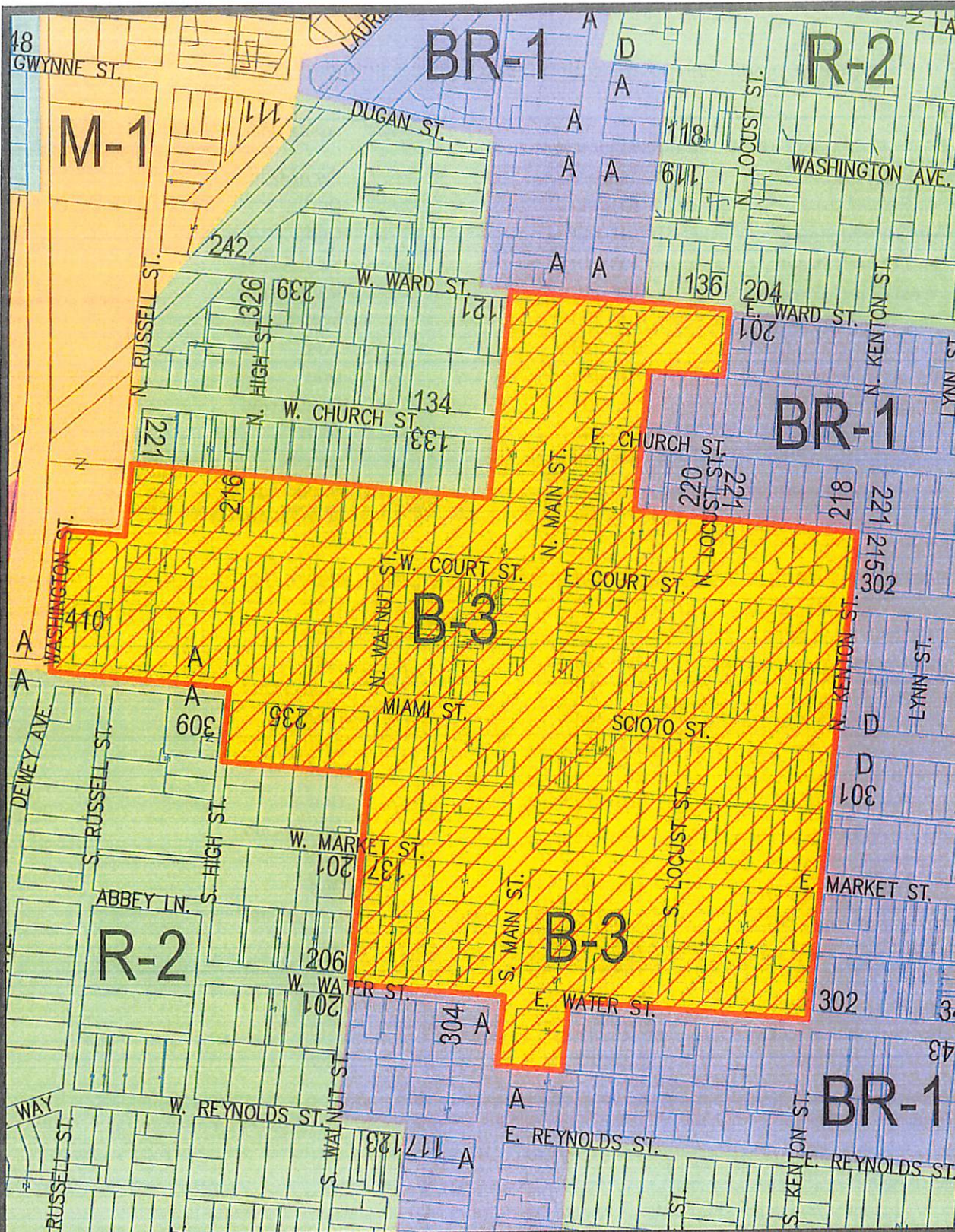
Please feel free to contact me with any questions. I can be reached by phone at (937) 652-4324 or by email at tyler.bumbalough@ci.urbana.oh.us.

Sincerely,

Tyler L. Bumbalough, P.E.
Urbana City Engineer



Enclosures



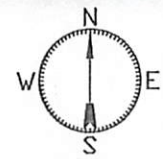
CITY OF URBANA
 DIVISION OF ENGINEERING
 205 S. Main Street Urbana, Ohio 43078
 Fax: (937) 652-5145
 Phone: (937) 652-4324

URBANA DOWNTOWN REVITALIZATION DISTRICT
 AREA TOTAL = 64.6 ACRES
 Tyler L. Bumbalough, P.E.
 CITY ENGINEER

CAD FILE: Engineering\Urbana Map\Urbana Parcel-Zoning-Address Map.dwg	
DRWN BY: TLB	REVISION DATE: ---
APPRVD BY: TLB	ISSUE DATE: 2-27-20
SCALE: 1" = 400'	

- R-1 LOW DENSITY RESIDENTIAL
- R-2 MEDIUM DENSITY RESIDENTIAL
- R-3 HIGH DENSITY RESIDENTIAL
- BR-1 BUSINESS RESIDENTIAL

- B-2 LOCAL BUSINESS
- B-3 CENTRAL BUSINESS
- M-1 MANUFACTURING
- DOWNTOWN REVITALIZATION DISTRICT



Ex. A

Urbana Downtown Revitalization District - Street Boundary Listing*Issue Date: 2/27/20*

<u>Street Name</u>	<u>Range</u>	<u>Even/ Odd</u>
East Ward Street	101-199	Odd
West Ward Street	101-117	Odd
East Church Street	100-119	Even & Odd
West Church Street	100-110	Even & Odd
East Court Street	100-299	Even & Odd
West Court Street	100-398	Even
West Court Street	101-499	Odd
Scioto Street	100-299	Even & Odd
Miami Street	100-498	Even
Miami Street	101-299	Odd
East Market Street	100-299	Even & Odd
West Market Street	100-199	Even & Odd
East Water Street	100-298	Even
East Water Street	101-117	Odd
West Water Street	100-198	Even
North Kenton Street	100-216	Even
South Kenton Street	100-298	Even
North Locust Street	100-214	Even & Odd
North Locust Street	320-398	Even
South Locust Street	100-299	Even & Odd
South Main Street	100-298	Even
South Main Street	101-313	Odd
North Main Street	100-399	Even & Odd
South Walnut Street	100-118	Even
South Walnut Street	101-299	Odd
North Walnut Street	100-218	Even & Odd
South High Street	101-117	Odd
North High Street	100-218	Even & Odd
North Russell Street	100-198	Even
North Russell Street	101-217	Odd
Washington Street	101-199	Odd



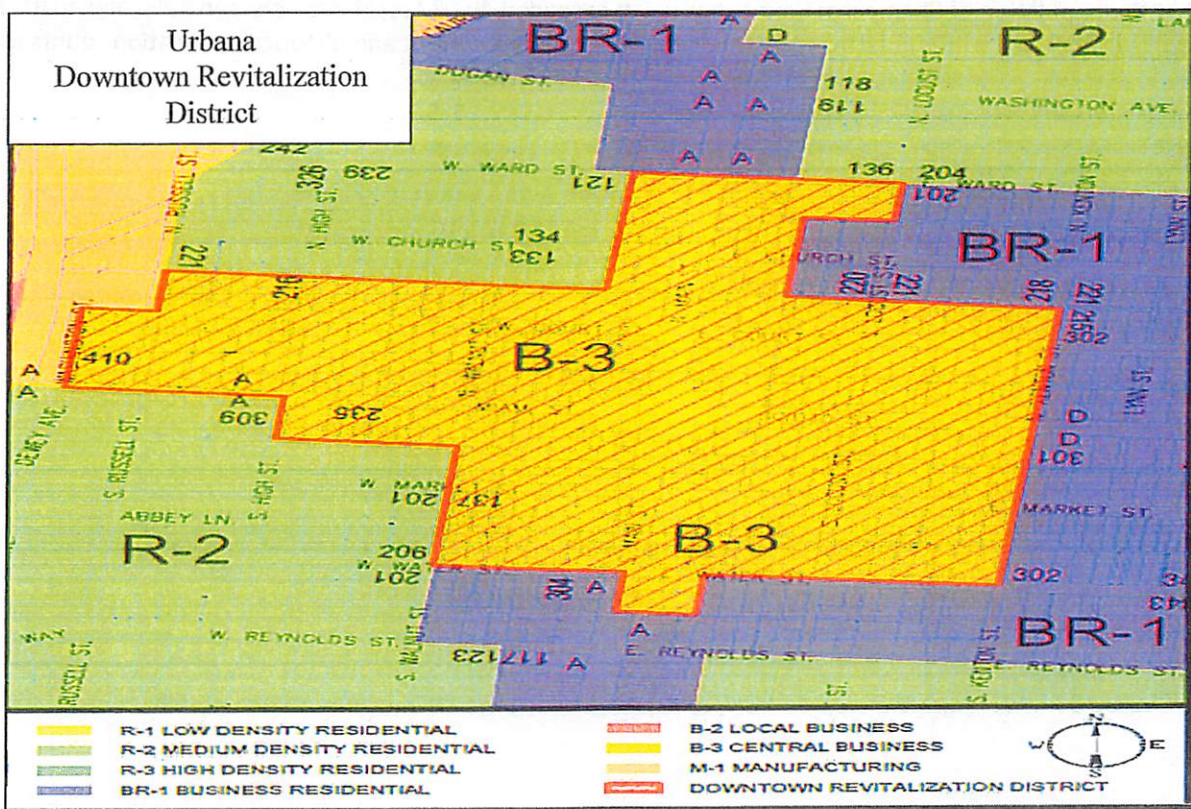
February 27, 2020

Ohio Department of Commerce
 Division of Liquor Control
 6606 Tussing Road
 Reynoldsburg, Ohio 43068-9005

RE: Urbana Downtown Revitalization District

The proposed Urbana Downtown Revitalization District, which boundaries are depicted on the map below, is consistent with the City of Urbana's Zoning Regulations and Comprehensive Plan as required in Ohio Revised Code Section 4301.81(B)(5).

The boundaries of the proposed RD entirely encompass the City's B-3 Central Business District, which principally permits both Drinking & Eating Establishments (1125.02(f)) and Restaurants (1125.02(g)).



Respectfully,

Adam Moore

Adam Moore

Department of Zoning & Compliance

The City of Urbana

P: (937) 652-4322 E: adam.moore@ci.urbana.oh.us



February 27, 2020

Ohio Department of Commerce
Division of Liquor Control
6606 Tussing Road
Reynoldsburg, OH 43068

RE: Urbana Downtown Revitalization District-Population Verification

To Whom It May Concern:

As part of the process to establish the Urbana Downtown Revitalization District, the City of Urbana is required to verify that the City of Urbana, located in Champaign County, is in a county with a population of one hundred twenty-five thousand or less according to the population estimates certified by the development services agency for calendar year 2006.

The Champaign County profile prepared by the Office of Research of the Ohio Development Services Agency shows that the population of Champaign County has never exceeded 40,097 residents between 1950 and 2010. A copy of this profile is enclosed with this letter to further verify the county's current and historical population counts and trends.

Sincerely,

A handwritten signature in blue ink, appearing to read "Doug Crabill", is written over a faint, illegible stamp.

Doug Crabill, Community Development Manager
City of Urbana

Enclosure

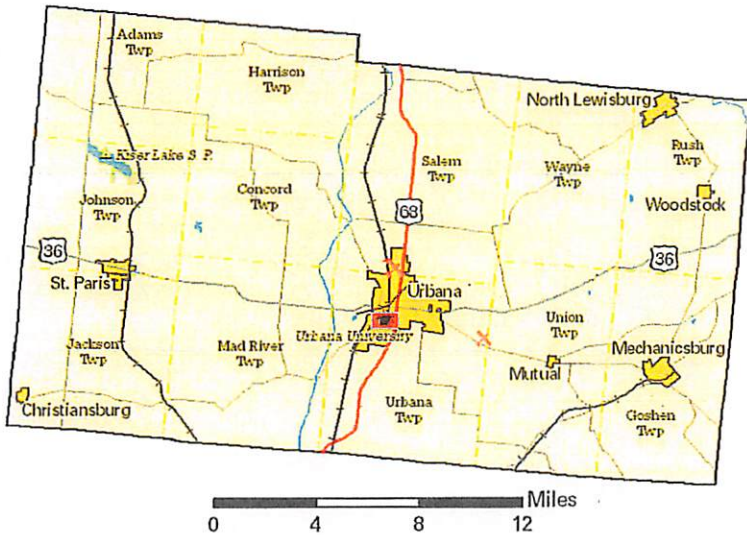
Ohio County Profiles



Prepared by the Office of Research

Champaign County

Established: Act - March 1, 1805
2018 Population: 38,754
Land Area: 428.6 square miles
County Seat: Urbana City
Named for: French: "open level country"



Taxes

Taxable value of real property	\$844,459,730
Residential	\$497,145,610
Agriculture	\$259,114,280
Industrial	\$29,973,570
Commercial	\$58,226,270
Mineral	\$0
Ohio income tax liability	\$15,930,067
Average per return	\$926.38

Land Use/Land Cover

	Percent
Developed, Lower Intensity	5.76%
Developed, Higher Intensity	0.45%
Barren (strip mines, gravel pits, etc.)	0.04%
Forest	11.69%
Shrub/Scrub and Grasslands	0.58%
Pasture/Hay	7.84%
Cultivated Crops	72.59%
Wetlands	0.60%
Open Water	0.46%

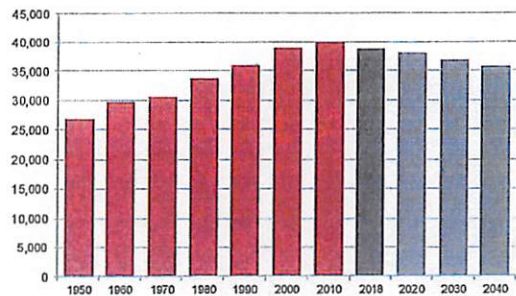
Largest Places

	Est. 2018	Census 2010
Urbana city	11,372	11,793
Urbana twp UB	3,013	3,159
Mad River twp	2,732	2,821
Salem twp UB	2,306	2,382
Union twp UB	2,051	2,106
St. Paris vlg	2,003	2,089
Goshen twp UB	1,993	2,052
Jackson twp UB	1,830	1,904
Wayne twp	1,756	1,809
Johnson twp UB	1,613	1,631

UB: Unincorporated balance.

Total Population

Census	Population	Estimated	Population
1800		2013	39,460
1810	6,303	2014	39,074
1820	8,479	2015	38,951
1830	12,131	2016	38,719
1840	16,721	2017	38,824
1850	19,782	2018	38,754
1860	22,698		
1870	24,188	2020	38,090
1880	27,817	2030	36,840
1890	26,980	2040	35,890
1900	26,642		
	1910		
	1920		
	1930		
	1940		
	1950	26,793	
	1960	29,714	
	1970	30,491	
	1980	33,649	
	1990	36,019	
	2000	38,890	
	2010	40,097	



Ordinance 4521-20

AN ORDINANCE TO AMEND CHAPTER 1126.09 OF THE CODIFIED ORDINANCES OF THE CITY OF URBANA.

WHEREAS, Chapter 1113 of the Codified Ordinances of the City of Urbana, Ohio enables amendment of the Official Zoning Regulations; and

WHEREAS, whenever the public necessity, convenience, general welfare or good zoning practices require, Council may by ordinance after receipt of a recommendation thereon from the Planning Commission and subject to procedures provided by law, amend, supplement, change or repeal the regulations, restrictions and boundaries or classification of property; and

WHEREAS, on February 24, 2020, the Planning and Zoning Staff formally requested an amendment to Chapter 1126.09 of the Codified Ordinances of the City of Urbana, to amend the height regulation standard in the M-1 Manufacturing Zoning District.

WHEREAS, on February 24, 2020, the City of Urbana Planning Commission recommended by a 6-0 vote that Council approve the request to amend Chapter 1126.09 of the Codified Ordinances of the City of Urbana; and

WHEREAS, Council held a public hearing pursuant to Chapter 1113.09 of the Codified Ordinances of the City of Urbana on Tuesday, March 17, 2020.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Urbana, County of Champaign and State of Ohio:

SECTION ONE:

That the existing Section 1126.09 MAXIMUM HEIGHT REGULATIONS, of the Codified Ordinances of the City of Urbana, Ohio is hereby amended, to read:

1126.09 MAXIMUM HEIGHT REGULATIONS.

- a) The maximum height for any building or structure located within 200 feet of a residential district or use shall be 50 feet.
- b) The maximum height for any building or structure not located within 200 feet of a residential district or use shall be the distance measured from the nearest adjoining right-of-way line and the closest point of the proposed building or structure.

SECTION TWO:

That the City of Urbana Planning Commission's recommendation to approve the request to amend Chapter 1126.09 is attached and labeled as "Exhibit A".

SECTION THREE:

All actions of City Council and the Planning Commission related to this legislation was conducted in open meetings pursuant to Urbana Codified Ordinance 107.01 and Ohio Revised Code 121.22. City Council

held a public hearing pursuant to Urbana Codified Ordinance 1113.09, with notice by publication pursuant to Urbana City Charter Section 2.16, on March 6, 2020.

SECTION FOUR:

This ordinance shall become effective at the earliest time provided by law.

 President, City of Urbana Council

PASSED: _____, of _____, 2020

EFFECTIVE: _____, of _____, 2020

ATTEST: _____

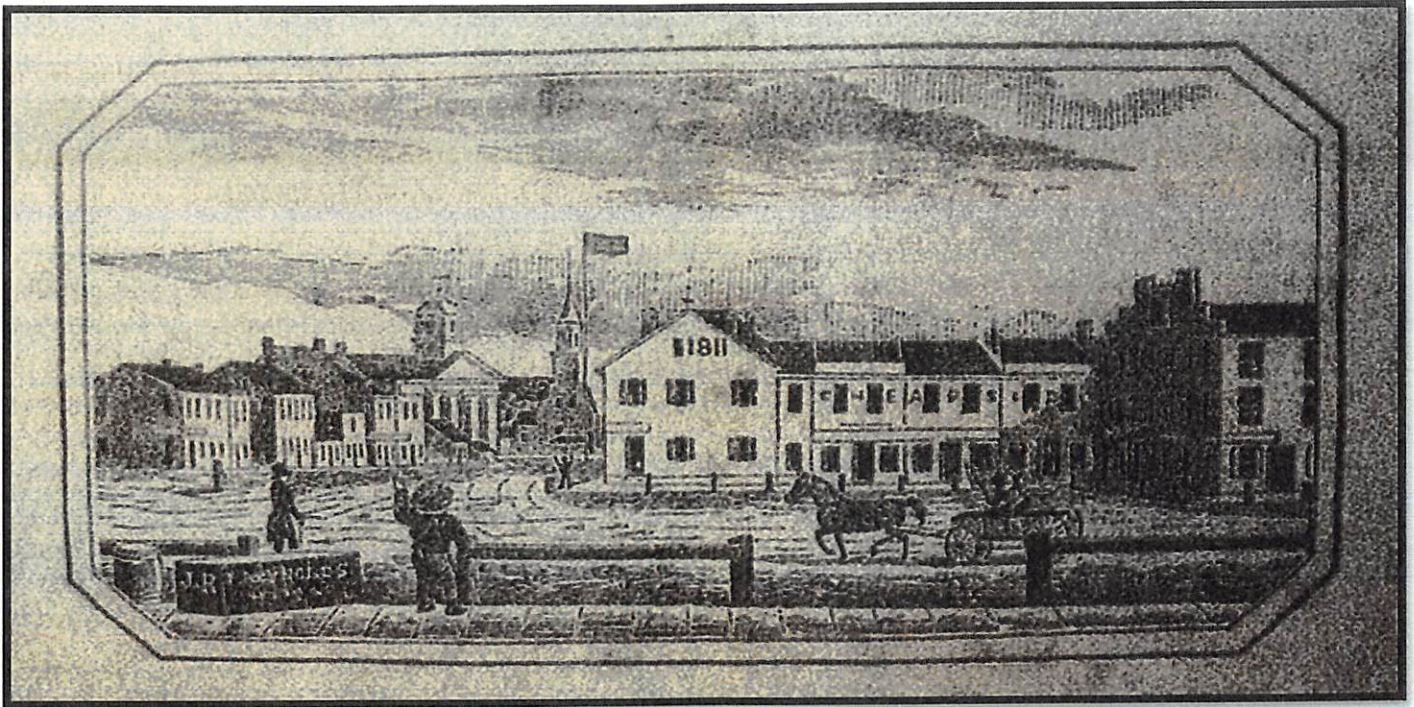
Clerk of Council

This Ordinance approved by me this _____ day of _____, 2020.

 Mayor, City of Urbana

Department requesting: Planning & Zoning Department		Personnel: A. Moore	Director of Law review
Expenditure? Y (N)	Emergency? Y (N)	Public Hearing? (Y) N	
Readings required: 1 2 (3)		If yes, dates advertised: March 6, 2020	
First reading date: March 3, 2020	Second reading date: March 17, 20120	Third/Final reading date: April 7, 2020	

Anticipated effective date if approved: May 7, 2020



STAFF REPORT

Project Case No.: PC-2020-001
Staff: Adam Moore – Zoning & Compliance Officer
Applicant: City of Urbana, Planning & Zoning Staff
Property Address: N/A
Property Size: N/A
Current Zoning: M-1 Manufacturing District

Request Summary:

To increase the maximum height limit in the M-1 Manufacturing District to be more accommodating to today's industrial users.

Key Issue Summary:

- Multiple BZA Variance requests for height in M-1 District indicate that the code may not be suitable for current market conditions. (BZA-2017-019, BZA-2016-002)
- CEP Director, Marcia Bailey, indicated that site selectors view this regulation as a barrier to entry into our community. Variance proceedings add time and cost to a project and site selectors would rather choose a community where those issues weren't there.
- Multiple communities surrounding us including Bellefontaine, Kenton, Sidney, and Springfield have less restrictive regulations, which may make us less competitive to site selectors looking in our region.



Preliminary Staff Recommendation:

The initial recommendation of the staff, made with the information available at the time, is for APPROVAL of this application. This recommendation does not include considerations of public input or applicant responses to the staff report.

Zoning District Summary (Existing / Proposed)		
	Existing Language	Proposed Language
Chapter 1126.09 MAXIMUM HEIGHT REGULATIONS	The maximum height regulations for properties in the M-1 Manufacturing District shall be as follows: a) Principal structures shall not exceed 50 feet in height. b) Accessory structures shall not exceed 25 feet in height.	The maximum height for any building or structure within 200 feet of a residential district or use is 50 feet. The maximum height for any building or structure not located within 200 feet of a residential district or use is the distance measured from the nearest adjoining right-of-way line and the closest point of the proposed building or structure. <i>*No difference between principal or accessory structure</i>

02-24-2020

The planning Commission recommends:

Approval Denial

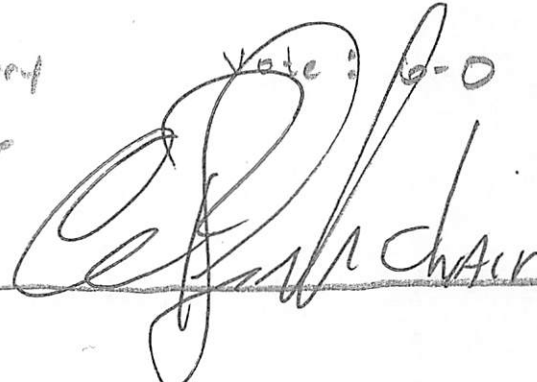
of the proposed amendment to Chapter 1126.09.

Motion By: Steve Brandeberry

Second By: Kerry Brugger

Chairperson Signature:

Vote: 6-0



Chair