

**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, MAY 7, 2019**



President Hess called the City of Urbana Regular Session Meeting to order at 6:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Mark Feinstein, Community Development Manager Doug Crabill, and Police Chief Matt Lingrell.

PRESIDENT CALLED ROLL: Mr. Fields, present; Mr. Hoffman, present; Mr. Paul, present; Mr. Scott, present; Mr. Thackery, present; Mr. McKee, present; and Mr. Piper, present.

MINUTES of the Regular Session Meeting Minutes of April 16, 2019 were presented for approval, in addition to Work Session Meeting Minutes of April 23, 2019. Mr. Thackery moved for the approval of said minutes and Mr. Fields seconded. Voice vote on approval: all ayes, nays, none. Motion passed 7-0.

COMMUNICATIONS

1. Design Review Board Meeting Minutes of February 25, 2019.
2. Charter Review Meeting Minutes of March 20, 2019.
3. Division Activities Report – January through March.

Mr. Thackery moved to accept all of the communications. Mr. Paul seconded. Voice vote on approval: all ayes, nays, none. Motion passed 7-0.

PLANNING COMMISSION

ADMINISTRATIVE REPORTS – BOARD OF CONTROL

1. Hull & Associates - \$62,117.28 (Miscellaneous Non-Departmental)

Mr. Crabill stated that the Q3 project was running towards completion. He stated the remediation was complete on the west side and the grease pit remains on the east. He also added that Honeywell will be paying Hull directly for their portion of the project which is in the amount of \$41,411.2, and the City's being \$62,117.28. Mr. Paul stated that the funding in this project was not all City funds. Mr. Scott inquired about the time limit on the NFA letter and Mr. Crabill stated that Hull had to submit the same no later than August. Mr. Brugger stated that the challenge through the entire process is finding something that no one had any knowledge of, i.e. the floor underneath the floor in the grease pit.

Mr. Fields moved to put this issue on the floor for discussion and possible passage and Mr. Paul seconded. Voice vote on approval: all ayes, nays, none.
Motion passes 7-0.

CITIZEN COMMENTS

Joe Smith – 207 Lafayette Ave. spoke on the subject of curbs, gutters and sidewalks. He said that the State of Ohio states the Municipality is responsible for anything in the right of way. He further stated that should a property owner wish to file a complaint, the local Court would uphold the local law. That same property owner could appeal the decision and go to the Court of Appeals and the Appeals court would change their decision to follow state law.

ORDINANCES AND RESOLUTIONS:

First Reading –

RESOLUTION NO. 2553-19

DECLARING THE NECESSITY OF CONSTRUCTING OR REPAIRING SIDEWALKS, CURBS AND GUTTERS, AND DECLARING AN EMERGENCY.

Mr. Crabill stated that under the City code, the City Engineer can require repair for curbs, gutters and sidewalks. He added that Mr. Bumbalough, the City Engineer, has been requiring the same repairs to areas which there is upcoming planned paving. He added that letter have been mailed out and later on, there will come legislation for approval of Council. He said that this sets the stage to finish up this project. He also stated that the final cut-off date is June 10, 2019. With that being said, should a property owner not have the repairs completed, the City would then do the work and the costs of the same would be assessed to the property taxes of the property owner. Mr. Feinstein stated that this was the end of the process. Mr. Paul said with this being the final step, the City needs to be proactive and with the new website upcoming, information would be available for all. Mr. Crabill said that the City would also continue their efforts if searching for available grant funding. He added that the property owner would have the opportunity to pay up front for the City's work, should the City have to do the work and if the property owner chooses to not pay up front, the cost would be assessed to the property tax and it would remain on the property tax for five years, for which it would then be paid off. Mr. Piper said that he felt it was the City's responsibility and he did not agree with it. Mr. Fields added that the City should keep the program going and complete the City sidewalks, curbs and gutters, and not just a select few. Mr. Paul added that a lot of things have been kicked down the road when it comes to projects within the City and it needs to get done. President Hess asked about how many sidewalks, curbs and gutters projects have been done and Mr. Crabill stated that a good percentage has been completed. Mr. Scott stated that it would be cheaper to have a private contractor do it than to have the City do the job.

Second Reading –

None

**Third Reading –
None**

MISCELLANEOUS BUSINESS/WORK SESSION

Mr. Hoffman thanked Administration for the departmental report.

Mr. Paul inquired about the action of departments moving around and spoke of the idea of having the Council Meetings upstairs in the training room. Mr. Brugger stated that they were having some minor repairs fixed in the training room and the process is moving forward. He added that the business office was being moved to the new building and the Engineering and Zoning would relocate to the current Finance Office. Further, he explained that they would like to take the wall out where the Engineer's Office is and make that a location to have meetings where the technology is available for use. He said they were still trying to put the pieces together and the target was to have the Business Office move by the end of the summer or early fall. Mr. Paul said that he would like to have this be a topic at a Work Session, the idea of moving the Council Meetings up to the new conference room area. Mr. Paul further spoke on the topic of the Charter Review. He said that the meetings seem to be going well and that Council should consider marketing funds to allow the Charter Board for a marketing campaign for the changes to the Charter.

Mr. Scott advised everyone to go slow through the round-a-bout.

Mr. Thackery added that he felt the round-a-bout project was going well. He also inquired about the Vacant Property Ordinance. Mr. Brugger responded that letters have gone out and Mr. Moore has received some feedback. He added that there were no major activities yet and approximately 74 letters went out and may 1/3 have responded. Mr. Thackery continued with advising that Councilman McKee as well as he attended the meeting regarding the City's new website. He said there was a lot of good information on the site and he feels that we should market the information for people to know that it is out there.

Mr. McKee advised that the Tech. Meeting went well and he felt the web developers did a good job. He added that everything that anyone should need on the web, is just clicks away. He also added that he would like to discuss a strategy for communication at the next Work Session.

Mr. Piper said the City did a great job on the signage on Julia Street.

Chief Lingrell spoke about the Easter Egg Hunt, 3,500 eggs gone in six to seven minutes. He stated that the hunt went very well. He also stated that the middle school did a civic partnering program that also went very well. He also made mention to the upcoming Safety Town Program. He stated that it was time to register and you could pick up a form in the front lobby of the municipal building or on the City's website. He stated that Safety Town is scheduled for the final two weeks in June, for upcoming kindergarteners.

Mr. Crabill said the North Oakland project was complete. He also mentioned that another topic for an upcoming Work Session could be the scoping of sidewalks, curbs and gutters for next year and the year after. He also stated the Chamber Director would like to attend the upcoming Work Session.

Mrs. Boettcher stated that at the last meeting, Councilman Hoffman inquired as to how many passes sold last year for the pool, and how many were City residents and how many were not. She advised in 2018, 211 season passes were sold, 122 were City residents and 89 were not.

Mr. Brugger spoke of the round-a-bout and stated the traffic is still moving and this was a great opportunity to slow traffic down.

Mayor Bean stated that next Thursday was the Champaign Leadership graduation and Lt. Chris Snyder and Zoning Officer Adam Moore would be graduating. He also advised that next Tuesday is Senior Citizens Day beginning at 11:00 a.m. at the Champaign County Fairgrounds.

President Hess advised that he traveled to London, Ohio, and spoke to their President of Council and was advised that Council spent \$15,000.00 on a microphone and a camera to record their Council meetings. He advised Council to look at the City of London's website and check out their recordings that have been posted.

Mr. Paul also stated that he would like the Compost Facility to be put on the agenda for the upcoming Work Session.

Mr. Fields stated that he would like the Vacant Property Ordinance to be put on the agenda for the upcoming Work Session as well.

President Hess also inquired about new street signs. Mr. Brugger advised that the final two phases have been ordered and that all quadrants would be finished this year. President Hess also inquired to Council if they would like to enter into a Work Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

Mr. Thackery motioned to enter into Executive Session and Mr. Paul seconded. Voice vote on approval: all ayes, nays, none.

7:02 p.m.

Mr. Thackery moved to exit Executive Session and Mr. McKee seconded. Voice vote on approval: all ayes, nays, none.

Motion passed 7-0.

Mr. Thackery moved to adjourn and Mr. McKee seconded. Voice vote on approval: all ayes, nays, none.

Motion passed 7-0.

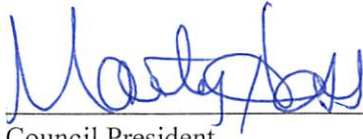
ADJOURN AT 7:25 p.m.

NEXT SCHEDULED MEETING

May 21, 2019, at 6:00 p.m.



Council Clerk



Council President