

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING  
TUESDAY, APRIL 20, 2021**

President Hess called the City of Urbana Regular Session Meeting to order at 6:00 p.m.

City staff attending: Mayor Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Mark Feinstein, City Engineer Tyler Bumbalough, Fire Chief Dean Ortleib, Community Development Manager Doug Crabill, Superintendent of Public Works Chad Hall and Sewer Maintenance and Facilities Supervisor Brad Yost.

**PRESIDENT HESS CALLED ROLL:** Mr. Fields, present; Mr. Hoffman, present; Mr. Paul, present; Mr. Scott, present; Mr. Thackery, present; Mrs. Collier, present; and Mr. Ebert, present.

**MINUTES**

None

**MAYORAL PROCLAMMATION:** Arbor Day

Mayor Bean declared Friday, April 30, 2021 Arbor Day.

**CEP Update:** Marcia Bailey

Mrs. Bailey advised that in reviewing their Code of Regulations, and their current board members, some adjustments were needed. She said that per the ORC 1724.10(B)(1) specifies that not less than 40% of the Board of Directors of a CEP, which is designated as the agent of the county or other political subdivisions, must be elected or appointed officials of the designating political subdivisions. The CEP was designated by the City of Urbana per ORC Section 80.07 as the economic development agency. She advised that currently, the CEP has 18 members with 4 members meeting the definition as outlined in the ORC. She said that after discussing this item with Mark Feinstein, CEP Legal Advisor, the City Council can designate a current CEP Board Director member to be the City's designee. She also stated that they would be asking the same of the City Council's of Saint Paris, Mechanicsburg and North Lewisburg, as well as the Champaign County Commissioners.

Mr. Paul moved to appoint Jerome Armstrong and the City of Urbana's designee for the CEP Board. Mr. Ebert seconded. Voice vote on approval: all ayes; nays, none, 1 abstain by Mrs. Collier.

Motion passed 6-0-1

## **COMMUNICATIONS**

1. Thank you Acknowledgement from Lawnview Board of Directors and the EVERYbody Plays Playground Committee
2. Email from Terry Meeks, AES Ohio, regarding tree trimming
3. Man on the Monument Pictures (before & after) Cleaning and Recoating
4. Oak Dale Cemetery Sign Pictures (before & after)

Mr. Thackery moved to put the communication on the floor for further discussion and possible passage. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 7-0

## **ADMINISTRATIVE REPORTS - BOARD OF CONTROL**

### **1. Strawser Construction - \$50,376.90 (Capital Improvement Fund - Street)**

Mr. Bumbalough stated that bids went out for crack/seal. He advised that the City has used Strawser previously and they do good work.

Mr. Thackery moved to put this item on the floor for further discussion and possible passage. Mr. Fields seconded. Voice vote on approval: all ayes; nays, none

Motion passed 7-0.

### **2. M&T Excavating, LLC - \$287,775.70 (Various Funds)**

Mr. Bumbalough said that the work for the curb/gutters (which Ordinance was passed at last meeting on its third reading) would be complete by July 2, 2021 and work has been ongoing for the past 6 months . He also advised that a form letter would be going out to all the residents involved.

Mr. Thackery moved to put this item on the floor for further discussion and possible passage. Mr. Fields seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 7-0

## **CITIZEN COMMENTS**

None

## **ORDINANCES AND RESOLUTIONS**

### **First Reading**

#### **Resolution No. 2411-21**

A Resolution authorizing the Director of Administration of the City of Urbana to prepare and submit final application to participate in the Federal Aviation Administration (FAA) Airport Improvement Program (AIP), and to execute contracts as required. (Rules Suspension Requested)

Mr. Brugger advised there were 2 taxi lanes needing rehabilitation, consisting of 570 feet on each lane. He also advised that 100% would be funded with grants. He also mentioned that the City would be responsible for the T-hanger apron to the taxi way. He stated that this has to be turned into the FAA by early May.

Mr. Fields moved to put this Resolution on the floor for discussion. Mr. Paul seconded.

Mr. Thackery moved to suspend the three-reading rule. Mr. Paul seconded.

President Hess called for a roll call on the suspension of the rules: Mr. Hoffman, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; and Mr. Fields, yes.

Motion passed 7-0

Mr. Paul moved to have this Resolution be effective immediately. Mr. Ebert seconded.

President Hess called for a roll call for passage:

Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; Mr. Fields, yes; and Mr. Hoffman, yes.

Motion passed 7-0

Mr. Thackery moved to put this Resolution on the floor for passage. Mr. Paul seconded.

President Hess called for a roll call for passage:

Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; Mr. Fields, yes; Mr. Hoffman, yes; and Mr. Paul, yes.

Resolution passed 7-0

**Resolution No. 2449-21**

A Resolution authorizing the Director of Administration of the City of Urbana to participate in the Ohio Department of Transportation’s (ODOT) Winter Road Salt Contracts (018-22) awarded in 2021, and declaring it an emergency. (Rule Suspension Requested)

Mr. Brugger advised this was an annual contract and the deadline for the same is the end of this week. He advised that last year, the City had 800 tons of road salt, 2019, 500 tons, 2018, 500 tons, 2017, 800 tons, 2016, 800 tons, 2015, 700 tons, and in 2014, 700 tons. He also advised the City was obligated to 90%.

Mr. Thackery moved to put this Resolution on the floor for discussion. Mr. Paul seconded.

Mr. Thackery moved to suspend the three-reading rule. Mr. Paul seconded.

President Hess called for a roll call for the suspension of the rules: Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; Mr. Fields, yes; Mr. Hoffman, yes; Mr. Paul, yes; and Mr. Scott, yes.

Motion passed 7-0

Mr. Thackery moved to put this Resolution on the floor for passage. Mr. Ebert seconded.

President Hess called for a roll call for passage: Mrs. Collier, yes; Mr. Ebert, yes; Mr. Fields, yes; Mr. Hoffman, yes; Mr. Paul, yes; Mr. Scott, yes; and Mr. Thackery, yes.

Resolution passed 7-0

**Resolution No. 2606-21**

A Resolution of the City of Urbana Council adopting an Economic Development Agreement by and between the city of Urbana as the Municipal Corporation and Sutphen Corporation as the Enterprise. (May be passed on first reading)

Mrs. Bailey stated they began working on this project in February. She advised there were 2 facilities on County Line Road and Ludlow Road. They were looking at the property at SR 55 and Edgewood, which is 55 acres and would be \$11 million dollars in construction costs. Sutphen would be looking to consolidate the facilities. Currently, there are 120 positions, and the payroll would produce 20-25 new jobs along with the transfers. There would be a \$1.2 million increase in payroll and the current payroll of \$9 million would be retained. She also

advised that any payroll would be considered a new payroll. Mr. Paul asked what the timeline would be. It was advised that the project would begin sometime in October.

Mr. Paul moved to put this Resolution on the floor for discussion. Mr. Fields seconded.

Mr. Thackery moved to put this Resolution on the floor for passage. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

Resolution passed 7-0

**Resolution No. 2607-21**

A Resolution to authorize the Mayor or designee to apply to the Champaign County Commissioners under the Program Year 2021 Community Development Block Grant (“CDBG”) Community Development Program, and to further authorize the Mayor or designee to pursue other economic development and public infrastructure-related CDBG programs, and declaring an emergency. (May be passed on first reading)

Mr. Crabill advised the last time the City applied was in 2019. He also mentioned that they were still going to have the allocation program. He said that if there were dollars on the table not being used by the villages, himself and Mr. Bumbalough would apply. He also added that they would pursue the Target of Opportunity Program and they would be connecting with business owners in the downtown area.

Mr. Paul moved to put this Resolution on the floor for further discussion and possible passage. Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none.

Resolution passed 7-0

**Ordinance No. 4541-21**

An Ordinance to authorize the Director of Finance to establish the “Neighborhood Curb, Gutter and Sidewalk Fund”, to transfer \$260,000 from the Supplemental Investment Fund to the new fund, and ordaining funds directed to the account be used only for the purpose of repair/replacement of curbs, gutters and sidewalks along streets of the City of Urbana, Champaign County, Ohio. (Sponsored by: Dwight Paul)

Mrs. Boettcher stated this was a Resolution to create the Neighborhood Curb, Gutter and Sidewalk Fund. She stated that forming this fund, repairs/replacements of curbs, gutters and sidewalk costs would come out of this fund from the recommendation of the City Engineer.

Mr. Thackery moved to put this Ordinance on the floor for further discussion. Mr. Ebert seconded.

Mr. Paul stated that by forming this fund, the City could possibly get to a situation of maintaining curbs, gutters and sidewalks in a program of an annual type. He stated that he thought this was a good idea and that it could take some stress away from the residents. Mr. Scott stated that the way it was written, does it give the property owner the opportunity to hire their own contractor. Mr. Bumbalough stated that it has always been his intention to give the property owner that opportunity to patchwork, not wholesale, for there is more opportunity of savings and a more uniformed look. Mr. Paul stated that he would like to do a little bit more work on the verbiage of this Resolution. Mr. Paul also stated it would provide an opportunity to fund the project upfront, pay the contractor, pay share or portion, assess, and then it goes back into the fund, replenishing the fund as it goes. President Hess asked about an Administrative Fee. Some discussion took place about fees.

President Hess declared this Ordinance to have its first reading.

**Second Reading**

None

**Third Reading**

None

**COMMITTEE REPORTS**

Mr. Thackery stated that the committees were making a lot of progress. He advised that the BR1 is getting very close to conclusion.

Chief Ortlieb said that they were doing a lot of good things in the Safety Committee not only in the City but across the County. He stated they began discussion fire prevention, for which is a very big animal. He advised the next meeting was scheduled for May 13, 2021 at 6:00 p.m.

Mr. Crabill advised the next Zoning meeting was scheduled for May 5, 2021, at 5:00 p.m. or 6:00 p.m., but he wasn't sure if there was an Economic Development meeting scheduled on that same day.

Mr. Scott stated that his committee was waiting on numbers from the County.

## **MISCELLANEOUS BUSINESS/WORK SESSION**

Mr. Bumbalough advised that CT Communication would be doing a project on the eastern side of the City, fiber optics, including the areas of Finch St., Wooddale, Ames, and New Haven.

Mrs. Boettcher gave an update on the bond refinancing. She advised that Minster Bank has retained the bonds in the amount of \$479,000, for 1.4 % for a 10-year term (\$150,000 savings for the next 10 years) Addition the bond in the amount of \$363,000, for 1.89% for a 10-year term (\$87,000 savings for the next 10 years)

Mrs. Collier asked for an update on DORA. Mr. Crabill advised he was working on getting a meeting scheduled within the next week or so. He added that it would have to come to Council for a three-reading approval, and Board of Control. He also mentioned that this could possibly happen this season and that the Fall would be a realistic time frame.

Mr. Thackery stated that he would like to have a Work Session on April 27, 2021, at 6:00 p.m. Mayor Bean added that Administration would like to add a couple of topics to that Work Session and asked if they could be put on the top of the agenda for Mr. Brugger had a meeting that same night.

Mr. Feinstein said that he has been working on a Chronic Nuisance Ordinance, which is a piece of legislation involving Landlords and criminal activity on their property. He also stated that he is seeking sponsorship of the same.

Mr. Brugger stated that he appreciated the conversation and work by Council on the curb, gutters and sidewalk issue. He said that Council owned it, moving forward with it and is not passing it onto another Council. He added that there was a lot of work going into the CDBG and that Mr. Bumbalough and Mr. Crabill are consistently looking for funds for these projects. He also advised that the CHIP office has relocated to the County Complex. He also mentioned there was a lot of work happening on the sidelines, our team within the City keeps working on details and opportunities to put our best foot forward. He also stated the C47 landed and Grimes Fields and that Balloon Fest was upcoming.

Mayor Bean thanked Council for passing the Resolution involving the CRA and Sutphen. He stated that it shows that we are all working together for economic development. He also advised that the project involving the Man on the Monument was very well done, and it is just beautiful


Mr. Fields moved to adjourn. Mr. Paul seconded.

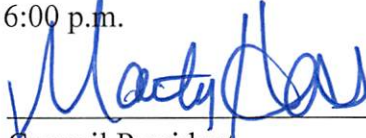
Motion passed 7-0

**ADJOURNED AT 7:30 p.m.**

**NEXT SCHEDULED MEETING**

May 4, 2021, at 6:00 p.m.

  
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Council Clerk

  
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Council President