

**URBANA CITY COUNCIL
REGULAR SESSION MEETING**

January 16, 2024

(To be held in the Training Room on the 3rd Floor of the Municipal Building)

Urbana City Council meetings are streamed via Facebook Live. These live streams can be found by visiting the City Council of Urbana, Ohio Facebook page via clicking on the link on the City Council's website: <https://www.urbanaohio.com/city-council.html>

All comments must be made in person. Due to this, the ability to comment on City Council Facebook streams will be disabled.

- **Call to Order**
- **Roll Call**
- **Pledge of Allegiance**
- **Approval of Minutes:** Urbana City Council Regular Meeting Minutes of January 2, 2024.
- **Communications:**
 1. North Main Street Corridor Plan Open House/Survey Flyer (See Attached)
 2. RITA Welcome Letter dated January 4, 2024 (See Attached)
- **Board of Control:**
 1. The Board of Control recommends Council authorize a purchase order to Insight Pipe Contracting LLC in the amount of \$57,983.00 for the 2024 cured in place pipe lining project for Eichelberger Drive. This expense will be charged to the Sewer Fund and is in the 2024 budget for \$100,000.00. VOTE: 3-0

Footnote – Purchase Orders \$2,501 - \$50,000 for September – December 2023 (see attached)

Citizen Comments: (In Person Only; Must Sign-in)

Ordinances and Resolutions

Old Business:

Third Reading: None

Second Reading: None

New Business:

Second Reading: None

First Reading:

Resolution 2575-24: A resolution authorizing the Director of Finance of the City of Urbana to sign the grant agreement (FDID #11011) with the State of Ohio, Department of Commerce Division of State Fire Marshall, for the 2024 MARCS Grant for the Urbana Fire Division. (One reading required)

Resolution 2684-24: A resolution enacted by the City of Urbana, Champaign County, Ohio, to authorize the Director of Administration to make application to the Ohio Environmental Protection Agency, Division of Surface Water, under the H2Ohio Rivers Initiative Chloride Reduction Grant Program for the City of Urbana's salt storage replacement project, and declaring an emergency. (One reading required)

Resolution 2685-24: A resolution in support of the application by the Board of Logan County Commissioners for a capital budget request and/or the one-time strategic community investment fund (OTSCIF) request for the Urbana-Bellefontaine connector of the Simon Kenton Trail: to pave a final course of hot-mix asphalt; perform work to resolve geometric and drainage issues; and, add bike path railing where warranted by the technical memorandum. (One reading required)

- **Department Liaison Reports:**

 - **Miscellaneous Business:**
 1. Council
 2. Administration
 3. Council Clerk

 - **Next Meeting:** Tuesday, February 6, 2024

 - **Adjourn**
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**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, JANUARY 2, 2024**

President Paul called the City of Urbana Regular Session Meeting to order at 6:00 pm.

City Staff attending: Director of Administration Kerry Brugger, Mayor Bill Bean, Director of Director of Finance Chris Boettcher, Director of Law Mark Feinstein, and Fire Chief Dean Ortlieb

President Called Roll: Ms. Jumper, present; Mr. Scott, present; Ms. Truelove, present; Mr. Thackery, present; Mrs. Collier, present; and Mrs. Bean, present.

Annual Organizational Items

President Pro Tempore: Mr. Thackery made a motion for Mrs. Bean to serve as President Pro Tempore for the 2024 Council year. Mrs. Collier seconded.

Roll call on President Pro Tempore vote: Mr. Scott, yes; Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; and Ms. Jumper, yes.

Mrs. Bean elected President Pro Tempore for 2024.

Council Clerk: Mr. Scott made a motion for Roger Steffan to continue serving as Council Clerk for the 2024 Council year. Mr. Thackery seconded.

Roll call on Council Clerk: Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; and Mr. Scott, yes.

Roger Steffan approved as Council Clerk for 2024.

Department Liaison Discussion:

President Paul asked Council if they would still like Department Liaisons or if there was another way Council would like to handle the issue.

Mr. Thackery asked if liaisons are needed. President Paul suggested same may be, but perhaps Council would like less departments.

Mr. Thackery asked about the purpose of liaisons. President Paul stated the original intent was to exchange information between Council and the City, but added that this does not necessarily happen very often. He added that if Council is sponsoring legislation, they should be aware of what the legislation is about.

Mrs. Bean stated she likes being the Planning Liaison. She stated her department always gives a heads up, and she feels more informed. She added that she doesn't necessarily report because Zoning and Compliance Officer Preston Carter usually reports.

Mr. Thackery stated he likes working with Community Development Manager Doug Crabill. He added he feels he should get on a regular schedule as he doesn't like his name associated with legislation that he hasn't seen.

Ms. Truelove stated she enjoys being associated with City Law Director Mark Feinstein and Council Clerk Roger Steffan in his role as Assistant Prosecutor. She stated she hasn't had regularly scheduled meeting.

President Paul asked if quarterly meetings were enough. Ms. Truelove answered quarterly meetings and as needed.

Mr. Scott stated he has the same problem as Mr. Thackery. He has meetings with City Engineer Tyler Bumbalough as necessary. He also added that if the City wants his name on legislation, they should give a heads up.

Ms. Jumper stated the Cemetery Board writes minutes that Council already sees in Communications. She suggested maybe Council could eliminate non-necessary liaisons. Ms. Jumper likes to stay in the loop for other groups as well.

President Paul then asked which departments need a liaison.

Mrs. Collier would like to keep the Safety Committee. She suggested the liaisons could do quarterly meetings unless a special event requires more frequency, like the eclipse.

President Paul added that it should be up to Council members how often to meet with their departments.

Mr. Thackery stated he does not wish to slow administration down, but he needs to know what's going on in the City.

President Paul then asked Council if they wished to table this issue until the next meeting. Council responded that they were ok with the division of the current liaisons and would organize how often to meet with their individual departments.

President Paul stated the Ohio Ethics Commission 2023 reports are due in the next couple weeks. He added that hopefully Council will see is a speeding up of things. He added that based on the way the Council rules are written, three reading ordinances can be declared to have had its first reading via the distribution of the packets. He added that Council also does not need to approve communications, as it can be done via a consent agenda. He added that the presumption of communications is that they have been read. Finally, he stated if a Council member wants to talk about a specific communication, he or she can make a motion with no second required to take it off the consent agenda and talk about it.

Mr. Feinstein stated these changes are not necessarily modifying the rules, solely utilizing the rules that are already in place.

President Paul added that he would like to add a small section to the agenda for President's comments. This would require Council's approval via legislation.

President Paul also added that he would like discussion to be more open as opposed to calling down the row. He hopes to get more ideas and more discussion.

President Paul also added that he would like all votes to be conducted by roll call. Finally, President Paul added that work sessions should be conducted on the same nights as Council meetings after the conclusion of business. He stated it does not seem worth it to come for a separate meeting. Notice would still require to be given, so the work session would have to be scheduled at least the meeting before.

Ms. Truelove stated that she has been in favor of giving the President of Council a more active role. President Paul stated that historically the role has been more as a facilitator, but adding a President's comments section would give him an opportunity to participate. Mr. Feinstein added that this would be something that would be need to happen legislatively.

Minutes

Mr. Thackery moved to put the minutes of December 19, 2023 on the floor for discussion and possible approval. Mr. Scott seconded.

Council Clerk Steffan explained a copy/paste misprint regarding vote abstentions that had already been corrected.

No further comments/questions from Council.

Voice vote on approval of the minutes: all ayes; nays, none.

Communications:

- 1. 2024 Local Government Officials Conference (E-mailed December 26, 2023)
- 2. Excellence in Financial Reporting award from Ohio Auditor of State (See Attached)

Mr. Thackery moved to approve the communications via consent agenda. Mrs. Bean seconded.

Voice vote approval of consent agenda: all ayes; nays none.

Mrs. Bean removed the Excellence in Financial Reporting award from the consent agenda briefly to say that the award was awesome and it happens pretty much every year. She offered congratulations to Ms. Boettcher and the Finance Department.

Administrative Reports – Board of Control:

- 1. The Board of Control recommends Council authorize the blanket purchase order list for 2024 (see attached). All blanket purchase order amounts are in the 2024 budget. **VOTE: 3-0.**

Mr. Thackery moved to put this request on the floor for discussion and possible approval. Mrs. Collier seconded.

Ms. Boettcher stated this was pretty straight forward. She added that the same vendors were approved last year at this time.

No comments/questions from Council.

Voice vote on approval; all ayes, nays none.

Citizen Comments: None

ORDINANCES AND RESOLUTIONS

Third Reading:

Ordinance 4388-24: An ordinance authorizing the Indigent Defense Agreement with the Champaign County Commissioners to allow the City and County to receive partial reimbursement from the Ohio Public Defender Commission for the indigent expenses in the Champaign County Municipal Court. (Three readings required)

Mrs. Bean moved to put this ordinance on the floor for discussion and possible passage. Mr. Scott seconded.

Mr. Feinstein stated this was a housekeeping ordinance to allow the agreement with the County Commissioners to provide attorneys to indigent defendants for jailable offenses.

No comments/questions from Council.

Roll call on passage: Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; and Ms. Jumper, yes; Mr. Scott, yes; and Ms. Truelove, yes.

Ordinance passes, 6-0.

Second Reading: None

First Reading: None

Department Liaison Reports: None

Miscellaneous Business:

Chief Ortlieb stated there would be a Safety Committee meeting next week. He added that on Thursday morning, that Southwest district will have a meeting regarding the eclipse, and he is looking forward to bringing back information to the Safety Committee.

Ms. Boettcher stated that notice to residents about the change to RITA went in the mail with the utility bills this month. She added that RITA will be doing a mass mailing as well and everything is still on track to go live on February 1st.

Mr. Brugger stated that the new airport manager, Greg Huffman, is starting on January 16th. He is moving back to the area from Pittsburgh, where he had been working with the Allegheny regional airport.

Mayor Bean thanked Ms. Boettcher for all her hard work, stating it makes the City look good.

President Paul spoke as to the scheduled Executive Session. Mr. Thackery moved to enter into Executive Session. Mrs. Bean seconded.

Roll call on entering Executive Session: Mrs. Collier, yes; Mrs. Bean, yes; and Ms. Jumper, yes; Mr. Scott, yes; Ms. Truelove, yes; and Mr. Thackery, yes.

Passed by vote of 6-0. Adjourned to Executive Session at 7:08 pm.

Mr. Thackery moved to reconvene the regular session. Ms. Jumper seconded.

Roll call on reconvening: Mrs. Bean, yes; and Ms. Jumper, yes; Mr. Scott, yes; Ms. Truelove, yes; Mr. Thackery, yes; and Mrs. Collier, yes.

Passed by vote of 6-0. Regular meeting reconvened at 6:47 pm.

Mr. Thackery moved to adjourn. Ms. Jumper seconded. Voice vote on approval: all ayes, nays none. Motion passes 6-0.

ADJOURNED AT 6:47 p.m.

NEXT SCHEDULED MEETING
January 16, 2024 at 6:00 p.m.

Council Clerk

Council President



North Main Street Corridor Plan

The City of Urbana, in partnership with residents, local businesses, and community partners, is developing a Plan for a portion of the North Main Street corridor.

Share your thoughts on the plan's draft vision, goals, and action steps in-person or online!

Take the survey today or attend in-person!
www.surveymonkey.com/r/UrbanaNMainSurvey
Now is the time to make your voice heard!

In the event of inclement weather, visit
urbanaohio.com/north-main-street-corridor-plan
or facebook.com/CityofUrbanaOhio/
for additional information

When: Thursday, January 18, 2024
Time: 6:00 PM

Where: City of Urbana Municipal Building
205 South Main Street, Urbana, OH 43078
(Enter from the East Market Street entrance)



PO Box 477900 • Broadview Heights, OH 44147-7900
800.860.7482 • Fax 440.526.8813 • TDD 440.526.5332
ritaohio.com

Jan 04, 2024
789-4

RITA Account Number:

Dear Urbana Residents and Businesses:

Effective February 1, 2024, the Regional Income Tax Agency (RITA) will begin collecting municipal income tax for the City of Urbana.

What is the Regional Income Tax Agency, also referred to as RITA?

Formed in 1971, RITA is a governmental agency established under Chapter 167 of the Ohio Revised Code to administer municipal income tax for cities and villages throughout the State of Ohio.

RITA's shared services offer municipalities a comprehensive, efficient and effective solution for income tax collection that results in cost savings and increased tax collections.

Why is RITA sending you a letter?

The City of Urbana chose RITA to administer its municipal income tax collections for its ability to offer residents and businesses free online services and its ability to maximize the City's collection efforts. RITA will be responsible for the administration and collection of all municipal income taxes and will serve the City of Urbana in this capacity.

What do you need to do?

For Residents:

After February 1, 2024, all Urbana tax payments and tax returns for current and prior tax years, are to be sent to RITA. We encourage you to utilize RITA's free and simple online services, FastFile, FastPay, and MyAccount to file and pay your municipal income tax. Beginning February 1, 2024, residents will have access to RITA's FastFile and FastPay applications – with no login, user ID or password needed. Beginning March 1st, residents will have access to RITA's MyAccount applications. Visit ritaohio.com to access FastFile, FastPay, MyAccount and tax forms.

For Businesses:

If you have an existing account with RITA and are already remitting withholding taxes for another RITA municipality, simply add the Urbana withholding tax payment to the employer withholding return (Form 11). Beginning March 1st, businesses will have access to RITA's MyAccount applications. Visit ritaohio.com to access MyAccount and other tax forms.

Your account number is located at the top of this letter and should be used when contacting RITA or submitting payments or forms.

If you have any questions regarding your City of Urbana income tax, please contact RITA's customer service representatives at 800-860-7482.

Sincerely,

Chris Boettcher, Finance Director
City of Urbana

Amy Arrighi, Executive Director
Regional Income Tax Agency

SEPTEMBER 2023
PURCHASE ORDERS \$2,501 - \$50,000
(Approved by Board of Control)

ORDER DATE	PO NUMBER	DEPARTMENT	VENDOR	DESCRIPTION	ORIGINAL PO AMOUNT
9/6/2023	2023-31224	Wastewater (135)	6938 (BL ANDERSON CO, INC. - EAST)	Rubber Skimmer Blades for Secondary Clarifiers	\$ 12,176.00
9/6/2023	2023-31225	Fire	0043 (FIRE SAFETY SERVICES)	Fire Hose	\$ 9,920.76
9/8/2023	2023-31231	Fire	2699 (SPRINGFIELD TRUCK CENTER)	Medic 3 Repairs	\$ 2,598.26
9/13/2023	2023-31243	Water (130)	5563 (EJ PRESCOTT INC)	2 EZ valves on South Walnut Street	\$ 13,735.50
9/21/2023	2023-31262	Sewer (136)	6842 (DOOLEY SANITATION)	Emergency Tanker Pumping	\$ 3,000.00
9/21/2023	2023-31263	Street (120)	0163 (EVANS ELECTRIC)	Replace main electrical panel at pool	\$ 6,705.00
9/21/2023	2023-31264	Miscellaneous Non-Dep	5991 (SNYDER'S HEATING & COOLING)	AC & Heat Pump split unit for training room	\$ 9,340.00
9/21/2023	2023-31265	Fire	5380 (CLAYTON TIRE)	Tires for EMS vehicles	\$ 3,607.66
9/21/2023	2023-31266	Fire	7658 (MOTOROLA SOLUTIONS)	Base Station - Station Alerting Project	\$ 8,370.74
9/21/2023	2023-31267	Fire	4908 (P & R COMMUNICATIONS SERVICE, INC.)	Base Station - Station Alerting Project	\$ 10,212.53
9/21/2023	2023-31268	Fire Trust	8079 (WORKING FIRE FURNITURE & MATTRESS CO)	Recliners for firefighter TV room	\$ 3,749.97
9/21/2023	2023-31269	Finance	3112 (SOFTWARE SOLUTIONS INC)	ANNUAL FEE 9/1/23-8/31/23	\$ 2,910.00
9/28/2023	2023-31293	Water (130)	6556 (MOODY'S OF DAYTON)	Rebuild the high service pump for the 29 WTP	\$ 11,700.00
9/28/2023	2023-31294	Water (130)	6556 (MOODY'S OF DAYTON)	New high service pump for the 29 WTP	\$ 15,856.00
9/28/2023	2023-31295	Water (130)	5563 (EJ PRESCOTT INC)	EZ- Valve at S. Main and Reynolds (High Street Project)	\$ 14,512.52
9/28/2023	2023-31296	Wastewater (135)	0664 (CCTSS)	Lab SCADA Repair	\$ 2,730.00

Chris Boettcher, Director of Finance
Board of Control Secretary

OCTOBER 2023
PURCHASE ORDERS \$2,501 - \$50,000
(Approved by Board of Control)

ORDER DATE	PO NUMBER	DEPARTMENT	VENDOR	DESCRIPTION	ORIGINAL PO AMOUNT
10/5/2023	2023-31312	Airport	7077 (PAR II, LLC)	Runway Joint & Crack Maintenance	\$ 16,000.00
10/5/2023	2023-31313	Finance	7657 (CHAMPAIGN COUNTY VISTORS BUREAU)	Lodging Tax Distribution	\$ 6,757.15
10/5/2023	2023-31316	Finance	7648 (TOTAL TENNIS INC)	Striping of three Pickleball Courts	\$ 12,350.00
10/10/2023	2023-31328	Finance	7577 (PARK NATIONAL BANK)	BUILDING AT 225 S MAIN ST	\$ 14,274.41
10/11/2023	2023-31332	Finance	3112 (SOFTWARE SOLUTIONS INC)	eGov Income Tax Data Extraction Tool	\$ 4,950.00
10/11/2023	2023-31335	Finance	3112 (SOFTWARE SOLUTIONS INC)	eGov Income Tax Data Extraction Tool	\$ 4,950.00
10/12/2023	2023-31340	Street (120)	8084 (S&S DIESEL & AG SERVICES LLC)	BULLDOZER REPAIRS-LABOR	\$ 3,865.47
10/12/2023	2023-31341	Water (130)	5563 (EJ PRESCOTT INC)	Insert-a-valve at wood and boyce	\$ 17,070.24
10/12/2023	2023-31342	Fire	5410 (BOUND TREE MEDICAL)	EMS Training Materials/Organization Materials (Priority One Gra	\$ 2,868.96
10/18/2023	2023-31354	Finance	3112 (SOFTWARE SOLUTIONS INC)	eGov Income Tax Data Extraction Tool	\$ 4,950.00
10/18/2023	2023-31355	Water (130)	7537 (MPOWER INNOVATIONS)	Analyze and Correct GIS Mapping to support tracing	\$ 4,950.00
10/18/2023	2023-31356	Finance	7736 (FRANTZ WARD LLP)	LEGAL SERVICES	\$ 4,000.00
10/18/2023	2023-31357	Public Works	0004 (ALL-PHASE ELECTRIC SUPPLY)	Decorative Light replacement	\$ 13,294.00

Chris Boettcher, Director of Finance
Board of Control Secretary

NOVEMBER 2023
PURCHASE ORDERS \$2,501 - \$50,000
(Approved by Board of Control)

ORDER DATE	PO NUMBER	DEPARTMENT	VENDOR	DESCRIPTION	ORIGINAL PO AMOUNT
11/1/2023	2023-31394	Wastewater (135)	6738 (WRECK-A-MENDED)	Repair paint chips and dents on 2018 Ford Explorer	\$ 3,473.10
11/1/2023	2023-31395	Airport	7314 (DBT TRANSPORTATION SERVICES,LLC)	AWOS Repair Parts	\$ 4,898.00
11/1/2023	2023-31396	Sewer (136)	6537 (EJP EVERETT J PRESCOTT INC)	Stock Sewer Pipe	\$ 3,495.10
11/6/2023	2023-31410	Parks & Recreation	6677 (BRADEN LANCE CONSTRUCTION LLC)	STAGE ROOF AT PARK	\$ 7,645.00
11/8/2023	2023-31417	Wastewater (135)	6335 (BUCKEYE POWER SALES CO, INC)	Generator Service	\$ 3,670.00
11/8/2023	2023-31418	Wastewater (135)	0664 (CCTSS)	SCADA Back up Images	\$ 3,349.00
11/8/2023	2023-31419	Engineering	7820 (DUNROBIN ASSOCIATES LLC)	Bike Trail Safety Improvement Part 2- RoW	\$ 24,575.00
11/8/2023	2023-31420	Street (120)	4284 (LACAL EQUIPMENT)	Leaf machine repairs and parts	\$ 5,566.47
11/8/2023	2023-31421	Wastewater (135)	0004 (ALL-PHASE ELECTRIC SUPPLY)	Heater Core for Septage Heater	\$ 3,295.00
11/9/2023	2023-31422	Fire	7852 (PFUNDS SUPERIOR SALES)	Increase in 2023 chassis cost	\$ 11,186.51
11/15/2023	2023-31436	Engineering	8088 (INDIANA & OHIO RAILWAY)	Railroad Application and Review Fee-Bike Trail Safety Improvem	\$ 4,000.00
11/15/2023	2023-31437	Fire	7726 (ATLANTIC EMERGENCY SOLUTION)	Truck 1 Pressure/Volume valve replacement	\$ 3,995.60
11/16/2023	2023-31443	Miscellaneous Non-Dep	0664 (CCTSS)	PHASE 2 NETWORK DISASTER RECOVERY PROJECT/LABOR	\$ 12,720.00
11/22/2023	2023-31456	Water (130)	7911 (THE RIGHTER CO, INC)	Change Order #1- Booster Pump Station Project	\$ 5,905.95
11/27/2023	2023-31464	Court	3213 (PITNEY BOWES)	postage	\$ 4,957.48
11/29/2023	2023-31469	Street (120)	8091 (STEVE BOWMAN)	JD WORKSITE PRO DB96 DOZER BLADE	\$ 4,000.00
11/29/2023	2023-31475	Water (130)	1362 (OHIO EPA)	License to Operate Water Plants	\$ 7,341.40

Chris Boettcher, Director of Finance
Board of Control Secretary

DECEMBER 2023
PURCHASE ORDERS \$2,501 - \$50,000
(Approved by Board of Control)

ORDER DATE	PO NUMBER	DEPARTMENT	VENDOR	DESCRIPTION	ORIGINAL PO AMOUNT
12/6/2023	2023-31483	Wastewater (135)	8095 (BAKER AND ASSOCIATES)	Anaerobic Mixer for Ox Ditch mixing	\$ 7,803.42
12/6/2023	2023-31484	Water (130)	7376 (ENVIRONMENTAL ENGINEERING SERVICE)	Potential Water Tower Site Plan Modeling not to Exceed \$400	\$ 4,000.00
12/13/2023	2023-31495	Community Developme	8096 (BOWMAN CONSTRUCTION)	PY2021 CHIP	\$ 3,556.00
12/13/2023	2023-31496	Community Developme	4236 (CDC OF OHIO)	PY2021 CHIP	\$ 3,901.00
12/13/2023	2023-31497	Wastewater (135)	7208 (RG TRUCKING)	Sludge Hauling	\$ 7,535.00
12/20/2023	2023-31508	Water (130)	5200 (RABENSTEIN ELECTRIC)	REPLACE BROKEN VFD	\$ 20,000.00

Chris Boettcher, Director of Finance
Board of Control Secretary

Resolution # 2575-24

A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE OF THE CITY OF URBANA TO SIGN THE GRANT AGREEMENT (FDID# 11011) WITH THE STATE OF OHIO, DEPARTMENT OF COMMERCE DIVISION OF STATE FIRE MARSHAL, FOR THE 2024 MARCS GRANT FOR THE URBANA FIRE DIVISION. (One (1) reading required, no public hearing.)

Division Requesting: FIRE

Sponsor: Mary Collier

WHEREAS, the Ohio Department of Commerce division of State Fire Marshal, administers the Multi-Agency Radio Communication System (MARCS) Grant to fire departments that serve 25,000 or less, to purchase the radio systems, equipment, and/or services; and

WHEREAS, the Urbana Fire Division has received a grant in the amount of \$960 from the 2024 MARCS Grant through the Ohio Department of Commerce Division of State Fire Marshal; and

WHEREAS, the City of Urbana desires this financial assistance for the radio monthly subscription fees; and

WHEREAS, Urbana City Council is required to authorize the Director of Finance to enter into this grant agreement so that the Urbana Fire Division can continue to utilize MARCS.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Urbana, County of Champaign and State of Ohio:

SECTION 1:

That the Director of Finance is hereby authorized to sign the grant agreement (FDID #11011) and accept these grant funds for this project with the State of Ohio, Department of Commerce Division of State Fire Marshal.

SECTION 2:

Upon acceptance, that the Director of Finance is further authorized to proceed with the administration of these proposed purchases for the Urbana Fire Division in accordance with local spending approval processes.

SECTION 3:

That the City of Urbana does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the 2024 MARCS Grant.

SECTION 4:

That this resolution shall take effect and be in force upon passage.

President, City of Urbana Council

PASSED: _____

ATTEST: _____
Clerk of Council

This Resolution, (2575-24), approved by me this _____ day of _____, 2024.

Mayor, City of Urbana

REVIEWED: *Mark M. Pomeroy* 11/10/24
Director of Law Date

Jumper: _____ Yay _____ Nay _____ N/A

Scott: _____ Yay _____ Nay _____ N/A

Truelove: _____ Yay _____ Nay _____ N/A

Thackery: _____ Yay _____ Nay _____ N/A

Collier: _____ Yay _____ Nay _____ N/A

Bean: _____ Yay _____ Nay _____ N/A

RESOLUTION NO. 2684-24

A RESOLUTION ENACTED BY THE CITY OF URBANA, CHAMPAIGN COUNTY, OHIO, TO AUTHORIZE THE DIRECTOR OF ADMINISTRATION TO MAKE APPLICATION TO THE OHIO ENVIRONMENTAL PROTECTION AGENCY, DIVISION OF SURFACE WATER, UNDER THE H2OHIO RIVERS INITIATIVE CHLORIDE REDUCTION GRANT PROGRAM FOR THE CITY OF URBANA'S SALT STORAGE REPLACEMENT PROJECT, AND DECLARING AN EMERGENCY. (One (1) reading required, no public hearing required)

Department Requesting: Community Development Sponsor: Councilman Pat Thackery

WHEREAS, the Ohio Environmental Protection Agency, Division of Surface Water, through the H2Ohio Rivers Initiative Chloride Reduction Grant Program, is offering grants to Ohio municipalities, villages, townships, and counties to adopt best management practices that reduce salt and deicers contributing to runoff and promote chloride reduction in Ohio water resources; and

WHEREAS, these grant funds will support upgrades to road salt application equipment and storage facilities with the goal of making improvements to storage and providing tools to reduce over-application of deicing materials and subsequently protect and prevent chloride from impacting surface and ground water resources; and

WHEREAS, chloride from deicers entering surface waters from roadways and stormwater runoff is an increasing water quality concern in Ohio as increased chloride levels can be detrimental to freshwater aquatic species in Ohio's rivers and lakes; and

WHEREAS, this funding will be provided through reimbursable grants of up to \$75,000.00 per project with funds being able to be utilized for actual equipment purchased/installed or for the cost to improve or construct facilities; and

WHEREAS, eligible projects include new or improved salt storage facilities that eliminate exposure of salt to rainwater and/or runoff; and

WHEREAS, the current grant application cycle has opened with applications being accepted until close of business on January 31, 2024; and

WHEREAS, projects receiving grant funding during this application period are required to have projects completed within 12 months of the grant agreement being signed; and

WHEREAS, the City of Urbana has identified a necessary project to replace its existing salt storage facility which is in deteriorating condition and which does not permit the loading of salt within a covered structure; and

WHEREAS, the City of Urbana desires to pursue grant funding through the Ohio Environmental Protection Agency, Division of Surface Water, through the H2Ohio Rivers Initiative Chloride Reduction Grant Program for the City of Urbana's Salt Storage Replacement Project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Urbana, County of Champaign and State of Ohio:

SECTION ONE:

The Director of Administration or his designee is hereby empowered on behalf of the City of Urbana to prepare and execute an application for grant funding to the Ohio Environmental Protection Agency, Division of Surface Water, through the H2Ohio Rivers Initiative Chloride Reduction Grant Program for the specific project outlined within this resolution above.

SECTION TWO:

The City of Urbana further commits to budgeting for and appropriating for any required local match dollars, for additional construction costs in excess of the grant funds, required for this project.

SECTION THREE:

If awarded grant funding through this program for this project, the City of Urbana hereby agrees to follow all program requirements as required, including the requirement to have this project completed within 12 months of the grant agreement being signed.

SECTION FOUR:

If the City of Urbana is awarded grant funding through this program for this project, the Director of Administration is hereby empowered on behalf of the City of Urbana to enter into an agreement with the Ohio Environmental Protection Agency that is necessary to complete the above described project.

SECTION FIVE:

That the formal actions and discussion of Urbana City Council concerning this legislation were conducted in open meetings in compliance with Ohio Revised Code 121.22 and Urbana Codified Ordinance 107.01.

SECTION SIX:

This resolution is hereby declared to be an emergency measure to take effect and be in force immediately upon passage to protect and promote public health, safety, welfare, and clean water by promoting the timely submission of an application or applications to the H2Ohio Rivers Initiative Chloride Reduction Grant Program by the pending deadline.

President, City of Urbana Council

PASSED: _____

ATTEST: _____
Clerk of Council

This Resolution approved by me this ____ day of _____, 2024.

Mayor, City of Urbana

REVIEWED:  1/10/24
Director of Law Date

Jumper:	_____ Yay	_____ Nay	_____ N/A
Scott:	_____ Yay	_____ Nay	_____ N/A
Truelove	_____ Yay	_____ Nay	_____ N/A
Thackery:	_____ Yay	_____ Nay	_____ N/A
Collier:	_____ Yay	_____ Nay	_____ N/A
Bean:	_____ Yay	_____ Nay	_____ N/A

RESOLUTION NO. 2685-24

A RESOLUTION IN SUPPORT OF THE APPLICATION BY THE BOARD OF LOGAN COUNTY COMMISSIONERS FOR A CAPITAL BUDGET REQUEST AND/OR THE ONE-TIME STRATEGIC COMMUNITY INVESTMENT FUND (OTSCIF) REQUEST FOR THE URBANA-BELLEFONTAINE CONNECTOR OF THE SIMON KENTON TRAIL: TO PAVE A FINAL COURSE OF HOT-MIX ASPHALT; PERFORM WORK TO RESOLVE GEOMETRIC AND DRAINAGE ISSUES; AND, ADD BIKE PATH RAILING WHERE WARRANTED BY THE TECHNICAL MEMORANDUM. (One (1) reading required, no public hearing required)

Department Requesting: Community Development Sponsor: Councilman Pat Thackery

WHEREAS, the Simon Kenton Pathfinders—a 501(c)(3) non-profit—was founded in 1997 to develop a shared-use trail; and,

WHEREAS, the Champaign County Board of County Commissioners and the Simon Kenton Pathfinders worked collaboratively to develop the first 2.5-mile section of the Simon Kenton Trail between State Route 55 and Woodburn Road south of Urbana with this section being officially opened to the public on July 1, 2001; and,

WHEREAS, between 2002-2004, community partnerships between the Simon Kenton Pathfinders, Champaign County Board of County Commissioners, Clark County Board of County Commissioners, National Trails Park and Recreation District, City of Springfield, City of Urbana, West Central Ohio Port Authority, and Clark County Transportation Coordinating Committee resulted in the completion of the Simon Kenton Trail from Springfield through Urbana; and,

WHEREAS, the City of Urbana received funds to renovate the Urbana Depot in 2005 and completed the project including restoration, repair, new restrooms, landscaping, sidewalks, and street lights in 2007; and,

WHEREAS, the City of Urbana and Simon Kenton Pathfinders worked collaboratively to complete Phase 1 of the Urbana-Bellefontaine Connector of the Simon Kenton Trail as an asphalt path from the Urbana Depot on Miami Street to the northern corporation limits of Urbana and it officially opened to the public on June 3, 2012; and,

WHEREAS, the City of Bellefontaine and the Simon Kenton Pathfinders worked collaboratively to develop Phase 2 of the Urbana-Bellefontaine Connector of the Simon Kenton Trail from the northern corporation limits of Urbana to Carter Avenue in Bellefontaine; and,

WHEREAS, the sixteen (16) miles of trail were constructed as a crushed aggregate surface in order to connect the two communities together sooner and this Phase 2 of the Urbana-Bellefontaine Connector opened to the public in the Spring of 2015; and,

WHEREAS, the Simon Kenton Pathfinders chipped/sealed a 2.13 mile section of the trail from the end of the present asphalt pavement (Urbana corporation line) north to State Route 296 in 2017; and,

WHEREAS, the Simon Kenton Pathfinders chipped/sealed a 2.30 mile section of the trail south from Carter Avenue in Bellefontaine to Township Road 199 and the parking lot at Carter Avenue; and,

WHEREAS, the Simon Kenton Pathfinders chipped/sealed the final 5.22 miles from Township Road 199 to the Logan/Champaign county line, the West Liberty parking lot and ramp access to the trail, and the remaining 6.23 miles from State Route 296 to the Champaign/Logan county line; and,

WHEREAS, the Simon Kenton Trail is part of the State Bike Route System (Bellefontaine-West Liberty-Urbana-Springfield-Yellow Springs-Xenia) and continues to Cincinnati; and,

WHEREAS, residents and visitors to Ohio should be able to ride their bike from the highest point in Ohio at Campbell Hill near Bellefontaine (1,549' above sea level) to the lowest point in Ohio at the Ohio River near Cincinnati in Hamilton County (455' above sea level); and,

WHEREAS, the Logan-Union-Champaign Regional Planning Commission (LUC) commissioned a technical memorandum to evaluate a feasible alternative to replace the chipped/sealed Urbana-Bellefontaine Connector with hot-mix asphalt including profile analysis to identify any geometric or drainage issues, earthwork and erosion repair, and need(s) for bike path railing; and,

WHEREAS, the Simon Kenton Pathfinders, several communities along the Simon Kenton Trail, and several other organizations desire to see this final course of hot-mix asphalt, resolution of geometric and drainage issues, and addition of bike path railing applied to make this section of trail more usable for all types of bicycles which will result in increased usage and tourism; and,

WHEREAS, the Board of Logan County Commissioners is willing to pursue funding through a Capital Budget Request and/or One-Time Strategic Community Investment Fund (OTSCIF) request.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Urbana, County of Champaign and State of Ohio:

SECTION ONE:

That the City of Urbana and Urbana City Council support the application by the Board of Logan County Commissioners for a Capital Budget Request and/or One-Time Strategic Community Investment Fund (OTSCIF) request for the Urbana-Bellefontaine Connector of the Simon Kenton Trail to pave a final course of hot-mix asphalt, perform work to resolve geometric and drainage issues, and add bike path railing where warranted by the technical memorandum.

SECTION TWO:

That the City of Urbana and Urbana City Council support the continued efforts of the Simon Kenton Pathfinders to work collaboratively to develop the trail system within the local community.

SECTION THREE:

That this resolution shall be ceremonial in nature with no commitment for local government funding from the City of Urbana.

SECTION FOUR:

That the formal actions and discussion of Urbana City Council concerning this legislation were conducted in open meetings in compliance with Ohio Revised Code 121.22 and Urbana Codified Ordinance 107.01.

SECTION FIVE:

That this Resolution shall take effect at the earliest time provided by law.

President, City of Urbana Council

PASSED: _____

ATTEST: _____
Clerk of Council

This Resolution approved by me this ____ day of _____, 2024.

Mayor, City of Urbana

REVIEWED: *[Signature]* 1/10/24
Director of Law Date

Jumper: ____ Yay ____ Nay ____ N/A

Scott: ____ Yay ____ Nay ____ N/A

Truelove ____ Yay ____ Nay ____ N/A

Thackery: ____ Yay ____ Nay ____ N/A

Collier: ____ Yay ____ Nay ____ N/A

Bean: ____ Yay ____ Nay ____ N/A