

## **City of Urbana Shade Tree Commission Minutes – July 14, 2016 at 7PM (134)**

### **Roll Call and Introductions:**

Present: Colin Stein, Doug Crabill, John Kussman, Jim Lemon, Earl Cottrill, and Tingting Cai.

Absent: Ron McFarland.

### **Reading and Approval of Minutes (5/12/2016)**

John Kussman made a motion to approve the meeting minutes from 5/12/2016 as prepared. Earl Cottrill seconded the motion. All members in attendance voted (6-0) in favor of approving the minutes as prepared.

### **Old Business:**

Possible Changes to Chapter 905 (Trees): At this point in time, the administrative regulation regarding street trees has been eliminated, and changes will be made to Chapter 905 (Trees). Staff will continue to work with the Shade Tree Commission, City Council, and the community to garner input for these revisions.

Tree Removal Update: Doug Crabill reported that the city had sought quotes for tree removal work, and he reported that over \$17,000.00 worth of work was under contract with Tree Care, Inc. He reported that this contractor had recently completed tree removals at 1052 South Main Street and 546 South Main Street. Furthermore, he reported that this contractor would return late summer to complete the rest of the contracted work.

Bare Root Tree Planting Project (Spring 2016): Jim Lemon reported that fifty (50) trees, including Shingle Oak, Chinkapin Oak, Hardy Rubber Tree, London Planetree, Hophornbeam, and Turkish Filbert were planted. Furthermore, Jim Lemon reported that mortality was higher this year, and he stated that eight (8) trees had died and three (3) trees were struggling. He stated that watering was ongoing, and he reported that all of the bare root trees had been recently mulched. Furthermore, Jim Lemon reported that the Bur Oaks from last year's bare root planting required restaking due to the weight of the leaves.

Phase 1 Water Main Replacement Project-Tree Planting (Update): Doug Crabill reported that 45 trees were removed, and a total of 25 trees were planted in early December as part of the project. Doug Crabill reported that these trees were doing well. However, he mentioned that Jim Lemon had watered these trees recently.

Memorial Tree Planting (Update): Doug Crabill reported that the markers had arrived from Bryce Hill for last year's Memorial Tree Program plantings, and he requested help in installing them. John Kussman offered to assist with installation. Furthermore, Doug Crabill reported that one of the oaks that was planted as part of last fall's planting did not leaf out, and he was working with the donor to get a replacement tree planted this fall.

2016 Street Tree Inventory Update: Jim Lemon reported that he has the street inventory update completed, and he is working to upload the data into the database. He reported that he found street trees on Buckeye Street and Freeman Avenue for listing on the database.

2016 Oakdale Cemetery Inventory Update: Jim Lemon reported that he will be starting the inventory update for the trees at Oakdale Cemetery. He is changing the numbering system to include the section number at the end of the tree number. For example, 213.69 would be a tree number. Jim Lemon requested assistance in completing this endeavor.

**New Business:**

Maintenance and Trimming Projects: Doug Crabill reported that he was hoping to schedule a time to trim the trees along Scioto Street in the business district. He requested assistance in completing this work, and Jim Lemon offered to help.

Memorial Tree Marker Installation: Doug Crabill reported that the markers had arrived from Bryce Hill for last year's Memorial Tree Program plantings, and he requested help in installing them. John Kussman offered to assist with installation.

Memorial Tree-Mr. Elmo Layman: Doug Crabill reported that Mr. Elmo Layman, a founding member of the Urbana Shade Tree Commission, had passed away in Arizona on June 30, 2016. Doug Crabill requested monetary donations to be used toward the purchase of a Memorial Tree at Oakdale Cemetery in memory of Elmo. Doug Crabill suggested the planting of an Amur Cork Tree since this tree was one of Elmo's favorite trees at Oakdale Cemetery. Several current members of the Shade Tree Commission offered to make donations.

Misc. Business: None.

Meeting adjourned. Motion to adjourn, Jim Lemon; Earl Cottrill, second; all in favor.