

## **City of Urbana Shade Tree Commission Minutes – April 2013 (108)**

### **Roll Call and Introductions:**

Present: Doug Crabill, Ron McFarland, Colin Stein, Earl Cottrill, Elmo Layman, Al Evans

Absent: Tingting Cai

### **Reading and Approval of Minutes (3/14/2013):**

Motion for approval of meeting minutes from 3/14/2013 made by Ron McFarland, seconded by Colin Stein. All voted in favor.

### **Old Business:**

Possible Changes to Chapter 905 (Trees): Doug Crabill again reiterated that the city is moving away from the use of the administrative regulation for tree removal. At this point in time, this administrative regulation will probably be eliminated and changes will be made to Chapter 905 (Trees). Staff will continue to work with the Shade Tree Commission, City Council, and the community to garner input for these revisions. The goal is to get these changes made early in 2013.

2012 Tree Inventory (Street Trees and Cemetery): The tree inventories for both the streets and the cemetery are complete. Doug Crabill will be receiving assistance from other staff members with the compilation of the data. Once the data is updated, the data will be used for tree and stump removal efforts in 2013.

Tree City USA 2013 Awards Program: Doug Crabill reported that planning for the Tree City USA Awards program to be held at Urbana University on April 18, 2013 is in process, and planning is being finalized.

Tree City USA 2012 Nomination: Deadline was December 7, 2012. Doug Crabill submitted the application information on behalf of the city by the deadline. The city has received notification that the application was approved by ODNR and the National Arbor Day Foundation. The Tree City USA award for 2012 is pending at the awards program to be held in Urbana on April 18, 2013.

Commission Officers for 2013: Earl Cottrill made a motion to keep the same slate of officers from 2012. This slate is as follows: Doug Crabill, Chairperson; Elmo Layman, Vice-Chairperson; Al Evans, Secretary. This motion was seconded by Colin Stein. All voted in favor.

Arbor Day Planning-April 2013: Doug Crabill reported that Mayor Bean will proclaim Friday, April 26, 2013 as Arbor Day in the city. Furthermore, he stated that a tree planting ceremony would be held on the Urbana University campus on April 18, 2013 during the Tree City USA

awards program being held there. In addition, Elmo Layman reported that tree plantings and Arbor Day observances were planned for South Elementary, North Elementary, and East Elementary as follows: South Elementary on Friday, April 26, 2013 at 8:25AM; North Elementary on Friday, April 26, 2013 at 2:20PM; East Elementary on Tuesday, May 7, 2013 at 2:20PM.

Spring Projects (Planning): Doug Crabill will be coordinating spring maintenance and planting projects.

**New Business:**

Misc. Business: The Street Department is in the process of removing dead/declining trees in the right of way throughout the city. The DP&L line clearance procedure was discussed.

Meeting adjourned. Motion to adjourn by Colin Stein, seconded by Earl Cottrill, all in favor.