

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING AGENDA  
TUESDAY, MAY 21, 2019, AT 6:00 P.M.**

**(The UCC Regular Session Meeting will be held in Council Chambers/the Municipal Building)**

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**Call to Order**

**Roll Call**

**Pledge of Allegiance**

**Approval of Minutes**

Urbana City Council Regular Session Meeting Minutes of May 7, 2019.

**Communications**

1. Charter Review Meeting Minutes of May 8, 2019. (See attached)
2. Urbana Parks and Recreation Board Meeting Minutes of April 20, 2019. (See attached)
3. Cemetery Board Meeting Minutes of March 21, 2019. (Will be provided at meeting)

**Planning Commission**

**CEP**

Possible Legislation to be "walked in"

**Board of Control**

1. The Board of Control recommends that Urbana City Council authorize the Director of Administration to enter into a unit price contract with J & J Schlaegel, Inc. of Urbana for the Hill Street Improvements and 2019 Asphalt Program in an amount of \$548,851.78. This bid was the lowest and best of four sealed bids received. This expense will be charged to various City funds (see attached). **VOTE: 3-0**

\*\*\*Footnote - \$2,501 -\$50,000 Purchase Order list for April 2019 (see attached)\*\*\*

**Citizen Comments**

**Ordinances and Resolutions**

**First Reading**

**Ordinance No. 4505-19**

An Ordinance to modify Section 521.08(d)(1) of the Urbana Codified Ordinances to include lawn clippings in the definition of "Litter," and declaring an emergency. (Requires three readings)

**Resolution No. 2554-19**

A Resolution strongly urging the Ohio Governor and members of the Ohio General Assembly to restore to Local Government Fund to pre-recession levels. (May be passed on first reading)

**Resolution No. 2555-19**

A Resolution authorizing the Director of Administration of the City of Urbana to submit an application to the Ohio Department of Natural Resources under the Round 26 Natureworks Program for park improvements and to sign the grant agreement and proceed with these improvements upon grant award. (May be passed on first reading)

**Resolution No. 2556-19**

A Resolution declaring the month of June 2019 as “Try The Transit Month” within the City of Urbana, Ohio and supporting community efforts to promote and advance public transit and mobility services in Urbana and Champaign County, Ohio. (May be passed on first reading)

**Second Reading**

**Third Reading**

**Miscellaneous Business**

**Adjourn**

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**Work Session**

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**EXECUTIVE SESSION**

Pursuant to Ohio Revised Code section 121.22(g)(1), to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING  
TUESDAY, MAY 7, 2019**

President Hess called the City of Urbana Regular Session Meeting to order at 6:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Mark Feinstein, Community Development Manager Doug Crabill, and Police Chief Matt Lingrell.

**PRESIDENT CALLED ROLL:** Mr. Fields, present; Mr. Hoffman, present; Mr. Paul, present; Mr. Scott, present; Mr. Thackery, present; Mr. McKee, present; and Mr. Piper, present.

**MINUTES** of the Regular Session Meeting Minutes of April 16, 2019 were presented for approval, in addition to Work Session Meeting Minutes of April 23, 2019. Mr. Thackery moved for the approval of said minutes and Mr. Fields seconded. Voice vote on approval: all ayes, nays, none. Motion passed 7-0.

**COMMUNICATIONS**

1. Design Review Board Meeting Minutes of February 25, 2019.
2. Charter Review Meeting Minutes of March 20, 2019.
3. Division Activities Report – January through March.

Mr. Thackery moved to accept all of the communications. Mr. Paul seconded. Voice vote on approval: all ayes, nays, none. Motion passed 7-0.

**PLANNING COMMISSION**

**ADMINISTRATIVE REPORTS – BOARD OF CONTROL**

1. **Hull & Associates - \$62,117.28 (Miscellaneous Non-Departmental)**

Mr. Crabill stated that the Q3 project was running towards completion. He stated the remediation was complete on the west side and the grease pit remains on the east. He also added that Honeywell will be paying Hull directly for their portion of the project which is in the amount of \$41,411.2, and the City's being \$62,117.28. Mr. Paul stated that the funding in this project was not all City funds. Mr. Scott inquired about the time limit on the NFA letter and Mr. Crabill stated that Hull had to submit the same no later than August. Mr. Brugger stated that the challenge through the entire process is finding something that no one had any knowledge of, i.e. the floor underneath the floor in the grease pit.

Mr. Fields moved to put this issue on the floor for discussion and possible passage and Mr. Paul seconded. Voice vote on approval: all ayes, nays, none.  
Motion passes 7-0.

## **CITIZEN COMMENTS**

Joe Smith – 207 Lafayette Ave. spoke on the subject of curbs, gutters and sidewalks. He said that the State of Ohio states the Municipality is responsible for anything in the right of way. He further stated that should a property owner wish to file a complaint, the local Court would uphold the local law. That same property owner could appeal the decision and go to the Court of Appeals and the Appeals court would change their decision to follow state law.

## **ORDINANCES AND RESOLUTIONS:**

### **First Reading –**

#### **RESOLUTION NO. 2553-19**

**DECLARING THE NECESSITY OF CONSTRUCTING OR REPAIRING SIDEWALKS, CURBS AND GUTTERS, AND DECLARING AN EMERGENCY.**

Mr. Crabill stated that under the City code, the City Engineer can require repair for curbs, gutters and sidewalks. He added that Mr. Bumbalough, the City Engineer, has been requiring the same repairs to areas which there is upcoming planned paving. He added that letter have been mailed out and later on, there will come legislation for approval of Council. He said that this sets the stage to finish up this project. He also stated that the final cut-off date is June 10, 2019. With that being said, should a property owner not have the repairs completed, the City would then do the work and the costs of the same would be assessed to the property taxes of the property owner. Mr. Feinstein stated that this was the end of the process. Mr. Paul said with this being the final step, the City needs to be proactive and with the new website upcoming, information would be available for all. Mr. Crabill said that the City would also continue their efforts if searching for available grant funding. He added that the property owner would have the opportunity to pay up front for the City's work, should the City have to do the work and if the property owner chooses to not pay up front, the cost would be assessed to the property tax and it would remain on the property tax for five years, for which it would then be paid off. Mr. Piper said that he felt it was the City's responsibility and he did not agree with it. Mr. Fields added that the City should keep the program going and complete the City sidewalks, curbs and gutters, and not just a select few. Mr. Paul added that a lot of things have been kicked down the road when it comes to projects within the City and it needs to get done. President Hess asked about how many sidewalks, curbs and gutters projects have been done and Mr. Crabill stated that a good percentage has been completed. Mr. Scott stated that it would be cheaper to have a private contractor do it than to have the City do the job.

### **Second Reading –**

**None**

**Third Reading –  
None**

**MISCELLANEOUS BUSINESS/WORK SESSION**

Mr. Hoffman thanked Administration for the departmental report.

Mr. Paul inquired about the action of departments moving around and spoke of the idea of having the Council Meetings upstairs in the training room. Mr. Brugger stated that they were having some minor repairs fixed in the training room and the process is moving forward. He added that the business office was being moved to the new building and the Engineering and Zoning would relocate to the current Finance Office. Further, he explained that they would like to take the wall out where the Engineer's Office is and make that a location to have meetings where the technology is available for use. He said they were still trying to put the pieces together and the target was to have the Business Office move by the end of the summer or early fall. Mr. Paul said that he would like to have this be a topic at a Work Session, the idea of moving the Council Meetings up to the new conference room area. Mr. Paul further spoke on the topic of the Charter Review. He said that the meetings seem to be going well and that Council should consider marketing funds to allow the Charter Board for a marketing campaign for the changes to the Charter.

Mr. Scott advised everyone to go slow through the round-a-bout.

Mr. Thackery added that he felt the round-a-bout project was going well. He also inquired about the Vacant Property Ordinance. Mr. Brugger responded that letters have gone out and Mr. Moore has received some feedback. He added that there were no major activities yet and approximately 74 letters went out and may 1/3 have responded. Mr. Thackery continued with advising that Councilman McKee as well as he attended the meeting regarding the City's new website. He said there was a lot of good information on the site and he feels that we should market the information for people to know that it is out there.

Mr. McKee advised that the Tech. Meeting went well and he felt the web developers did a good job. He added that everything that anyone should need on the web, is just clicks away. He also added that he would like to discuss a strategy for communication at the next Work Session.

Mr. Piper said the City did a great job on the signage on Julia Street.

Chief Lingrell spoke about the Easter Egg Hunt, 3,500 eggs gone in six to seven minutes. He stated that the hunt went very well. He also stated that the middle school did a civic partnering program that also went very well. He also made mention to the upcoming Safety Town Program. He stated that it was time to register and you could pick up a form in the front lobby of the municipal building or on the City's website. He stated that Safety Town is scheduled for the final two weeks in June, for upcoming kindergarteners.

Mr. Crabill said the North Oakland project was complete. He also mentioned that another topic for an upcoming Work Session could be the scoping of sidewalks, curbs and gutters for next year and the year after. He also stated the Chamber Director would like to attend the upcoming Work Session.

Mrs. Boettcher stated that at the last meeting, Councilman Hoffman inquired as to how many passes sold last year for the pool, and how many were City residents and how many were not. She advised in 2018, 211 season passes were sold, 122 were City residents and 89 were not.

Mr. Brugger spoke of the round-a-bout and stated the traffic is still moving and this was a great opportunity to slow traffic down.

Mayor Bean stated that next Thursday was the Champaign Leadership graduation and Lt. Chris Snyder and Zoning Officer Adam Moore would be graduating. He also advised that next Tuesday is Senior Citizens Day beginning at 11:00 a.m. at the Champaign County Fairgrounds.

President Hess advised that he traveled to London, Ohio, and spoke to their President of Council and was advised that Council spent \$15,000.00 on a microphone and a camera to record their Council meetings. He advised Council to look at the City of London's website and check out their recordings that have been posted.

Mr. Paul also stated that he would like the Compost Facility to be put on the agenda for the upcoming Work Session.

Mr. Fields stated that he would like the Vacant Property Ordinance to be put on the agenda for the upcoming Work Session as well.

President Hess also inquired about new street signs. Mr. Brugger advised that the final two phases have been ordered and that all quadrants would be finished this year. President Hess also inquired to Council if they would like to enter into a Work Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

Mr. Thackery motioned to enter into Executive Session and Mr. Paul seconded. Voice vote on approval: all ayes, nays, none.

**7:02 p.m.**

Mr. Thackery moved to exit Executive Session and Mr. McKee seconded. Voice vote on approval: all ayes, nays, none.

Motion passed 7-0.

Mr. Thackery moved to adjourn and Mr. McKee seconded. Voice vote on approval: all ayes, nays, none.

Motion passed 7-0.

**ADJOURN AT 7:25 p.m.**

**NEXT SCHEDULED MEETING**

May 21, 2019, at 6:00 p.m.

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Council Clerk

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Council President

**CITY OF URBANA**  
**CHARTER REVIEW COMMITTEE MEETING MINUTES**  
**MAY 8, 2019**

Committee members in attendance were Audra Bean, Earl Evans, Michelle Heflin, Charles Moody, Addie King, Stephanie Truelove, Justin Weller, Cassie Cress, and Amy Paul.

Mr. Feinstein brought the meeting to order at 6:00 p.m. He stated that the guest speakers were Dwight Paul of City Council and Chris Boettcher the Director of Finance of the City. He handed the floor over to Mr. Paul.

Mr. Paul spoke about the act of voting on issues regarding the Charter in the past and said that he did not understand the wording that was on the ballot. He asked that Charter educate the voters of items that were to be placed on the ballot, possibly by creating a marketing plan of some sort. Mr. Feinstein added that since it was a political issue, it could not be funded by the City. Mr. Paul continues by stating there were instances in the Charter that do not coincide with ordinances. For example, in the rules it states that there should be three readings for an item to pass, when in fact, Council has been having four. He also added that he felt that the Charter did not stop or make things difficult for Council, his concern in the perception of Council. Mrs. Heflin asked to give an example and he stated that Council has been a bit reactionary. Charter gives the power to Council and Council hasn't really exercised it. He further stated that it is spelled out in the Charter and Mr. Feinstein really helped him to realize the actual power that Council has. Mr. Earl Evans said that the perception is that it is limiting, and it is a misunderstanding how much power the Council has. He further stated that he felt this administration is the strong body of the City's government. Mr. Paul further stated that in remembering his first Council meeting as a Councilman, he felt like he was a deer in headlights, in that he had no formal training to be a Councilman. Mrs. Brooks asked why there wasn't any training made available for Council and Mr. Feinstein stated that there was available training at the Ohio Municipal League. Mrs. Brooks asked why Council doesn't attend training and Mr. Feinstein stated that the Charter doesn't require it. Mr. Earl Evans also stated that that funding would be a problem for the changes made to the Charter, in educating the public on what the changes would be and what the changes mean. Mr. Weller said that one approach could be taking a neutral role by giving both, for and against roles to the changes. Mrs. Heflin asked Mr. Paul if he had a choice on the different forms of government that have been addressed at prior meetings. Mr. Paul responded by saying that he did not have a particular choice either way of Strong Mayor or Weak Mayor. Mrs. Paul said that in the previous meetings, the make-up of Council was discussed, the same being four wards and the President doesn't have a vote. She asked Mr. Paul what his choice would be. Mr. Paul advised that he would like to see Council organizing itself and the President having a vote. He also stated that rotating the President's position could provide different takes on leadership. Mrs. Lovejoy asked Mr. Paul if there had



ever been an obstacle due to the structure of Council and the Charter. Mr. Paul advised no, but added that a lot of the issues brought up to Council are unanimously passed due to the fact that Administration and Council have great communication. Mr. Weller asked if he felt that tying a Councilman's pay to their attendance would encourage a Councilman's attendance to Council Meetings. Mr. Paul said that things do happen. He further stated that he missed approximately three months of meetings due to being out of state. Mr. Paul also added that if you choose to be on City Council, you need to be engaged. Mr. Weller also inquired as to the publications of legislation and Mr. Feinstein stated that it was self-defining and that the Charter can say what they want as to publications. Mr. Weller spoke about the City of Marysville and how the community pushed for a change that cause the City to do a 180. He stated that every ten years, Council must put forward a plan for the City and he asked Mr. Paul if this would be helpful to which he replied yes. Mrs. Cress asked Mr. Paul what his preference would be for the number of Council members and should the wards be kept or should it be all at large representation. Mr. Paul stated that he would choose either five or seven Council members and that he would prefer in keeping the wards due to the fact that you could have all Council members that could live in the same ward if not. Mr. Feinstein spoke of sponsorship of legislation for an issue being voted on, that Charter requires sponsorship of legislation by Council. Mrs. Bean stated that Council legislates and appropriates and that was their duty.

Mrs. Boettcher, the City Finance Director spoke. She stated that she has been the Director of Finance for four years and has been employed by the City for 27 years. She stated that in her role, she is responsible for the payables and receivables, income tax, utilities, and ambulance billings. She further stated that she composes the tax budget, and the revenue and the appropriation budget in the fall for the spending. Mrs. King asked if there were any changes made to the Charter that could improve or make her job easier. Mrs. Boettcher said that pertaining to the procedural items, she felt Charter should remain the same. She further stated that a lot of her role is set by the State. Mrs. King asked if Mrs. Boettcher felt that it would be beneficial for a Council person to help her when doing budget planning, or anything to help her cause, and Mrs. Boettcher stated that she did not believe this was necessary. Mrs. Cress asked about the Mayor's ability to fire her without any reason, should that remain or should it have to be passed by Council. Mrs. Boettcher responded that she felt that it always seemed strange, but doesn't think it should be changed, yet it should be consistent. Mr. Weller said, then you would change it, and Mrs. Boettcher reiterated the fact that it should be consistent.

Mr. Weller asked Mrs. Boettcher if she felt that a technology committee should be voluntary or a requirement made by the Charter. Mrs. Boettcher said she didn't feel it should be in the Charter. Mrs. Truelove asked about the process of the hiring and firing of directors. Mr. Feinstein stated the State of Ohio is an "At Will" employer and that all the statutes still apply. He also stated that Charter could change that and could require the City have a contract with all of the directors. Mr. Feinstein also said that he has never seen the "at will employment" abused.

Mr. Moody asked about how Council was paid and also asked about training for Council members and how finance controlled these issues. Mrs. Boettcher stated that Council is paid once a month and that all members were eligible for OPERS. She further stated that if Council were to be paid for every meeting, they would not be eligible for OPERS. She also stated that training is available in the Council's budget. Mrs. Bean asked if there was a job description and an employee handbook for her position. Mrs. Boettcher stated there was and she has day to day responsibilities. Mrs. Paul stated that everyone should look at the Charter as a document that goes towards what is best for the City of Urbana and to put the checks and balances in place.

Mr. Feinstein stated that at the next meeting, the guest speakers would be Mayor Bill Bean and City Administrator Kerry Brugger.

**MEETING ADJOURNED – 7:02 p.m.**

**Next Meeting: May 22, 2019, at 6:00 p.m.**

**\*\*Should you not be able to attend the meeting, please let us know\*\***

**Thank You!!!!**



Urbana Parks and Recreation Board Meeting

April 20, 2019 10:00 am

**Board Members in Attendance:** Greg Hower, Chris Endres, Krista Lingrell, Tyler Haines, Doug Hoffman

**Absent:** Dan Shay, David Weimer

Next meeting tentatively scheduled for: May 20, 2019 5:30 PM

1. Call to order: Board President Chris Endres called the meeting to order at 10:00 AM.
2. Park Rules signage at Melvin Miller Park was discussed. Doug Hoffman motioned the park board release funding in the amount of \$1600. Krista Lingrell seconded. **Motion passed.**
3. Capital expenditures for the pool were discussed. Items needed include new handicapped lift chair, automatic pool cleaner, and new pump for large pool. Krista Lingrell motioned to release funding in the amount of \$5000 to assist with these items. Tyler Haines seconded. **Motion passed.**
4. A contribution from the Park Board to the new proposed inclusion playground. Ideas were shared as to whether a "match" will be offered or a straight contribution. The board decided to table the conversation and gather information on current community donations before our May meeting.
5. A banner for the City Pool basketball court was discussed to recognize donors of time and money donated. This item was approved in a previous meeting up to \$150. Greg Hower will take the lead on producing the banner and will submit an invoice.

**Chris Endres made a motion to adjourn the April meeting; Krista Lingrell seconded.**

BOC #1

**City of Urbana**  
**Hill Street Improvements and 2019 Asphalt Program**

J&J Schlaegel, Inc. Actual Bid Amounts

5/6/2019

Hill St. from S. Main St. to Dead End; S. Kenton St. from Hill St. to E. Market St., Water Reclamation Facility Drive, Phase 2

ITEM NO	DESCRIPTION	UNIT OF MEASURE	APPROX QUANTITY	UNIT COST	SUBTOTAL COST	ALT. BID #1. UNIT COST	SUBTOTAL COST
Item 202	Removed, As Per Plan	Lump	1	\$62,000.00	\$ 62,000.00	-	\$ -
Item 253	6" Aggregate Pavement Repair, Light Duty, A.P.P.	S.Y.	31	\$35.00	\$ 1,085.00	-	\$ -
Item 253	6" Asphalt Pavement Repair, Light Duty, A.P.P.	S.Y.	53	\$52.15	\$ 2,763.95	-	\$ -
Item 253	6.5" Asphalt Pavement Repair, Standard Duty, A.P.P.	S.Y.	1,094	\$55.32	\$ 60,520.08	-	\$ -
Item 253	12" Asphalt Pavement Repair, Heavy Duty, A.P.P.	S.Y.	41	\$85.20	\$ 3,493.20	-	\$ -
Item 254	Pavement Planing	S.Y.	5,802	\$2.75	\$ 15,955.50	-	\$ -
Item 407	Tack Coat @ 0.08 Gal./S.Y.	Gal.	598	\$2.50	\$ 1,495.00	-	\$ -
Item 411	4" Stabilized Crushed Aggregate, Berm	C.Y.	18	\$165.00	\$ 2,970.00	-	\$ -
Item 448	1 1/2" Asphalt Conc., Surf. Course, Type 1, PG 64-22	C.Y.	326	\$159.00	\$ 51,834.00	-	\$ -
Item 448	2 1/2" Asphalt Conc., Inter. Course, Type 2, PG 64-22	C.Y.	117	\$143.00	\$ 16,731.00	-	\$ -
Item 452	6" Plain Concrete Pavement, Light Duty, As Per Plan	S.Y.	262	\$69.50	\$ 18,209.00	-	\$ -
Item 608	4" Concrete Walk	S.F.	9,518	\$6.10	\$ 58,059.80	-	\$ -
Item 608	Concrete Steps	Feet	20	\$300.00	\$ 6,000.00	-	\$ -
Item 608	Curb Ramp, ODOT Type B2, As Per Plan	Each	8	\$550.00	\$ 4,400.00	-	\$ -
Item 609	Combination Curb & Gutter, Type 2	Feet	2,729	\$20.00	\$ 54,580.00	-	\$ -
Item 611	Manhole, Adjusted to Grade, As Per Plan	Each	7	\$650.00	\$ 4,550.00	-	\$ -
Item 611	Storm Manhole, 48", Type 3	Each	1	\$3,550.00	\$ 3,550.00	-	\$ -
Item 611	Storm Doghouse Manhole, 60", Type 3, As Per Plan	Each	1	\$7,500.00	\$ 7,500.00	-	\$ -
Item 611	Catch Basin, Type 1, As Per Plan	Each	10	\$2,850.00	\$ 28,500.00	-	\$ -
Item 611	4" Conduit, Sanitary Lateral, Type B, 707.45, A.P.P.	Feet	40	\$45.00	\$ 1,800.00	-	\$ -
Item 611	12" Conduit, Type B, 707.33, As Per Plan	Feet	106	\$90.00	\$ 9,540.00	100.54	\$ 10,657.24
Item 611	15" Conduit, Type B, 707.33, As Per Plan	Feet	77	\$95.00	\$ 7,315.00	107.73	\$ 8,295.21
Item 611	18" Conduit, Type B, 707.33, As Per Plan	Feet	883	\$100.00	\$ 88,300.00	114.54	\$ 101,138.82
Item 614	Maintaining Traffic, As Per Plan	Lump	1	\$1,850.00	\$ 1,850.00	-	\$ -
Item 624	Mobilization	Lump	1	\$22,500.00	\$ 22,500.00	-	\$ -
Item 630	Removal and Re-erection of Sign and Support	Each	11	\$150.00	\$ 1,650.00	-	\$ -
Item 638	Water Valve, Adjusted to Grade, As Per Plan	Each	5	\$450.00	\$ 2,250.00	-	\$ -
Item 638	3/4" Water Service Branch, Polyethylene, As Per Plan	Feet	20	\$25.00	\$ 500.00	-	\$ -
Item 638	1" Water Service Branch, Polyethylene, As Per Plan	Feet	20	\$26.00	\$ 520.00	-	\$ -
Item 644	Stop Bar, 24"	Feet	9	\$9.65	\$ 86.85	-	\$ -
Item 644	Crosswalk Line, 12"	Feet	32	\$4.95	\$ 158.40	-	\$ -
Item 659	Seeding and Mulching Class 1	S.Y.	265	\$9.00	\$ 2,385.00	-	\$ -
Item 103.05	Contract Bond	Lump	1	\$5,800.00	\$ 5,800.00	-	\$ -
<b>Base Bid Total =</b>					<b>\$ 548,851.78</b>	<b>Alt. #1 Total =</b>	<b>\$ 563,788.05</b>

Fund	Eng.		
	Estimates	Budget	Final Bids
Stormwater*	\$125,000.00	\$120,000.00	\$163,955.00
Water	\$1,800.00	\$40,000.00	\$3,270.00
Sewer Maintenance	\$7,700.00	\$20,000.00	\$5,700.00
Sewer WRF	\$30,100.00	\$30,000.00	\$28,094.50
Capital	<u>\$349,700.00</u>	<u>\$360,000.00</u>	<u>\$347,832.28</u>
	\$514,300.00	\$570,000.00	\$548,851.78

\*Note: Stormwater final estimate includes 30% of removals.

BOC #1

**BID TABULATION-Hill Street Improvements and 2019 Asphalt Program**

May 6, 2019 - Engineer's Estimate = \$514,305.50

ITEM NO.	DESCRIPTION	UNIT OF MEASURE	APPROX. QUANTITY	J & J Schlaegel, Inc.				Vititoe Construction, Inc.			
				UNIT COST	TOTAL COST	ALT. #1 UNIT COST	ALT. #1 TOTAL COST	UNIT COST	TOTAL COST	ALT. #1 UNIT COST	ALT. #1 TOTAL COST
202	REMOVED, AS PER PLAN	LUMP	1	\$ 62,000.00	\$ 62,000.00			\$ 6,500.00	\$ 6,500.00		
253	6" AGGREGATE PAVEMENT REPAIR, LIGHT DUTY, AS PER PLAN	S.Y.	31	\$ 35.00	\$ 1,085.00			\$ 156.26	\$ 4,844.06		
253	6" ASPHALT PAVEMENT REPAIR, LIGHT DUTY, AS PER PLAN	S.Y.	53	\$ 52.15	\$ 2,763.95			\$ 102.27	\$ 5,420.31		
253	6.5" ASPHALT PAVMT. REPAIR, STANDARD DUTY, AS PER PLAN	S.Y.	1,094	\$ 55.32	\$ 60,520.08			\$ 58.02	\$ 63,473.88		
253	12" ASPHALT PAVEMENT REPAIR, HEAVY DUTY, AS PER PLAN	S.Y.	41	\$ 85.20	\$ 3,493.20			\$ 161.62	\$ 6,626.42		
254	PAVEMENT PLANING	S.Y.	5,802	\$ 2.75	\$ 15,955.50			\$ 2.69	\$ 15,607.38		
407	TACK COAT @ 0.08 GAL./S.Y.	GAL.	598	\$ 2.50	\$ 1,495.00			\$ 6.45	\$ 3,857.10		
411	4" STABILIZED CRUSHED AGGREGATE, BERM	C.Y.	18	\$ 165.00	\$ 2,970.00			\$ 174.66	\$ 3,143.88		
448	1 1/2" ASPHALT CONCRETE, SURFACE COURSE, TYPE 1, PG 64-22	C.Y.	326	\$ 159.00	\$ 51,834.00			\$ 188.13	\$ 61,330.38		
448	2 1/2" ASPHALT CONCRETE, INTER. COURSE, TYPE 2, PG 64-22	C.Y.	117	\$ 143.00	\$ 16,731.00			\$ 182.75	\$ 21,381.75		
452	6" PLAIN CONCRETE PAVEMENT, LIGHT DUTY, AS PER PLAN	S.Y.	262	\$ 69.50	\$ 18,209.00			\$ 128.42	\$ 33,646.04		
608	4" CONCRETE WALK	S.F.	9,518	\$ 6.10	\$ 58,059.80			\$ 7.99	\$ 76,048.82		
608	CONCRETE STEPS	FEET	20	\$ 300.00	\$ 6,000.00			\$ 280.00	\$ 5,600.00		
608	CURB RAMP, ODOT TYPE B2, AS PER PLAN	EACH	8	\$ 550.00	\$ 4,400.00			\$ 850.00	\$ 6,800.00		
609	COMBINATION CURB AND GUTTER, TYPE 2	FEET	2,729	\$ 20.00	\$ 54,580.00			\$ 29.62	\$ 80,832.98		
611	MANHOLE, ADJUSTED TO GRADE, AS PER PLAN	EACH	7	\$ 650.00	\$ 4,550.00			\$ 300.54	\$ 2,103.78		
611	STORM MANHOLE, 48", TYPE 3	EACH	1	\$ 3,550.00	\$ 3,550.00			\$ 3,288.75	\$ 3,288.75		
611	STORM DOGHOUSE MANHOLE, 60", TYPE 3, AS PER PLAN	EACH	1	\$ 7,500.00	\$ 7,500.00			\$ 8,918.75	\$ 8,918.75		
611	CATCH BASIN, TYPE 1, AS PER PLAN	EACH	10	\$ 2,850.00	\$ 28,500.00			\$ 2,453.13	\$ 24,531.30		
611	4" CONDUIT, SANITARY LATERAL, TYPE B, 707.45, AS PER PLAN	FEET	40	\$ 45.00	\$ 1,800.00			\$ 249.24	\$ 9,969.60		
611	12" CONDUIT, TYPE B, 707.33, AS PER PLAN	FEET	106	\$ 90.00	\$ 9,540.00	\$ 100.54	\$ 10,657.24	\$ 60.54	\$ 6,417.24	\$ 70.54	\$ 7,477.24
611	15" CONDUIT, TYPE B, 707.33, AS PER PLAN	FEET	77	\$ 95.00	\$ 7,315.00	\$ 107.73	\$ 8,295.21	\$ 67.00	\$ 5,159.00	\$ 77.00	\$ 5,929.00
611	18" CONDUIT, TYPE B, 707.33, AS PER PLAN	FEET	883	\$ 100.00	\$ 88,300.00	\$ 114.54	\$ 101,138.82	\$ 65.55	\$ 57,880.65	\$ 75.55	\$ 66,710.65
614	MAINTAINING TRAFFIC, AS PER PLAN	LUMP	1	\$ 1,850.00	\$ 1,850.00			\$ 6,036.50	\$ 6,036.50		
624	MOBILIZATION	LUMP	1	\$ 22,500.00	\$ 22,500.00			\$ 10,000.00	\$ 10,000.00		
630	REMOVAL AND RE-ERECTION OF SIGN AND SUPPORT	EACH	11	\$ 150.00	\$ 1,650.00			\$ 161.25	\$ 1,773.75		
638	WATER VALVE, ADJUSTED TO GRADE, AS PER PLAN	EACH	5	\$ 450.00	\$ 2,250.00			\$ 205.63	\$ 1,028.15		
638	3/4" WATER SERVICE BRANCH, POLYETHYLENE, AS PER PLAN	FEET	20	\$ 25.00	\$ 500.00			\$ 286.88	\$ 5,737.60		
638	1" WATER SERVICE BRANCH, POLYETHYLENE, AS PER PLAN	FEET	20	\$ 26.00	\$ 520.00			\$ 286.88	\$ 5,737.60		
644	STOP BAR, 24"	FEET	9	\$ 9.65	\$ 86.85			\$ 46.46	\$ 418.14		
644	CROSSWALK LINE, 12"	FEET	32	\$ 4.95	\$ 158.40			\$ 44.24	\$ 1,415.68		
659	SEEDING AND MULCHING CLASS 1	S.Y.	265	\$ 9.00	\$ 2,385.00			\$ 36.05	\$ 9,553.25		
103.05	CONTRACT BOND	LUMP	1	\$ 5,800.00	\$ 5,800.00			\$ 9,051.00	\$ 9,051.00		
	<b>BASE BID TOTAL</b>				<b>\$ 548,851.78</b>				<b>\$ 564,133.74</b>		

Boc #1

**BID TABULATION-Hill Street Improvements and 2019 Asphalt Program**

May 6, 2019 - Engineer's Estimate = \$514,305.50

ITEM NO.	DESCRIPTION	UNIT OF MEASURE	APPROX. QUANTITY	The Shelly Co.		ALT. #1 UNIT COST	ALT. #1 TOTAL COST	A & B Asphalt Corp.		ALT. #1 UNIT COST	ALT. #1 TOTAL COST
				UNIT COST	TOTAL COST			UNIT COST	TOTAL COST		
202	REMOVED, AS PER PLAN	LUMP	1	\$ 40,000.00	\$ 40,000.00			\$ 100,000.00	\$ 100,000.00		
253	6" AGGREGATE PAVEMENT REPAIR, LIGHT DUTY, AS PER PLAN	S.Y.	31	\$ 32.00	\$ 992.00			\$ 75.00	\$ 2,325.00		
253	6" ASPHALT PAVEMENT REPAIR, LIGHT DUTY, AS PER PLAN	S.Y.	53	\$ 180.00	\$ 9,540.00			\$ 75.00	\$ 3,975.00		
253	6.5" ASPHALT PVMT. REPAIR, STANDARD DUTY, AS PER PLAN	S.Y.	1,094	\$ 45.00	\$ 49,230.00			\$ 85.00	\$ 92,990.00		
253	12" ASPHALT PAVEMENT REPAIR, HEAVY DUTY, AS PER PLAN	S.Y.	41	\$ 192.00	\$ 7,872.00			\$ 125.00	\$ 5,125.00		
254	PAVEMENT PLANING	S.Y.	5,802	\$ 2.50	\$ 14,505.00			\$ 1.75	\$ 10,153.50		
407	TACK COAT @ 0.08 GAL./S.Y.	GAL.	598	\$ 2.50	\$ 1,495.00			\$ 3.00	\$ 1,794.00		
411	4" STABILIZED CRUSHED AGGREGATE, BERM	C.Y.	18	\$ 100.00	\$ 1,800.00			\$ 100.00	\$ 1,800.00		
448	1 1/2" ASPHALT CONCRETE, SURFACE COURSE, TYPE 1, PG 64-22	C.Y.	326	\$ 235.00	\$ 76,610.00			\$ 170.00	\$ 55,420.00		
448	2 1/2" ASPHALT CONCRETE, INTER. COURSE, TYPE 2, PG 64-22	C.Y.	117	\$ 180.00	\$ 21,060.00			\$ 185.00	\$ 21,645.00		
452	6" PLAIN CONCRETE PAVEMENT, LIGHT DUTY, AS PER PLAN	S.Y.	262	\$ 84.00	\$ 22,008.00			\$ 70.00	\$ 18,340.00		
608	4" CONCRETE WALK	S.F.	9,518	\$ 6.00	\$ 57,108.00			\$ 10.00	\$ 95,180.00		
608	CONCRETE STEPS	FEET	20	\$ 225.00	\$ 4,500.00			\$ 77.00	\$ 1,540.00		
608	CURB RAMP, ODOT TYPE B2, AS PER PLAN	EACH	8	\$ 550.00	\$ 4,400.00			\$ 2,000.00	\$ 16,000.00		
609	COMBINATION CURB AND GUTTER, TYPE 2	FEET	2,729	\$ 21.50	\$ 58,673.50			\$ 45.00	\$ 122,805.00		
611	MANHOLE, ADJUSTED TO GRADE, AS PER PLAN	EACH	7	\$ 700.00	\$ 4,900.00			\$ 750.00	\$ 5,250.00		
611	STORM MANHOLE, 48", TYPE 3	EACH	1	\$ 4,200.00	\$ 4,200.00			\$ 4,500.00	\$ 4,500.00		
611	STORM DOGHOUSE MANHOLE, 60", TYPE 3, AS PER PLAN	EACH	1	\$ 12,500.00	\$ 12,500.00			\$ 6,500.00	\$ 6,500.00		
611	CATCH BASIN, TYPE 1, AS PER PLAN	EACH	10	\$ 2,750.00	\$ 27,500.00			\$ 2,500.00	\$ 25,000.00		
611	4" CONDUIT, SANITARY LATERAL, TYPE B, 707.45, AS PER PLAN	FEET	40	\$ 40.00	\$ 1,600.00			\$ 150.00	\$ 6,000.00		
611	12" CONDUIT, TYPE B, 707.33, AS PER PLAN	FEET	106	\$ 105.00	\$ 11,130.00	\$ 108.00	\$ 11,448.00	\$ 150.00	\$ 15,900.00	\$ 175.00	\$ 18,550.00
611	15" CONDUIT, TYPE B, 707.33, AS PER PLAN	FEET	77	\$ 77.00	\$ 5,929.00	\$ 80.50	\$ 6,198.50	\$ 175.00	\$ 13,475.00	\$ 200.00	\$ 15,400.00
611	18" CONDUIT, TYPE B, 707.33, AS PER PLAN	FEET	883	\$ 79.00	\$ 69,757.00	\$ 84.50	\$ 74,613.50	\$ 200.00	\$ 176,600.00	\$ 225.00	\$ 198,675.00
614	MAINTAINING TRAFFIC, AS PER PLAN	LUMP	1	\$ 20,000.00	\$ 20,000.00			\$ 30,000.00	\$ 30,000.00		
624	MOBILIZATION	LUMP	1	\$ 15,000.00	\$ 15,000.00			\$ 15,000.00	\$ 15,000.00		
630	REMOVAL AND RE-ERECTION OF SIGN AND SUPPORT	EACH	11	\$ 100.00	\$ 1,100.00			\$ 125.00	\$ 1,375.00		
638	WATER VALVE, ADJUSTED TO GRADE, AS PER PLAN	EACH	5	\$ 35.00	\$ 175.00			\$ 50.00	\$ 250.00		
638	3/4" WATER SERVICE BRANCH, POLYETHYLENE, AS PER PLAN	FEET	20	\$ 75.00	\$ 1,500.00			\$ 200.00	\$ 4,000.00		
638	1" WATER SERVICE BRANCH, POLYETHYLENE, AS PER PLAN	FEET	20	\$ 75.00	\$ 1,500.00			\$ 200.00	\$ 4,000.00		
644	STOP BAR, 24"	FEET	9	\$ 9.65	\$ 86.85			\$ 4.75	\$ 42.75		
644	CROSSWALK LINE, 12"	FEET	32	\$ 4.95	\$ 158.40			\$ 4.75	\$ 152.00		
659	SEEDING AND MULCHING CLASS 1	S.Y.	265	\$ 60.00	\$ 15,900.00			\$ 5.00	\$ 1,325.00		
103.05	CONTRACT BOND	LUMP	1	\$ 3,000.00	\$ 3,000.00			\$ 3,645.50	\$ 3,645.50		
	<b>BASE BID TOTAL</b>				<b>\$ 565,729.75</b>				<b>\$ 862,107.75</b>		

APRIL 2019  
Purchase Orders \$2,501-\$50,000

PURCHASE ORDER #:	VENDOR :	PURCHASE ORDER AMOUNT :	DEPARTMENT :	EXPLANATION :	BOC APPROVAL DATE & VOTE:
25876	BEEHIVE	\$4,000.00	WWTP	BEEHIVE FLEET LICENSE RENEWAL (APRIL 2019-MARCH 2020)	BOC= 4/3/19 (3)
25877	JEFF MARTIN CONSTRUCTION	\$2,695.00	ENGINEERING	CITY PORTION OF SIDEWALK / CURB AT 200 NORTH MAIN STREET ALLEY ENTRANCE	BOC= 4/3/19 (3)
25878	CARPETS OF URBANA	\$3,466.00	SEWER MAINT	REPLACE UNDER LAYMENT AND VINYL FLOORING *340 BLOOMFIELD	BOC= 4/3/19 (3)
25879	LONDON LEE CONSTRUCTION	\$3,000.00	SEWER MAINT	REPLACE CABINETS, COUNTER TOPS AND PAINT (INCLUDING MATERIALS) * 340 BLOOMFIELD	BOC= 4/3/19 (3)
25880	SERVPRO OF SOUTH DAYTON	\$5,192.97	SEWER MAINT	RESIDENTIAL SEWAGE DAMAGE CLEANUP *340 BLOOMFIELD	BOC= 4/3/19 (3)
25896	HORNER INDUSTRIAL	\$26,000.00	WATER	PUMP & IMPELLER FOR #2 AND IMPELLER FOR PUMP #1 LABOR IS ESITMATED AND WILL BE TIME AND MATERIAL	BOC= 4/15/19 (2)

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Chris Boettcher  
Secretary

ORDINANCE NO 4505-19

*Co-Sponsored by Councilman Ray Piper and Dwight Paul*

**AN ORDINANCE TO MODIFY SECTION 521.08(d)(1) OF THE URBANA CODIFIED ORDINANCES TO INCLUDE LAWN CLIPPINGS IN THE DEFINITION OF "LITTER," AND DECLARING AN EMERGENCY.**

**WHEREAS**, Council recognizes that the presence of lawn clippings on public roadways is causing a risk of harm to persons and property; and

**WHEREAS**, The Urbana Codified Ordinances seek to address the disposition of various items in particular fashion to preserve the ambiance of the community, and also to ensure the health, safety, and welfare of its citizenry;

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF URBANA, OHIO:**

**SECTION ONE:** That Section 521.08(e) is hereby modified to read:

"(e) No person shall cause or allow litter to be collected or remain in any place to the damage or prejudice of others or of the public, or unlawfully obstruct, impede, divert, corrupt or render unwholesome or impure, any natural watercourse. **For purposes of this Section only, "litter" includes grass clippings."**

**SECTION TWO:** That this Ordinance is hereby declared to be an emergency measure for the reason that the public peace, health, safety or welfare of the are protected by the passage of same.


\_\_\_\_\_  
Mr. Marty Hess, Council President

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Ms. Amy Deere, Council Clerk

This ordinance approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mr. Bill Bean, Mayor

Department requesting: N/A	Personnel: N/A	Director of Law Review 
Expenditure? Y (N)	Emergency? Y (N)	
Readings required: 1 2 (3)	Public Hearing? Y (N) If yes, dates advertised:	
First reading date:	Second reading date:	

Anticipated effective date if approved:



## Resolution #2554-19

### A RESOLUTION STRONGLY URGING THE OHIO GOVERNOR AND MEMBERS OF THE OHIO GENERAL ASSEMBLY TO RESTORE THE LOCAL GOVERNMENT FUND TO PRE-RECESSION LEVELS

WHEREAS, the Local Government Fund was reduced in 2011 by 50% during the Kasich Administration, from 3.68% of General Revenue Funds to its current level of 1.66% of General Revenue Funds; and

WHEREAS, past Ohio General Assemblies have repeatedly decreased funding and revenue sharing in recent years in addition to significantly reducing the Local Government Fund, including eliminating the Estate Tax and phasing out the Tangible Personal Property Tax; and

WHEREAS, these reductions have resulted in a loss of revenue to the City of Urbana in excess of \$2,500,000.00; and

WHEREAS, this revenue loss has made it increasingly difficult to provide the services that our citizens demand, to rebuild and maintain infrastructure, and to sustain public safety services over the long term; and

WHEREAS, when municipalities experience success in fostering safe communities, building sound infrastructure, and increasing economic development, the State of Ohio reaps the benefits as well.

NOW, THEREFORE, BE IT RESOLVED BY THE URBANA CITY COUNCIL:

Section 1: The Ohio General Assembly should restore the Local Government Fund to pre-recession levels, ensuring that these local communities are able to provide crucial services and improvements in infrastructure and public safety.

Section 2: The Urbana City Council does hereby declare its opposition any further cuts to the Local Government Fund or the future diversion of revenues from the Local Government Fund.

Section 3: This resolution shall become effective at the earliest time provided by law.

Passed: \_\_\_\_\_

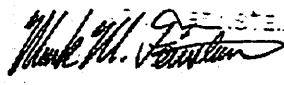
\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_

\_\_\_\_\_  
Council Clerk

This Resolution approved by me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mayor

Department requesting: Administration		Personnel: K. Brugger	Director of Law review
Expenditure? Y (N)	Emergency? Y (N)	Public Hearing? Y (N)	
Readings required: (1)	2 3	If yes, dates advertised:	
First reading date: May 21, 2019	Second reading date:	Third/Final reading date:	

Anticipated effective date if approved: June 4, 2019

## **Resolution #2555-19**

***A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF NATURAL RESOURCES UNDER THE ROUND 26 NATUREWORKS PROGRAM FOR PARK IMPROVEMENTS AND TO SIGN THE GRANT AGREEMENT AND PROCEED WITH THESE IMPROVEMENTS UPON GRANT AWARD.***

**WHEREAS, the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the NatureWorks Program; and**

**WHEREAS, the City of Urbana has identified through surveys and planning documents that upgrades to its park system are a desired outcome; and**

**WHEREAS, the City of Urbana desires to make necessary improvements to public recreation areas; and**

**WHEREAS, the City of Urbana desires financial assistance for the following potential projects at Melvin Miller Park under the Round 26 NatureWorks Program: field lighting replacement at Field 6; replacement of the fencing and/or concrete replacement at Wendell B. Stokes Municipal Pool; and**

**WHEREAS, the City of Urbana is eligible to receive up to \$20,240.00 from the Round 26 NatureWorks Program through the Ohio Department of Natural Resources; and**

**WHEREAS, Urbana City Council is required to authorize the Director of Administration to enter into the grant agreement upon grant award so that the City of Urbana can proceed with these planned improvements.**

**NOW, THEREFORE, BE IT RESOLVED BY THE URBANA CITY COUNCIL:**

**Section 1: That the Director of Administration or his or her designated representative is hereby authorized to make application for the said program and grant in accordance with the procedures prescribed by the Ohio Department of Natural Resources.**

**Section 2: That the Director of Administration may sign all necessary documents related thereto and make necessary assurances contained in the grant application.**

**Section 3: That the City of Urbana does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks program.**

**Section 4: That the Director of Administration is hereby authorized to sign the grant agreement upon grant award and accept these grant funds for this project with the State of Ohio, Department of Natural Resources.**

**Section 5: Upon acceptance, that the Director of Administration is further authorized to proceed with the administration of these proposed improvements at Melvin Miller Park in accordance with local spending approval processes.**

**Section 6: That the City of Urbana does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks program.**


Section 7: This resolution is hereby declared to be an emergency measure to take effect and be in force immediately upon passage to ensure the timely submission of an application for the NatureWorks Program by the June 1, 2019 application deadline.

Passed: \_\_\_\_\_ Council President

Attest: \_\_\_\_\_  
Council Clerk

This Resolution approved by me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mayor

Department requesting: Community Development		Personnel: D. Crabill	Director of Law review  
Expenditure? Y (N)	Emergency? Y (N)	Public Hearing? Y (N)	
Readings required: (1) 2 3		If yes, dates advertised:	
First reading date: May 21, 2019	Second reading date:	Third/Final reading date:	

Anticipated effective date if approved: May 21, 2019

## Resolution #2556-19

**A RESOLUTION DECLARING THE MONTH OF JUNE 2019 AS "TRY THE TRANSIT MONTH" WITHIN THE CITY OF URBANA, OHIO AND SUPPORTING COMMUNITY EFFORTS TO PROMOTE AND ADVANCE PUBLIC TRANSIT AND MOBILITY SERVICES IN URBANA AND CHAMPAIGN COUNTY, OHIO.**

WHEREAS, Champaign Transit System provides safe & reliable transportation to all citizens of Champaign County who are in need of mobility to health care, social and supportive services, shopping, jobs, and any other transportation needs; and

WHEREAS, public transit in Urbana and Champaign County serves individual mobility needs, promotes economic and community development, reduces traffic congestion and carbon emissions by reducing the number of vehicles on the road; and

WHEREAS, the Champaign County Public Transportation Committee routinely meets to advance the public transit and mobility needs countywide; and

WHEREAS, this committee is working in conjunction with the Champaign Transit System and Clark County Transportation Coordinating Committee to promote the month of June 2019 as "Try the Transit Month".

NOW, THEREFORE, BE IT RESOLVED BY THE URBANA CITY COUNCIL:

Section 1: The Urbana City Council does hereby declare the month of June 2019 as "Try the Transit Month within the City of Urbana, Ohio.

Section: The Urbana City Council does hereby support community efforts to promote and advance public transit and mobility services in the City of Urbana and the larger Champaign County community.

Section 3: This resolution shall become effective at the earliest time provided by law.

Passed: \_\_\_\_\_

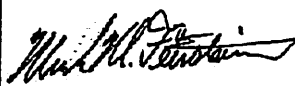
\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_

Council Clerk

This Resolution approved by me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mayor

Department requesting: Community Development		Personnel: D. Crabill	Director of Law review  
Expenditure? Y (N)	Emergency? Y (N)	Public Hearing? Y (N)	
Readings required: (1) 2 3		If yes, dates advertised:	
First reading date: May 21, 2019	Second reading date:	Third/Final reading date:	

Anticipated effective date if approved: June 4, 2019