

 APPROVED

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING  
TUESDAY, FEBRUARY 5, 2019**

President Hess called the City of Urbana Regular Session Meeting to order at 6:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Mark Feinstein, Community Development Director Doug Crabill, Water Reclamation Facility Director Chad Hal, and City Engineer Tyler Bumbalough.

**PRESIDENT CALLED ROLL:** Mr. Fields, present; Mr. Hoffman, present; Mr. Paul, absent; Mr. Scott, present; Mr. Thackery, absent; Mr. Pena, present; and Mr. Piper, present.

President Hess led those present in the Pledge of Allegiance.

**MINUTES** of the Regular Session Meeting Minutes of January 15, 2018, were presented for approval. Mr. Fields moved for the approval of said minutes and Mr. Pena seconded. Voice vote on approval: all ayes, nays, none.  
Motion passed 5-0.

**COMMUNICATIONS**

1. Board of Zoning Appeals Meeting Minutes from 12-10-2018.
2. Ohio Ethics Commission Filing Reminder.
3. Letter from Champaign County Board of Elections.
4. Design Review Board Meeting Minutes from 12-17-18.
5. Planning Commission Meeting Minutes from 11-26-18.
6. Oak Dale Cemetery Board Meeting Minutes from November 15, 2018.
7. Park Board Meeting Notes from December 10, 2018.
8. City Annual Review.
9. Letter from Adam Moore, Zoning & Compliance Officer to Council regarding 861 S. Main St., Rezoning Application.

Mr. Hoffman moved to accept all of the communications. Mr. Fields seconded. Voice vote on approval: all ayes, nays, none.  
Motion passed 5-0.

**ADMINISTRATIVE REPORTS – BOARD OF CONTROL**

1. **McGuire Farm & Excavating LLC of Urbana – for the 2019 Unit Price Concrete Work**  
Mr. Bumbalough stated that it was great to have some competition this year. He also stated that this company came in lower than J&J Schlagle and has heard good things about this company. He also mentioned that there were a few issues with J&J Schlagle last year.

Mr. Pena moved to put this item on the floor for discussion and passage. Mr. Hoffman seconded.  
Voice vote on approval: all ayes, nays, none.  
Motion passed 5-0.

2. **J.M. Mason, Inc. - \$696,181.00 (OWDA Loan and debt payments will be included in subsequent budget years)**

Mr. Hall stated that J.R. Mason was the lowest bid. He also mentioned that a related company, R.J. Mason, Inc. did the 1975 upgrade and the 1990 enhancement job.

Mr. Hoffman moved to put this item on the floor for discussion and possible passage. Mr. Pena seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 5-0.

### **CITIZEN COMMENTS**

None

### **ORDINANCES AND RESOLUTIONS:**

#### **Third Reading –**

#### **ORDINANCE NO. 4426-19**

AN ORDINANCE TO REVISE THE CODIFIED ORDINANCES BY ADOPTING CURRENT REPLACEMENT PAGES. (Requires three readings)

Mr. Hoffman moved to put this ordinance on the floor for discussion and possible passage. Mr. Fields seconded. President Hess called for a roll call for passage: Mr. Hoffman, yes; Mr. Scott, yes; Mr. Pena, yes; Mr. Piper, yes; and Mr. Fields, yes.

Ordinance passes 5-0.

#### **Second Reading –**

#### **ORDINANCE NO. 4385-19**

AN ORDINANCE TO AMEND CHAPTER 141 OF THE URBANA, OHIO CODIFIED ORDINANCES CONCERNING AMBULANCE SERVICE RATES AND CHARGES.

Mrs. Boettcher stated that the billing rates will mirror what medicare and Medicaid will pay.

President Hess declared this ordinance to have its second reading.

#### **First Reading –**

#### **ORDINANCE NO. 4397-19**

AN ORDINANCE ESTABLISHING THE SALARY AND BENEFITS FOR THE FIRE CHIEF OF THE CITY OF URBANA.

Mr. Brugger advised that the last time this and the following ordinance were addressed was in 2013, and at that time the only thing changed was the expiration date, for that was removed. Mr. Brugger gave a summary of the changes.

President Hess declared this ordinance to have its first reading.

**ORDINANCE NO. 4398-19**

AN ORDINANCE ESTABLISHING THE SALRY AND BENEFITS FOR THE ASSISTANT FIRE CHIEF OF THE CITY OF URBANA.

Mr. Brugger gave a summary of the changes.

President Hess declared this ordinance to have its first reading.

**ORDINANCE NO. 4399-19**

AN ORDINANCE ESTABLISHING THE SALRY AND BENEFITS FOR THE CENTRAL STAFF EMPLOYEES OF THE CITY OF URBANA.

Mr. Brugger gave a summary of the changes as well as stated that the City was looking into job description process to match the pay with the responsibilities.

President Hess declared this ordinance to have its first reading.

**ORDINANCE NO. 4400-19**

AN ORDINANCE ESTABLISHING THE SALRY AND BENEFITS FOR THE POLICE CHIEF OF THE CITY OF URBANA.

Mr. Brugger gave a summary of the changes.

President Hess declared this ordinance to have its first reading.

**ORDINANCE NO. 4401-19**

AN ORDINANCE ESTABLISHING THE SALRY AND BENEFITS FOR THE POLICE LIEUTENANT OF THE CITY OF URBANA.

Mr. Brugger gave a summary of the changes.

President Hess declared this ordinance to have its first reading.

**ORDINANCE NO. 4405-19**

AN ORDINANCE FIXING SALARY AND OTHER BENEFITS FOR THE DIRECTOR OF ADMINISTRATION.

Mr. Brugger gave a summary of the changes.

President Hess declared this ordinance to have its first reading.

**ORDINANCE NO. 4406-19**

AN ORDINANCE FIXING SALARY AND OTHER BENEFITS FOR THE DIRECTOR OF FINANCE.

Mr. Brugger gave a summary of the changes.

President Hess declared this ordinance to have its first reading.

**ORDINANCE NO. 4407-19**

AN ORDINANCE FIXING SALARY AND OTHER BENEFITS FOR THE DIRECTOR OF LAW.

Mr. Brugger gave a summary of the changes.

Mayor Bean stated that changes needed to be made to state that the ranges had to be changed on all of these due to the fact that the lower range pay had to be brought up with the top out pay. Mr. Feinstein gave explanation that this was to make it more standard throughout the process.

President Hess declared this ordinance to have its first reading.

**RESOLUTION NO. 2544-19**

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO APPLY FOR, ACCEPT AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT ON BEHALF OF THE CITY OF URBANA, OHIO FOR THE CONSTRUCTION OF THE PHASE 2 WATER MAIN REPLACEMENT PROGRAM AND DESIGNATING A REPAYMENT SOURCE FOR THE LOAN, AND DECLARING AN EMERGENCY.

Mr. Crabill spoke of the Phase I project which began in 2014 and was completed in 2015. He also added that this would start the process to try to get the funding.

President Hess called for a roll call for passage: Mr. Scott, yes; Mr. Pena, yes; Mr. Piper, yes; Mr. Fields, yes; and Mr. Hoffman, yes.

Resolution passed 5-0.

**RESOLUTION NO 2545-19**

A RESOLUTION TO DEDICATE THE PUBLIC SANITARY SEWER MAIN, TURN LAND IMPROVEMENTS, TRAFFIC SIGNAL, FLASHING SCHOOL ZONE SIGNAGE, AND RELATED ROADWAY SIGNAGE THAT WAS CONSTRUCTED AND INSTALLED BY THE URBANA CITY SCHOOL DISTRICT AND THE OHIO FACILITIES CONSTRUCTION COMMISSION UNDER A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF URBANA, OHIO, AS PART OF THE CONSTRUCTION OF THE NEW PREK-8 SCHOOL LOCATED AT 1673 US ROUTE 68 SOUTH, AND DECLARING AN EMERGENCY.

Mr. Crabill said this was to allow the City to accept ownership of the items.

President Hess called for a roll call for passage: Mr. Pena, yes; Mr. Piper, yes; Mr. Fields, yes; Mr. Hoffman, yes; and Mr. Scott, yes.

Resolution passed 5-0.

**MISCELLANEOUS BUSINESS/WORK SESSION**

Mr. Fields moved to excuse Councilman Paul and Councilman Thackery. Mr. Pena seconded. Voice vote on approval: all ayes, nays, none.

Motion passed 5-0.

Mr. Hoffman stated that the City could make a lot of money off of people who speed in the school zone.

Mr. Bumbalough spoke of three projects coming up. He spoke about the Round-A-Bout, Phase III of the N. Oakland St. curbs and sidewalks project and the Gwynne St. Bridge Project. He said that pertaining to the Gwynne St. Bridge Project, the completion date of the same should be around March 31, 2019. He also added that they will be allowed a two week closure of the bridge to do the project.

Mr. Hall spoke to a sewer line replacement project involving Locust St., E. Ward and Washington Ave. and during that project the street will be down to one lane.

Mr. Feinstein spoke of Ordinance No. 3461, regarding Box 13. He recommended that this ordinance be rescinded due to the fact that the City cannot indemnify.

Mr. Fields moved to rescind Ordinance No. 3461. Mr. Pena seconded. President Hess called for a roll call to rescind this ordinance: Mr. Pena, yes; Mr. Piper, yes; Mr. Fields, yes; Mr. Hoffman, yes; and Mr. Scott, yes.

Motion passed 5-0.

Mr. Brugger stated the Street Department did a great job on snow removal and also advised the City should make it through the rest of the winter on the amount of salt the City presently has. He also spoke about a lot of discussion regarding communication. He stated that anyone can go to urbanaohio.com, go to the Facebook page or the website itself and look around. He added that there was a lot of information out there. He continued with the subject of 2018 In Review. He said that everyone should be pleasantly surprised with this. He also stated that per the Springfield newspaper, the Local Government Fund will not be coming back to the municipalities anytime soon. He also mentioned that he is requesting a Work Session on the 4<sup>th</sup> Tuesday of this month.

Mayor Bean said that he had seen Governor DeWine recently and it doesn't look like any funds would be coming back soon.

President Hess spoke about looking Councilman Pena, but he would be here through the month of March.

Mr. Fields moved to adjourn. Mr. Pena seconded. Voice vote on approval: all ayes; nays, none. Motion passed 5-0.

**ADJOURN AT 7:16 p.m.**

**NEXT SCHEDULED MEETING**

February 19, 2019, at 6:00 p.m.

  
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Council Clerk

  
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Council President