

**URBANA CITY COUNCIL
REGULAR SESSION MEETING AGENDA
TUESDAY, JUNE 2, 2020, AT 6:00 P.M.**
(The UCC Regular Session Meeting will be held in Training Room in the Municipal Building)

City of Urbana Council Meeting

ID: 846-442-661

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City of Urbana Council Meeting
Tue, Jun 2, 2020 6:00 PM - 8:00 PM (EDT)

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Call to Order

Roll Call

Pledge of Allegiance

Approval of Minutes

Urbana City Council Regular Session Meeting Minutes of May 19, 2020.

Communications

1. Oak Dale Cemetery Board Meeting Minutes of April 24, 2020. (See attached)

Board of Control

1. The Board of Control recommends Council authorize Amendment No. 4 (attached), increasing the Engineering Services Agreement with Stantec Consulting Services, Inc. in the amount of \$33,898.66 for the AIP 2018 Taxiway and T-hangar site construction project (AIP 2018). With approval of this amended agreement, the City is authorized to pay the appropriate contractor within each amended section. Of the total, the construction contractor will pay \$3,231.11, and the FAA will reimburse 90% of the remaining eligible cost (\$27,600.79), and the City is responsible for the remaining 10% of the eligible cost (\$3,066.76). This expense will be charged against the FY2018 FAA AIP grant and the Airport Capital Improvement Fund, and is in the 2020 budget. **VOTE: 2-0**

Citizen Comments

Ordinances and Resolutions

First Reading

Ordinance No. 4522-20

An Ordinance to revise the Codified Ordinances by adopting current replacement pages.
(Requires three readings)

Ordinance No. 4429-20

An Ordinance adopting the Tax Budget of the City of Urbana, Ohio, for the fiscal year beginning January 1, 2021; submitting the same to the County Auditor. (Requires three readings)

Second Reading

Third Reading

Miscellaneous Business

Adjourn

**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, MAY 19, 2020**

President Hess called the City of Urbana Regular Session Meeting to order at 6:00 p.m. City staff attending: Director of Administration Kerry Brugger, Mayor Bill Bean, Director of Finance Chris Boettcher, Director of Law Mark Feinstein, Superintendent of Public Works Chad Hall, and Community Development Manager Doug Crabill.

PRESIDENT PRO TEM CALLED ROLL: Mr. Fields, absent; Mr. Hoffman, present; Mr. Paul, present; Mr. Scott, absent; Mr. Thackery, present; Mr. Ebert, present, and Mrs. Collier, present.

MINUTES

Urbana City Council Regular Session Meeting Minutes of May 5, 2020.

Mr. Thackery moved to put these minutes on the floor for discussion and possible passage. Mr. Ebert seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 5-0.

COMMUNICATIONS

None

ADMINISTRATIVE REPORTS – BOARD OF CONTROL

1. M&T Excavating LLC - \$1,903,099.65 (Water Loan from WSRLA)

Mr. Crabill stated that the City received three bids and this was the lowest of the three. He also added that City Engineer Tyler Bumbalough, Water Superintendent Joe Sampson and Superintendent of Public Works Chad Hall, all met with the contractor for discussions. He also stated that there is a 10% contingency to cover any unanticipated costs with the project. The costs split between the water and sewer is 81% water and 19% sewer. It is planned that the project would begin this summer and continue through this coming fall, to be ready for ODOT to pave next spring.

Mr. Ebert asked how this was going to get paid back. Mr. Crabill advised through the Water and Sewer Fund and that applications for loans would be going out. Mr. Crabill

also advised that it has been discusses that the water rates may be increased by Administration.

Mr. Thackery asked if it was certain that a utility rate increase was coming. Mr. Crabill stated that the sanitary sewer rate would not be changed, and since Administration decides the water rate, it has been discussed to increase the rate to help pay for the costs.

Mr. Hoffman stated that this project needed to happen and that he was certain that the City and Council would hear about it from the community. He also reiterated the fact that it had to happen and everyone is just going to have to deal with it.

Mr. Paul said that he was concerned with the budgeting factor, but I hearing the facts, he doesn't have a concern.

President Hess asked how many phases are there to the project. Mr. Crabill advised that every five years is the projection for the phasing.

President Hess asked if Administration could start the increase in the rate for water sooner than later, to prepare for future phasing. Mr. Brugger stated that Ms. Boettcher was in the process of crunching numbers now.

Mr. Thackery moved to put this item on the floor for further discussion and possible passage. Mr. Ebert seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 5-0.

2. Choice One Engineering - \$39,000.00 (Water Loan from WSRLA)

Mr. Crabill stated this was for Scioto Street only, for the water main and sewer replacement inspections. He added again, the break down at 81% for water and 19% for sewer.

Mr. Ebert asked if this was mandated by the state. Mr. Crabill stated that you always want an inspection on a project.

Mr. Thackery moved to put this item on the floor for further discussion and possible passage. Mrs. Collier seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 5-0.

3. Boser-Morner - \$23,529.10 (Water Loan from WSRLA)

Mr. Crabill stated that an example for construction testing services would be trace compaction and material testing, etc. He added again, the break down at 81% for water and 19% for sewer.

Mr. Thackery moved to put this item on the floor for further discussion and possible passage. Mr. Ebert seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 5-0.

CITIZEN COMMENTS

None

Ordinances and Resolutions

First Reading –

Resolution No. 2584-20

A Resolution authorizing the Director of Administration of the City of Urbana to execute The Cares Act Grant Offer, Grant No. 3-39-0080-012-2020 (“The Grant”) for the Grimes Field Airport, and declaring an emergency.

Mr. Brugger stated that on March 27, 2020, President Trump signed the Coronavirus Aid, Relief, and Economic Security Act. He further stated that the funding comes through the FAA and the City is eligible for \$30,000.00 for operational purposes. He added this is not a loan, it is a grant.

Mr. Thackery moved to put this resolution on the floor for further discussion and possible passage. Mr. Ebert seconded.

President Hess called for a roll call for passage: Mr. Hoffman, yes; Mr. Paul, yes; Mr. Thackery, yes; Mrs. Collier, yes; and Mr. Ebert, yes.

Resolution passed 5-0.

Second Reading –

None

Third Reading –

None

MISCELLANEOUS BUSINESS/WORK SESSION

Mr. Brugger stated that the renovation has begun for downtown streets, starting with milling. He added that Mr. Bumbalough along with himself, would be taking a walk on North Main Street tomorrow to discuss repairs and/or replacement of the street as well. He also mentioned that work continues on other projects as a lot of activity is happening in the City.

Mr. Thackery thanked the community for keeping up with the small businesses.

Mrs. Collier asked if there were going to be any trucks detoured around downtown, during the restoration process. Mr. Brugger advised that there would be some detours, and this same restoration should only last approximately two weeks. The projected date of completion is May 29, 2020. Mr. Crabill added that the contractors are doing day-time work only and the detours would be local only and only during the day.

Mr. Hoffman asked Mr. Brugger if he would check on 230 Water Street. He was advised by a community member that they thought they were running a body shop out of their house. Mr. Crabill added that they have been notified and that it is being looked into. Mr. Hoffman continued to speak about Pointe North and stated he has heard a lot about the closing from the community. Mr. Brugger advised that there was a hand full of people that ruined it for everyone and that the City has other things more pressing presently. Mr. Hoffman asked about the pool closing and stated that all the summer sports seem to be shutting down, and he was thinking of the children and their safety. Mr. Brugger stated that the new regulations passed down by Governor DeWine make it very challenging for the pool's layout. He added that the City would finalize their review tomorrow and have a decision by Thursday. Mr. Hoffman added that he didn't think people realize the rules and regulations and how there is no way to police it. Mr. Brugger added that if the City should decide to open the pool, it wouldn't open until the 2nd or 3rd week in June, and as right now the City Pool remains closed.

Mr. Paul stated that if Council is going to continue to do Council Meetings through the Go To Meeting process, Council may have to put a little money into it, because it is very hard to hear anyone. President Hess stated that we are willing to try anything.

Mr. Ebert stated he was bombarded on the issues of Pointe North and the City Pool. He asked about the Fourth of July festivities for the City. President Hess advised that it was cancelled and

that it was in the newspaper today. Mr. Ebert also stated that he drove through Settler's Ridge and it seemed to be draining pretty well with all of the rain we are getting.

Mayor Bean said he received an email from Brad Bodenmiller with LUC, asking him to encourage the community to get their 2020 Census in, for it is of the utmost importance. He continued by advising everyone of his sadness in his saying that the Chili Cook-Off and the Hoopla Parade have both been cancelled for this year. He said that we all have to look toward 2021 and make the Chili Cook-Off and Hoopla Parade the best we ever had.

Mr. Crabill stated the final paving project of the downtown area will wrap up in the next couple of weeks.

Mr. Hoffman spoke about everything being cancelled. He stated there were four people hospitalized in Champaign County for the Covid-19, and it was clear that the County was not being impacted by the pandemic. He asked Mr. Feinstein if there was anything the City could do legally to go against the orders in place. Mr. Feinstein responded that Home Rule is two separate powers. He said those are the "power of self-government", which is absolute, and "police power", which cannot be in contradiction to the general laws. The issue is whether opening the City contrary to the mandates of the Ohio Department of Health asserting pandemic safety issues is a power of self-government or a police power. Traditionally, any issue of health/protecting citizens falls under police power, not local self-government. So, the first barrier to opening the City is crafting the argument that doing so falls under local self-government vs. police power. I think that can be accomplished (or we could argue it is a police power but does not contravene) by incorporating each and every mandated safety and health protocols into any legislation to reopen. So, for example, mandating that all business that reopen under your legislation wear masks, require that all customers wear masks, no more than 10 people, mandate the 6 feet social distancing requirements, etc. The obvious problem there is that I imagine that the constituents who would appreciate the decision to reopen would be the same lot that would buck and thrash against those requirements. Also, doing so places a pretty heavy burden on law enforcement. And so on. There is also the matter of the effective date of any legislation, which I think we could argue to be a resolution, but still, there are some substantial diminishing returns. Mr. Hoffman responded that this was not right. He stated that people elected us to take care of them. He added that Urbana was not New York City and that he just wished there was something that could be done.

President Hess spoke about Pointe North and how the City could stop everyone from entering on the west side. He also inquired about the time limit for residents that have fire damage to have the building cleaned up. Mr. Crabill advised him to follow up with Adam Moore on that issue.

Mr. Feinstein advised there would be a Charter Review Meeting tomorrow at 6:00 p.m., through the Go to Meeting process and that everyone could contact Amy Deere for information on attendance. He added that the deadline for changes is June 16, 2020.

Mr. Hoffman moved to excuse Council members Cledis Scott and Gene Fields. Mr. Ebert seconded. Voice vote on approval: all ayes, nays none.

Motion passed 5-0.

Mr. Thackery moved to adjourn. Mr. Ebert seconded. Voice vote on approval: 4 ayes, 1 nay, from Mr. Hoffman.

Motion passes 4-1.

ADJOURN AT 6:51 p.m.

NEXT SCHEDULED MEETING

June 2, 2020, at 6:00 p.m.

Council Clerk

Council President

Oak Dale Cemetery Board
Meeting Minutes Friday April 24, 2020

COPY

Board Members Present: Bill Edwards, Tonya Barrett, Wayne Smith

Others Present: Bob Jumper, Kerry Brugger

Wayne Smith called the meeting to order at 2:30 PM

Minutes were reviewed from the January meeting. Bill Edwards made a motion to approve the minutes, seconded by Tonya Barrett. Motion unanimously approved.

New Business:

Kerry Brugger discussed the bylaws suggesting the Board specify number of meetings per year as opposed to stating monthly meetings will be held. This will allow flexibility with future meetings and being complaint with what is stated in the bylaws. Another suggestion was to meet at the pleasure of the Board. Kerry suggested Board Members review the bylaws and have language recommendations at the next meeting.

Old Business:

Section 69: Kerry Brugger advised the Board he has not talked with Greg Butcher but will follow up to see when he plans to travel to Urbana.

Administrative Regulation 22 price changes will be effective May 1, 2020.

The Board decided Saturday October 17th for the fall Cemetery Tour with John Bry. Bill Edwards offered to chair the tour. Tonya Barrett offered to help. Bill will reach out to John Bry.

Updates from Bob Jumper: 22 Burials-3 on Saturday, Bob reported he has a new 72inch mid mount mower and a new gator. Superior Painting will be painting the house and staining & sealing wood trim at Legacy Mausoleum. Bob has talked with Pam from Pa's regarding the flowers. Flowers should be in the pots by May 10th in time for Mother's Day.

Wayne Smith questioned if there will be a Memorial Day Ceremony. This will depend on Governor DeWine's directive on large group gatherings.

Tonya Barrett made a motion to adjourn the meeting. This was seconded by Bill Edwards and unanimously approved.

The next meeting will be on Friday May 15, 2020 at 2:30 pm at the City Building.

Respectfully submitted,

A handwritten signature in black ink that reads "Tonya Barrett". The signature is written in a cursive, flowing style.

Tonya Barrett

Boc #1

AMENDMENT NO. 4 TO ENGINEERING SERVICES AGREEMENT
(Dated February 5, 2016)

Please make the following changes to the Agreement:

1. On Attachment "A" of the Agreement, under "CONTRACT PRICE", increase the estimated total fee for construction administration from \$7,500 to \$12,500, an increase of \$5,000. This change covers additional construction administration time, which increased because the contractor had to work significantly more days than anticipated within the contract time due to weather related delays.
2. On Attachment "A" of the Agreement, under "CONTRACT PRICE", increase the estimated total fee for construction observation from \$32,000 to \$57,518.76, an increase of \$25,518.76. This change covers final construction observation expenses, which increased because the contractor had to work significantly more days than anticipated within the contract time due to weather related delays.
3. On Attachment "A" of the Agreement, under "CONTRACT PRICE", increase the estimated total fee for soil and material testing from \$8,000 to \$11,379.92, an increase of \$3,379.92. This change covers final construction testing expenses, which increased because the contractor had to work significantly more days than anticipated within the contract time due to weather related delays.
4. On Attachment "A" of the Agreement, under "CONTRACT PRICE", increase the total estimated fee from \$172,800 to \$206,698.68, an increase of \$33,898.68.

Witness:

CITY OF URBANA, OHIO
(CLIENT)

By: _____

Title: _____

Date: _____

Witness:

STANTEC CONSULTING SERVICES INC.
(CONSULTANT)

By: *Dirk K. Co...*

Title: Project Manager

Date: 05/26/2020

KB 5/27/2020
BB 5/27/2020

ORDINANCE NO. 4577-20

AN ORDINANCE TO REVISE THE CODIFIED ORDINANCES
BY ADOPTING CURRENT REPLACEMENT PAGES.

WHEREAS, certain provisions within the Codified Ordinances should be amended to conform with current State law as required by the Ohio Constitution; and

WHEREAS, various ordinances of a general and permanent nature have been passed by Council which should be included in the Codified Ordinances; and

WHEREAS, the City has heretofore entered into a contract with the Walter H. Drane Company to prepare and publish such revision which is presently before Council;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF URBANA, OHIO:

SECTION ONE.

That the ordinances of the City of Urbana, Ohio, of a general and permanent nature, as revised, recodified, rearranged and consolidated into component codes, title, chapters and sections within the May 2020 Replacement Pages to the Codified Ordinances are hereby approved and adopted.

SECTION TWO.

That the following sections and chapters are hereby added, amended or repealed as respectively indicated in order to comply with current State law:

Traffic Code

- 335.09 Display of License Plates or Validation Stickers; Temporary License Placard.
(Amended)
- 335.091 Operating Without Dealer or Manufacturer License Plates. (Added)

General Offenses Code

NO CHANGES

SECTION THREE.

That the complete text of the Traffic and General Offenses Codes sections listed above are set forth in full in the current Replacement Pages to the Codified Ordinances which are hereby attached to this ordinance as Exhibit A.

SECTION FOUR.

That pursuant to Section 2.19 of the Charter, notice of the proposed revision shall be published one time in a newspaper of general circulation in the City at least seven days prior to its final approval and no other publication thereof shall be required.

President

PASSED: _____

ATTEST: _____

Approved by me this _____ day of _____, 2020.

Mayor

ORDINANCE NO. 4429-20

AN ORDINANCE ADOPTING THE TAX BUDGET OF THE CITY OF URBANA, OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021; SUBMITTING THE SAME TO THE COUNTY AUDITOR.

WHEREAS, the Mayor has prepared a tentative Tax Budget of the City of Urbana, Ohio, for the fiscal year beginning January 1, 2021, showing detailed estimates of all balances that will be available at the beginning of the year 2021, for the purposes of such year and of all revenues to be received for such fiscal year, including all general and special taxes, fees, costs, percentages, penalties, allowances, and other types of classes or revenues; also, estimates of all expenditures or changes in or for the purpose of such fiscal year to be paid or met from the said revenues or balances; and otherwise conforming with the requirements of law, and;

WHEREAS, said Tax Budget has been made conveniently available for public inspection for at least ten (10) days prior to adoption, by having at least two (2) copies on file in the office of the Director of Finance, and;

WHEREAS, this Council has held a Public Hearing on said Tax Budget of which public notice was given in accordance with law, and;

WHEREAS, the necessity of providing for the usual daily operations of the various municipal departments, requires that this resolution be in effect no later than July 15, 2020, and;

WHEREAS, this resolution shall take effect and be in force immediately upon approval by the Mayor as provided by Section 2.15 of the Charter of the City of Urbana, Ohio.

NOW, THEREFORE, BE IT ORDAINED BY THE URBANA CITY COUNCIL:

SECTION ONE: That the Tax Budget of the City of Urbana, Ohio for the fiscal year

beginning January 1, 2021, heretofore prepared by the Mayor and submitted to this Council, copies of which have been and are on file in the office of the Director of Finance, be and it is hereby adopted as the official Tax Budget of the City of Urbana, Ohio for the fiscal year beginning January 1, 2021.

SECTION TWO: That the Clerk of Council is authorized and directed to certify two copies of said Tax Budget and a copy of this Ordinance and to transmit the same to the Auditor of Champaign County, Ohio on or before July 20, 2020.

SECTION THREE: That this Ordinance shall take effect upon its approval by the Mayor.


President

PASSED: _____

ATTEST: _____

This Ordinance approved by me this _____ day of _____,
_____.

Mayor

Department requesting: FINANCE		Personnel: CHRIS BOETTCHER	Director of Law review 
Expenditure? Y (N)	Emergency? Y (N)	Public Hearing? (Y) N	
Readings required: 1 2 (3)		If yes, dates advertised:	
First reading date: JUNE 2, 2020	Second reading date: JUNE 16, 2020	Third/Final reading date: JULY 7, 2020	

Prepare in Triplicate
 On or before July 20th, two copies of this Budget
 must be submitted to the County Auditor

CITY OF URBANA 205 S Main Urbana, Ohio 43078

Schedule A

Champaign County, Ohio Karen Bailey, Auditor

Date _____

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th.

FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To the Auditor of said County:

The following Budget for the budget year beginning January 1, 2021, has been adopted by Council and is herewith submitted for consideration of the County Budget Commission.

Signed _____

Title: Chris Boettcher, Director of Finance

SCHEDULE A

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION,
 AND COUNTY AUDITOR'S ESTIMATED RATES**

For Municipal Use FUND (Include only those funds which are requesting general property tax revenue)	BUDGET YEAR AMOUNT REQUESTED OF BUDGET COMMISSION INSIDE/OUTSIDE Column 1	For Budget Commission Use		For County Auditor Use	
		BUDGET YEAR AMOUNT APPROVED BY BUDGET COMMISSION INSIDE 10 MILL LIMITATION Column 2	BUDGET YEAR TO BE DERIVED FROM LEVIES OUTSIDE 10 MILL LIMITATION Column 3	COUNTY AUDITOR'S ESTIMATE OF TAX RATE TO BE LEVIED	
				INSIDE 10 MILL LIMIT BUDGET YEAR 4	OUTSIDE 10 MILL LIMIT BUDGET YEAR 5
GOVERNMENTAL FUNDS	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
GENERAL FUND	516,300.00				
POLICE PENSION LEVY	57,500.00				
FIRE PENSION LEVY	57,500.00				
PROPRIETARY FUNDS	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
FIDUCIARY FUNDS	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
TOTAL ALL FUNDS	631,300.00				

FUND NAME: GENERAL FUND EXHIBIT I
 FUND TYPE/CLASSIFICATION: GOVERNMENTAL-GENERAL
 This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	BUDGET YEAR ESTIMATED	BUDGET YEAR ESTIMATED
			FOR 2020 (4)	FOR 2021 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	491,615	490,363	491,256	491,256
Tangible Personal Property Tax	0	1	0	0
Municipal Income Tax				
Other Local Taxes				
Total Local Taxes	491,615	490,364	491,256	491,256
Intergovernmental Revenues				
State Shared Taxes and Permits				
Local Government	105,402	275,750	225,000	225,000
Estate Tax	0	0	0	0
Cigarette Tax	0	0	0	0
Casino Tax	0	0	0	0
Liquor and Beer Permits	23,558	34,280	35,000	35,000
Gasoline Tax				
Local Government Support Fund				
Property Tax Allocation	30,044	30,044	30,044	30,044
Other State Shared Taxes	327,723	329,029	328,000	328,000
Total State Shared Taxes and Permits	486,727	669,103	618,044	618,044
Federal Grants or Aid				
State Grants or Aid				
Other Grants or Aid	114,291	117,994	120,000	120,000
Total Intergovernmental Revenues	601,018	787,097	738,044	738,044
Special Assessments				
Charges for Services	780,316	808,887	802,900	802,900
Fines, Licenses, and Permits	533,775	562,067	505,200	505,200
Miscellaneous	306,542	258,130	167,000	167,000
Other Financing Sources:				
Proceeds from Sale of Debt				
Transfers	3,648,857	3,669,267	3,455,300	3,455,300
Advances			0	0
Other Sources	733,065	692,868	879,300	879,300
TOTAL REVENUE	7,095,187	7,268,680	7,039,000	7,039,000

FUND NAME: GENERAL FUND EXHIBIT I
 FUND TYPE/CLASSIFICATION: GOVERNMENTAL-GENERAL
 This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	BUDGET YEAR ESTIMATED	BUDGET YEAR ESTIMATED
			FOR 2020 (4)	FOR 2021 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	3,310,252	3,145,414	3,390,940	3,390,940
Travel Transportation	27,185	20,193	27,400	27,400
Contractual Services	124,808	136,055	153,155	153,155
Supplies and Materials	77,804	90,895	87,800	87,800
Capital Outlay				
Total Security of Persons and Property	3,540,049	3,392,557	3,659,295	3,659,295
Public Health Services				
Personal Services				
Travel Transportation				
Contractual Services	52,000	52,000	52,000	52,000
Supplies and Materials				
Capital Outlay				
Total Public Health Services	52,000	52,000	52,000	52,000
Leisure Time Activities				
Personal Services	127,622	131,613	135,200	135,200
Travel Transportation	510	117	300	300
Contractual Services	130,335	139,559	132,550	132,550
Supplies and Materials	34,152	24,893	22,100	22,100
Capital Outlay				
Total Leisure Time Activities	292,619	296,182	290,150	290,150
Community Environment				
Personal Services	135,774	169,043	181,575	181,575
Travel Transportation	780	233	1,000	1,000
Contractual Services	60,792	65,808	66,900	66,900
Supplies and Materials	4,399	3,080	4,650	4,650
Capital Outlay			0	0
Total Community Environment	201,745	238,164	254,125	254,125
Basic Utility Services				
Personal Services	108,573	110,402	118,375	118,375
Travel Transportation	0	0	0	0
Contractual Services	8,902	11,502	10,050	10,050
Supplies and Materials	43,563	42,206	47,500	47,500
Capital Outlay				
Total Basic Utility Services	161,038	164,110	175,925	175,925
Transportation				
Personal Services	0	0	0	0
Travel Transportation	0	0	0	0
Contractual Services	0	0	0	0
Supplies and Materials	0	0	0	0
Capital Outlay				
Total Transportation	0	0	0	0
General Government				
Personal Services	1,439,590	1,535,978	1,597,320	1,597,320
Travel Transportation	4,889	3,837	10,700	10,700

FUND NAME: GENERAL FUND

EXHIBIT I

FUND TYPE/CLASSIFICATION: GOVERNMENTAL-GENERAL

This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	BUDGET YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
	Contractual Services	860,435	887,504	795,825
Supplies and Materials	98,614	93,877	86,550	86,550
Carryovers			0	0
Total General Government	2,403,528	2,521,196	2,490,395	2,490,395
Debt Service				
Redemption of Principal				
Interest				
Other Debt Service				
Total Debt Service	0	0	0	0
Other Uses of Funds				
Transfers	86,357	39,000	80,000	80,000
Advances				
Contingencies				
Other Uses of Funds				
Total Other Uses of Funds	86,357	39,000	80,000	80,000
TOTAL EXPENDITURES	6,737,336	6,703,209	7,001,890	7,001,890
Revenues over/(under) Expenditures	357,851	565,471	37,110	37,110
Beginning Unencumbered Balance	2,500,949	2,858,800	3,424,271	3,461,381
Emergency Transfer from Supplemental			0	0
Ending Cash Fund Balance	2,858,800	3,424,271	3,461,381	3,498,491
TOTAL EXPENDITURES				
Estimated Encumbrances (outstanding at year end)			35,009	35,009
Estimated Ending Unencumbered Fu	2,858,800	3,424,271	3,426,372	3,463,482

FUND NAME >>>>POLICE & FIRE PENSION LEVY FUND

Exhibit II

FUND TYPE/CLASSIFICATION : GOVERNMENTAL / SPECIAL REVENUE

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	BUDGET YEAR ESTIMATE FOR 2020 (4)	BUDGET YEAR ESTIMATE FOR 2021 (5)
REVENUE				
POLICE PENSION	58,070.64	58,032.46	57,500.00	57,500.00
FIRE PENSION	58,070.65	58,032.46	57,500.00	57,500.00
TOTAL REVENUE	116,141.29	116,064.92	115,000.00	115,000.00
EXPENDITURES	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
GENERAL GOVERNMENT				
CONTRACTUAL-AUDITOR/TREASURER FEES	3,389.08	3,021.08	3,400.00	3,400.00
OTHER USES				
REIMBURSEMENT TO GENERAL FUND	102,579.52	102,614.16	111,600.00	111,600.00
TOTAL EXPENDITURES	105,968.60	105,635.24	115,000.00	115,000.00
Revenues Over (Under) Expenditures	10,172.69	10,429.68	0.00	0.00
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	56,694.61	66,867.30	77,296.98	77,296.98
Ending Cash Fund Balance	66,867.30	77,296.98	77,296.98	77,296.98
Estimated Encumbrances (outstanding YEAR END)		0.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance		77,296.98	77,296.98	77,296.98

								EXHIBIT III
FUND List all funds individually unless reported on Exhibit I or II	Fund	ESTIMATED UNEN- CUMBERED FUND BALANCE 1/1/21	BUDGET YEAR ESTIMATED RECEIPTS	TOTAL AVAILABLE FOR EXPENDITURES	BUDGET YR EXPENDITURES AND ENCUMBRANCES			ESTIMATED UNEN- CUMBERED FUND BALANCE 12/31/21
					PERSONAL SERVICES	OTHER	TOTAL	
GOVERNMENTAL:								
SPECIAL REVENUE:								
AIRPORT MAINTENANCE & OPERATION FUND	200	398,867.00	358,800.00	757,667.00	55,200.00	303,600.00	358,800.00	398,867.00
STREET REPAIR & MAINTENANCE FUND	205	133,671.00	886,000.00	1,019,671.00	584,050.00	213,500.00	797,550.00	222,121.00
STATE HIGHWAY FUND	210	0.00	61,000.00	61,000.00	0.00	61,000.00	61,000.00	0.00
OAKDALE CEMETERY FUND	215	9,918.00	156,500.00	166,418.00	92,635.00	59,700.00	152,335.00	14,083.00
SUPPLEMENTAL INVESTMENT FUND	230	413,000.00	3,000.00	416,000.00	0.00	0.00	0.00	416,000.00
CDBG PROGRAM INCOME	235	9,100.00	0.00	9,100.00	0.00	0.00	0.00	9,100.00
POLICE AND FIRE INCOME TAX LEVY	275	574,069.00	1,411,358.00	1,985,427.00	1,516,550.00	0.00	1,516,550.00	468,877.00
TOTAL SPECIAL REVENUE FUNDS		1,538,625.00	2,876,658.00	4,415,283.00	2,248,435.00	637,800.00	2,886,235.00	1,529,048.00
DEBT SERVICE FUNDS								
TOTAL DEBT SERVICE FUNDS								
CAPITAL PROJECT FUNDS								
CAPITAL IMPROVEMENT FUND	401	1,207,162.00	1,314,300.00	2,521,462.00	0.00	1,314,300.00	1,314,300.00	1,207,162.00
POLICE AND FIRE INCOME TAX LEVY	402	737,097.00	470,450.00	1,207,547.00	0.00	275,000.00	275,000.00	932,547.00
COURT IMPROVEMENT FUND	403	294,963.00	124,650.00	419,613.00	54,830.00	20,000.00	74,830.00	344,783.00
PERPETUAL INVESTMENT FUND	405	1,274,640.00	44,000.00	1,318,640.00	0.00	0.00	0.00	1,318,640.00
TOTAL CAPITAL PROJECTS		3,513,862.00	1,953,400.00	5,467,262.00	54,830.00	1,609,300.00	1,664,130.00	3,803,132.00
SPECIAL ASSESSMENT FUNDS								
TOTAL SPECIAL ASSESSMENT FUNDS								
PROPRIETARY:								
ENTERPRISE FUNDS								
WATER REVENUE FUND	605	1,812,998.00	2,348,500.00	4,161,498.00	501,100.00	2,014,100.00	2,515,200.00	1,646,298.00
SEWER REVENUE FUND	610	3,875,145.00	3,774,500.00	7,649,645.00	898,250.00	2,972,100.00	3,870,350.00	3,779,295.00
COMPOST, MULCHING, & RECYCLING FUND	615	81,398.00	160,000.00	241,398.00	0.00	160,000.00	160,000.00	81,398.00
STORMWATER - OPERATING FUND	620	86,368.00	81,000.00	167,368.00	0.00	80,000.00	80,000.00	87,368.00
STORMWATER - CAPITAL IMP FUND	625	247,073.00	189,000.00	436,073.00	0.00	50,000.00	50,000.00	386,073.00
TOTAL ENTERPRISE FUNDS		6,102,982.00	6,553,000.00	12,655,982.00	1,399,350.00	5,276,200.00	6,675,550.00	5,980,432.00
INTERNAL SERVICE FUNDS								
TOTAL INTERNAL SERVICE FUNDS		0.00	0.00	0.00	0.00	0.00	0.00	0.00
FIDUCIARY:								
TRUST AND AGENCY FUNDS								
CEMETERY TRUST INCOME FUND	805	9,000.00	300.00	9,300.00	0.00	300.00	300.00	9,000.00
FIRE TRUST FUND	810	57,000.00	15,000.00	72,000.00	0.00	15,000.00	15,000.00	57,000.00
POLICE TRUST FUND	815	22,000.00	5,000.00	27,000.00	0.00	5,000.00	5,000.00	22,000.00
CITY BEAUTIFICATION TRUST FUND	820	57,000.00	500.00	57,500.00	0.00	500.00	500.00	57,000.00
PARKS & RECREATION TRUST FUND	825	80,000.00	5,000.00	85,000.00	0.00	5,000.00	5,000.00	80,000.00
MAUSOLEUM TRUST FUND	835	7,000.00	40,000.00	47,000.00	0.00	40,000.00	40,000.00	7,000.00
CEMETERY IMPROVEMENT TRUST FUND	840	2,400.00	500.00	2,900.00	0.00	500.00	500.00	2,400.00
INCOME TAX REVENUE FUND	905	0.00	6,489,000.00	6,489,000.00	0.00	6,489,000.00	6,489,000.00	0.00
TOTAL TRUST AND AGENCY FUNDS		234,400.00	6,555,300.00	6,789,700.00	0.00	6,555,300.00	6,555,300.00	234,400.00
TOTAL FOR MEMORANDUM ONLY		11,389,869.00	17,938,358.00	29,328,227.00	3,702,615.00	14,078,600.00	17,781,215.00	11,547,012.00

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

The Budget Commission of CHAMPAIGN County, Ohio, hereby makes the following Official Certificate of Estimated

Resources for the CITY OF URBANA for the BUDGET YEAR beginning January 1st, 2021

FUND	Estimated Unen- cumbered Balance January 1st, 2021	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
GOVERNMENTAL FUND TYPE							
General Fund							
Special Revenue Funds							
Debt Service Funds							
Capital Project Funds							
Special Assessment Funds							
PROPRIETARY FUND TYPE							
Enterprise Funds							
Internal Service Funds							
FIDUCIARY FUND TYPE							
Trust and Agency Funds							
TOTAL ALL FUNDS							

The Budget Commission further certifies that its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and outside the 10 mill limitation is set forth in the proper columns of the preceding pages and the total amount approved for each fund must govern the amount of appropriation from such fund.

DATE _____, 20__

Budget
Commission

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

FUND	Estimated Un- cumbered Balance January 1, 2021	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
GOVERNMENTAL FUNDS:							
GENERAL FUND:							
General Fund							
SPECIAL REVENUE FUNDS:							
Street Maintenance & Repair Fund							
State Highway Improvement Fund							
Cemetery Fund							
Airport Maintenance Fund							
C.D.B.G. Program Income Fund							
Supplemental Investment							
Police & Fire Pension Levy Fund							
Police & Fire Income Tax Fund							
TOTAL SPECIAL REVENUE FUNDS							
DEBT SERVICE FUNDS:							
TOTAL DEBT SERVICE FUNDS							
CAPITAL PROJECT FUNDS:							
Capital Improvement Fund							
Perpetual Investment Fund							
Police & Fire Income Tax Fund							
TOTAL CAPITAL PROJECT FUNDS							

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

FUND	Estimated Unen- cumbered Balance January 1, 2021	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
SPECIAL ASSESSMENT FUNDS							
TOTAL SPECIAL ASSESSMENT FUNDS							
ENTERPRISE FUNDS:							
Water Fund							
Sanitary Sewer Fund							
Compost & Mulching Fund							
Sewer Replacement Fund							
Stormwater - Operating							
Stormwater - Capital Improvement							
TOTAL ENTERPRISE FUNDS							
INTERNAL SERVICE FUNDS:							
Central Stores							
TOTAL INTERNAL SERVICE FUNDS							
TRUST AND AGENCY FUNDS:							
Income Tax Revenue Fund							
City Beautification Fund							
Fire Trust Fund							
Police Trust Fund							
Cemetery Trust Income Fund							
Mausoluem Trust Fund							
TOTAL TRUST AND AGENCY FUNDS							
TOTAL ESTIMATED RESOURCES (memo)							