

**URBANA CITY COUNCIL
REGULAR SESSION MEETING**

October 19, 2021, at 6:00 p.m.

(To be held in the Training Room on the 3rd Floor of the Municipal Building)

Please listen to meeting from your computer, tablet or smartphone. As the State of Emergency has been lifted by Governor Dewine, the Zoom media is available as a method to hear the meetings only. Council participation, and Citizen Comments, will only be in person.

<https://zoom.us/j/2412774424?pwd=TzBqdXRid1ZQNfZrU1I3UDgvY1J0QT09>

Meeting ID: 241 277 4424

Passcode: 43078

Dial by Phone: 1-646-558-8656

PLEASE MUTE YOUR PHONES

Call to Order

Roll Call

Pledge of Allegiance

Pat Detwiler – Wreaths Across America

Approval of Minutes

Urbana City Council Regular Session Meeting Minutes of October 5, 2021.

Communications

1. Administrative Highlights of the 3rd Quarter (Will be provided at meeting)
2. City of Urbana Shade Tree Commission Minutes of September 9, 2021 (See attached)

Board of Control

1. The Board of Control recommends Council authorize a purchase order to McGuire Farm & Excavating in the amount of \$632,500.00 for the installation of an Enviro-Care Beast Septage Receiving Station Model 1200, which was direct purchased earlier this year.

The project is funded by an OWDA loan (1.46% interest, 10-year term) (See attached).
Vote: 3-0

*****Footnote – Purchase Orders \$2,501 - \$50,000 for September 2021 (See attached)*****
Citizen Comments (In Person Only)

Ordinances and Resolutions

First Reading

Ordinance No. 4554-21

An Ordinance adopting a Statement of Services to be provided to two parcels consisting of approximately 2.030 acres, more or less, in Salem Township proposed for annexation to the City of Urbana by the petitioners, David M. Oelker and Douglas T. Oelker, and declaring an emergency. (May be passed on 1st reading)

Ordinance No. 4555-21

An Ordinance relating to land use and zoning buffers for two parcels consisting of approximately 2.030 acres, more or less, in Salem Township proposed for annexation to the City of Urbana by the petitioners, David M. Oelker and Douglas T. Oelker, and declaring an emergency. (May be passed on 1st reading)

Resolution No. 2618-21

A Resolution setting rules for the Salary Commission. (May be passed on 1st reading)

Second Reading

Ordinance No. 4553-21

An Ordinance accepting the annexation of two tracts totaling 1.378 acres, more or less, to the City of Urbana, Ohio.

Third Reading

Committee Reports

Miscellaneous Business

Adjourn

**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, OCTOBER 5, 2021**

President Pro Tem Dwight Paul called the City of Urbana Regular Session Meeting to order at 6:00 p.m.

City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Community Development Manager Doug Crabill, and Fire Chief Dean Ortlieb.

PRESIDENT PRO TEM CALLED ROLL: Mr. Fields, present; Mr. Hoffman, absent; Mr. Paul, present; Mr. Scott, present; Mr. Thackery, present; and Mrs. Collier, absent.

MINUTES

Urbana City Council Regular Session Meeting Minutes of September 21, 2021.

Mr. Scott moved to put said minutes on the floor for discussion and possible passage. Mr. Fields seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 4-0

COMMUNICATIONS

1. Public Safety Committee Meeting Minutes of September 16, 2021
2. Letter from Ohio Secretary of State regarding Federal Census results
3. National Wreaths Across America Day, December 18, 2021
4. Affordable Gas & Electric Press Release
5. Salary Commission Meeting Minutes of September 28, 2021

Mr. Thackery moved to put communications all communications on the floor for further discussion. Mr. Fields seconded.

Mr. Thackery stated that he pulled the Resolution passed by Council regarding the rules of the Salary commission and he believes that they are not following the rules. He also advised that he has been reviewing the Charter as well. He added that he is not here for the money, but for the community. He stated that the Salary Commission has no data supporting their findings. He also said that this should be reviewed before going forward.

Mr. Fields added that it is the constituents we are responsible for.

Mr. Paul stated that maybe Council should invite the Salary Commission to the next Council Meeting. Mr. Paul also stated that this needs to be discussed with Law Director Mark Feinstein.

Mrs. Boettcher advised that there was no effective date provided by the Salary Commission. She also advised that OPERS does not recognize single meetings, therefore, would have to go to FICA (Social Security).

Mr. Scott stated that the Salary Commission has scheduled another meeting for October 12, 2021.

Mr. Thackery moved to accept communications 1-4. Mr. Scott seconded.

Motion passed 4-0

ADMINISTRATIVE REPORTS - BOARD OF CONTROL

None

CITIZEN COMMENTS

None

ORDINANCES AND RESOLUTIONS

First Reading

Ordinance No. 4552-21

An Ordinance to revise the Codified Ordinances by adopting current replacement pages.

Mr. Thackery moved to put this Ordinance on the floor for discussion and possible passage. Mr. Fields seconded.

President Pro Tem Dwight Paul called for a roll call for passage: Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; and Mr. Fields, yes.

Ordinance passed 4-0

Ordinance No. 4553-21

An Ordinance accepting the annexation of two tracts totaling 1.378 acres, more or less, to the City of Urbana, Ohio. (Requires three readings)

Mr. Crabill said this has been a work in progress involving 1675 and 1693 E. US 36. Resolution 2580-21, and 2581-21, were passed by Council giving the properties water and sewer. A petition was filed in May and the process of annexation began. It was submitted to the Board of Commissioners; an updated survey and plat were completed. It sat for 60 days as per the Ohio Revised Code. He also mentioned that should Council accept these two properties into the City of Urbana, the day it's recorded, is the day its annexed.

President Pro Tem Dwight Paul declared this Ordinance to have its first reading

Second Reading

None

Third Reading

None

COMMITTEE REPORTS

Mr. Scott stated the Infrastructure Committee are re-tooling their direction.

Mr. Paul stated that he has notes from the Economic Development Meeting, but would like to summarize his notes prior to advising Council.

Chief Ortlieb stated the Safety Committee were speaking of budgeting.

MISCELLANEOUS BUSINESS/WORK SESSION

Mr. Thackery stated that he believed that the Monument Square District was beginning the looking into the structure of bathrooms in the downtown area.

Mr. Paul thanked Mr. George for his help with the parade, and he mentioned Mr. George walked the entire parade. Mr. Paul sends his condolences to Mr. Feinstein and his family. He also spoke about Council purchasing a digital recorder and he would be getting some information gathered for Council's review.

Mrs. Boettcher said that the Finance Department were working on the budgets for 2022.

Chief Ortlieb stated that the City received the new fire truck on the 29th. He also said that there would be training on the new fire truck in December prior to the truck being put into service. He also said that he was very proud of the City, in that the City did a great job at the Land Bank Meeting.

Mayor Bean thanked all of the workers at the Octoberfest. He said it was a great time. He also thanked everyone who was involved in the Chili Cook-Off and the Parade.

Mr. Paul spoke about the Shriners and said the Shriners were so positive in their thoughts of how things went this year.

Mayor Bean also spoke about the car show downtown on Friday, beginning at 5:00 p.m. He also recognized First Baptist Church celebrating their 175th anniversary. He also reminded everyone that on October 13, 2021, at 10:00 a.m., Sutphen would be having the ground-breaking ceremony.

Mr. Fields moved to adjourn. Mr. Thackery seconded.

Voice vote on approval: all ayes; nays, none.

Motion passed 4-0

ADJOURNED AT 6:32 p.m.

NEXT SCHEDULED MEETING

October 19, 2021, at 6:00 p.m.

Council Clerk

Council President

City of Urbana Shade Tree Commission Minutes – September 9, 2021 at 7:00PM (166)

Roll Call and Introductions:

Present: Jim Lemon, Doug Crabill, Ward Lutz, Stephanie Truelove, Colin Stein, and Doug George
Absent: Charles Moody

Reading and Approval of Minutes (7/8/2021)

The minutes from the July 8, 2021 meeting were approved as prepared. Ward Lutz motioned to accept these minutes, and Jim Lemon seconded this motion. This set of minutes were approved unanimously 6-0.

Old Business:

Maintenance and Trimming Projects: Jim Lemon reported that he and Doug George trimmed some limbs from trees in treelawns that were overhanging sidewalks on Boyce Street and Lafayette Avenue.

Memorial Tree Program Update (Update Listing & GPS/GIS Update): Doug Crabill reported that efforts continue to update all Memorial Tree records into the city's GPS/GIS system to include multiple database fields, including Latitude/Longitude coordinates.

Oak Dale Cemetery-Arboretum Update: Doug Crabill reported that he hoped to submit the accreditation application to ArbNet (Morton Arboretum) for certification of Oak Dale Cemetery as a Level 1 arboretum soon from the draft application that Kerry Brugger had put together.

Karen Kerns Dresser Donation (Naming & Sign): Doug Crabill stated that Kerry Brugger was now working with a manufacturer in the Cleveland area who specializes in markers that are cast from bronze or aluminum. The proposed concept is to add a sign below the Oak Dale Cemetery entrance sign that would be similar in material and style. In addition, Kerry Brugger has developed a landscape plan to replace the Arborvitae that were recently removed around and near the existing entrance sign at Oak Dale Cemetery.

Policies and Procedures (Administrative Regulation): Doug Crabill explained that the Shade Tree Commission will need to continue to develop policies and procedures that will address items not specifically addressed by the tree ordinance. Wooster, OH has a great example of policies and procedures. Potential policies include removal, owner planted trees, road/right of way blockage, reasons to warrant removal, planting/site preparation, and tree canopy goals. Kerry Brugger previously provided a draft document for a process flow for tree removals based on tree inventory results for review/evaluation by the commission. Doug Crabill shared that he would be working with other city staff to develop a notification process to initiate tree removals where needed by property owners.

Mulching: Doug Crabill reported that remaining mulch would be utilized during planting efforts later this fall or it would be used to mulch any newer trees that had not been mulched previously.

Watering: Doug Crabill stated that the mulching efforts earlier in the summer had helped to mitigate stress caused by the newer trees drying out. Coupled with adequate rainfall, no supplemental watering has been required so far during the summer months.

2021 Street Tree Inventory: Jim Lemon reported that he would like to update the street tree inventory for 2021. He also indicated that he plans to note areas where topsoil is needed from previous stump removal work.

Bareroot Trees (Spring 2022): Doug Crabill that he had continued to correspond with Don Creamer in Washington Court House, and he is still trying to secure a new source for bareroot trees.

New Business:

Fall 2021 Memorial Tree Program: Doug Crabill reported that applications are being accepted for the 2021 Memorial Trees to be planted later this fall. In addition, he shared that a press release had been published in the *Urbana Daily Citizen*. Also, he emphasized that the planting would be completed before Thanksgiving this year to ensure that the efforts could be counted towards the city's Tree City USA application. Lastly, the commission discussed a resident's concern regarding the placement of a tree at the Old Graveyard at East Ward Street and North Kenton Street.

Misc. Business: Doug Crabill shared that an Urban Canopy Restoration Program grant was being made available through the Ohio Department of Natural Resources. Based on the information required for a successful grant application, the commission determined that a program application was not feasible at this time.

Meeting adjourned. Motion to adjourn, Jim Lemon; Colin Stein, second; all in favor (6-0).



September 09, 2021

City of Urbana
205 South Main Street
Urbana, OH 43078

Attn: Chad Hall
Public Works Director

Re: WRF Screened Septage EQ Basin
Project – Bid Analysis

Ladies and Gentlemen:

The bid opening for the above-referenced project was conducted at 11:00 a.m. September 08, 2021.

Two (2) bids were submitted as follows:

- McGuire Farm & Excavating LLC \$632,500
- RG Zachrich Construction Inc. \$821,300

McGuire's low bid was 10% above the Engineer's estimate of \$575,000.

They have also successfully completed work at the WRF in the past. Subject to your verification of an adequate Bid Bond, award of this work to McGuire appears to be appropriate.

Please call with questions.

Sincerely,

Environmental Engineering Service

A blue ink signature of James C. Found, P.E. is written over the text "James C. Found, P.E. Engineering Manager".

James C. Found, P.E.
Engineering Manager

Attachments: Bid Tabulation
Bid Guaranty & American Southern Insurance Statement

**CITY OF URBANA - WRF SCREENED SEPTAGE EQ BASIN
BID TABULATION**

ENGINEER'S ESTIMATE

BID OPENING SEPTEMBER 8, 2021

BASE BID							
NO	ITEM	QTY	UNIT	MATERIALS	LABOR	UNIT PRICE TOTAL	EXTENSION
1	Mobilization, Demobilization, Bonds and Insurance	1	LS	\$ -	\$ -	\$ 31,500.00	\$ 31,500.00
2	All Construction Staking	1	LS	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00
3	Record Drawings	1	LS	\$ -	\$ -	\$ 500.00	\$ 500.00
4	Construction of New EQ Basin	1	LS	\$ -	\$ -	\$ 301,000.00	\$ 301,000.00
5	Valve Vault & Flow Meter Vault	1	LS	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00
6	Yard Piping / Valves	1	LS	\$ -	\$ -	\$ 70,000.00	\$ 70,000.00
7	Septage Unloading Canopy	1	LS	\$ -	\$ -	\$ 65,000.00	\$ 65,000.00
8	Electrical I/C Work	1	LS	\$ -	\$ -	\$ 75,000.00	\$ 75,000.00
TOTAL :							\$ 575,000.00

MCGUIRE FARM & EXCAVATING LLC

BASE BID							
NO	ITEM	QTY	UNIT	MATERIALS	LABOR	UNIT PRICE TOTAL	EXTENSION
1	Mobilization, Demobilization, Bonds and Insurance	1	LS	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00
2	All Construction Staking	1	LS	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00
3	Record Drawings	1	LS	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00
4	Construction of New EQ Basin	1	LS	\$ 140,000.00	\$ 106,000.00	\$ 246,000.00	\$ 246,000.00
5	Valve Vault & Flow Meter Vault	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 50,000.00	\$ 50,000.00
6	Yard Piping / Valves	1	LS	\$ 17,000.00	\$ 48,500.00	\$ 65,500.00	\$ 65,500.00
7	Septage Unloading Canopy	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 50,000.00	\$ 50,000.00
8	Electrical I/C Work	1	LS	\$ 125,000.00	\$ 56,000.00	\$ 181,000.00	\$ 181,000.00
TOTAL CONTRACT BID:							\$ 632,500.00

BASE BID ALTERNATES		Base Bid Manufacturer	Alt. Bid Manufacturer
1.	N/A		\$ -
TOTAL DEDUCTIVE ALTERNATES BID:			\$ -
TOTAL CONTRACT BID WITH ALTERNATIVE:			\$ 632,500.00

RG ZACHRICH CONSTRUCTION INC.

BID OPENING SEPTEMBER 8, 2021

BASE BID							
NO	ITEM	QTY	UNIT	MATERIALS	LABOR	UNIT PRICE TOTAL	EXTENSION
1	Mobilization, Demobilization, Bonds and Insurance	1	LS	\$ 63,700.00	\$ 5,500.00	\$ 69,200.00	\$ 69,200.00
2	All Construction Staking	1	LS	\$ 1,000.00	\$ 2,900.00	\$ 3,900.00	\$ 3,900.00
3	Record Drawings	1	LS	\$ 100.00	\$ 500.00	\$ 600.00	\$ 600.00
4	Construction of New EQ Basin	1	LS	\$ 379,800.00	\$ 160,000.00	\$ 539,800.00	\$ 539,800.00
5	Valve Vault & Flow Meter Vault	1	LS	\$ 10,000.00	\$ 2,000.00	\$ 12,000.00	\$ 12,000.00
6	Yard Piping / Valves	1	LS	\$ 40,700.00	\$ 25,000.00	\$ 65,700.00	\$ 65,700.00
7	Septage Unloading Canopy	1	LS	\$ 37,900.00	\$ 20,000.00	\$ 57,900.00	\$ 57,900.00
8	Electrical I/C Work	1	LS	\$ 37,200.00	\$ 35,000.00	\$ 72,200.00	\$ 72,200.00
TOTAL CONTRACT BID:							\$ 821,300.00

BASE BID ALTERNATES		Base Bid Manufacturer	Alt. Bid Manufacturer
1.	Submersible Pumps	Flygt	Wilo \$ 2,500.00
TOTAL DEDUCTIVE ALTERNATES BID:			\$ 2,500.00
TOTAL CONTRACT BID WITH ALTERNATIVE:			\$ 818,800.00

SEPTEMBER 2021
PURCHASE ORDERS \$2,501-\$50,000

PURCHASE ORDER # :	VENDOR :	PURCHASE ORDER AMOUNT :	DEPARTMENT :	EXPLANATION :	BOC APPROVAL DATE & VOTE:
28577	MEGA CITY	\$ 4,188.00	VARIOUS	FIRE EXTINGUISHER INSPECTIONS	BOC 9.1.2021 (3)
28578	WHITES SERVICE CENTER	\$ 8,092.38	FIRE	MULTIPLE REPAIRS TO MEDIC 2	BOC 9.1.2021 (3)
28579	CIVICA CMI	\$ 3,150.00	POLICE	VPN TUNNEL	BOC 9.1.2021 (3)
28580	EJ PRESCOTT	\$ 20,000.00	WATER	AUG - DEC 2021	BOC 9.1.2021 (3)
28581	JOE REES WELDING	\$ 3,000.00	SEWER	FABRICATE STEEL & INTALL FOR 2 MANHOLES	BOC 9.1.2021 (3)
28586	NATIONAL PAVEMENT ANALYSIS, LLC	\$ 4,750.00	ENGINEERING	CITY STREET ANALYSIS (PAVEMENT CONDITION READINGS)	BOC 9.8.2021 (3)
28604	D&L SERVICES	\$ 13,565.00	CAPITAL- POLICE	NEW CAMERA SYSTEM FOR CITY BUILDING	BOC 9.15.2021 (3)
28605	SKELLEY LUMBER	\$ 7,000.00	PARK	LUMBER TO BUILD INTERIOR WALLS FOR NEW PARK BUILDING	BOC 9.15.2021 (3)
28606	HENRY P THOMPSON	\$ 45,180.00	SEWER	REPLACE PARK PUMP STATION MOTORS, PUMPS, CHECK VALVES, CONTROL PANEL & REPLACE DIALER	BOC 9.15.2021 (3)
28607	P & R COMMUNICATIONS	\$ 5,496.00	POLICE	ANNUAL SERVICE AGREEMENT MAINTENANCE CONTRACT 9.1.2021 - 8.31.2022	BOC 9.15.2021 (3)
28637	PAR II, LLC	\$ 9,570.00	WWTF	ASPHALT SEAL (INSIDE FENCE WWTP) 2 COATS + SAND MIX	BOC 9.29.2021 (2)

Chris Boettcher
Secretary

ORDINANCE NO. 4554-21

AN ORDINANCE ADOPTING A STATEMENT OF SERVICES TO BE PROVIDED TO TWO PARCELS CONSISTING OF APPROXIMATELY 2.030 ACRES, MORE OR LESS, IN SALEM TOWNSHIP PROPOSED FOR ANNEXATION TO THE CITY OF URBANA BY THE PETITIONERS, DAVID M. OELKER AND DOUGLAS T. OELKER, AND DECLARING AN EMERGENCY.

WHEREAS, a petition has been filed with the Champaign County Commissioners on October 12, 2021 by the petitioners, David M. Oelker and Douglas T. Oelker, for annexation to the City of Urbana, certain real estate in Salem Township designated in Exhibits "A" & "B" hereto; and

WHEREAS, pursuant to Section 709.023 (C), Ohio Revised Code, the City Council is required to adopt a statement indicating what services, if any, the City will provide to the territory proposed for annexation within twenty (20) calendar days of the petition's filing date; and

NOW, THEREFORE, IT IS ORDAINED BY THE COUNCIL OF THE CITY OF URBANA, OHIO:

SECTION ONE:

That, with respect to the territory proposed for annexation aforesaid, the City of Urbana will provide such services as are otherwise provided to incorporated areas of this City in accordance with applicable contemporary law, practice, custom, regulation and resources. The services of the City of Urbana currently include, but are not limited to, police, fire, ambulance, repair and maintenance of publicly dedicated streets, zoning, access to existing municipal water and sewer lines and service as well as general municipal government.

SECTION TWO:

These services will be provided starting on the date that the annexation is recorded with the Champaign County Recorder's Office which is also the effective date of the annexation. Municipal water and/or sewer will be provided at the established outside city rate until the effective date of the annexation.

SECTION THREE:

That, with respect to the territory proposed for annexation aforesaid, the City of Urbana hereby consents to the proposed annexation, and the City of Urbana agrees to provide

services as outlined in Section One of this ordinance on the effective date of this territory being annexed into the City of Urbana.

SECTION FOUR:

This ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public health, safety, and welfare by the provision of municipal services to the territory for annexation. The reasons for such necessity are the established timeframes established in Ohio Revised Code for this annexation process. Therefore, this ordinance shall go into immediate effect.


Marty Hess, Council President

PASSED: _____

ATTEST: _____

This Ordinance approved by me this _____ day of _____, 2021.

Bill Bean, Mayor

Department requesting: Community Development		Personnel: D. Crabill	Director of Law review 
Expenditure? Y (N)	Emergency? (Y) N	Public Hearing? Y (N)	
Readings required:	(1) 2 3	If yes, dates advertised:	
First reading date: October 19, 2021	Second reading date:	Third/Final reading date:	

ORDINANCE NO. 4555-21

AN ORDINANCE RELATING TO LAND USE AND ZONING BUFFERS FOR TWO PARCELS CONSISTING OF APPROXIMATELY 2.030 ACRES, MORE OR LESS, IN SALEM TOWNSHIP PROPOSED FOR ANNEXATION TO THE CITY OF URBANA BY THE PETITIONERS, DAVID M. OELKER AND DOUGLAS T. OELKER, AND DECLARING AN EMERGENCY.

WHEREAS, a petition has been filed with the Champaign County Commissioners on October 12, 2021 by the petitioners, David M. Oelker and Douglas T. Oelker, for annexation to the City of Urbana, certain real estate in Salem Township designated in Exhibits "A" & "B" hereto; and

WHEREAS, pursuant to Section 709.023 (C), Ohio Revised Code, the City Council is required to adopt an ordinance relating to land use and zoning buffers for territory proposed for annexation within twenty (20) calendar days of the petition's filing date; and

NOW, THEREFORE, IT IS ORDAINED BY THE COUNCIL OF THE CITY OF URBANA, OHIO:

SECTION ONE:

That, with respect to the territory proposed for annexation aforesaid, the City of Urbana hereby finds that the existing residential use of this territory is compatible with surrounding land uses, but Salem Township's Zoning Map indicates that this territory is zoned B-1 which does not align with present land uses within and adjacent to this territory.

SECTION TWO:

That, with respect to the territory proposed for annexation aforesaid, the City of Urbana shall reserve the right to rezone the territory to maintain compatible land use in the territory proposed for annexation in accordance with the provisions of Chapter 1113 and Part 11 of the Codified Ordinances of the City of Urbana after the annexation process has been officially completed. Furthermore, this territory shall be subject to municipal zoning regulations once it has been designated on the Official Zoning Map of the City of Urbana.

SECTION THREE:

That, with respect to buffering for incompatible land uses, no buffering shall be deemed necessary at the present time as current land uses within this territory shall be deemed compatible with surrounding land uses.

SECTION FOUR:

That, with respect to buffering for incompatible land uses, if the Salem Township does not update its Zoning Map for parcels adjacent to this territory proposed for annexation to be more consistent with the existing land uses in this area, any proposed business uses that may develop adjacent to the territory proposed for annexation shall be properly screened from adjacent residential uses.

SECTION FIVE:

This ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public health, safety, and welfare as it relates to land use planning for the territory proposed for annexation. The reasons for such necessity are the established timeframes established in Ohio Revised Code for this annexation process. Therefore, this ordinance shall go into immediate effect.


Marty Hess, Council President

PASSED: _____

ATTEST: _____

This Ordinance approved by me this _____ day of _____, 2021.

Bill Bean, Mayor

Department requesting: Community Development		Personnel: D. Crabill	Director of Law review 
Expenditure? Y (N)	Emergency? (Y) N	Public Hearing? Y (N)	
Readings required:	(1) 2 3	If yes, dates advertised:	
First reading date: October 19, 2021	Second reading date:	Third/Final reading date:	



EDWARDS SURVEYING
 110 South Main Street
 Urbana, Ohio 43078
 (937) 653-6508



LEGAL DESCRIPTION – ANNEXATION - OELKER

Being situate in the State of Ohio, County of Champaign, Township of Salem, and being a part of the Southeast Quarter of Section 19, Town 5, Range 12, B.T.M.R.S., and being more particularly described as follows:

Beginning for reference at a Mag Nail found at the intersection of the centerlines of Julia Street (40' right-of-way) and Dellinger Road (Twp. Hwy. 120) (60' right-of-way), also being on the Salem-Urbana Township line, the South line of Section 19 and the North line of Section 24, Town 5, Range 11, and on a corporation line of the City of Urbana;

thence with the centerline of Dellinger Road, the Section line, and a Corporation line of the City of Urbana, S-84°57'25"-E, 555.98'(feet) to a Mag Nail found at the PRINCIPLE PLACE OF BEGINNING for the tract hereinafter described, also being at the Southeast corner of a 1.068 acre tract conveyed to Joseph Allen McConnell by deed recorded in Official Record 568, Page 5731, passing for reference a Mag Nail found at 350.98'(feet);

thence with the East line of the 1.068 acre tract and with the East line of a 4.996 acre tract conveyed to Creviston Investments, LLC, by deed recorded in Official Record 402, Page 1671, N-6°51'25"-E, 676.24'(feet) to an iron bar found on the South line of a 20.99 acre tract conveyed to Creviston Investments, LLC, by deed recorded in Official Record 402, Page 1671, passing for reference an iron bar found on the right-of-way line of Dellinger Road at 30.02'(feet) an iron pipe found at 227.28'(feet);

thence with the South line of the 20.99 acre tract, S-85°28'26"-E, 130.74'(feet) to an iron bar set at the Northwest corner of a 1.00 acre tract conveyed to John R. Clyburn by deed recorded in Official Record 295, Page 268, passing for reference an iron bar set at 64.72'(feet);

thence with the West line of the 1.00 acre tract, S-6°51'25"-W, 677.42'(feet) to a Mag Nail set on the aforementioned centerline of Dellinger Road, passing for reference an iron bar set on the right-of-way line of Dellinger Road at 647.40'(feet)

thence with the centerline of Dellinger Road, the Salem-Urbana Township line, the South line of Section 19, and a Corporation line of the City of Urbana, N-84°57'25"-W, 130.70'(feet) to the place of beginning, passing for reference a Mag Nail set at 66.00'(feet).

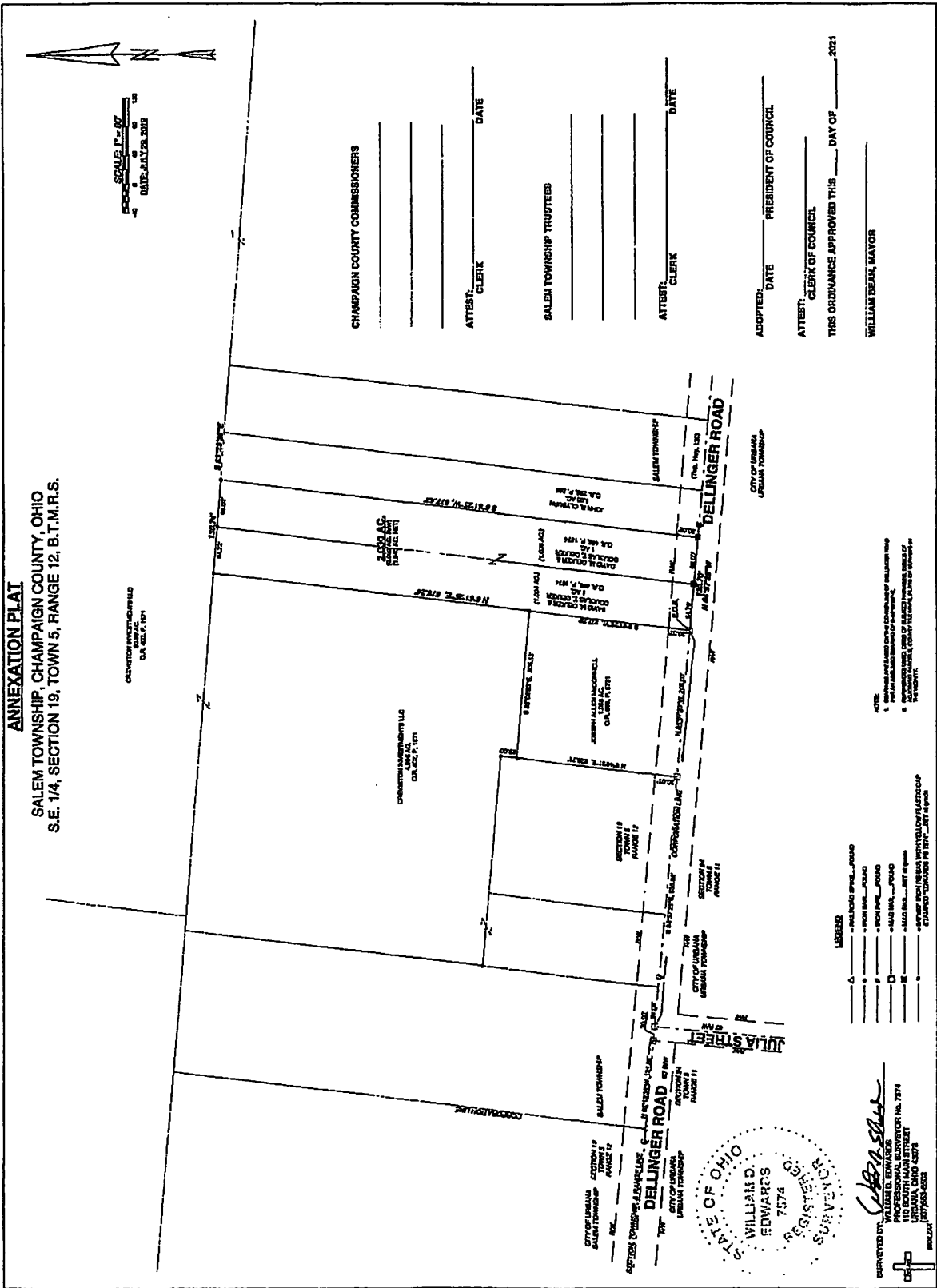
Containing 2.030 acres total to be annexed, 0.090 acre of which is within the Road right-of-way, but being subject to the rights of all legal highways and all easements of record.

Being all of 2.1 acre tracts conveyed to David M. Oelker & Douglas T. Oelker by deed recorded in Official Record 468, Page 1874, of the Champaign County Records.

The foregoing description prepared by and in accordance with a survey by William D. Edwards, Professional Surveyor No. 7574, July 29, 2019. All iron bars set are 5/8"x30" iron re-bar with a yellow plastic cap stamped "EDWARDS PS 7574". Bearings are based on the centerline of Dellinger Road per an assumed bearing of S-84°57'25"-E.



William D. Edwards, P.S. 7574



ANNEXATION PLAT
SALEM TOWNSHIP, CHAMPAGN COUNTY, OHIO
S.E. 1/4, SECTION 19, TOWN 5, RANGE 12, B.T.M.R.S.

SCALE: 1" = 200'
DATE: JULY 29, 2021

CHAMPAGN COUNTY COMMISSIONERS

ATTEST: _____ DATE _____
CLERK _____

SALEM TOWNSHIP TRUSTEES

ATTEST: _____ DATE _____
CLERK _____

ADOPTED: _____ DATE _____ PRESIDENT OF COUNCIL _____

ATTEST: _____ CLERK OF COUNCIL _____ DAY OF _____ 2021

WILLIAM DEAN, MAYOR

NOTE:
1. Information based on the Commission of Surveyors Map
2. Information based on the Commission of Surveyors Map
3. Information based on the Commission of Surveyors Map
4. Information based on the Commission of Surveyors Map

LEGEND
A - Railroad Road
B - Road
C - Road
D - Road
E - Road
F - Road
G - Road
H - Road
I - Road
J - Road
K - Road
L - Road
M - Road
N - Road
O - Road
P - Road
Q - Road
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STATE OF OHIO
WILLIAM D. EDWARDS
7574
REGISTERED SURVEYOR

SUBMITTED BY: *William D. Edwards*
WILLIAM D. EDWARDS
PROFESSIONAL SURVEYOR NO. 7574
1000 W. MAIN STREET
URBANA, OHIO 43071
614.325.0228

RESOLUTION #2618-21

A RESOLUTION SETTING RULES FOR THE SALARY COMMISSION

WHEREAS, Section 4.06(k) of the Charter of the City of Urbana, Ohio creates a Salary Commission, which shall consist of five members who are registered electors of the City appointed by the Mayor subject to the confirmation by Council by resolution; and

WHEREAS, Section 4.06(k) allocates to the City Council the responsibility to set any rules for the commission beyond that contained therein;

NOW, THEREFORE, the COUNCIL OF THE CITY OF URBANA, OHIO does hereby impose the following additional rules upon the Salary Commission:

- 1) The Salary Commission shall submit their findings and recommendations to the City Council for review and consideration. Upon receipt thereof the City Council shall, using its authority to appropriate funds, put the proposed changes to a vote.
- 2) Council may accept or reject, in whole or in part, any and/or all of the Commission's recommendations and findings.
- 3) Council shall consider for acceptance or rejection, in whole or in part, findings and recommendations as to the Mayor, the Council President, and/or the Council members separately and individually.
- 4) A majority vote of Council shall be required to accept any findings and recommendations of the Salary Commission.
- 5) Any changes in the salaries approved by the City Council shall take effect commencing with the ensuing term of that affected elected official. Such changes shall be set at least 5 days prior to the last day for filing for candidacy and salaries may not be changed during the term.
- 6) Council reserves the right to supplement these rules with any additional rules they deem just and proper from time to time, but they shall provide them no later than thirty (30) days prior to the Salary Commission's first meeting of the year.

It is found and determined that all formal actions of this City Council concerning and relating to the passage of this resolution were adopted in an open meeting of this City Council in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.


 President of City Council

Attest: _____

Date: _____

This resolution approved by me this ____ day of _____, 2021.

 Mayor

Department requesting:		Personnel:	Director of Law Review 
Expenditure? Y [N]	Emergency? Y [N]	Public Hearing? Y [N] If yes, dates advertised:	
Readings required: [1] 2 3			
First reading date: 10/19/2021	Second reading date: NA	Third/Final reading date: NA	

Anticipated effective date if approved: 10/20/2021