

**URBANA CITY COUNCIL
REGULAR SESSION MEETING**

December 7, 2021, at 6:00 p.m.

(To be held in the Training Room on the 3rd Floor of the Municipal Building)

You may listen to the meeting from your computer, tablet or smartphone. As the State of Emergency has been lifted by Governor DeWine, the Zoom media is available as a method to hear the meetings only. Council participation, and Citizen Comments, will only be in person.

<https://zoom.us/j/2412774424?pwd=TzBqdXRid1ZQNFZrU1I3UDgvY1J0QT09>

Meeting ID: 241 277 4424

Passcode: 43078

Dial by Phone: 1-646-558-8656

PLEASE MUTE YOUR PHONES

- **Call to Order**
- **Roll Call**
- **Pledge of Allegiance**
- **Letter of Recognition** (Mayor Bean)
- **Approval of Minutes**
 1. Urbana City Council Regular Session Meeting Minutes of November 2, 2021.
 2. Urbana City Council Regular Session Meeting Minutes of November 16, 2021
- **Communications (see attached)**
 1. Communication from the Ohio Division of Liquor Control dated November 15, 2021, regarding the liquor permit transfer for the Airport Café, 1636 N. Main St & Patio.
 2. Oak Dale Cemetery Board Meeting Minutes of September 17, 2021
 3. City of Urbana Public Safety Committee Meeting Minutes of November 18, 2021.
 4. Communication from Columbia Gas of Ohio dated November 23, 2021
 5. Salary Commission recommendations per communications made in minutes from their meeting dated 9/28/21 (Copy of meeting minutes attached)
- **Board of Control:**
 1. The Board of Control recommends Council authorize the Director of Administration to enter into a unit price contract with J & J Schlaegel, Inc. per the recommendation of the City Engineer for the 2022 Unit Price Concrete Work based on need. Respective city

divisions will issue work orders and purchase orders in accordance with this contract. Furthermore, the city will utilize this contract in the same manner for the remaining piecewise sidewalk, curb and gutter work. (See attached) **VOTE: 3-0**

2. The Board of Control recommends Council authorize a purchase order to Compass Infrastructure Group in the amount of \$18,000.00 for surveying services for the construction of new storm water infrastructure for the Railroad Street Storm Project. This expense will be charged to the Stormwater – Operating Fund and is not in the 2021 budget. (See attached). **VOTE: 3-0**
3. The Board of Control recommends Council authorize the Director of Administration to enter into a five-year contract with Andrews Technology HMS, Inc. for the purchase, implementation, and hosting of the NOVAtime Web-based Time and Attendance Software. The initial cost of \$29,710.00 will be incurred in 2022 and charged to the General Fund – Miscellaneous Non-Departmental. The annual cost of \$15,140 in years two through five will be charged to various funds and included in subsequent budget years. (See attached) **VOTE: 3-0**

***FOOTNOTE – On December 2, 2021, the Board of Control approved an eight percent (8%) increase in water rates for inclusion on the February 1, 2022 billing (approximate usage from December 15, 2021 to January 15, 2022). The city will bill all accounts based on their water meter type (cubic feet or gallons), size, and location (inside-city or outside-city). The water rate per one hundred cubic feet is \$4.82 (inside city) and \$9.64 (outside city). The water rate per gallon is \$0.0065 (inside city) and \$0.013 (outside city).

- **Citizen Comments:** (In Person Only; Must Sign-in)

- **Ordinances and Resolutions**

First Reading:

Ordinance 4390-21: An ordinance approving a collective bargaining agreement between the City of Urbana, Ohio and the City of Urbana Firefighters and the Urbana Firefighters Association, I.A.F.F. Local 595, and declaring it an emergency. (Summary attached) (Requires three readings)

Ordinance 4392-21: An ordinance approving a collective bargaining agreement between the City of Urbana, Ohio and the City of Urbana Fire Captains and the Urbana Firefighters Association, I.A.F.F. Local 595, and declaring it an emergency. Summary attached) (Requires three readings)

Resolution No. 2619-21: Declaring the necessity of constructing or repairing sidewalks, curbs, and/or gutters along Eastview Drive, Nova Drive, Seville Drive, Log Bay Drive, and Parkview Court, and declaring an emergency. (See attached) (Pass on 1st reading)

Second Reading:

Ordinance 4391-21: An ordinance approving a collective bargaining agreement between the City of Urbana, Ohio and the City of Urbana Service Divisions Public Employees of Ohio Teamsters, Local Union No. 284, and declaring an emergency. (Requires three readings)

Resolution No. 2433-21: A Resolution to appropriate money for the several projects and purposes which the City of Urbana, Ohio must provide for the fiscal year ending December 31, 2022. (Requires three readings)

Third Reading: None

- **Committee Reports**
 - **Miscellaneous Business:**
 1. Salary Commission Recommendations:
 - **Next Meeting:** Tuesday, December 21, 2021
 - **Adjourn**
-

Urbana City Council
Regular Session Meeting
Tuesday, November 2, 2021

President Hess called the City of Urbana Regular Session Meeting to order at 6:00pm

City Staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Chief Ortleib (UFD).

President Called Roll: Mr. Fields, absent; Mr. Hoffman, present; Mr. Paul, present; Mr. Scott, present; Mr. Thackery, present; Mrs. Collier, absent.

Minutes

Urbana City Council Regular Session Meeting Minutes of October 19, 2021.

Mr. Scott moved to approve minutes as presented. Mr. Thackery seconded.

Motion passed 4-0

Communications

Mr. Thackery moved to put said communications on the floor for discussion and possible approval. Mr. Paul seconded. Voice vote on approval: all ayes, nays, none.

1. Salary Commission Meeting Minutes of October 12, 2021
2. Public Safety Committee Meeting Minutes of October 21, 2021
3. Email from Joe S. regarding Energy Aggregation Programs
4. Letter of Resignation from Clerk of Council, Amy Deere.

Mr. Brugger added information to item #3 above stating that Council passed Ordinance 2512-17 in October 2017. The city approved the measure in May 2018 resulting in Ordinance 2530-18 Dynegy agreement to provide energy aggregation. This agreement expires in Dec 2021. New agreement with Energy Harbor for 3 years will result in a .001¢ increase. This agreement requires an active opt-out by residents.

Motion passed 4-0

Board of Control

1. Chief Ortlieb addressed this BOC item explaining this addresses changes to the Fire/EMS cloud-based computer system. The additional amount requested will cover the transition from the old, near end-of-life system called "Firehouse" which will no longer be supported at EOY 2022. "Emergency Networking" package will be the cloud-based, go-forward platform. This expenditure will simply pull forward by 2 months transition costs and get the migration completed with plenty of time to spare in case of issues before Firehouse is not supported anymore.

Mr. Thackery moved to put this item on the floor for passage. Mr. Scott seconded.

Motion passed 4-0

Citizen Comments

None

Ordinances and Resolutions

First Reading:

Resolution No. 2618-21

A Resolution setting rules for the Salary Commission. (May be passed on 1st reading). This was tabled at last meeting by Mr. Paul.

Various discussion occurred on the subject

President Hess declared the Resolution to have had a first reading.

Mr. Hess declared that Resolution 2433-21 had a first reading.

Second Reading:

None

Third Reading:

Ordinance No. 4553-21

An Ordinance accepting the annexation of two tracts totaling 1.378 acres, more or less, to the City of Urbana, Ohio.

Mr. Thackery moved to place the item on the floor for discussion and possible passage. Mr. Paul seconded.

Mr. Crabill explained that this item was to annex 2 homes on E Hwy 36 across from the O'Reilly auto parts store at 1675 & 1693 US Hwy 36. This will finalize the annexation process and being the 30 day required waiting period after which the annexation will be recorded and completed.

Mr. Hoffman inquired as to how far out of the city were these properties?

Mr. Crable responded that the annexation would extend the city limits by 2 properties towards Dugan Rd, but that S&L Lumber remained between the properties and Dugan and that the lumber yard remains in the county.

No further questions by Council.

President Hess called for a roll call on passage: Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mr. Hoffman, yes

Ordinance passed 4-0

Committee Reports

Safety Committee –

Mr. Thackery commented that the Safety Committee discussed the computer system transition, which was the item Council passed in Board of Control.

Miscellaneous Business

Mr. Thackery – thanked Council Clerk Amy Deere for her service. Requested that Mr. Paul continue with his search for a digital voice record for Council and committee meetings.

Mr. Crabill commented that all 88 counties will have Water Ohio projects from the \$250,000,000 fund established recently. Urbana will get a project with a grant of \$2.85m that will be put towards the booster pump station at the park and extending the water main and replace the E Water St booster station. Consulting Engineering is working on the plans and attempting to go to bid in Jan-Feb 2022 with the project to finish up at the end of Summer 2022.

Mr. Brugger stated that the North Central Ohio Waste District meeting occurred the previous week. Will meet again in Jan 2022 which will work to create an overall plan. The Cemetery Tour sold out all 4 sessions held over the weekend and was enjoyed by all. Many thanks to Mr. Bry. The Inclusion Playground equipment and mulch are in. Took a look at the 1953 Centennial city celebration pictures and noticed how little space there was in the square compared to how much space there is now.

Mayor Bean thanked Amy Deere for her service. He encouraged everyone to attend the Veteran's Day memorial with speaker at the cemetery on November 11, which is Veteran's Day.

Mr. Hess mentioned that since joining the Electric Aggregation program his bill has decreased by 4¢. He asked if the recently completed Washington Ave paving/curb/gutter project met with curb standards. Mr. Brugger responded that, "yes, it did as curb heights also depend on street slope and

other factors.” Mr. Hess then asked why there are sections with no curb. Mr. Brugger responded that adequate funding was not available at the time and they will have to go back to finish these later.

Mr. Thackery moved to move to Executive Session. Mr. Scott seconded.

Motion passed 4-0

Executive session held. No business concluded.

Mr. Scott moved to adjourn Executive Session. Mr. Thackery seconded.

Motion passed 4-0

Meeting adjourned.

Urbana City Council
Regular Session Meeting
Tuesday, November 16, 2021

President Hess called the City of Urbana Regular Session Meeting to order at 6:00pm

City Staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Chief Ortlieb (UFD).

President Called Roll: Mr. Fields, present; Mr. Hoffman, absent; Mr. Paul, present; Mr. Scott, present; Mr. Thackery, present; Mrs. Collier, present.

Minutes

Urbana City Council Regular Session Meeting Minutes of November 2, 2021.

Not provided yet by Substitute Clerk, Mr. Paul

Communications

Mr. Thackery moved to put said communications on the floor for discussion and possible approval. Mr. Fields seconded. Voice vote on approval: all ayes, nays, none.

1. Champaign Economic Partnership CEP 3rd quarter newsletter (see attached)

Motion passed 5-0

Board of Control

None provided

Citizen Comments

None

Ordinances and Resolutions

First Reading:

Ordinance 4391-21:

An ordinance approving a collective bargaining agreement between the City of Urbana, Ohio and the City of Urbana Services Divisions Public Employees of Ohio Teamsters, Local Union No. 284, and declaring an emergency. (Requires three readings)

Mr. Brugger states that only certain sections of the existing agreement were opened for negotiations. Two negotiations sessions were held between the city and the union where 6 articles were discussed. Changes are listed in the provided documentation. Changes in article 17 affecting salaries at levels 20-24 increase to keep those positions competitive in the marketplace. Compensation increases were added for additional trainings completed, provided they apply to their jobs. Article 18 added Juneteenth as an official city paid holiday and removed the floating birthday holiday. Article 23 altered work hours based on seasonal variations, for example later sunrise during Fall and tying work hours to sun hours. Result will be a more practical schedule. Compensation hours were increased from 120 to 160 and the agreement provided a more structured compensation time program. Article 24 increased the opt-out payment program for employees to not take city health insurance to \$5000. Article 27 defined this agreement as a three year term expiring November 26, 2024.

Mr. Thackery thanked Administration for their efforts and he appreciated the executive summary pointing to articles that were changed.

Mrs. Collier asked for a definition of what the opt-out payment was. Mr. Brugger responded that it is a payment to employees who opt-out of city health insurance.

Mr. Paul inquired about what the prior compensation time bank level was. Mrs. Boettcher responded that the former level was 120 hours.

Mr. Scott moved to place this item on the floor for passage. Mr. Thackery seconded.

President Hess called for a roll call on passage: Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mr. Fields, yes; Mrs. Collier, yes.

Ordinance passed 5-0

Resolution No. 2433-21

A resolution to appropriate money for the several projects and purposes which the City of Urbana, Ohio must provide for the fiscal year ending on December 31, 2022. (Requires three readings)

Mrs. Boettcher described the process as the annual appropriation budget processes providing operating, improvements and debt service for city of Urbana. General Fund appropriations total \$7,322,510 with total city expenditures to total \$19,879,010 which includes all funds and accounts. Unappropriated funds for 2022 totals \$1,040. The Airport fund budget is negative but the amount will be made up by government & capital share funds for projects. The Cemetery Fund is still subsidized by the General Fund to the amount of \$80,000 for 2022. Police and Fire (fund 275) will show a shortfall of \$65,300 – this is the 4/10 fund. Neighborhood Curb, Gutter and Sidewalk fund is to receive \$700,000 to do the

very large \$680,000 project in 2022 near Washington Avenue. Recycling is money in, money out with a zero balance at the end of the year.

Council offered no questions.

Mr. Hess declared that Resolution 2433-21 had a first reading.

Second Reading:

None

Third Reading:

None

Committee Reports

None

Miscellaneous Business

Mr. Paul introduced Justin Weller and Judy Richardson (Director of Operations) from the Urbana Youth Center. They provided an update on the status of the center which has just completed a \$280,000 where most funds came from the Ohio Mental Health & Addiction funding. They currently service about 500 students from grades 6-12. The state is pleased with their progress and they are hoping to help fund future expansion and the center received state approval for such. This is a \$1,500,000 project. This will double the size of the center and provide further services like an indoor gym, dormitory program (beds, laundry, showers), volunteer training. Current programming includes homework and study assistance, help with GED programs, providing meals, snacks, personal hygiene program, entertainment and "hang out" spaces. The center feeds about 80 students nightly and it is open every Tuesday and Thursdays. They are holding a Community Leader Open House on December 9. Their annual revenue requirement currently is about \$300,000 just to keep current services funded. Each \$1 returns \$3 to the community.

Mr. Thackery thanked Justin and Judy for their energy and the center.

Mr. Scott said that he liked the idea and it sounds great.

Mr. Fields mentioned that his grandson spends many hours at the center and really enjoys it there.

Mr. Paul asked about how many part-time adults work there. Mrs. Richardson responded that there are about 15 who provide various tasks from cleaning, cooking and being student companions.

Mr. Fields inquired as to when the leaf pickup program will end. Mr. Brugger responded that the program will run through early December as it looks like most of the leaves fell in the last week or so.

Mr. Thackery provided a breakdown of the Salary Commission recommendations to council and requested to have this item put on the agenda for the Dec 7th meeting for consideration. He mentioned that council should handle each item recommended separately.

Mrs. Collier said she got calls about the creek that feeds the pond at the park. A resident said that her dog drank from the creek and nearly died. She asked Mr. Brugger if the water is test and Mr. Brugger responded that he wasn't sure but would check on it. Mrs. Collier also commented on the Habitat house with the fence made of pallets and what can be done with that. Mr. Brugger commented that the fence was built prior to the most recent version of the ordinance affecting fencing but that there are other properties in the same situation. It will require some study and thought on how to proceed.

Chief Ortlieb mentioned that 1 of the 2 probationary firefighters has resigned. He is going to the Civil Service board to get another candidate. He also mentioned that the Youth Center is currently working towards a proper occupancy certificate and they are working with the building department. This could affect the fire code and possible violations.

Mr. Brugger mentioned that the leaf pickup program continues. Cemetery memorial trees and plants will be delivered tomorrow (November 17) and they should be in by Thanksgiving.

Mayor Bean mentioned that the Christmas Horse Parade is on for this year on Black Friday (November 26th) and the event will include the lighting of the city Christmas tree. Also, on December 5th at 3pm the Man on the Monument celebration will occur.

Mr. Hess said he was asked by a resident if bow hunting was legal in the city. The answer, "Ahh, no." He mentioned that he currently has 6 candidates for the Clerk of Council position. Collection of applications will end on November 19th. We also have an office for the clerk now that the Legal department has finished their move. Mr. Hess mentioned concern over the fact that the Fourth Ward Council seat will remain open until 2024. Mr. Bean stressed that the seat will be filled in the May regular election as stated by the city charter.

Mr. Thackery asked that Mr. Paul pick and arrange payment for a digital voice recorder for council and committee meetings. Mr. Paul agreed.

Mr. Field motioned to adjourn at 7:05pm and Mr. Thackery seconded. All ayes, nays none.

Motion passed 5-0.

Meeting adjourned.

NOTICE TO LEGISLATIVE AUTHORITY

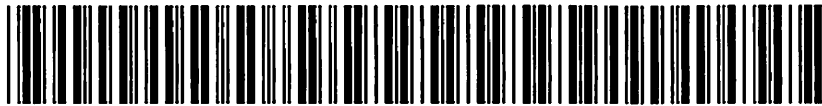
OHIO DIVISION OF LIQUOR CONTROL
8608 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43088-9005
(614)644-2360 FAX(614)644-3166

TO

Form 1: 6563300 TRFO CHAT ORAHOOD DBA AIRPORT CAFE 1636 N MAIN ST & PATIO URBANA OH 43078
Issue Date: 06 01 2021
Filing Date: 11 10 2021
Permit Classes: D1 D2
Tax District: 11 066 A
Receipt No: F26661

FROM 11/15/2021

Form 2: 3519550 DOUGLAS EUGENE HALL DBA AIRPORT CAFE 1636 N MAIN ST & PATIO URBANA OH 43078
Issue Date: 06 01 2021
Filing Date: 11 10 2021
Permit Classes: D1 D2
Tax District: 11 066



MAILED 11/15/2021

RESPONSES MUST BE POSTMARKED NO LATER THAN. 12/16/2021

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A TRFO 6563300

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD [] IN OUR COUNTY SEAT. [] IN COLUMBUS.

WE DO NOT REQUEST A HEARING. []

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

- (Title)- [] Clerk of County Commissioner
[] Clerk of City Council
[] Township Fiscal Officer

(Date)

CLERK OF URBANA CITY COUNCIL
205 S MAIN ST
URBANA OHIO 43078



**Department
of Commerce**

Rev 2/10/2021

Mike DeWine, Governor
Jon Husted, Lt. Governor

Division of Liquor Control
Sheryl Masfield, Director

Dear Local Legislative Authority Official:

Please find enclosed the legislative notice that is being sent to you regarding the applied for liquor permit as captioned on the notice. You must, within 30 days from the "mailed" date listed on the notice under the bar code:

- Notify the Division whether you object and want a hearing or not; or
- Ask for your one-time only, 30-day extension.
 - o Any requests for a one-time, 30-day extension will be reviewed by the Division upon timely receipt. If granted, your additional 30-days runs from the expiration of the original 30-day period.

To be considered timely, your above response must be:

FAXED to the Division no later than 30 days after the "mailed" date (this is the date listed after the "responses must be postmarked no later than." You can fax your response to: (614) 644 – 3166

EMAILED to the Division no later than 30 days after the "mailed" date (this is the date listed after the "responses must be postmarked no later than." You can email your response to: LiquorLicensingMailUnit@com.state.oh.us

POSTMARKED, if mailed, no later than the date listed on the notice after "responses must be postmarked no later than." You can mail your response to

Ohio Division of Liquor Control
Attn: Licensing Unit
6606 Tussing Road
PO Box 4006
Reynoldsburg, Ohio 43068-9006

In an effort to speed up processing times and reduce paper, the Division respectfully asks that you either fax or email the above notice. In a similar effort, please note that the Division is no longer sending ownership information with this legislative notice. If you want to know who owns the applied for permit you can find that information in two ways:

- Go to https://www.comapps.ohio.gov/llqr/llqr_apps/PermitLookup/PermitHolderOwnership.aspx and enter the permit number listed on the legislative notice; or
- Contact your police department or county sheriff, if you are a township fiscal officer or county clerk, as the Division sends the applicable law enforcement agency the pertinent ownership disclosure information when it notifies them of the permit application.

Oak Dale Cemetery Board
Meeting Minutes Friday, September 17, 2021

COPY

Board Members Present: Wayne Smith, John Bry and Tonya Barrett
Others Present: Bob Jumper, Kerry Brugger

Wayne Smith called the meeting to order at 2:30 PM.

Notes from previous meeting were not available for review. Tonya Barrett will reach out to Casey Evans regarding previous meeting notes.

Old Business:

- Cemetery Tour: John Bry and the CCPA will be hosting a tour of the cemetery on October 22nd and 23rd. The Tour will focus on 5 family Mausoleums and Vault.
- John Bry suggested developing a master strategy for plan for the cemetery. The Board discussed ideas and agreed there are areas of opportunity for income growth.

New Business:

- None

Updates from Bob Jumper:

- Burials 18, 1 on a Saturday. 79 burials YTD
- Removed 4 Trees.
- Oct 11 pouring foundations.

Kerry Brugger updates:

- Advised the Board Casey Evans has resigned her seat on the Board.
- Wreaths Across America will be December 18th.
- Cemetery sales \$26, 687 YTD
- Admin Reg 22-No major changes at this time.
- Will be price comping with other cemeteries.
- Kerry, Bob and Susan have identified unnamed roads in the cemetery and working on naming those roads. Name suggestions are 1805 and Greenwood.
- Plan to update sign at entrance to include Greenwood Arboretum. Greenwood Arboretum sign to be mounted under current sign. Also planning new landscape and adding flag pole.

Tonya Barrett made a motion to adjourn, seconded by John Bry.
Motion unanimously approved.

The next meeting will be on Friday November 19, 2021 at 2:30 pm at the Cemetery Office.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tonya Barrett". The signature is written in black ink and is positioned below the typed name.

Tonya Barrett

City of Urbana
Public Safety Committee
Minutes 11/18/21

Chief Ortlieb called the meeting to order at 1800 with Mrs. Collier, Mr. Paul, Mr. Thackery and Chief Ortlieb present. The City of Urbana, Public Safety Committee is a standing committee to provide an avenue for council and its public safety divisions to contribute to the overall safety of the community it serves.

Chief Ortlieb brought up how last month's discussion in the safety committee on migrating to one cloud-based EMS and fire software, helped all involved in the following council meeting.

Chief Ortlieb discussed that one of the division's probationary firefighters is leaving the division. The group reviewed the requirements to become a firefighter, along with the time and costs associated with it.

Chief Ortlieb gave an overview of the division's operation and capital budget as approved by the director of finance and submitted to council for approval. The group discussed how reviewing and meeting like this allows council to have a better understanding of the division's budget.

The meeting was ended at 1915

November 23, 2021

As it has for several years, Columbia Gas of Ohio in 2021 is investing in infrastructure replacement programs that benefit both our customers and your community.

In addition, Columbia continues to make substantial investments in energy efficiency (Demand Side Management, or DSM) programs that help our customers save money on their energy bills.

As authorized by the Public Utilities Commission of Ohio (PUCO) in its Opinion and Order in Case Nos. 08-72-GA-AIR, 11-5515-GA-ALT, 16-1309-GA-UNC, 16-1310-GA-AAM, and 16-2422-GA-ALT, Columbia may recover certain infrastructure and energy efficiency investments made in the previous calendar year. Columbia will soon make its annual filings with the PUCO to set rates for its Infrastructure Replacement Program Rider (Rider IRP) and the Demand Side Management Rider (Rider DSM).

In February, our application will request an increase of an estimated \$35.6 million, to be collected through the Rider IRP and Rider DSM, beginning May 2022. Based on average monthly consumption, the increase will raise bills by approximately \$1.63 per month and represents a 1.6 percent increase on typical residential bills.

Under its Infrastructure Replacement Program, Columbia is replacing aged cast iron, wrought iron, unprotected coated steel and bare steel distribution pipe, as well as hazardous customer service lines. Also included in the Infrastructure Replacement Program are the repair or replacement of 320,000 prone-to-failure risers (completed in 2012) and the installation of more than 1.4 million automated meter reading devices (AMRD) on all residential and commercial meters (completed in 2013).

Replacing our aged distribution main with modern pipe produces several benefits for our customers and our communities:

- It reduces leaks, which enhances the safety of our system and means we have to dig up streets, sidewalks and lawns less often.
- It allows us to operate distribution systems at higher pressures, which keeps water from infiltrating lines and disrupting service, and better supports economic development in older neighborhoods.
- It lowers our operating and maintenance costs, and these savings get passed on to our customers.
- It creates local construction jobs and increases local tax revenue.

Our IRP program produces other customer benefits as well:

- It addresses a riser safety issue identified by the PUCO and relieves the impacted customers of hundreds of dollars in repair or replacement costs. Prior to 2008, risers were customer-owned equipment.
- It relieves customers of repair bills in the hundreds or thousands of dollars if their customer service line develops a hazardous leak. Prior to 2008, these service lines were customer-owned equipment.
- The installation of AMRDs means that our customers with indoor gas meters no longer have to make access arrangements for our meter readers, and full AMRD deployment has allowed Columbia to do actual meter readings every month, eliminating bi-monthly estimated reads, which were a significant source of customer service complaints.
- Full deployment of AMRDs has resulted in substantial meter reading cost savings that are being passed on to customers through this program.

Our Energy Efficiency programs, supported by Rider DSM, produce both up-front and long-term savings for our customers. The programs provide up-front discounts for smart thermostats; high-efficiency showerheads and faucet aerators; home energy audits; attic and wall insulation; air sealing; and high-efficiency natural gas space and water heating equipment, as well as whole house weatherization for low-income customers. The installation of such energy-saving measures results in long-term savings on natural gas bills.

The Energy Efficiency program also includes a behavioral program which provides home energy efficiency reports to customers about their home energy usage and ways they can improve their energy efficiency. The portfolio also includes an energy efficient residential new construction program, an energy efficiency education program for students, an online energy audit, an energy efficient small commercial construction program, and a program that provides business and non-profit customers with opportunities for energy audits and upgrades.

Through September 2021, Columbia has performed more than 58,200 home energy audits and assessments, and approximately 40% of the customers who have had audits or assessments have elected to make energy-efficiency improvements to their homes through the Home Performance Solutions program. Over 24,100 new homes have been built through the EfficiencyCraftedSM Homes program that provides incentives to Ohio homebuilders to construct homes that exceed the energy efficiency levels of code-built homes. Since 2009, over 23,300 low-income households have received free whole-house weatherization through Columbia's WarmChoice[®] program. Through the Simple Energy Solutions program, customers have received rebates on over 67,700 energy-efficient

showerheads, over 119,500 programmable and smart thermostats, and over 45,200 energy-efficient faucet aerators.

In addition, approximately 202,000 students will have been educated by the end of 2021 on the benefits of energy efficiency and will receive a kit of energy efficiency measures to install at their home through the e³ smart program. Columbia will also provide approximately 540,000 residential customers with home energy efficiency reports in 2021 that will provide them with customized reports on their energy usage and energy saving recommendations, as well as encouragement to take actions to lower natural gas use. Columbia has also provided over 50,300 rebates to customers to purchase high efficiency natural gas furnaces, boilers, and water heaters through its high efficiency appliance rebate program. More than 40,500 customers have completed the Online Energy Audit provided by Columbia.

Columbia is not currently recovering its investments in these programs through its distribution rates. The actual Rider IRP and Rider DSM rates are subject to PUCO approval. You are not required to take any action, but should you wish to view our pre-filing notice or any other public documents in this case, you may visit the PUCO's online Docketing Information System at www.puco.ohio.gov, and review the filings made for Case No. 21-1185-GA-RDR.

We are committed to providing outstanding customer service and to maintaining strong relationships with the communities we serve. If you have any questions about our rate adjustment, please contact Melissa Thompson, Director of Regulatory Policy, at (614) 315-3391.

Sincerely,



Vincent Parisi
President
Columbia Gas of Ohio

Enclosures
Rate Impact Sheet

Columbia Gas of Ohio, Inc.
Case No. 21-1185-GA-RDR
Summary of Rate Increase by Class
Effective May 2022

Infrastructure Replacement Program Rider

REQUESTED REVENUE INCREASE **\$30,289,428**

Monthly Increase/(Decrease)

Small General Service Rate Increase **\$1.22**

Includes:

Small General Sales Service
Small General Sales Service-Schools
Small General Transportation Service
Full Requirements Small General Transportation Service

General Service Monthly Rate Increase **\$15.17**

Includes:

General Service
General Service - Schools
General Transportation Service
General Transportation Service - Schools
Full Requirement General Transportation Service
Full Requirement General Transportation Service - Schools

Large General Service Monthly Rate Increase **\$671.58**

Includes:

Large General Sales Service
Large General Transportation Service
Full Requirements Large General Transportation Service
Full Requirements Large General Transportation Service
Large General Transportation Service - Mainline

Demand Side Management Rider

REQUESTED REVENUE INCREASE **\$5,304,861**

Small General Service

Volumetric Rate Increase (per MCF) **\$0.0471**

Annual Increase, typical customer **\$3.73**

Includes:

Small General Sales Service
Small General Sales Service-Schools
Small General Transportation Service
Full Requirements Small General Transportation Service

Salary commission recommendations per communications made in minutes from their meeting dated 9/28/21 (attached)

Each recommendation needs to have a voice vote to approve or not approve.

- Council members and council presidents are paid per meeting. These required meetings include two regular council meetings and one work session.
- No excuses for absence from a meeting.
- Pay to be \$350 per regular council meeting for council members.
- Pay to be \$405 per regular council meeting for council president.
- Pay to be \$100 per work session for council members.
- Pay to be \$150 per work session for council president.
- Pay to be \$26000 per year for Mayor.

Salary Commission

Meeting Minutes

DATE OF MEETING

Opening: The meeting was called to order at 6pm on September 28th 2021, in the Police and Fire Training Room, 205 S. Main Street, Urbana, Ohio.

Present: Wayne Smith, Amy Waldren, Michelle Heflin, Stephanie Truelove,

Minutes from Last Meeting: The Minutes from the September 14th, 2021 meeting were unanimously approved.

Old Business: Minutes from the June 16th meeting were approved.

New Business: Final discussion on salaries for City Council, and Mayor were finalized and agreed upon. City Council will now be paid per meeting that they attend. The pay for City Council will be \$350 per meeting and \$100 for a work session. There is a cap of two City Council meetings per month and one work session per month, to be paid for. That is a possible total of \$9600 per year maximum. A meeting must be attended to be paid; no excuses allowed. City Council President will be paid \$405 per meeting and \$150 for a work session. There is a cap of two City Council meetings per month and one work session per month, to be paid for. That is a possible total of \$11,520 per year maximum. A meeting must be attended to be paid; no excuses allowed. City Council members will now be a part of the FICA program. Mayor Bean will now be paid \$26,000 per year. A motion was made by Michelle Heflin that we agree on the pay per meeting for City Council of \$350 per meeting and for the City Council President at \$405 per meeting, and it was seconded by Stephanie Truelove. This motion passed unanimously. A motion was made by Wayne Smith that we agree on a cap of one paid work session for City Council per month at \$100, and that was seconded by Amy Waldren. This motion passed unanimously. A motion was made by Wayne Smith that we agree on a cap of one paid work session for City Council President per month at \$150, and that was seconded by Michelle Heflin. This motion passed unanimously. A motion was made by Wayne Smith that we agree on a new salary of \$26,000 per year for Mayor Bill Bean and that was seconded by Stephanie Truelove. This motion passed unanimously.

Agenda Items for Next meeting: Approve minutes from September 28th meeting.

Michelle Heflin

10-1-2021

Boe #1 p.1



Engineering Department • 205 S. Main Street • Urbana, Ohio 43078 • <http://www.urbanaohio.com> •

November 23, 2021

Urbana City Council
205 S. Main St.
Urbana, Ohio 43078

RE: 2022 Unit Price Concrete Work

Urbana City Council,

On Monday, November 15, 2021 bids were accepted for the 2022 Unit Price Concrete Work. Besides utility dig restorations, catch basin repairs and headstone foundations, the work also entails any remaining replacements from the yearly sidewalk, curb and gutter program. Next year, that work will be along S. Main Street, a portion of N. Main Street, Eastview Drive, Nova Drive, Seville Drive, Long Bay Drive and Parview Court. A total of three bids were received. Based on the range of bids, J & J Schlaegel, Inc. came out as the low (see attached unit price bid tabulation). Generally, J & J Schlaegel's prices rose slightly compared to 2021 pricing from McGuire Farm and Excavating, LLC.

It is my opinion that the City should accept J & J Schlaegel's unit price bid for the 2022 season.

Tyler L. Bumbalough, P.E.
Urbana City Engineer

11/23/21

Date

BB 11/24/21
KB 11/24/21
CB 11/24/21

Boc #1 p.2

City of Urbana, OH - 2022 Unit Price Concrete Work (#8054000)
 Owner: City of Urbana
 Solicitor: City of Urbana
 11/15/2021 10:00 AM EST

Line Item	Item Description	UofM	Quantity	Stawser Paving Company, Inc.		J & J Schlaegel, Inc.		M & T Excavating, LLC
				Unit Price	Unit Price	Unit Price	Unit Price	
1	CURB & GUTTER, TYPE 1, UNIT PRICE UNDER 50'	FEET	1	\$80.00	\$24.35		\$62.00	
2	CURB & GUTTER, TYPE 1, UNIT PRICE OVER 50'	FEET	1	\$80.00	\$23.45		\$51.75	
3	CURB & GUTTER, TYPE 2, UNIT PRICE UNDER 50'	FEET	1	\$80.00	\$24.15		\$62.00	
4	CURB & GUTTER, TYPE 2, UNIT PRICE OVER 50'	FEET	1	\$80.00	\$23.00		\$51.75	
5	CONCRETE CURB, TYPE 6, UNIT PRICE UNDER 50'	FEET	1	\$80.00	\$20.95		\$62.00	
6	CONCRETE CURB, TYPE 6, UNIT PRICE OVER 50'	FEET	1	\$80.00	\$20.80		\$51.75	
7	CURB & GUTTER REMOVED, UNIT PRICE UNDER 50'	FEET	1	\$63.00	\$4.50		\$21.00	
8	CURB & GUTTER REMOVED, UNIT PRICE OVER 50'	FEET	1	\$63.00	\$4.00		\$6.00	
9	CURB REMOVED, UNIT PRICE UNDER 50'	FEET	1	\$63.00	\$4.50		\$12.00	
10	CURB REMOVED, UNIT PRICE OVER 50'	FEET	1	\$63.00	\$4.00		\$5.00	
11	4" SIDEWALK, UNIT PRICE UNDER 80 S.F.	SF	1	\$80.00	\$8.60		\$18.05	
12	4" SIDEWALK, UNIT PRICE OVER 80 S.F.	SF	1	\$80.00	\$8.30		\$9.00	
13	SIDEWALK REMOVED, UNIT PRICE UNDER 80 S.F.	SF	1	\$63.00	\$2.00		\$5.60	
14	SIDEWALK REMOVED, UNIT PRICE OVER 80 S.F.	SF	1	\$63.00	\$2.00		\$1.30	
15	6" DRIVE APPROACH, UNIT PRICE UNDER 80 S.F.	SF	1	\$80.00	\$9.15		\$18.00	
16	6" DRIVE APPROACH, UNIT PRICE OVER 80 S.F.	SF	1	\$80.00	\$8.45		\$11.50	
17	8" DRIVE APPROACH, UNIT PRICE UNDER 80 S.F.	SF	1	\$80.00	\$10.15		\$18.00	
18	8" DRIVE APPROACH, UNIT PRICE OVER 80 S.F.	SF	1	\$80.00	\$9.75		\$11.50	
19	DRIVE APPROACH REMOVED, UNIT PRICE UNDER 80 S.F.	SF	1	\$63.00	\$2.25		\$14.00	
20	DRIVE APPROACH REMOVED, UNIT PRICE OVER 80 S.F.	SF	1	\$63.00	\$2.25		\$3.25	
21	CONCRETE REMOVAL PER INCH OVER ALLOWED THICKNESS	SF	1	\$31.00	\$0.50		\$4.60	
22	STREET PATCH, 6" CONCRETE (ODOT CLASS QC 1)	SF	1	\$142.00	\$9.85		\$13.50	
23	STREET PATCH, 8" CONCRETE (ODOT CLASS QC FS)	SF	1	\$142.00	\$12.00		\$16.75	
24	CEMETERY HEADSTONE FOUNDATION, 24" THICK	SF	1	\$142.00	\$35.00		\$85.00	
25	CATCH BASIN REPLACEMENT 0' TO 4' DEPTH	EACH	1	\$5,350.00	\$1,450.00		\$3,100.00	
26	CATCH BASIN REPLACEMENT 4' TO 6' DEPTH	EACH	1	\$6,500.00	\$1,550.00		\$3,500.00	
27	CATCH BASIN REPAIR	EACH	1	\$2,775.00	\$1,200.00		\$1,200.00	
28	CURB RAMP, ODOT TYPE A1	EACH	1	\$3,890.00	\$375.00		\$990.00	
29	CURB RAMP, ODOT TYPE A2	EACH	1	\$3,890.00	\$375.00		\$900.00	
30	CURB RAMP, ODOT TYPE B1	EACH	1	\$3,890.00	\$425.00		\$1,100.00	
31	CURB RAMP, ODOT TYPE B2	EACH	1	\$3,890.00	\$450.00		\$1,890.00	
32	CURB RAMP, ODOT TYPE B3	EACH	1	\$3,890.00	\$475.00		\$2,100.00	
33	CURB RAMP, ODOT TYPE C1	EACH	1	\$3,890.00	\$375.00		\$1,661.00	
34	CURB RAMP, ODOT TYPE C2	EACH	1	\$3,890.00	\$375.00		\$1,600.00	
35	ASPHALT REPAIR, 6" REPAIR	SF	1	\$125.00	\$8.10		\$9.50	
36	ASPHALT REPAIR, 9" REPAIR	SF	1	\$125.00	\$11.10		\$19.05	
37	ASPHALT REPAIR, 4" DRIVE	SF	1	\$125.00	\$8.00		\$5.50	
38	4" TOPSOIL, SEED, AND MULCH	SF	1	\$63.00	\$6.25		\$8.00	
39	OVERSEED AND MULCH	SF	1	\$50.00	\$2.50		\$3.50	

Lowest unit bid price.



COMPASS

INFRASTRUCTURE GROUP

BOC #2 P.1

November 19, 2021

Mr. Tyler Bumbalough, PE
Urbana City Engineer
205 South Main Street
Urbana, OH 43078

RE: Railroad Street Storm Project

Dear Mr. Bumbalough,

Compass Infrastructure Group, LLC is pleased to provide the City of Urbana. with a proposal for surveying services for the construction of new storm facility as shown in the attached survey limits. A detailed scope of services is provided in Attachment A. We understand that the schedule is critical on this work and will work with the City to get owner notification letters out as soon as possible. The schedule of deliverables is dependent on receipt of authorization to proceed provided by the City.

This work shall be subject to the agreement for professional services attached. For clarity in invoicing, Compass will refer to the following contract authorizations as follows:

- **Task 1 - \$18,000.00** Lump Sum authorized 11/19/2021 for topographic, boundary, and staking survey services.
- *Additional Hourly survey services at \$100/hr and \$75.00 per day in mileage & materials. Additional, outside of the ordinary materials may result in additional expense.*

Tyler, we Thank you for this opportunity and look forward to working with you on this project. The fees for services in this proposal are valid for 3 months from the date of this letter. We are prepared to begin work upon a notice to proceed provided by the City and written acceptance of this proposal.

I will serve as Urbana's primary point of contact for this agreement. If you require any further information or have comments regarding the contract or scope, please call me any time at 740-701-8806 or e-mail me at ajordan@compassinf.com.

Sincerely,

Andrew Jordan, PS, EI
Senior Right-of-Way Specialist

TASK ORDER NO. 1

In accordance with Paragraph 1.01, Main Agreement, of the Agreement Between Owner and Consultant for Professional Services dated November 19, 2021, Owner and Consultant agree as follows:

1. TASK ORDER DATA

a.	Effective Date of Task Order:	November 19, 2021
b.	Railroad Street Storm Sewer	Boundary, Topographic and RW staking survey
e.	Specific Project (description):	To provide boundary and topographic surveying and base maps for the project, along with RW staking for the corridor upon completion of the base maps.
f.	Related Task Orders Supplemented by this Task Order: Superseded by this Task Order:	Staking consists of one mobilization to stake all the right-of-way along the corridor of Attachment "B" project limits. Additional mobilizations will be done at an hourly rate with additional travel/material expenses.

2. SERVICES OF CONSULTANT ("SCOPE")

A. The specific Basic Services to be provided or furnished by Consultant under this Task Order are:

Exhibit A to Task Order, "Consultant's Services for Task Order," as attached to this specific Task Order.

Exhibit B depict the working limits of the project

3. CONSULTANT'S COMPENSATION

A. The terms of payment are set forth in Article 4 of the Main Agreement.

B. Owner shall pay Consult for services rendered under this Task Order in accordance with Article 4 of the Main Agreement and Exhibit B.

Description of Service	Amount	Basis of Compensation
1. Boundary, Topographic and RW staking survey	\$ 18,000.00	Lump Sum

C. Compensation items and totals based in whole or in part on Hourly Rates or Direct Labor are estimates only. Lump sum amounts and estimated totals included in the breakdown by phases incorporate Consultant's labor, overhead, profit, reimbursable expenses (if any), and Subconsultants' charges, if any. For lump sum items, Consultant may alter the distribution of

compensation between individual phases (line items) to be consistent with services actually rendered, but shall not exceed the total lump sum compensation amount unless approved in writing by the Owner.

4. EXHIBITS AND ATTACHMENTS:

- A. Attachment A to Task Orders—Consultant's Services Under Task Order
- B. Attachment B to Project Limits—Depicts limits for Task Orders

Execution of this Task Order by Owner and Consultant makes it subject to the terms and conditions of the Main Agreement and its exhibits and appendices, which Main Agreement, exhibits, and appendices are incorporated by this reference.

OWNER:

CONSULTANT:

By:

By:

Print Name:

Print Name:

Title:

Title:



Chris Boettcher, Director of Finance • 205 S. Main Street • Urbana, Ohio 43078 • 937-652-4310

December 2, 2021

Currently, all city employees (except elected officials) either punch a timecard in a manual time clock or complete a timesheet to record their work hours and time off during the bi-weekly pay periods. These documents are then reviewed by the Department Head (manually calculated and signed) and forwarded to the HR Office on Monday morning of the payroll week.

Once verified by the HR Manager, the individual employee work hours are then manually entered into the TimeTracking program (a Microsoft Access based program), then the same information is manually entered into the Payroll module of Software Solutions (Finance software). After the bi-weekly payroll is processed, the HR Manager then manually enters the employee absences into the TimeTracking program.

In early 2021, the Finance Department began researching available and affordable time and attendance software that would streamline the recording of hours worked and absences, as well as, provide employees the ability to schedule time off. The time and attendance software would also allow Department Heads to better manage staffing levels and plan department projects accordingly.

After reviewing several software applications, the NOVAtime Web-Based Time and Attendance Software was presented to the Technology Committee in early Spring and again in the Fall to verify compatibility with all city departments. The latter presentation included representatives from Public Works, Police, and Fire.

NOVAtime is a web-based platform that will capture employee work hours and absences via biometric terminals, PC entry, or smart phone application, accrue the employee sick leave and vacation hours based on labor contracts, and allow for department scheduling (i.e. Police and Fire). The data from NOVAtime will be uploaded into our current Software Solutions Payroll Module and eliminate the manual calculation by the Department Head and manual entry (x4) by the HR Manager.

The initial up-front cost of \$29,710.00 includes the purchase of two biometric terminals, the first year 12-month subscription, and implementation cost. The annual cost in years two through five will be \$15,140.00 each.

Chris Boettcher
Director of Finance

E-mail: chris.boettcher@ci.urbana.oh.us

Fax: 937-652-5117



Andrews Technology HMS, Inc.
 1213 Culbreth Drive
 Wilmington, NC. 28405
 Sales@AndrewsTechnology.net
 P: (800) 319 - 8096 F: (516) 674 - 8119

BOC #3 p.2



VENDOR HOSTED ORDER FORM

Invoice To:	City of Urbana	Hosted By:	Vendor
Ship To:	TBD	Terms:	5 Year Term, Billied Annually
Account Executive:	Amanda Oswald		70 % Upon Execution 20 % 45 Days from Date of Execution 10 % 90 Days from Date of Execution
Quantity	Description	Item	Monthly
	Novatime Web- Based Time & Attendance System		
150	NOVAtime Web-Based Time and Attendance Software	\$3.20	\$480
150	Employee Web Services (PC Entry and Smart Phone Application)	Included	Included
25	Supervisor Module (Approve, Reporting, Review, Modification)	5	125
1	Standard Payroll Interface (over 400 existling integrations)	Included	Included
1	Electronic In/Out Board	Included	Included
1	Labor Tracking Module (Activity Based Reporting)	Included	Included
1	Accural Module (Includes Sick, Vacation, Personal, etc.)	Included	Included
1	Standard Supply and Demand Scheduling Module	Included	Included
1	Notification Module	Included	Included
	12 Month Government Software Discount*		
		25%	-151
1	Novatime Advanced Scheduling Module (Licence: up to 200 Employees)*	700	700
	Monthly Total		\$1,153.75
	12 Month Vendor Hosting Total		\$13,845
2	NT8000 Biometric Terminal	\$2,290.00	\$4,580
2	NT8000 Communication: PoE, Wireless, Standard)	Included	Included
	Annual Software and Hardware Maintenance Implementation	\$1295/Yr	\$1,295
			\$9,990
	Sales Tax		TBD
	Deposit Total		\$29,710.00
	One Time Implementation Fees	Included	
	Initial Planning Session	Included	
	Rules Questionnaire Assistance	Included	
	Install NOVAtime Web-Base Software	Included	
	Install Payroll Rules and Employee Files	Included	
	Unlimited Supervisor, Management and Adminitrative Training	Included	
	Program Hardware	Included	
	Install Hardware	Customer	
	System Test & Go Live	Included	
	Total One Time Fees	\$9,990.00	

Agreement will automatically renew unless customer provides 90 days written notice prior to 60 month anniversary of date below.

All components of this Agreement/Order Form may be assigned by Andrews Technology.

*12 Month Government Software Discount valid assuming order is executed on or before 12/31/21.

*Customer will have until 8/31/22 to cancel the Advanced Scheduling Portion of the Agreement.

Customer Authorization _____ Title _____ Date _____

Andrews Technology HMS, Inc. _____ Title _____ Date _____

ORDINANCE NO. 4390-21

AN ORDINANCE APPROVING A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF URBANA, OHIO AND THE CITY OF URBANA FIREFIGHTERS AND THE URBANA FIREFIGHTERS ASSOCIATION, I.A.F.F. LOCAL 595, AND DECLARING AN EMERGENCY.

WHEREAS, the most recent collective bargaining agreement between the City of Urbana and its firefighters, represented by the Urbana Firefighters Association, I.A.F.F. Local 595 (f.k.a.1823), expired on November 15, 2021; and

WHEREAS, pursuant to Ohio Revised Code Chapter 4117, the City engaged in negotiations with the bargaining unit representing the firefighters on terms of a successor agreement; and

WHEREAS, Sections 2.11 and 2.15 of the Urbana City Charter permit adoption as an emergency to allow the new agreement to be ratified, accepted and approved immediately as the predecessor agreement has expired and the firefighters provide services necessary to the preservation of public peace, health, and safety and welfare,

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF URBANA, OHIO;

Section One: That a three (3) year agreement between the City of Urbana and its firefighters, represented by The Urbana Firefighters Association, I.A.F.F. Local 595, copy of which is attached to this ordinance and incorporated herein by reference as Exhibit A, is approved as to form and substance and the Director of Administration is authorized to execute said agreement on behalf of the City.

Section Two:

Formal actions of this City Council concerning and relating to the passage of this ordinance were adopted in an open meeting in compliance with all legal requirements including O.R.C. §121.22 and Urbana Codified Ordinances §107.01.

Section Three:

Council declares an emergency pursuant to Urbana City Charter §2.11 and this Ordinance shall take effect immediately upon passage to preserve public health, safety and welfare.

PASSED: _____

ATTEST: _____

PRESIDENT

This ordinance approved by me this _____ day of _____, 2021.

MAYOR

(ORDINANCE 4390-21)

Department requesting: Administration		Personnel: Mayor	Director of Law Review _____
Expenditure? No	Emergency? Yes	Public Hearing? N/A If yes, dates advertised:	
Readings required: 1 2 <u>3</u>			
First reading date: 12/07/21	Second reading date: 12/21/21	Third/Final reading date: 1/4/22	

Anticipated effective date if approved: 1/4/22

MEMORANDUM

To: Bill Bean, Mayor
Chris Boettcher, Director of Finance
Mark Feinstein Director of Law
Dean Ortlieb, Fire Chief
Cat Jones, HR Manager
Urbana City Council Members

From: Kerry Brugger, Director of Administration

Date: December 2, 2021

Subject: Summary of the Agreement between the City of Urbana and the Urbana Firefighters Association, I.A.F.F., Local 595 (Firefighters)

The current three (3) year Agreements with the Urbana Firefighters Assn., I.A.F.F., Local 595 (f.k.a. Local 1823) (Captains & Firefighters) expired November 14, 2021. Effective with the new Agreement, the firefighters and captains opted to have each unit negotiate separately.

Five (5) negotiation sessions were held, beginning October 7, 2021. Seventeen (17) Articles were brought forward for negotiation. Agreements were reached on all open items, and the management negotiations team reached a tentative agreement with the I.A.F.F., Local 595 on November 8, 2021. The union ratified the contract on November 23, 2021.

Ordinance 4390-21 (Firefighters) is being presented to City Council for authorization to sign the Agreement. Following is a brief description of the pertinent changes in each article of the Agreement, with negotiated Articles identified in **bold print**:

Article Number	Title of Article	Pertinent Changes
1	Agreement/Purpose	Changed Local No. to 595
2	Recognition and Dues Deduction	Eliminated "Fair Share" language in compliance with the SCOTUS "Janus Decision".
3	Management Rights	Left as current language.
4	Labor/Management Committee	Left as current language.
5	Seniority, Layoff/Recall	Left as current language.
6	Military Leave	Left as current language.
7	Jury Duty	Left as current language.
8	Base Rate of Pay	Agreed to a one-time re-alignment adjustment across all steps 3%, 3% base wage increase in each contract year.
9	Equal Pays	Deleted & incorporated language in Article 8.
10	Paramedic Compensation	Left as current language. (Updated table to reflect base pay increase.)

11	Medical, Hospital, Life, and Liability Insurance Benefits.	Left as current language
12	Sick Leave	Left as current language.
13	Personal Days	>Eliminated tie-in of earning personal days with not using sick leave. >Provided four (4) personal days for use each calendar year. Unused time will be transferred to vacation balance. >Added language applicable to 40 hr. personnel.
14	Overtime and Compensatory Time	>Added clarifying language for computing overtime. >Added language applicable to 40 hr. personnel.
15	Holidays	Left as current language.
16	Vacation (Annual Leave)	>Adjusted annual leave schedule and established a template to clarify eligibility for each level. >Added language applicable to 40 hr. personnel.
17	Extended Injury Leave/Modified Duty	Left as current language.
18	Uniform Allowance	Left as current language.
19	Education Incentive Plan	Adjusted language to allow tuition reimbursement (up to \$1,500/year) for successful completion of accredited certificate or degreed programs in Fire Science, Fire & EMS Management, The Ohio Fire Chief's Association's Executive Officer, or other relevant coursework pre-approved by the Fire Chief.
20	Personal Property Replacement	Left as current language.
21	Food Allowance	Added language applicable to 24-hour shift personnel.
22	Drug & Alcohol Policy	Left as current language.
23	Residency	Left as current language.
24	Recall Procedure	>Revised Article to remove language referencing the CAD

		<p>call list from the Champaign County Communication Center, including Appendix 'A'</p> <p>>Added language that Fire Chief or his/her designee shall initiate a Recall.</p> <p>>Added language that the Recall overtime would be based on closest proximity to the firehouse.</p>
25	Health and Safety	Left as current language.
26	Leap Year Rotation	Left as current language.
27	Transfers	Left as current language.
28	Duration	Agreed to a 3-year contract; 11/15/21 to 11/14/2024
29	Grievance Procedures (Discipline & Interpretation of Contract)	Left as current language.
30	Severability	Left as current language.
31	Nondiscrimination	Left as current language.
32	Inconsistent Ordinance Repealed	Left as current language.
MOU (Memorandum of Understanding)	Batavia	No change. In 2000, a Union circumvented an Agreement by arguing that the employer had not met their statutory obligation to layoff standards in the Ohio Revised Code (ORC). The Employer argued that they had no ORC obligation since they have an Agreement. The Ohio Supreme Court sided with the Union. This MOU stops this problem.
MOU (Memorandum of Understanding)	Training & Education	No Change. The City shall continue to provide, at no cost to the EMT-B / Paramedic: 1.) ACLS refresher as needed. 2.) Continuing education hours annually on Standard Orders (protocol). 3.) FETN online continuing education or equivalent substitute.
MOU (Memorandum of Understanding)	Future Lieutenant Classification	Commitment of the City of Urbana to schedule a meeting with I.A.F.F. Local 595 and negotiate the economic changes identified within the final ratified Labor Agreement by

		<p>and between the City of Urbana and the Urbana Firefighters Assn., I.A.F.F., Local 595, relevant to the addition of the lieutenant position(s) when it is announced, and identified as:</p> <ul style="list-style-type: none">• Article 8: Base Rate of Pay• Article 9: Equal Pays• Article 10: Paramedic Compensation
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ORDINANCE NO. 4392-21

AN ORDINANCE APPROVING A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF URBANA, OHIO AND THE CITY OF URBANA FIRE CAPTAINS AND THE URBANA FIREFIGHTERS ASSOCIATION, I.A.F.F. LOCAL 595, AND DECLARING AN EMERGENCY.

WHEREAS, the most recent collective bargaining agreement between the City of Urbana and its captains, represented by the Urbana Firefighters Association, I.A.F.F. Local 1823, expired on November 14, 2021; and

WHEREAS, pursuant to Ohio Revised Code Chapter 4117, the City engaged in negotiations with the bargaining unit representing the fire captains on terms of a successor agreement; and

WHEREAS, Sections 2.11 and 2.15 of the Urbana City Charter permit adoption as an emergency to allow the new agreement to be ratified, accepted and approved immediately as the predecessor agreement has expired and the fire captains provide services necessary to the preservation of public peace, health, and safety and welfare,

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF URBANA, OHIO;

Section One: That a three (3) year agreement between the City of Urbana and its captains, represented by The Urbana Firefighters Association, I.A.F.F. Local 595, a copy of which is attached to this ordinance and incorporated herein by reference as Exhibit A, is approved as to form and substance and the Director of Administration is authorized to execute said agreement on behalf of the City.

Section Two:

Formal actions of this City Council concerning and relating to the passage of this ordinance were adopted in an open meeting in compliance with all legal requirements including O.R.C. §121.22 and Urbana Codified Ordinances §107.01.

Section Three:

Council declares an emergency pursuant to Urbana City Charter §2.11 and this Ordinance shall take effect immediately upon passage to preserve public health, safety and welfare.

PASSED: _____

ATTEST: _____

PRESIDENT

This ordinance approved by me this _____ day of _____, 2021.

MAYOR

(ORDINANCE 4392-21)

Department requesting: Administration		Personnel: Mayor	Director of Law Review _____
Expenditure? No	Emergency? Yes	Public Hearing? N/A If yes, dates advertised:	
Readings required: 1— 2 <u>3</u>			
First reading date: 12/07/21	Second reading date: 12/21/21	Third/Final reading date: 1/4/22	

Anticipated effective date if approved: 1/4/22

MEMORANDUM

To: Bill Bean, Mayor
Chris Boettcher, Director of Finance
Mark Feinstein Director of Law
Dean Ortlieb, Fire Chief
Cat Jones, HR Manager
Urbana City Council Members

From: Kerry Brugger, Director of Administration

Date: December 2, 2021

Subject: Summary of the Agreement between the City of Urbana and the Urbana Firefighters Association, I.A.F.F., Local 595 (Fire Captains)

The current three (3) year Agreements with the Urbana Firefighters Assn., I.A.F.F., Local 595 (f.k.a. Local 1823) (Captains & Firefighters) expired November 14, 2021. Effective with the new Agreement, the firefighters and captains opted to have each unit negotiate separately.

Three (3) negotiation sessions were held, beginning October 18, 2021. Seventeen (17) Articles were brought forward for negotiation. Agreements were reached on all open items, and the management negotiations team reached a tentative agreement with the I.A.F.F., Local 595 on November 22, 2021. The union ratified the contract on November 23, 2021.

Ordinance 4392-21 (Fire Captains) is being presented to City Council for authorization to sign the Agreement. Following is a brief description of the pertinent changes in each article of the Agreement, with negotiated Articles identified in **bold** print:

Article Number	Title of Article	Pertinent Changes
1	Agreement/Purpose	Changed Local No. to 595
2	Recognition and Dues Deduction	Eliminated “Fair Share” language in compliance with the SCOTUS “Janus Decision”.
3	Management Rights	Left as current language.
4	Labor/Management Committee	Left as current language.
5	Seniority, Layoff/Recall	Left as current language.
6	Military Leave	Left as current language.
7	Jury Duty	Left as current language.
8	Base Rate of Pay	>Agreed to a 1% increase in tier 1 of the Fire Capt. grade across the life of the agreement. >Agreed to a 2% increase in tier 2 of the Fire Capt. grade across the life of the agreement. >Agreed to a 0% increase in tier 3 of the Fire Capt. grade in year 1 of the agreement, with a 1.5% increase in year 2 and a 3% increase in year 3.

9	Equal Pays	Deleted & incorporated language in Article 8.
10	Paramedic Compensation	Left as current language. (Updated table to reflect base pay increase.)
11	Medical, Hospital, Life, and Liability Insurance Benefits.	Left as current language
12	Sick Leave	Left as current language.
13	Personal Days	>Eliminated tie-in of earning personal days with not using sick leave. >Provided four (4) personal days for use each calendar year. Unused time will be transferred to vacation balance. >Added language applicable to 40 hr. personnel.
14	Overtime and Compensatory Time	>Added clarifying language for computing overtime. >Added language applicable to 40 hr. personnel.
15	Holidays	Left as current language.
16	Vacation (Annual Leave)	>Adjusted annual leave schedule and established a template to clarify eligibility for each level. >Added language applicable to 40 hr. personnel.
17	Extended Injury Leave/Modified Duty	Left as current language.
18	Uniform Allowance	Left as current language.
19	Education Incentive Plan	Adjusted language to allow tuition reimbursement (up to \$1,500/year) for successful completion of accredited certificate or degreed programs in Fire Science, Fire & EMS Management, The Ohio Fire Chief's Association's Executive Officer, or other relevant coursework pre-approved by the Fire Chief.
20	Personal Property Replacement	Left as current language.
21	Food Allowance	Added language applicable to 24-hour shift personnel.
22	Drug & Alcohol Policy	Left as current language.
23	Residency	Left as current language.
24	Recall Procedure	>Revised Article to remove language referencing the CAD call list from the Champaign County Communication

		Center, including Appendix 'A' >Added language that Fire Chief or his/her designee shall initiate a Recall. >Added language that the Recall overtime would be based on closest proximity to the firehouse.
25	Health and Safety	Left as current language.
26	Leap Year Rotation	Left as current language.
27	Transfers	Left as current language.
28	Duration	Agreed to a 3-year contract; 11/15/21 to 11/14/2024
29	Grievance Procedures (Discipline & Interpretation of Contract)	Left as current language.
30	Severability	Left as current language.
31	Nondiscrimination	Left as current language.
32	Inconsistent Ordinance Repealed	Left as current language.
MOU (Memorandum of Understanding)	Batavia	No change. In 2000, a Union circumvented an Agreement by arguing that the employer had not met their statutory obligation to layoff standards in the Ohio Revised Code (ORC). The Employer argued that they had no ORC obligation since they have an Agreement. The Ohio Supreme Court sided with the Union. This MOU stops this problem.
MOU (Memorandum of Understanding)	Training & Education	No Change. The City shall continue to provide, at no cost to the EMT-B / Paramedic: 1.) ACLS refresher as needed. 2.) Continuing education hours annually on Standard Orders (protocol). 3.) FETN online continuing education or equivalent substitute.

Resolution #2619-21

DECLARING THE NECESSITY OF CONSTRUCTING OR REPAIRING SIDEWALKS, CURBS AND/OR GUTTERS ALONG EASTVIEW DRIVE, NOVA DRIVE, SEVILLE DRIVE, LONG BAY DRIVE AND PARVIEW COURT, AND DECLARING AN EMERGENCY.

WHEREAS, Section 729.01 of the Ohio Revised Code grants this Council the special power to require the construction or repair of sidewalks, curbs or gutters by the owners of lots or lands abutting thereon and to prescribe the time in which such construction or repair must be completed; and

WHEREAS, Section 729.02 of the Ohio Revised Code states that when it is deemed necessary by this Council to require the construction or repair of sidewalks, curbs or gutters within the City, it shall cause plans, specifications and an estimate of the cost of such construction or repair to be prepared and filed in the office of the Clerk; and

WHEREAS, in accordance with Section 729.01 of the Ohio Revised Code, this Council finds it necessary to require the construction or repair of sidewalks, curbs or gutters within the City; and

WHEREAS, the plans, specifications and estimate of cost have been filed with the Clerk of Council, as required by Section 729.02 of the Ohio Revised Code; and

WHEREAS, Section 729.02 of the Ohio Revised Code further states that upon such filing, this Council may declare the necessity for the construction or repair of such sidewalks, curbs or gutters by the passage of a resolution.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Urbana, Ohio, a majority of the members of Council present concurring, that:

Section 1. It is hereby declared necessary for the preservation of the public health, safety and welfare of the City of Urbana, Ohio, to construct or repair certain sidewalks, curbs and/or gutters in the City of Urbana at the following locations:

- a) Seville Drive, from west of Long Bay Drive to Parkway Boulevard;
- b) Long Bay Drive, from Seville Drive to Parkway Boulevard;
- c) Parview Court, from Long Bay Drive to the dead end.

And it is hereby declared necessary for the preservation of the public health, safety and welfare of the City of Urbana, Ohio, to construct or repair certain curbs and gutters in the City of Urbana at the following locations:

- a) Seville Drive, from New Haven Drive to west of Long Bay Drive;
- b) Eastview Drive, from Seville Drive to Scioto Street (SR 29).
- c) Nova Drive, from Camelot Drive to Eastview Drive.

Section 2. The plans, specifications and estimate of cost of the proposed construction or repair, now on file in the office of the Clerk, are hereby approved.

Section 3. The owner(s) of each lot and parcel of land bounding and abutting on such sidewalks, curbs and/or gutters shall construct or repair that portion of the sidewalks, curbs and/or gutters which abut his or her property, in accordance with the plans and specifications on file in the office of the Clerk of Council.

Section 4. Such sidewalks, curbs and/or gutters shall be constructed or repaired by the owner(s) of the lots and lands abutting thereon no later than April 29, 2022.

Section 5. In the event any such abutting property owner does not complete the required construction or repair of that portion of such sidewalks, curbs and/or gutters which abut his or her property in accordance with the plans and specifications and within the time prescribed by this Resolution, this Council will cause the construction or repair to be done and will assess the cost thereof against the lots and lands abutting thereon.

Section 6. The Clerk of Council, or his or her designee, is hereby directed to serve notice of the passage of this Resolution on the owners of the lots and lands abutting on the sidewalks, curbs and/or gutters to be constructed or repaired in accordance with Ohio Revised Code Section 729.03.

Section 7. It is found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

Section 8. This Resolution is hereby declared an emergency measure as it relates to addressing public health, safety and welfare and shall become effective immediately upon its passage.

PASSED: _____


Council President

ATTEST: _____

Clerk of Council

This resolution approved by me this ____ day of _____, 2021.

Mayor

Department requesting: Engineering		Personnel: T. Bumbalough	Director of Law review 
Expenditure? Y (N)	Emergency? (Y) N	Public Hearing? Y (N)	
Readings required: (1) 2 3		If yes, dates advertised:	
First reading date: 12/7/2021	Second reading date: NA	Third/Final reading date: NA	

Anticipated effective date if passed: 12/7/2021

Estimate of Cost - 2022 Sidewalk, Curb and Gutter Replacement Program - Eastview Drive, Nova Drive, Seville Drive, Long Bay Drive and Parview Court

Name	Property	Letter Mailed In For City to Perform Work	RoW Permit Obtained	Curb and Gutter Removed/FT	\$4.50	Curb and Gutter/FT	\$24.35	4" Concrete Removed/SF	\$2.00	4" Concrete/SF	\$8.60	Topsoil, Seed and Mulch/SF	\$6.25	6" Asphalt	\$8.10	Total				
LOPEZ GUSTAVO RAMIREZ	104 EASTVIEW DR.			16	\$72.00	16	\$389.60	0	\$0.00	0	\$0.00	0	\$0.00	16	\$129.60	\$591.20				
KELLER EVERETT H JR & EVELYN D	109 EASTVIEW DR.		X	107	\$481.50	107	\$2,605.45	0	\$0.00	0	\$0.00	84	\$525.00	130	\$1,053.00	\$4,664.95				
COPAS TERRY W & NANCY R	114 EASTVIEW DR.		X	11	\$49.50	11	\$267.85	0	\$0.00	0	\$0.00	11	\$68.75	11	\$89.10	\$475.20				
STEWART RICHARD LEE	122 EASTVIEW DR.		X	69	\$310.50	69	\$1,680.15	0	\$0.00	0	\$0.00	69	\$431.25	69	\$558.90	\$2,980.80				
PUCKETT GREGORY KYLE & JESSICA NOEL	130 EASTVIEW DR.		X	90	\$405.00	90	\$2,191.50	0	\$0.00	0	\$0.00	75	\$468.75	90	\$729.00	\$3,794.25				
HUNT DIANE L	131 EASTVIEW DR.	X	X	38	\$171.00	38	\$925.30	0	\$0.00	0	\$0.00	38	\$237.50	38	\$307.80	\$1,641.60				
BROWN JAMIE R	140 EASTVIEW DR.	X	X	65	\$292.50	65	\$1,582.75	0	\$0.00	0	\$0.00	50	\$312.50	65	\$526.50	\$2,714.25				
WHARTON ROBERT L & NORA JEAN	141 EASTVIEW DR.		X	72	\$324.00	72	\$1,753.20	0	\$0.00	0	\$0.00	56	\$350.00	72	\$583.20	\$3,010.40				
WISSMAN GLEN R & DEBRA D	149 EASTVIEW DR.			59	\$265.50	59	\$1,436.65	0	\$0.00	0	\$0.00	59	\$368.75	59	\$477.90	\$2,548.80				
ANDERSON ALEXA J	150 EASTVIEW DR.		X	38	\$171.00	38	\$925.30	0	\$0.00	0	\$0.00	38	\$237.50	38	\$307.80	\$1,641.60				
MILLER ROSS E	159 EASTVIEW DR.		X	51	\$229.50	51	\$1,241.85	0	\$0.00	0	\$0.00	51	\$318.75	51	\$413.10	\$2,203.20				
RESTO REINALDO & GONZALEZ-RESTO ROSA	160 EASTVIEW DR.	X		51	\$229.50	51	\$1,241.85	0	\$0.00	0	\$0.00	51	\$318.75	51	\$413.10	\$2,203.20				
SPARKS ADAM W & SHANON N	217 EASTVIEW DR.		X	50	\$225.00	50	\$1,217.50	0	\$0.00	0	\$0.00	25	\$156.25	50	\$405.00	\$2,003.75				
SOUDERS RANDY P	222 EASTVIEW DR.		X	25	\$112.50	25	\$608.75	0	\$0.00	0	\$0.00	13	\$81.25	25	\$202.50	\$1,005.00				
LAFFERTY BEVERLY J	227 EASTVIEW DR.		X	35	\$157.50	35	\$852.25	0	\$0.00	0	\$0.00	35	\$218.75	35	\$283.50	\$1,512.00				
RESIDENTIAL SUPPORTS & SERVICES INC	230 EASTVIEW DR.		X	36	\$162.00	36	\$876.60	0	\$0.00	0	\$0.00	36	\$225.00	36	\$291.60	\$1,555.20				
ALLISON SHANE M & SHELLY E	240 EASTVIEW DR.			26	\$117.00	26	\$633.10	0	\$0.00	0	\$0.00	11	\$68.75	26	\$210.60	\$1,029.45				
BROWN CARLA A	248 EASTVIEW DR.			10	\$45.00	10	\$243.50	0	\$0.00	0	\$0.00	5	\$31.25	10	\$81.00	\$400.75				
MURPHY TINA M	253 EASTVIEW DR.			33	\$148.50	33	\$803.55	0	\$0.00	0	\$0.00	16	\$100.00	33	\$267.30	\$1,319.35				
HUNT CHERYL S	258 EASTVIEW DR.		X	29	\$130.50	29	\$706.15	0	\$0.00	0	\$0.00	16	\$100.00	29	\$234.90	\$1,171.55				
BLAIR IAN E & NICOLE R	261 EASTVIEW DR.		X	15	\$67.50	15	\$365.25	0	\$0.00	0	\$0.00	15	\$93.75	15	\$121.50	\$648.00				
GIBSON JOHNNIE M & REBECCA SUE	266 EASTVIEW DR.	X	X	19	\$85.50	19	\$462.65	0	\$0.00	0	\$0.00	15	\$93.75	19	\$153.90	\$795.80				
HICKEY CARL J & JUDITH L	271 EASTVIEW DR.	X		7	\$31.50	7	\$170.45	0	\$0.00	0	\$0.00	0	\$0.00	7	\$56.70	\$258.65				
BLAIR BRANDON A & ROEHM ANGELA M	276 EASTVIEW DR.			11	\$49.50	11	\$267.85	0	\$0.00	0	\$0.00	4	\$25.00	11	\$89.10	\$431.45				
CAVANAUGH JOHN R & STACI L	289 EASTVIEW DR.			17	\$76.50	17	\$413.95	0	\$0.00	0	\$0.00	6	\$37.50	17	\$137.70	\$665.65				
DEANE DEBORAH FKA ATCHINSON DEBORAH	305 EASTVIEW DR.			4	\$18.00	4	\$97.40	0	\$0.00	0	\$0.00	0	\$0.00	4	\$32.40	\$147.80				
SHAEFER DEAN & MURIEL	315 EASTVIEW DR.		X	9	\$40.50	9	\$219.15	0	\$0.00	0	\$0.00	9	\$56.25	9	\$72.90	\$388.80				
DILLON MARY H TRUSTEE OF THE MARY H DILLON T	228 NOVA DR.	X		4	\$18.00	4	\$97.40	0	\$0.00	0	\$0.00	4	\$25.00	4	\$32.40	\$172.80				
VIVIANO PHILIP J & JANE MORRIS	231 NOVA DR.	X		14	\$63.00	14	\$340.90	0	\$0.00	0	\$0.00	14	\$87.50	14	\$113.40	\$604.80				
WASSERMAN WILLIAM S & LEAH R	268 NOVA DR.	X	X	25	\$112.50	25	\$608.75	0	\$0.00	0	\$0.00	25	\$156.25	25	\$202.50	\$1,080.00				
BILLS JIM V	271 NOVA DR.			4	\$18.00	4	\$97.40	0	\$0.00	0	\$0.00	4	\$25.00	4	\$32.40	\$172.80				
GIRARDI ROBERT S & JEANIE J	285 NOVA DR.			5	\$22.50	5	\$121.75	0	\$0.00	0	\$0.00	5	\$31.25	5	\$40.50	\$216.00				
HEIBERGER NATHAN & MICHELLE N	286 NOVA DR.			25	\$112.50	25	\$608.75	0	\$0.00	0	\$0.00	15	\$93.75	25	\$202.50	\$1,017.50				
BURTON DARELL L & LINDA L	322 SEVILLE DR.		X	19	\$85.50	19	\$462.65	0	\$0.00	0	\$0.00	12	\$75.00	19	\$153.90	\$777.05				
LACY TIMOTHY A & CARMEN M	347 SEVILLE DR.			8	\$36.00	8	\$194.80	0	\$0.00	0	\$0.00	0	\$0.00	8	\$64.80	\$295.60				
THORPE ROBERT A & NANCY C CO-TRUSTEES	351 SEVILLE DR.			5	\$22.50	5	\$121.75	0	\$0.00	0	\$0.00	0	\$0.00	5	\$40.50	\$184.75				
EATON JOHN E & LAURENA F	354 SEVILLE DR.	X		24	\$108.00	24	\$584.40	0	\$0.00	0	\$0.00	0	\$0.00	24	\$194.40	\$886.80				
HUELSKAMP DONALD P & ZIMMER KELLEY E	375 SEVILLE DR.			17	\$76.50	17	\$413.95	0	\$0.00	0	\$0.00	17	\$106.25	17	\$137.70	\$734.40				
SHARPIN MARK A & MARY E	377 SEVILLE DR.			5	\$22.50	5	\$121.75	0	\$0.00	0	\$0.00	4	\$25.00	5	\$40.50	\$209.75				
SPEAKMAN RICKY & DIANE	112 LONGBAY DR.		X	10	\$45.00	10	\$243.50	0	\$0.00	0	\$0.00	10	\$62.50	10	\$81.00	\$432.00				
HARLEY HOLDINGS LLC L/C WELLER, JUSTIN T & SKEI	161 LONGBAY DR.			5	\$22.50	5	\$121.75	0	\$0.00	0	\$0.00	0	\$0.00	5	\$40.50	\$184.75				
THURMAN BRYAN G & JORDAN D	173 LONGBAY DR.			5	\$22.50	5	\$121.75	16	\$32.00	16	\$137.60	12	\$75.00	5	\$40.50	\$429.35				
MORGAN FRANK E & CAROLYN E	185 LONGBAY DR.	X		5	\$22.50	5	\$121.75	0	\$0.00	0	\$0.00	5	\$31.25	5	\$40.50	\$216.00				
BARR JACQUELINE L	115 LONGBAY DR.		X	5	\$22.50	5	\$121.75	0	\$0.00	0	\$0.00	5	\$31.25	5	\$40.50	\$216.00				
MOORE WHITNEY T & MOORE ELIZABETH A	428 NEW HAVEN DR.		X	4	\$18.00	4	\$97.40	0	\$0.00	0	\$0.00	4	\$25.00	4	\$32.40	\$172.80				
FAIN TIMOTHY L & HEIDI M	158 LONGBAY DR.			6	\$27.00	6	\$146.10	0	\$0.00	0	\$0.00	0	\$0.00	6	\$48.60	\$221.70				
MOFFITT DALE & MARTIN MICHELLE L	432 PARKWAY BLVD			37	\$166.50	37	\$900.95	0	\$0.00	0	\$0.00	9	\$56.25	37	\$299.70	\$1,423.40				
GILLIAM STANLEY B JR & TAMMIE R	340 PARKWAY BLVD.		X	23	\$103.50	23	\$560.05	0	\$0.00	0	\$0.00	12	\$75.00	23	\$186.30	\$924.85				
WHITE NICHOLAS	358 PARKWAY BLVD.			4	\$18.00	4	\$97.40	0	\$0.00	0	\$0.00	4	\$25.00	4	\$32.40	\$172.80				
TOTAL				1252	\$5,634.00	1252	\$30,486.20	16	\$	32.00	16	\$	137.60	949	\$	5,931.25	1275	\$	10,327.50	\$52,548.55

