

**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, OCTOBER 19, 2021**

A blue ink stamp with a checkmark icon and the word "APPROVED" in capital letters, slanted upwards to the right.

President Hess called the City of Urbana Regular Session Meeting to order at 6:00 p.m.

City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Mark Feinstein, Superintendent of Public Works Chad Hall, and Community Development Manager Doug Crabill.

PRESIDENT CALLED ROLL: Mr. Fields, present; Mr. Hoffman, present; Mr. Paul, present; Mr. Scott, present; Mr. Thackery, present; and Mrs. Collier, present.

Wreaths Across America – Kim Snyder

Kim Snyder spoke about the National Wreath Across America Day and stated that their goal is to have 800 wreaths to lay on graves of veterans at the cemetery. She advised that there were 1,718 veterans buried at the cemetery. She also mentioned how this project is a good way for the community to work together. She said anyone could write a check to Pat Detwiler by Thanksgiving Day, or go to the website and use a credit/debit card by Tuesday, after Thanksgiving. The wreaths are \$15.00 a piece and they will lay them on December 18, 2021, at noon. She also mentioned that the National Honor Society from Kenton Ridge would be helping this year and they will be trained so that they can do this project at more cemeteries.

MINUTES

Urbana City Council Regular Session Meeting Minutes of October 5, 2021.

Mr. Thackery moved to put said minutes on the floor for discussion and possible passage. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0

COMMUNICATIONS

1. Administrative Highlights of the 3rd Quarter
2. City of Urbana Shade Tree Commission Minutes of September 9, 2021

Mr. Paul moved to put communications all communications on the floor for further discussion. Mr. Scott seconded.

Voice vote on approval: all ayes; nays, none.

Motion passed 6-0

ADMINISTRATIVE REPORTS - BOARD OF CONTROL

1. McGuire Farm & Excavating - \$632,500.00 (Funded by OWDA Loan)

Mr. Hall spoke about this item and stated that this was for the construction portion of the Project. He advised that the Enviro-Care Beast Septage Receiving Station Model 1200, is on site and that it was $\frac{3}{4}$ of the way hooked up. He added that they had an Engineer's Estimate in the amount of \$575,000.00, and McGuire's came in 10% over the Engineer's Estimate. He also mentioned that they opened the Septage Facility back in 2009, and that are not under restrictions from the EPA. He also advised that in 2020, they processed 53 million gallons of septage waste.

Mr. Paul asked what the payoff would be. Mr. Hall advised that there was a gross income of \$250,000.00 last year. Mr. Paul asked if there would be an increase and Mr. Hall replied no. Mr. Paul stated that this would basically pay for itself and Mr. Hall responded absolutely. Mr. Paul asked when this would be operational and Mr. Hall said maybe by this coming April. Mr. Scott asked if there was a request for bids. Mr. Hall stated that this was a formal bid. Mr. Scott said that it would have been nice to have gotten more bids.

Mr. Paul had a question on the Purchase Orders and inquired about Henry P. Thompson for \$45,000.00. Mr. Hall advised that this was for the replacement of the Pump Station at Melvin Miller Park. He also advised that 90% of it was electric.

Mr. Paul put this item on the floor for further discussion and possible passage. Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0

CITIZEN COMMENTS

None

ORDINANCES AND RESOLUTIONS

First Reading

Ordinance No. 4554-21

An Ordinance adopting a Statement of Services to be provided to two parcels consisting of approximately 2.030 acres, more or less, in Salem Township proposed for annexation to the City of Urbana by the petitioners, David M. Oelker and Douglas T. Oelker, and declaring an emergency.

Mr. Crabill stated that this property made connection to the sewer last summer. He added that it will take 20 days to pass legislation to provide services upon annexation. This will be filed with the County Commissioners. He advised that the properties are only sewer at this time, but the petitioners know that they will have to connect to water if and when the City goes at that far.

Mr. Thackery moved to put this Ordinance on the floor for discussion. Mr. Paul seconded.

Mr. Thackery moved to suspend the three-reading rule. Mr. Scott seconded. President Hess called for a roll call for the suspension of the three-reading rule: Mr. Hoffman, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; and Mr. Fields, yes.

Three-reading rule suspended

Mr. Thackery moved to put this Ordinance on the floor for passage. Mr. Paul seconded. President Hess called for a roll call for passage: Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mr. Fields, yes; and Mr. Hoffman, yes.

Ordinance passed 6-0

Ordinance No. 4555-21

An Ordinance relating to land use and zoning buffers for two parcels consisting of approximately 2.030 acres, more or less, in Salem Township proposed for annexation to the City of Urbana by the petitioners, David M. Oelker and Douglas T. Oelker, and declaring an emergency.

Mr. Crabill stated that Salem Township now has the properties in question zoned as B-1. He advised that this is a residential area and that the properties would eventually be added to our zoning map and designated as residential.

Mr. Thackery moved to put this Ordinance on the floor for discussion. Mr. Paul seconded.

Mr. Thackery moved to suspend the three-reading rule. Mr. Scott seconded. President Hess called for a roll call for the suspension of the three-reading rule: Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mr. Fields, yes; Mr. Hoffman, yes; and Mr. Paul, yes.

Three-reading rule suspended

Mr. Thackery moved to put this Ordinance on the floor for passage. Mr. Paul seconded. President Hess called for a roll call for passage: Mr. Thackery, yes; Mrs. Collier, yes; Mr. Fields, yes; Mr. Hoffman, yes; Mr. Paul, yes; and Mr. Scott, yes.
Ordinance passed 6-0

Resolution No. 2618-21

A Resolution setting rules for the Salary commission.

Mr. Feinstein stated that Council has authority to appropriate funds. Further, he stated that the Director of Finance sets the budget and that Council has to appropriate the funds that go with that budget. He stated that this legislation will be a safe harbor for this project. He also mentioned that it is the elected official that appropriates the funds and that members of the Salary Commission are not elected, only appointed. He also added that the Salary Commission's decisions would not go into effect in Council's present term. Mr. Hoffman stated that this makes perfect sense and that at the end of the day, Council should have the final say to make sure that the checks and balances are valid. He also spoke of his appreciation in all of the Salary Commissions hard work. Mr. Thackery thanked the Salary Commission for a great job. He added that this issue should be of the most transparency, for it is elected positions and how those positions are paid. Mr. Paul thanked the Salary Commission for a great job. Mr. Scott stated that he had issues with the way it was brought forward, and he understood why it was going this way. The voters chose this and the Salary Commissions finding should be taken seriously. Mr. Fields spoke about past increases of pay to members of City Council, and that it was all basically based around the minimum amount to receive PERS. President Hess stated that the Salary Commission was not given any rules to follow in a timely manner, until the Salary Commission completed their findings.

Mr. Paul moved to table this Resolution. Mrs. Collier seconded. President Hess called for a roll call for tabling: Mrs. Collier, yes; Mr. Fields, yes; Mr. Hoffman, no; Mr. Paul, yes; Mr. Scott, yes; and Mr. Thackery, no.

Motion to table passed 4-2

Second Reading

Ordinance No. 4553-21

An Ordinance accepting the annexation of two tracts totaling 1.378 acres, more or less, to the City of Urbana, Ohio. (Requires three readings)

Mr. Crabill said this has been a work in progress involving 1675 and 1693 E. US 36. Resolution 2580-21, and 2581-21, were passed by Council giving the properties water and sewer. A petition

was filed in May and the process of annexation began. It was submitted to the Board of Commissioners; an updated survey and plat were completed. It sat for 60 days as per the Ohio Revised Code. He also mentioned that should Council accept these two properties into the City of Urbana, the day it's recorded, is the day its annexed.

President Hess declared this Ordinance to have its second reading.

Third Reading

None

COMMITTEE REPORTS

Mr. Thackery said that the Economic Development Committee met this past week and minutes would be provided soon.

MISCELLANEOUS BUSINESS/WORK SESSION

Mr. Fields asked about the responsibility of trees in the right of way. Mr. Brugger advised that if the tree is behind the curb, it is the property owners' responsibility to plant or remove a tree, and if a property owner so desires to plant or remove a tree, they must have a permit to do the same, but there was no fee to apply for the permit. Mr. Fields also inquired about leaf pick up. Mr. Hall advised that they were already out doing test runs.

Mr. Paul thanked Administration, the Fire Department, the Police Department, etc. for their efforts with the festival they had on Lincoln Place. He stated that it was a lot of fun. He also stated his appreciation of the hard work and effort of the Salary Commission.

Mrs. Collier stated that she would like to add John Brye to the Work Session for his overview of the African American Heritage Cultural Project.

Mr. Hoffman addressed Mr. Feinstein about the elected officials' salaries and inquired if it was based on the form of government the City has. Mr. Feinstein stated the Charter specifies what form of government the City is. Mr. Hoffman further mentioned that the Charter states this is how it's going to be.

Mr. Hall advised that they would be raising the manholes on the paving project, so everyone should be aware. He also spoke about the AMR Project and advised that they were about 44% installed and that their biggest delay was getting the parts in.

Ms. Boettcher advised that the Finance Department was working thru their budget sheets.

Mr. Brugger advised that he spoke with Tyler about the finalization of the paving on Scioto St. He stated that they were hopefully to be back to work this weekend or next week. He also spoke about the changing of engineering specs on the poles and painting them black. He stated that over the winter, they would be painting the benches and the trash receptacles. He also mentioned that he would be more than willing to answer any questions Council might have regarding the 3rd Quarter Highlights that were provided prior to this meeting. He also spoke about Police Chief Matt Lingrell and his press release about how the robbery suspect has been caught. He also advised that Davey Parker would be retiring at the end of the year and they were having a little get together at the Deck Building at the City Park this coming Thursday from 1:00 p.m. – 3:00 p.m.

Mayor Bean stated they had the ground-breaking for Sutphen last week, and they should begin the project in November. He added that there would be approximately 160 employees but it would seem it could be up to approximately 200 employees. He thanked the Salary Commission for all of their hard work and mentioned that this Salary Commission was given a travel date without a road map. He also stated that the City of Urbana patterned the Charter after Wooster and he understood that they were having the same issues. He added that he looks forward to the Work Session to go over this and he doesn't see this Resolution presented to Council this evening getting changed and that he believes that the Salary Commission's job is not quite done yet.

Mr. Fields moved to adjourn. Mr. Paul seconded.

Voice vote on approval: 5 ayes; nays, one from Mr. Hoffman.

Motion passed 5-1

ADJOURNED AT 7:13 p.m.

NEXT SCHEDULED MEETING

November 2, 2021, at 6:00 p.m.



Council Clerk *PROTEM*



Council President