

 APPROVED

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING  
TUESDAY, MARCH 3, 2020**

President Hess called the City of Urbana Regular Session Meeting to order at 6:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Fire Chief Dean Orlieb, City Engineer Tyler Bumbalough, and Community Development Director Doug Crabill.

**PRESIDENT CALLED ROLL:** Mr. Fields, present; Mr. Hoffman, absent; Mr. Paul, present; Mr. Scott, present; Mr. Thackery, present; Mrs. Collier, present; and Mr. Ebert, present.

**MINUTES** of the Regular Session Meeting Minutes of February 18, 2020, were presented for approval. Mr. Thackery moved for the approval of said minutes and Mr. Paul seconded. Voice vote on approval: all ayes, nays, none.

Motion passed 6-0.

**COMMUNICATIONS**

1. Charter Review Meeting Minutes of February 19, 2020.
2. Design Review Board Meeting Minutes of August 26, 2019, and November 25, 2019.
3. Board of Nuisance Appeals Meeting Minutes of January 20, 2020.
4. Planning Commission Meeting Minutes of January 27, 2020.
5. 2019 Annual Report – Champaign County Municipal Court

Mr. Fields moved to put all communications on the floor for discussion and possible passage.

Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0.

**ADMINISTRATIVE REPORTS – BOARD OF CONTROL**

**1. McGuire Farm & Excavating, LLC – 2020 Unit Price Concrete Work**

Mr. Bumbalough stated there were three bidders for concrete work. He added that this contract includes any sidewalk, curb and gutter work that citizens did not get around to doing. He also mentioned that this contract is not a prevailing wage contract. He said that McGuire Farm & Excavation were the City's 2019 contractors and that they did a good job.

Mr. Fields stated that he got a call from someone and they stated they called a contractor about the sidewalk, curb and gutter project and they were told that they were not the responsible party. Mr. Fields added that he doesn't know where the break in the communication is.

Mr. Bumbalough stated that there may be some confusion due to Scioto Street.

Mr. Paul stated that the City was going with the best price and that the contractors were local, and he thought that was great.

Mr. Bumbalough added that the property owners have until April 29, 2020, for the first letter, then the certified letter will follow. After June 8, 2020, the project will be assigned to McGuire Farm & Excavating.

Mr. Fields asked what if the contractor is booked up until after June 8, 2020.

Mr. Bumbalough responded, find another contractor, for that is why deadlines are in place.

Mr. Thackery moved to put this item on the floor for further discussion and possible passage. Mr. Fields seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0.

## **2. Strawser Construction Inc. - \$130,037.63 (Capital Improvement – Streets)**

Mr. Bumbalough said this unit price contract was for the 2020 Microsurfacing Program. He explained that this process consisted of a thin overlay for the maintenance for the streets. He added that there were three contractors that bid and Strawser was the lowest and that the City has used them in the past, on North Jefferson Avenue, and they also did a good job.

Mr. Thackery moved to put this item on the floor for further discussion and possible passage. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0.

## **CITIZEN COMMENTS**

Jason Willis from DP&L introduced himself and stated he was there to help the community and that he would be around sporadically.

Bryant Heflin – 132 W. Reynolds St., spoke to Council about tabling Ordinance 4519-20. He further stated that he had recently driven by on his street and a “Habitat House” and that is was bringing down home values. H also mentioned that a City wide design guidelines should be developed to keep stability of land value.

Marcia Bailey – CEP – stated that the 2<sup>nd</sup> public meeting was done on the Housing Study and that the full study should be released by mid-month.

## **Ordinances and Resolutions**

### **First Reading –**

#### **Resolution No. 2574-20**

An Emergency Resolution to accept the One Ohio Memorandum of Understanding regarding the pursuit of potential opioid litigation settlement funds.

Mr. Brugger said that the Ohio Municipal League was following this pretty closely now and claiming the City’s share’s deadline was this coming Thursday. He further added that there was no guarantee, but if the City would like to put its hands on awarded funds, now was the time.

Mr. Thackery moved to put this Resolution on the floor for discussion and possible passage. Mr. Paul seconded.

President Hess called for a roll call for passage: Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; and Mr. Fields, yes.

Resolution passed 6-0.

#### **Resolution No. 2575-20**

A Resolution authorizing the Director of Finance of the City of Urbana to sign the Grant Agreement (FDID #11011) with the State of Ohio, Department of Commerce Division of State Fire Marshal, for the 2020 Marcs Grant for the Urbana Fire Division.

Chief Ortlieb stated the county was awarded \$49,989.30 to upgrade all the radio systems. He added that this was the bare minimum amount of the radios needed.

Mr. Thackery moved to put this Resolution on the floor for discussion and possible passage. Mr. Paul seconded.

President Hess called for a roll call for passage: Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; and Mr. Fields, yes.

Resolution passed 6-0.

**Ordinance No. 4520-20**

An Ordinance to authorize and designate a Revitalization District within the City of Urbana pursuant to Ohio Revised Code Section 4301.81.

Mr. Crabill stated there would be a Public Hearing at the next meeting. Further, he stated that the downtown fits the components.

President Hess declared this Ordinance to have its first reading.

**Ordinance No. 4521-20**

An Ordinance to amend Chapter 1126.09 of the Codified Ordinances of the City of Urbana.

Mr. Crabill stated that presently in the Manufacturing District, the maximum height. The idea is to propose a change that would allow a building to be built as tall as it is, distance wise from the road. He added that it is more of an open door for potential development.

President Hess declared this Ordinance to have its first reading.

**Second Reading –**

**Third Reading –**

**Ordinance No. 4519-20**

An Ordinance authorizing and directing the Champaign Economic Partnership (CEP) of Champaign County, as an agent for the City of Urbana, to sell and convey real property which is owned by the City of Urbana, and declaring an emergency.

Mr. Brugger stated that Habitat was looking for property, and this property in question is not one that would easily be developed. He added that Habitat stated they could put two houses on the property. He also stated that this is an underserved area and the City is going to run sewer down to Fulton, and it fits into the City's plans in hopes of more development from it.

Mr. Thackery moved to put this Ordinance on the floor for discussion and possible passage. Mr. Paul seconded it.

President Hess called for a roll call for passage: Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; Mr. Fields, yes; and Mr. Paul, yes.

Ordinance passed 6-0.

## **MISCELLANEOUS BUSINESS/WORK SESSION**

Mr. Bumbalough spoke about the Cracked Seal Program and they would be accepting the lowest of six bids. He added the Asphalt Program bids are out. He also stated that at the upcoming Council Meeting, there would be a Resolution of Necessity regarding Crescent Drive and the Sidewalk, Curbs and Gutter Program.

Mr. Brugger spoke about the Health District Update with regard to the Corona Virus. He stated they had the opportunity to hear the message from one source. He added there were no cases in Champaign County or the State of Ohio. He reminded everyone to wash their hands thoroughly, and to sanitize. He also stated that the Governor is taking an extreme position of being proactive.

Mayor Bean thanked the Health District for putting the update together. He stated he was proud that the City was well represented and that we all are going to work together on this issue.

Mr. Paul asked for a Work Session for March 24, 2020, and added that maybe a Saturday morning as well. He also reminded everyone about the upcoming time change.

Marcia Bailey went on a walk through in the Hotel. She advised that drywall was up on the second floor and all the bathrooms were in place. She also stated that bids for landscaping are going out and they should be open the first part of June.

Mr. Fields moved to excuse Councilman Hoffman, Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.  
Motion passed 6-0.

Mr. Thackery stated he had a list of projects that he would like to discuss at the Work Session scheduled for March 24, 2020. He also stated that "Coffee with Council" is back at its original location, at the Fire Department.

Mrs. Collier motioned to increase the Council Clerk's pay to \$14,500.00 per year to be retroactive to January 1, 2020. Mr. Fields seconded. President Hess called for a roll call for passage: Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; Mr. Fields, ye; Mr. Paul, yes; and Mr. Scott, yes.  
Motion passed 6-0.

Mr. Ebert stated that he followed up with the gentlemen on Hagenbaugh, continuing to getting resolved.

President Hess spoke of bright light issues, and wondered if the City has a light and noise meter. Mr. Crabill stated that if there is an issue, contact the Zoning Department and they would get out there and look at it.

Mr. Fields moved to adjourn and Mr. Scott seconded.

Voice vote on approval: all ayes; nays, none.

Motion passes 6-0.

**ADJOURN AT 7:32 p.m.**

**NEXT SCHEDULED MEETING**

March 17, 2020, at 6:00 p.m.

  
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Council Clerk

  
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Council President