



**URBANA CITY COUNCIL  
REGULAR SESSION MEETING  
TUESDAY, NOVEMBER 21, 2023**

President Hess called the City of Urbana Regular Session Meeting to order at 6:00 pm.

**City Staff attending:** Director of Administration Kerry Brugger, Mayor Bill Bean, Director of Director of Finance Chris Boettcher, Director of Law Mark Feinstein, Public Works Superintendent Chad Hall, City Engineer Tyler Bumbalough, Police Chief Matt Lingrell, and Fire Chief Dean Ortlieb

**President Called Roll:** Ms. Jumper, present; Mr. Scott, present; Mr. Paul, absent; Ms. Truelove, present; Mr. Thackery, present; Mrs. Collier, present; and Mrs. Bean, present.

**Minutes**

Mr. Thackery moved to put the minutes of October 17, 2023 on the floor for discussion and possible approval. Ms. Bean seconded.

Mr. Thackery commented that he appreciates the way Council Clerk Steffan prepares the minutes.

Voice vote on approval of the minutes: all ayes; nays, none.

**Communications:** None

**Administrative Reports – Board of Control:**

1. The Board of Control recommends Council increase purchase order number 31214 to R.B. Jergens Contractors Inc. in the amount of \$73,786.48 for the restoration of the 200 block of W. Water Street. This expense will be split among the Sewer Fund, Stormwater Fund, Water Fund and Capital Improvement Fund for trench and hard surface repair and is not in the 2023 budget. (See attached) **VOTE: 3-0**

Mr. Thackery moved to put this request on the floor for discussion and possible approval. Mrs. Bean seconded.

Mr. Bumbalough stated that Council previously approved \$208,000 for the project to relay the sewer line. He added that there were four to six water services that needed to be replaced as well. These repairs created a lot of trenches. This portion of the project came in at \$203,000, which didn't leave enough room to take care of restorations of the whole street. He indicated that the best option is to mill the whole street, which would be more efficient to do a full repair now instead of patchwork and repair in 2025. Mr. Bumbalough added that the City was able to get the project in before the asphalt closed down for the season.

No comments/questions from Council.

Voice vote on approval; all ayes, nays none.

2. The Board of Control recommends Council increase purchase order number 30668 to EJ Prescott in the amount of \$20,000.00. The purchase order was approved by Council on January 3, 2023 in the amount of \$65,000.00 as a 2023 blanket purchase order. This expense will be charged to the Water Fund. **VOTE: 3-0**

Mr. Scott moved to put this request on the floor for discussion and possible approval. Ms. Jumper seconded.

Mr. Hall stated this item is to restock inventory for the rest of the year. He indicated that the original amount of \$65,000 was less than what was used in 2022.

Mr. Thackery stated it was better to have items in stock than not be able to fix any problems that arise.

Voice vote on approval; all ayes, nays none.

3. The Board of Control recommends Council authorize a purchase order to Insight Pipe Contracting LLC in the amount of \$94,356.50 for the 2023 cured in place pipe lining project. This expense will be charged to the Sewer Fund and is in the 2023 budget for \$100,000.00. (See attached) **VOTE: 3-0**

Mr. Thackery moved to put this request on the floor for discussion and possible approval. Mrs. Collier seconded.

Mr. Hall stated the City went for quotes in September, and the final figure came back slightly under budget. The map provided shows the streets where the linings will occur. Mr. Hall stated that there have been issues with these locations for the past ten years from tree roots. He claimed the lining has been proven to give the pipes a fifty to seventy-five year lifespan. He added that it does not require any excavation. The lining can be completed from manhole to manhole.

Mr. Thackery asked if this was same company that completed Monument Square. Mr. Hall confirmed it was. Mr. Thackery stated that project went smoothly and there have been no problems since.

Mr. Scott asked for clarification on the process. Mr. Hall stated the company pulls a plastic liner from one manhole to the next, which is heated and forms to that pipe.

President Hess asked what type of pipe was being lined. Mr. Hall stated clay, which the City doesn't use anymore.

Voice vote on approval; all ayes, nays none.

**Citizen Comments:** None

## **ORDINANCES AND RESOLUTIONS**

**Third Reading:** None

**Second Reading:** None

**First Reading:**

**Resolution 2433-23:** A resolution to appropriate money for the several objects and purposes which the City of Urbana, Ohio must provide for the fiscal year ending December 31, 2024. (Three readings required)

Mr. Thackery moved to put this resolution on the floor for discussion. Mrs. Collier seconded.

Ms. Boettcher stated that this resolution is the annual appropriation for the budget, operating capital improvement, and debt services. This resolution goes hand-in-hand with the tax budget passed earlier this year. Ms. Boettcher indicated the grand total of budgeted expenditures is \$23,293,365, approximately \$39,000 less than the expected tax budget. She also added that she has met with the department heads to go over individual department budgets.

No comments/questions from Council

President Hess declared this resolution to have had its first reading.

**Department Liaison Reports:**

Mr. Thackery stated that he met with Mr. Crabill recently about City projects. He added that he was excited for a lot of projects happening at the first of the year.

Mrs. Collier commented that the Safety meeting scheduled for December is canceled, with the next meeting to occur in January.

**Miscellaneous Business:**

Ms. Jumper stated she appreciates Mr. Bumbalough, who has responded almost immediately regarding S. High Street issues.

Mr. Scott stated it was nice to see a sign at the old Frisch's so people can stop wondering what would be going in.

Ms. Truelove stated she spoke with Mr. Steffan about water bill communications with the citizens. Mr. Steffan added that Council can consider adding inserts to the water bill at \$200 to \$500 a month to give the citizens of Urbana updates about passed legislation.

Mr. Thackery stated that electric bicycles on sidewalks are again a problem and asked if there was anything UPD can do about it. Chief Lingrell stated he will spread the word.

Mrs. Bean added that there is an issue now with motorized scooters as well. She also wished everyone a Happy Thanksgiving.

Mr. Hall stated the compost facility closes on December 9<sup>th</sup>. He added that leaf pickup will continue as necessary. He also stated the Horse Parade will be Friday evening. Ms. Truelove asked if the compost facility takes rocks/stones. Mr. Hall stated no, just yard waste.

Chief Ortlieb stated civil service met. He commented that there are eight people eligible, and of those, five are certified for one position. The next steps are to go through the background checks and then provide a recommendation by the first of the year.

Mayor Bean also mentioned the parade on Friday and added that it will include the lighting of the Christmas tree and visit from Santa. He also wished everyone a Wonderful Thanksgiving.

Council Clerk Steffan stated a proclamation has been filed with the Board of Elections stating there will be a vacancy with the Third Ward once Councilman Paul takes over as Council President. This proclamation allows the Third Ward seat to be placed on the ballot in the March election.

President Hess mentioned the next big war Champaign County may face is about water. He claimed he read an article in the Columbus Dispatch that the City of New Albany is searching for water for Intel. The area they are searching comes right up to us. He thinks maybe the City should be involved because water they take comes from our aquifer and water they dump can run into our area as well. He thinks it is something worth looking into.

Ms. Jumper moved to adjourn. Ms. Truelove seconded. Voice vote on approval: all ayes, nays none. Motion passes 6-0.

**ADJOURNED AT 6:26 p.m.**

**NEXT SCHEDULED MEETING**  
December 7, 2023 at 6:00 p.m.



---

Council Clerk



---

Council President

Paul Tenpore