

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING**

**August 1, 2023**

**(To be held in the Training Room on the 3<sup>rd</sup> Floor of the Municipal Building)**

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Urbana City Council meetings are streamed via Facebook Live. These live streams can be found by visiting the City Council of Urbana, Ohio Facebook page via clicking on the link on the City Council's website: <https://www.urbanaohio.com/city-council.html>

All comments must be made in person. Due to this, the ability to comment on City Council Facebook streams will be disabled.

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- **Call to Order**
- **Roll Call**
- **Pledge of Allegiance**
- **Approval of Minutes:** Urbana City Council Regular Meeting Minutes of July 18, 2023.
- **Communications:**
  1. Safety Committee Minutes from July 13, 2023 (See Attached)
  2. ALDI Grand Opening Invitation (See Attached)
  3. Oak Dale Cemetery Board Meeting Minutes from May 19, 2023 (See Attached)
  4. City of Urbana 2<sup>nd</sup> Quarter 2023 Highlights (See Attached)
- **Board of Control:** None

**Citizen Comments:** (In Person Only; Must Sign-in)

**Ordinances and Resolutions**

**Old Business:**

**Third Reading:** None

**Second Reading:** None

**New Business:**

**First Reading:**

**Resolution 2670-23:** A resolution authorizing the Director of Administration to submit an application for an FY2023 Assistance to Firefighters Grant (AFG Grant) to the Federal Emergency Management Agency (FEMA) and declaring an emergency. (One reading required)

- **Department Liaison Reports:**
  - **Miscellaneous Business:**
    1. Council
    2. Administration
    3. Council Clerk
  - **Next Meeting:** Tuesday, August 15, 2023
  - **Adjourn**
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**URBANA CITY COUNCIL  
REGULAR SESSION MEETING  
TUESDAY, JULY 18, 2023**

President Pro Tempore Paul called the City of Urbana Regular Session Meeting to order at 6:00 pm. President Hess absent.

**City Staff attending:** Director of Finance Chris Boettcher, Mayor Bill Bean, Director of Law Mark Feinstein, Police Chief Matt Lingrell, and Fire Chief Dean Ortlieb.

**President Called Roll:** Ms. Jumper, present; Mr. Scott, present; Mr. Paul, present; Ms. Truelove, present; Mr. Thackery, present; Mrs. Collier, present; and Mrs. Bean, present.

**Minutes**

Mr. Thackery moved to put the minutes of May 16, 2023 on the floor for discussion and possible approval. Mr. Scott seconded.

No comments/corrections from Council.

Voice vote on approval of the corrected minutes: all ayes; nays, none.

**Communications:**

1. Urbana Shade Tree Commission Minutes from May 18, 2023
2. Communication from the Ohio Division of Liquor Control dated June 15, 2023, regarding the transfer liquor permit application for Kavisha & Kush, LLC dba Sunoco Food Mart, 780 Scioto St.
3. Communication from the Ohio Division of Liquor Control dated June 28, 2023, regarding the TREX liquor permit application for ALDI, Inc., Ohio, 741 Scioto St.
4. Safety Committee Topics/Minutes from June 8, 2023

Mrs. Bean moved to place the communications on the floor for acceptance. Ms. Jumper seconded.

Mr. Paul thanked Mr. Crabill for accepting the Tree City award on behalf of the City.

Voice vote on acceptance of communications: All ayes, nays none.

**Administrative Reports – Board of Control:**

1. The Board of Control recommends Council increase purchase order number 30920 to Bricker Graydon in the amount of \$70,000.00 for legal services associated with the South High Street project. The purchase order was approved by Board of Control on April 5, 2023 for the amount of \$20,000.00, and charged to the General Fund – Miscellaneous Non-Departmental. **VOTE: 2-0**

Mr. Thackery moved to put this request on the floor for discussion and possible approval. Mrs. Collier seconded.

Ms. Boettcher informed Council that it had already approved the initial services. It is now a couple of months into the situation and the City needed to increase the purchase order by \$70,000.

Ms. Truelove asked if there was a better explanation. Mr. Feinstein added that the purchase order was a result of trying to resolve the matter short of litigation. Since that didn't happen, more funds were needed.

Mr. Thackery asked if there was any chance of recoupment of the funds. Mr. Feinstein indicated there was not.

Mr. Paul stated he thought the matter had already been litigated. Mr. Feinstein stated the appeal process was still ongoing.

Voice vote on approval; five ayes, nays one (Councilman Scott), Councilwoman Jumper abstains. Passes 5-1.

No comments/questions regarding the footnote.

#### **Citizen Comments:**

Amy Dickerson (124 W. Broadway St.) – Ms. Dickerson indicated she has been unable to walk on the sidewalk because of debris at the corner of Walnut Street and Main Street. She stated she cannot understand why it looks the way it does. She asked if the property owner had been given a warning and if there was anything that could be done.

#### **ORDINANCES AND RESOLUTIONS**

**Third Reading:** None

**Second Reading:** None

**First Reading:**

**Resolution 2669-23:** A resolution confirming the appointment of a new member of the salary commission. (One reading required)

Mr. Scott moved to place the resolution on the floor for discussion and possible passage. Mr. Thackery seconded.

Mr. Feinstein explained to Council that Brian Baltimore would be replacing Michele Heflin on the Salary Commission. Previously, he was set to fill Councilwoman Truelove's vacancy, but since he resides in the first ward, the seat was the proper fit.

No questions/comments from Council.

Roll call on passage: Mr. Scott, yes; Mr. Paul, yes; Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; and Ms. Jumper, yes.

Resolution passes 7-0.

### **Department Liaison Reports:**

Mrs. Collier informed Council that there was Safety meeting on July 13<sup>th</sup>. One topic for conversation was the possible application for a federal grant for a Fire ladder truck.

### **Miscellaneous Business:**

Ms. Jumper thanked Recovery Zone for their efforts with the bike path.

Mr. Scott stated the ALDI grand opening would be on August 3<sup>rd</sup>. Mr. Thackery stated that was when the ribbon cutting would be held, with the store not opening for another week after that.

Ms. Truelove stated the same problem still persists and wanted to say she's mad. She's disappointed in all of the effort put forward to get rid of the property, and it still stands as is. She's curious how someone can make it look worse.

Mr. Thackery is amazed at how fast ALDI has been constructed. He also wouldn't mind serving on the opening for the Shade Tree Commission.

Chief Ortlieb stated the list for civil service has been extended for another six months. Also, the UFD has been assisting Mercy and Box 13 in giving out fans to the over-60 population of Champaign County. He added that over 12,000 people die in the United States each year from heat-related causes.

Chief Lingrell stated UPD has had a lot of outreach. The Cops and Bobbers program had twenty participants. He learned the fish will not bite if the pond is only stocked the night before. He added there was a good turnout for the torch relay and also thanked the community, for which Safetytown could not happen without its support. He also added that UPD sent two conditional offers to possible candidates.

Mr. Thackery reminded everyone about the Citizen's police academy, for which he has already signed up. Chief Lingrell stated that while there was original excitement for the program, it has now waned.

Mayor Bean stated that Dave Torsell with EMA retired on July 1 as EMA Deputy Director, and Jim Freeman will retire as Director on January 1. The EMA is in the process of starting interviews by the end of the month and is hopeful to have somebody on board by October 1.

Mr. Paul stated that we are seeing industry-wide retirements in that area.

Council Clerk Steffan thanked Council, especially Mr. Paul, for assisting him while he was out on vacation on June 20<sup>th</sup>. He also thanked Chief Lingrell for the goodie bag consisting of a letter, police patch, and candy, that was given to his son for helping with Safetytown.

Ms. Jumper moved to adjourn. Ms. Truelove seconded. Voice vote on approval: all ayes, nays none. Motion passes 7-0.

**ADJOURNED AT 6:31 p.m.**

**NEXT SCHEDULED MEETING**

August 1, 2023 at 6:00 p.m.

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Council Clerk

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Council President

Safety Minutes

July 13, 2023

5:00 PM

Attending: Chief Ortlieb, Chief Lingrell

Pat Thackery, Mary Collier

All discussed the upcoming Citizens Police Academy, which begins on September 7<sup>th</sup>. Chief Lingrell mentioned there was still room for enrollment. The size limit of the class is fifteen.

Chief Lingrell discussed the past Police testing applicants shows several good applicants. Hoping to be able to fill a few of the open spots.

Chief Lingrell also discussed the homeless issue with finding people sleeping on the bike path and in wooded area along the path. He mentioned that Clark County had closed their homeless shelter due to lack of funding.

Chief Ortlieb discussed a federal grant available for a ladder truck. He will be applying for the possible One million available. The group discussed the need for a ladder with the current one being 25 years old and continually being in service. With several multi floor apartment buildings/lofts getting to the upper floors on the outside are extremely important for rescue and fighting a fire.

++ TAKE A TOUR ++  
& SNAG  
A GIFT BAG

# ALDI invites you to our Urbana store Grand Opening...

Thursday, August 3, 2023  
8:45 a.m. - Ribbon Cutting  
741 Scioto Street, Urbana, OH 43078



Come for the high quality and  
fresh produce. Stay for the low  
prices.

To RSVP, please email  
Teresa Kaveney  
at [Teresa.Kaveney@aldi.us](mailto:Teresa.Kaveney@aldi.us)



**Oak Dale Cemetery Board**  
**Meeting Minutes – Friday, May, 19, 2023**

Board Members Present: Wayne Smith, John Brey, Patsy Thackery, Stephannie Truelove, Kevin Easton

Others Present: Kerry Brugger

The meeting was called to order by Kevin Easton at 2:30 PM and roll call was taken.

Minutes were reviewed from the March 17, 2023 meeting. John Brey made a motion to approve the minutes, seconded by Stephanie Truelove. Motion unanimously approved.

**Old Business:**

- **National Register:** John Brey discussed the history of the Cemetery design. The designer and later development of Oak Dale was John Stonebridge Williams in 1883. In 1914, the Indian Hunter was established. The old office was built in 1881 and was a tool shed at that time. In 1865, Simon Kenton was moved here for burial. The first burial in Oak Dale was in 1856.
- **Hexagonal Building:** A purchase order was issued for concepts to Sara. Plans from Sara are to be submitted by late May or June 2023.
- **Update on Arboretum:** There has been approval for a Level 1. Feedback will start in June 2023. Jim Lemon was discussed. There needs to be a minimum of 25 species and there were 33 submitted to the tree commission. This project is to be called the "Greenwood Arboretum". \$50,000 have been donated for this project.
- **Tree ID's:** A new spreadsheet has been set up for this project. Information from the spreadsheet is to be transferred to a web site for use by the public.

**New Business:**

- **Master Gardeners:** There was discussion regarding the requirements to become a Master Gardner. It is a total of 50 hours (30 hrs. of classroom and 20 hrs. of volunteer).
- "Arbet" requires 1 event per year
- Wayne Smith suggested that we listen to the Master Gardeners and use their volunteer service offers to help in the Cemetery. Maybe they has help identify the trees at Oak Dale? Possibly they could develop tours of Oak Dale?

- Kerry Brugger reminded the board to be sure and work with the City of Urbana and don't over-step the boards authority.

**Updates from Bob Jumper:**

- Bob is on vacation this week and unable to attend this meeting.
- January – April 2023: \$26,396 in sales for the cemetery.
- 36 burials
- Spring cleanup continues
- Bob has been short staffed and difficult to get everything done.
- Preparation is underway for the upcoming Memorial Day Weekend Holiday.

**Kerry Brugger:**

- Finished the SIMS – it was started in 2008-2009
- A lot is now mapped of the cemetery
- It includes the new section and a few others

**Comments:**

- Kevin Easton: Expressed appreciation to Bob and staff of the cemetery for all the work they do on a daily basis and trying to get ready for the upcoming holiday.

**Next Meetings: July 21, 2023 @ 2:30 PM in the Oak Dale Cemetery office**

**September 15, 2023 @ 2:30 PM in the Oak Dale Cemetery office.**

Patsy Thackery made a motion to adjourn, seconded by Stephanie Truelove.

Submitted by,

Kevin Easton



**TO** Mayor Bill Bean and Members of Urbana City Council

**FROM** Staff

**SUBJECT** Division Activities Report  
April - June

**DATE:** July 17, 2023

### **CEMETERY**

In late 2017 in respect for her lifelong passion for the local community, the estate of Urbana native, Karen Kerns Dresser, made a generous donation for the sole purpose of purchasing and planting trees in Oak Dale Cemetery in honor of her parents, Edmund H. Kerns and Kathryn Strapp-Kerns.

In paying tribute to the roots of Oak Dale Cemetery's origin, and to create the appropriate "home" for the bequest and the established "Memorial Tree Program" - the City of Urbana applied for and was awarded a Level 1 accreditation by the ArbNet Arboretum Accreditation Program and The Morton Arboretum. The ArbNet Arboretum Accreditation Program is the only global initiative to officially recognize arboreta at various levels of development, capacity and professionalism.

With this accreditation, we are proud to introduce ***Greenwood Arboretum at Oak Dale Cemetery***; developed through the City of Urbana's Council Resolution No. 2590-20; the collaborative efforts of our Shade Tree Commission; and the Oak Dale Cemetery Board. A formal dedication is anticipated later this Fall.

#### **Cemetery Statistics:**

<b>2<sup>nd</sup> Quarter Total Burials:</b>	27
Including Saturday (a.m.):	2
Saturday (p.m.):	0
<b>Total Graves Sold:</b>	17
(Including)	
Shepherd Mausoleum:	0 (Niche)
Shepherd Mausoleum:	0 (Crypt)
Legacy Mausoleum:	10 (Niche)
Legacy Mausoleum:	2 (Crypt)
<b>Misc. Sales:</b>	11 (Vase)

#### **Notes:**

- 27 burials 2<sup>nd</sup> Quarter; total to date: 56.
- Seasonal employees returned.
- Foundations for 24 memorials and/or monuments poured.
- Memorial Day services held.
- All large flower urns, front entrance and mausoleums planted.

## **PARKS AND RECREATION DIVISION**

### **Overview**

- Completed spring cleanup at city-owned parks and grounds.
- Hired and assembled seasonal employees to begin training for the start of our 2023 season.
- Added topsoil, sowed grass seed and fertilized the city parcel on the corner of W. Water and Locust.
- Completed field prep for baseball and softball season.
- Opened park seasonal restrooms for the year.
- Installed yellow fence topper to new outfield fence on field 5.
- Began and completed YMCA recreational baseball and softball season for children 3-15 years of age;
  - 270 participants in total
- Began and completed travel baseball season for children 8-13 years of age;
  - consisting of 5 teams totaling ~60 players
- Hosted another Urbana High School Boys Tennis Season at the Melvin Miller tennis courts.
- Prepared grounds and facility for another pool season.
- Prepared and assisted with the 3<sup>rd</sup> Annual Healthy Kids Day at Melvin Park on June 4;
  - This event included
    - ✓ Several recreation baseball and softball games
    - ✓ 25 vendors from around the surrounding area
    - ✓ Urbana Police Dept
    - ✓ Urbana Fire Dept
    - ✓ Fun race
    - ✓ Bounce House
- Continued pickleball court project by installing 3 new nets and 8' fencing around courts. This project was funded courtesy of private donations with an additional portion from the Park Trust Fund.
- Continued to trim street trees around the city.
- Added top soil to south side of the park maintenance building, completed final grade and sowed grass seed; with the assistance from our Street Division.
- Prepared Barbara Howell Park for 2<sup>nd</sup> annual Juneteenth Celebration event.
- Hosted a variety of building and field rentals along with several disc golf tournaments.
- Continued daily responsibilities of building and grounds maintenance and upkeep

## **AIRPORT**

- Still waiting on official approval from the FAA for our grant to replace the pavement that surrounds t-hangar buildings "A" and "B". As the substrate is still in very good condition only the top layers will be replaced. Maintaining the pavement in good condition is one of the requirements of the Federal Aviation Administration and the Ohio Department of Transportation Aviation Division in order to continue receiving their support (funding) for projects at an airport.
- Once our nice weather returned, air traffic increased; fuel sales have been brisk despite the continued high pricing. Our Avgas is 100LL (low lead) specifically produced for aviation and marine use and cost remains high.
- Ageless Aviation Dream Foundation will again return to Grimes (July 24<sup>th</sup> and 25<sup>th</sup>) to give Boeing Stearman Open Cockpit Bi-Plane rides to Masonic Home Veterans (giving back to those who have given in their tag line). This year veterans from all 3 Ohio Masonic Homes plus Premier Health will also be bringing some veterans from local senior living facilities.
- July 4<sup>th</sup> the Rotary Club's Chicken Dinner was again a great event and the fireworks were very much appreciated by all. Crowds again filled the airport, and lined Route 68 and the surrounding roads to watch the fireworks display. Judging from the time it took traffic to disperse, we had a record crowd. Planning has already begun to make July 4<sup>th</sup>, 2024 a Family Festival at Grimes.

## **AIRPORT CONT.**

### **2023 Planned Events thru September**

- The Vietnam Travelling Wall is scheduled to arrive Wednesday, September 20<sup>th</sup> to Urbana. The truck/semi-trailer will overnight in the Champaign County building parking lot. Thursday morning, beginning at 9:00am, we will escort the truck through town, north on Rt 68 to the former Armory site where it will be set up. A public ceremony will be held on Saturday, September 23<sup>rd</sup> at 10:00am. The Vietnam Wall will be on display until teardown begins on Monday morning, September 25<sup>th</sup> at 9:00am.
- The Grimes Flying Lab Aircraft again has a full schedule of appearances planned around the state, plus 2023 marks the 80<sup>th</sup> anniversary of when the airport was given to the city. Additionally, August 19<sup>th</sup>, 2023 would have been Warren G Grimes's 125<sup>th</sup> birthday. MERFI is planned that same date with an Aircraft Fly-In plus Car Show including some special activities at the Flying Lab.
- Champaign County Hot Air Balloon Festival will be September 8<sup>th</sup> and 9<sup>th</sup> from 5 to 9 each night; food trucks; vendors, kids' area with bounce house; eating contests; music plus the balloon launches and glows – held the second Friday & Saturday nights in September.

### **Future Planned Projects:**

- Airport Beacon Replacement (2024)
- Apron/Ramp Expansion (2025)
- Airport Master Plan Update (2026)
- Runway/Taxiway Sealing & Extensions (2030)
- Airfield Lighting Replacement (2031)
- Equipment Acquisition (TBD)
- Terminal Building Update & Enhancements (TBD)
- Grimes Hangar Roof & Siding (TBD)

## **FIRE DIVISION**

### **News**

- Probationary Firefighter Edward Mussi Jr. and Chandler Perry were onboarding, bringing the division to full staffing.
- Promoted the following three personnel to the rank of lieutenant: Lt. Brian Joyce, Lt. Adam Nitchman, and Lt. Tyler Wolf.
- The Division is working on a grant to replace our ladder truck.
- Our new medic vendor continues to forecast to us that we will receive our vehicle in the fourth quarter of this year.
- A new command vehicle to replace the current chief's vehicle was ordered and forecasted to be received in the fourth quarter of this year.
- The following personnel received certifications:
  - Firefighters John Flora and Kyle Schrader – Fire Officer I
  - Probationary Firefighters Jason Baughn and Mussi Jr. – Paramedic
  - Division – Pediatric Advanced Live Support
- Firefighter Chris Jones was named Fire Marshal in Fire Prevention.
- The Division logged 1149 hours of training for the quarter.

**Administrative**

<b>2<sup>nd</sup> Quarter Inspections by Type</b>	
<b>Inspection Type</b>	<b>Amount</b>
Building	200
Complaint	33
Day Care	1
Fire Alarm	21
Fire Protection	28
Food Truck/Festival	3
Foster Care	1
General	19
New Business	1
Occupancy	3
Plan Review	10
Pre & After School Programs	3
Re-inspection	180
<b>Total</b>	<b>503</b>

**Operations**

<b>2<sup>nd</sup> Quarter Incidents</b>			
<b>Incident Type</b>	<b>Amount</b>	<b>Daily Average</b>	<b>Daily Average Year to Date</b>
EMS	692	7.60	7.17
Fire	71	.78	.69
Rescue	61	.67	.67
<b>Totals</b>	<b>824</b>	<b>9.05</b>	<b>8.52</b>
Multiple incidents in progress	176	1.93	1.70
Transports	515	5.66	5.16
Mutual aid received	6	.07	.07
Mutual aid given	50	.55	.55

<b>2023 Concord Township Incident Statistics</b>								
<b>Quarter</b>	<b>EMS</b>	<b>Avg</b>	<b>Fire</b>	<b>Avg</b>	<b>Rescue</b>	<b>Avg</b>	<b>Total</b>	<b>Avg</b>
1st	13	0.1					13	0.1
2nd	4	0.0					4	0.0
3rd	0	0.0					0	0.0
4th	0	0.0					0	0.0
<b>Total</b>	<b>17</b>	<b>0.1</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>17</b>	<b>0.1</b>

<b>2023 Salem Township Incident Statistics</b>								
<b>Quarter</b>	<b>EMS</b>	<b>Avg</b>	<b>Fire</b>	<b>Avg</b>	<b>Rescue</b>	<b>Avg</b>	<b>Total</b>	<b>Avg</b>
1st	20	0.2	6	0.1	2	0.0	28	0.3
2nd	19	0.2	3	0.0	4	0.0	26	0.3
3rd	0	0.0	0	0.0	0	0.0	0	0.0
4th	0	0.0	0	0.0	0	0.0	0	0.0
<b>Total</b>	<b>39</b>	<b>0.2</b>	<b>9</b>	<b>0.0</b>	<b>6</b>	<b>0.0</b>	<b>54</b>	<b>0.3</b>

2023 Urbana Township Incident Statistics								
Quarter	EMS	Avg	Fire	Avg	Rescue	Avg	Total	Avg
1st	126	1.4	10	0.1	18	0.2	154	1.7
2nd	128	1.4	22	0.2	12	0.1	162	1.8
3rd	0	0.0	0	0.0	0	0.0	0	0.0
4th	0	0.0	0	0.0	0	0.0	0	0.0
<b>Total</b>	254	1.4	32	0.2	30	0.2	316	1.7

**PUBLIC WORKS**

**STREET DIVISION**

- **Street sweeper operations**
  - 74.79 tons of sweeper debris was collected from city streets.
    - ✓ 45 hours total broom time was logged.
    - ✓ Disposal cost \$4973.54.
- **O.U.P.S. tickets for utility locates**
  - 4/1/2023 thru 6/30/23 responded to 754 tickets for the locating of underground utilities.
    - ✓ This is an average of 251 tickets per month.
- **Street light outages**
  - Reported and logged a total of 8 street light outages and/or issues to Miami Valley Lighting for repair.
- **Special events**
  - Recorded a total of 13 special event requests.
- **Cold patching of pot holes**
  - 15 total tons of cold patch was used to patch holes throughout Urbana.
- **New 84'X62' salt barn.**
  - Site work was completed this quarter on the pad and drive areas for the new salt barn.
  - We anticipate this build to be completed before winter.
- **Miami Street project**
  - Over 4,000 square feet of Miami Street's worst areas were repaired.
  - A total of 395.99T of new asphalt base material at a cost of \$34,846.78 used to rebase these areas.
- **Dugan Ditch repair**
  - The section of ditch between Bloomfield Avenue and Julia Street was repaired due to severe erosion of the banks; the large sandbars were also removed.
  - Clay was hauled from Pointe North to rebuild these areas.
- **Reach Arm mowing and trimming**
  - The reach arm mower was busy mowing our normal locations around guard rails and ditch banks.
  - Trimmed back numerous areas of protruding trees, bushes and overgrown areas that were causing line-of-sight issues.
- **South Jefferson/State Route 54 cemetery curve**
  - Dirt from the inside radius of the curve was removed, allowing water to drain properly into a designated basin inside the cemetery.
  - Eliminating the constant washout and rutting of the berm along the asphalt road.
- **Utility service dig repairs**
  - Repaired all services within the city's street paving plan for 2023 with base and surface asphalt.
- **DORA**
  - Applied the required DORA boundary stickers/signage for the launch of this program; will maintain their integrity throughout the season(s).

### **Looking Ahead into the 3rd Quarter 2023**

- Continue street sweeper operations and complete several full town sweeping routes.
- Repair of remaining 34 service digs throughout town.
- Mill and surface asphalt numerous "bad spots" on city streets to improve smoothness and travel.
- Additional areas along Dugan's Ditch will be worked on to eliminate sandbars and repair banking.
- Yellow Curb painting on mains and secondary streets, as well as around the high school and other problem areas.
- Taft facility building faces to be cleaned, primed and painted. This is possible thanks to Tim West, owner of Superior Painting and Restoration in Urbana, who donated all materials needed.
- Replace or repair a hand full of failed catch basins around town.

### **WATER RECLAMATION FACILITY (WRF)**

- Operated 1,868 consecutive days with no NPDES permit violations.
- Operated for 1,578 consecutive days without a lost-time accident.
- Treated 152.82 MG of wastewater in the 2nd quarter of 2023.
- Accepted 1.65 MG of domestic septic tank waste in the 2nd quarter of 2023.
- The Plant recorded 9.77" of precipitation in the 2<sup>nd</sup> quarter of 2023. Currently this is 0.34" above the 30 year monthly average and 4.12" above the 30-year annual average.
- Disinfection season began May 1<sup>st</sup>, 2023. The WRF is required to disinfect effluent wastewater from May 1<sup>st</sup> to October 31<sup>st</sup> of each year.
- RG trucking hauled 93.9 dry tons of biosolids for land application use in the 2<sup>nd</sup> quarter of 2023.
- The Industrial Pretreatment Group sampled and inspected all of the local industries that are part of the current pretreatment program; no violations were found during the semiannual sampling and inspection
- The septage receiving upgrade project is complete. The WRF is experiencing improvements in the biological treatment process with the new septage receiving unit and EQ basin in operation

### **COMPOST FACILITY**

- Urbana's Compost Facility opened April 4<sup>th</sup> for the 2023 season.
- Collected 2,213 cu/yds of compost material in the 2<sup>nd</sup> quarter of 2023
- Processed 6,804 cu/yds of compost material into mulch and hauled out May 19<sup>th</sup> thru the 23<sup>rd</sup> of 2023.

### **WATER DIVISION**

#### **Flow information:**

April – 45.5361 Million Gallons  
1.6179 Million Gallons Average Daily Flow

May – 51.8520 Million Gallons  
1.6726 Million Gallons Average Daily Flow

June – 51.4063 Million gallons  
1.7135 Million Gallons Average Daily Flow  
(All water treatment plants and distribution system are EPA compliant)

#### **Revenue & Expense**

##### **As of 06/30/2023**

Budget Amount \$2,791,092.54  
Month to Date Expense \$50,910.92 (May)  
Year to Date Expense \$1,079,919.56  
Encumbered Balance \$220.146.48  
Unencumbered Balance \$1,711,172.98



**Water Department Personnel Completed:**

- o 2 hydrants repaired/replaced
- o 2 new employees hired (replacements)
- o 4 water main breaks
- o 6 service lines repaired or replaced
- o New computer boards installed in a few actuators at 29 WTP
- o City pool filled and opened
- o Reworked the cemetery water meter
- o Use of vac truck for curb box reinstalls
- o Phoenix Ag water taps are now installed
- o New fire line taps to the Orbis addition
- o Crack sealed 29 WTP Parking lot
- o Water samples taken for a family with high lead levels (testing showed lead below detection level)
- o Grant received for water leak testing equipment

**Projects that we are working on:**

- o Valve exercising
- o New booster station project
- o Locating all water valves and customer service valves (GPS/GIS Program)
- o High street project
- o New housing project behind Walmart
- o UCMR 5 testing for EPA mandate
- o Painting well field pumps at 29 WTP
- o Several valve replacements

**Upcoming Projects:**

- o Painting west water tower inside
- o Lead line inventory
- o Painting the 29 WTP clear well
- o Hydrant flushing
- o Water leak testing and locating
- o Small meter test to verify accuracy

**FACILITIES**

- Continue to maintain the city's multiple locations.
- Responded to 160 work orders; these are non-preventative and preventative maintenance requests; continue with monthly PM's on the elevator; fire extinguishers; exit lights; garage doors and vehicles.
- New work order software is implemented and working great!
- Contractors completed the replacement of the main roof area of the municipal building.
- Assisted YMCA staff in startup of the city pool, also replaced the lights in the men's and women's restrooms with LED fixtures.

**SEWER MAINTENANCE**

- Sewer Maintenance recorded 14 calls/ backups and 5 sanitary digs.
- 1457 OUPS tickets. Decrease of 20% over last year 2<sup>nd</sup> quarter.
- Staff continues to perform sewer lateral camera inspections free of charge to city residents.
- Recorded 10 camera inspections for residents. Decrease of 10%
- Cleaned over 16,500 feet of sanitary and storm sewer mains. Increase of 125%
- Inspected over 17,000 feet of sanitary and storm sewer mains. Increase of 110%
- Performed over 8 hydro excavations, total of 38-man hours for the Water Division. 65% Decrease
- Continue maintaining the collection system and pump stations.
- Maintain the blower system at the closed landfill; checking the blowers daily and performing maintenance as necessary. Contractor monitors gas readings quarterly. Staff joined the Ohio EPA for an annual inspection of the landfill.

- Completed the 2nd quarter grease trap inspections in Mid-June. We had two restaurants that were non-compliant and sent letters to the owners; both places became compliant.
- Assisted the Street Division with multiple City utility asphalt repairs. This coincided with deep asphalt repairs on Miami street.
- Staff continues to pump water and haul from the Water plant to the WWTP.

#### **GOVDEALS**

Listed 2 lots for sale; sold for approximately \$5,100 total.

#### **ENGINEERING**

- New projects in 2023.
  - Champaign County CDBG PY2021 Urbana Curb Ramp Improvements – CDBG allocation grant funding in the amount of \$119,592.65 was used to benefit the first and second City wards by installing ADA compliant curb ramps where none previously existed. This totaled 73 curb ramps. Engineering designed the project and D.L. Smith Concrete LLC performed the work for \$179,197.
  - Miami Street and Bloomfield Avenue Curb & Gutter Improvements – The project began in late-April 2023 at an at-bid cost of \$725,203 by SiteWorx Unlimited LLC. This in-house design project has replaced wholesale curbs and gutters along Miami Street between Edgewood Avenue and Walnut Street as well as those along Bloomfield Avenue between North Main Street and the railroad tracks, save a dozen or so properties which already had fully intact and exposed curb and gutter. It also included service walks and/or drive approaches as applicable. In straying from years past, piecemeal work on sections of marked sidewalks or curbs has been done by this contract too. The owners will then be billed by the City for their portion of the project costs in August and given an opportunity to pay. The remaining amounts get assessed to the individual property taxes over 5 years, without fee or interest imposed by the City. Additionally, within the cost cited above, is a \$41,000 grant from ODOT Jobs and Commerce to widen the southeast corner of the Miami and Edgewood intersection. This project has almost wrapped up with mainly topsoil, seeding and clean-up work left to do.
  - 2023 Asphalt Program – The asphalt program bid in mid-April, having an engineer’s estimate of \$625,810 and an accepted bid price of \$551,479.37 (A&B Asphalt, Corporation). Street paving work will take place in August or September. Streets to be milled/filled are Bloomfield Avenue, E. Light Street, Storms Avenue, Talbot Avenue, Rolling Stock Avenue, Downs Avenue and Evans Avenue. There are also two streets with full depth reclamation planned prior to paving: E. Twain Avenue and Logan Street. Additionally, ODOT bid Miami Street (US 36) paving, which spans from Edgewood to Walnut like the aforementioned curb and gutter project. A&B Asphalt also picked up this contract for which the City will chip in 20% of the cost.
  - 2023 Crack Seal Program – Pavement maintenance via crack sealing was performed this year on the following streets: SR 54 (S. Jefferson and Patrick), Monument Square (including one block each direction), Miller Drive, Bon Air Drive, Rue St. Clair, Rue Royale, Rue St. Charles, Lynn Street, Todd Street, Anderson Drive, S. Kenton Street, N. Jefferson Avenue, Laurel Oak Street, Fyffe Street, N. Walnut Street, Railroad Street, E. Ward Street, N. Kenton Street and N. Locust Street. This work had an engineer’s estimate of \$44,000 and Scodeller Construction Inc. performed the work in early June for \$31,296.00.
  - South High Street Improvements – This project improves the existing street from SR 55 to Miami Street via roadway, drainage, pedestrian and bicycle additions or alterations. Traffic calming and a cross-section of water and sanitary replacement are also designed. The City opened bids in early May with R.B. Jergens Contractors, Inc. as the only bidder at \$6,733,425.85, which was within approximately \$14,000 of the engineer’s estimate. This project has been awarded approximately \$3.1

## **ENGINEERING CONT.**

million through federal grants and another \$600,000 through OPWC. The City will also use ARPA grant funding in the amount of \$1.2 million for at least the stormwater portion of this project. There is also approximately \$1.3 million in OPWC loan funding at 0% interest. Construction began in earnest July 10, 2023 with clearing and waterline work; private utility relocations were taking place prior to this start date and are ongoing in the southern half of the project corridor.

- Major designs in progress.
  - Ohio Bridge Partnership Program funding was obtained in 2021 for the W. Court Street Bridge Replacement project. The project will replace a 100-year-old plus structure with new 96" piping. The engineer's estimate for this 2025 construction project is \$436,721. The grant is for \$379,500. Compass Infrastructure Group has completed Stage 1 (of 3) design with Stage 2 design due by November. The environmental review is in progress, with ODOT District 7 handling that for us.
  - The City obtained a grant in 2022 for engineering design services on two bike trail crossings in Urbana; this grant totaled \$44,900. In 2023 we added another \$50,000 to that grant total for right-of-way services and acquisition. The affected crossings are the Simon Kenton Trail's intersection with Miami Street and with N. Main Street. The objective at Miami will be to add RRFBs at the crosswalks like we have downtown while the objective at N. Main is to add the same, move the trail crossing further north away from the railroad, reduce the crossing distance and eliminate the first block of Laurel Oak Street. Urbana was also awarded an ODOT Systemic Safety Grant for the construction end of this project, totaling \$542,000. The City has LJB performing the design work and right-of-way plans; they submitted Stage 2 plans in late-June.
- Projects to be designed.
  - The Railroad Street Storm Project has been awarded a CDBG Critical Infrastructure grant of \$470,000. The goal of the Stormwater Utility Committee upon initial formation was to have one large project every five (5) years or so. However, the estimated cost of this project sits at \$1,226,500 which is more than the Stormwater Fund currently has set aside. Since the project is being designed in-house, design must wait until Engineering has more time in the fall/winter of 2023 anyway, which will allow the Stormwater Fund to meet its necessary match. Surveying has been completed for this project and utility coordination is underway.
  - Engineering and Community Development worked with Urbana Township to jointly apply for a CDBG allocation grant for paving North Edgewood Avenue. We were unfortunately unsuccessful but could use this as a future project idea.
  - The E. Market Street Municipal Building frontage should see a facelift for concrete if engineering can find time for the design. This would include new walks, curbs and aprons from S. Main Street to the Box 13 building. The fire aprons are included in this project area.
- Miscellaneous
  - Private projects, such as Orbis, Phoenix Ag, Dugan Place, Aldi, Sutphen, Dollar General (N. Main and Dellinger), Seth's Produce and Garden Center, Urbana Vet Clinic, Ultra-Met, Settlers Ridge Apartments, Starbucks and 1300 S Main (Howell), garnered attention during the second quarter.
  - Multiple studies either have been or will be funded through LUC Regional Planning Commission's rural transportation planning allocation. They are as follows: 1) Miami Street Safety Study for Striping and Signage [completed with signs purchased and striping upgrades to be undertaken during ODOT's Urban Resurfacing in 2023]; 2) Gwynne Street Bridge Maintenance Planning [completed with task priorities 1 and 2 being designed by Burgess and Niple currently for 2024 construction]; 3) Simon Kenton Trail – East Lawn Avenue to Melvin Miller Park Connectivity Study [completed with more planning and potential grant applications to follow]; 4) North Main Street Safety Study for Striping and Signage [soon to be authorized]; 5) Traffic Signal Study [soon to be scoped].

- Clay Miller, engineer technician, continued managing sidewalk, curb and gutter projects. This primarily consisted of the Miami Street and Bloomfield Avenue Curb and Gutter Improvements and the CDBG Urbana Curb Ramp Improvements.

## **COMMUNITY DEVELOPMENT**

- On January 25, 2023, the Ohio Department of Commerce, Division of Liquor Control, approved the Downtown Urbana Designated Outdoor Refreshment Area (DORA). This approval followed the passage of Ordinance No. 4584-22 by Urbana City Council on December 6, 2022 to approve the DORA plan application and to establish the Downtown Urbana DORA. The DORA's first day of operation was May 12, 2023 with the DORA proving popular during downtown events such as Second Saturdays. In total, twelve establishments are now eligible to participate in the DORA.
- Bids were received for the South High Street Improvements (ODOT PID #112019) on May 1, 2023 with R.B. Jergens Contractors, Inc. of Vandalia, OH being awarded the contract in the amount of \$6,733,425.85. The engineer's estimate for the project was \$6,719,021.49. A public meeting was held for residents and property owners along South High Street at the Champaign County Community Center on June 29, 2023. Construction on the project officially commenced on Monday, July 10, 2023 with completion anticipated on or before October 31, 2024. Federal grant funding for this project was originally obtained through ODOT back in 2019. In addition to ODOT grants, this project is being funded with an OPWC grant, an OPWC 0% interest loan, ARPA funds, and local funds.
- Continued to advance the proposed residential development behind Walmart to be known as Dugan Place. As currently proposed, this development would include four subareas with four different housing product types. In total, up to 513 housing units are proposed as follows: 75 patio homes, 132 single family homes, 114 townhomes, and 192 market rate apartments. During the second quarter of 2023, multiple meetings were held with the proposed homebuilder and their engineer as they continued project related due diligence. If the proposed development continues to progress, site development work may start in late 2023 or early 2024 with the first homes being constructed in the fall of 2024 and being occupied in early 2025.

## **ZONING & COMPLIANCE**

### **Overview**

- Continued enforcement of the city's zoning and nuisance code
- Enforcing the city's grass nuisance code
- Reviewed and issued various large-scale commercial development projects
- Working on developing a potential property maintenance code
- Continuing to work on rewriting Chapter 1112 City Center Heritage Overlay District
- Continuing to revamp and enforce the city's vacant registration program
- Working on updating sign ordinance
- Working with various local developers on downtown renovation efforts

### **Statistics**

- 49 zoning and nuisance violations issued
- 50 grass nuisance violations issued
- 18 grass nuisance abatements performed by the Parks and Grounds department
- 58 new permits issued

## **POLICE DIVISION**

### **April Highlights**

- 4/15/2023 – Kaden Harkins, 25, was killed inside her apartment located within the Endowment Building by her boyfriend, Jamie King, 30, who was arrested and has been indicted for her murder. King continues to be held in the Regional Tri-County jail as his case proceeds through our Common Pleas Court.
- 4/19/2023 – Our most recent Academy graduate, Officer Damion Williams, completed his 11-week Field Training Program with senior officer trainers, and is now assigned solo on our 3<sup>rd</sup> Shift (2200 – 0600 hours).
- 4/22/2023 – Sergeant Shawn Schmidt and Officer Major Stratton, in partnership with our Kroger Pharmacy, provided a Drug Drop-off event and took in 39 pounds of old, unused prescription medications from citizens.

### **May Highlights**

- 5/17/2023 – Chief Lingrell was the keynote speaker for the 2023 Academic Awards Banquet honoring the best of the best of students and teachers at Urbana High School.
- 5/18/2023 – Chief Lingrell and Sergeant Logan Dunn attended the Logan-Champaign Mental Health, Drug and Alcohol Board's dinner honoring various community members for their contributions to the effort of helping others.
- 5/22/2023 – Nine adults were arrested and/or indicted for various felony drug offenses, mostly trafficking in methamphetamine from 306 West Court Street. This covert investigation lasted several months and was dubbed operation Hotel California and was spearheaded by Sergeant Logan Dunn and Officer Robbie Evans. Eleven Urbana police officers along with three Adult Parole Officers conducted the tactical raid.
- 5/24/2023 – Special Population Operations Team (SPOT) program initiated locally, spearheaded by Lieutenant Josh Jacobs, to help local first responders to have better information to assist them with in responding to registered homes of citizens whom may be facing medical or mental health issues (i.e. Autism, Dementia, etc.).
- 5/31/2023 – Sergeant Logan Dunn provided the staff of Urbana Health & Rehabilitation with ALICE training for best practices to implement during an active killing incident.

### **June Highlights**

- 6/3/2023 -- We conducted another round of Entry-level testing for four vacant police officer positions. We are currently conducting multiple background investigations on viable candidates hoping to fill those openings.
- 6/5-7/2023 – We completed the first of four annual weapons qualifications, by recertifying on our duty handguns.
- 6/7-9/2023 – Officers AJ Ervin and Robbie Evans attended the annual Ohio School Resource Officer Conference in Sandusky, Ohio where they received up-to-date training on current best practice procedures on School Resource Officer programs and initiatives. During this conference, AJ Ervin, the current sole SRO for the Urbana City School District was honored as an Accredited Professional Level SRO for his continuing education in this area as well as for serving in this capacity for at least five years.
- 6/8-11/2023 – Officer Tristin Williams attended training in Sylvania, Ohio to become a certified Police Bike Instructor. Tristin is now certified to provide training to new bike officers as well as being able to provide care & maintenance to our bike fleet.

- 6/10/2023 – The Division participated in the City’s Healthy Kids Day at Melvin Miller Park. Officers AJ Ervin and Robbie Evans were our representatives and they opened Safety Town for youngsters to visit and play in. They also passed out bike safety helmets to youngsters.
- 6/14/2023 – Officer Ely Louck represented the police division at the Champaign County Library’s “Touch a Truck” event for area youngsters to enjoy learning about the equipment we carry inside of a police car.
- 6/17/2023 – Led by Sergeant Shawn Schmidt and Officers AJ Ervin, Robbie Evans and Ely Louck and Lieutenant Josh Jacobs helped the police division provide area youngsters with our 2<sup>nd</sup> annual COPs & Bobbers program at the pond inside Melvin Miller Park. This year we were joined by our local State of Ohio Department of Natural Resource (ODNR) Officers, Officers Oliver and Smith, who helped us in provided participants with various fishing safety and fish catching tips. Each participant was provided with their very own fishing tackle box with fishing gear as well as a new fishing pole. This year, Nasty Nate’s Fishing (Nathan Boldman & Brian Bowen), a local fishing supply company provided the tackle boxes with fishing gear for the youngsters to have. We had twenty participants this year.
- 6/22/2023 – The Division participated in a functional disaster exercise through the Local Emergency Planning Commission (LEPC) to test various areas first responders as they worked to mitigate two different emergency incidents requiring the use of several police, fire and emergency medical to respond to. The functional events took place in the parking lot of the Champaign County Community Center and at Mercy Health Hospital. The exercises test the strengths and weaknesses of larger scale responses where Incident Command procedures are enacted.
- 6/19-30/2023 – Officers AJ Ervin and Robbie Evans provided two Safety Town programs for incoming Kindergarten age children to attend. Altogether we hosted 43 youngsters for the program where kids learn various safety rules and get to learn from partnering agencies including the City of Urbana Fire Division, the City of Urbana Parks/Pool, the Urbana City Schools Bus Transportation, Champaign County Children’s Services, Champaign County Sheriff Department Dog Warden and K-9, Champaign Countywide 911 Dispatch, Urbana City School’s Bus Transportation and Urbana City Parks and Pool.
- 6/20/2023 – Lieutenant Josh Jacobs along with Officers Keith Hurst, Tristin Williams and Major Stratton represented the police division in the 2023 Law Enforcement Torch Run, supporting our local Special Olympians to participate in annual track and field events throughout the year. This year the police division raised \$250 for this cause. Our runners were joined by local MRDD athletes as well as an athlete from Bradford, Ohio throughout the run from Kroger parking lot to the Depot on Miami Street. Our runners were cheered on throughout the run route by local staff and associates of CRSI and local citizens who witnessed the event happening.

## **LAW OFFICE**

### **City Council Meetings/Work Sessions**

In the 2<sup>nd</sup> Quarter, the Law Director attended regular City Council Meetings to provide guidance on procedure and to answer any legal questions that may arise. He also availed himself to all members of Administration and Council for legal advice and representation as pertains to any matter involving the discharge of their duties and responsibilities as representatives of the City of Urbana, Ohio, and as to any matters which arise during those meetings.

### **Ordinances and Resolutions**

In the 2<sup>nd</sup> Quarter, the Law Director reviewed and approved several pieces of Legislation for presentation to Council, and advised Council as to the appropriate procedure for enacting same. **For clarity, the Law Director does not propose legislation on behalf of City Council members or City staff.** Rather, he assists Council members and/or City staff in presenting their desired legislation in proper format and assures that the proposed legislation does not conflict with any Local, State, or Federal laws. The Law Director is neither a proponent nor an opponent of any legislation presented.

## **LAW OFFICE CONT.**

### **Code Enforcement**

The Law Director continued to work with Planning and Zoning and Administration to assure that all provisions of the Urbana Codified Ordinances, and specifically, those provisions pertaining to nuisances and zoning violations, are being adequately enforced.

### **Contract/Legal Document Review/Modification**

Numerous City projects requiring complex legal analysis and process were addressed. Each involves the office of the Law Director, some merely for review, others for more detailed participation.

### **Boards and Commissions**

In 2023, the Law Director undertook the task of reviewing and advising the several Boards and Commissions here at the City. Much emphasis was placed on the Building and Zoning Appeals Board, as the second Board to be addressed. It is anticipated that the remaining Boards and Commissions will be evaluated and addressed this year.

### **Records Retention Schedules**

Work continues on the revamping of the Records Retention Schedules for the many Departments and Divisions of the City of Urbana. Final edits have been made to the Schedules and they have been presented to the several Department/Division Heads for final commentary and review.

### **Municipal Court Prosecutor**

The fundamental responsibility of the Municipal Court Prosecutor is to represent the State of Ohio, the City of Urbana, and/or the Villages in Champaign County, in the Champaign County Municipal Court, for all misdemeanors and for any felony cases filed in that Court.

### **Cases Prosecuted**

In the 2<sup>nd</sup> Quarter of 2023, the Prosecutor's office processed almost 950 cases. This includes all matters, whether resolved by admission, plea, at pretrial, at a trial to the Bench, or by Jury Trial.

### **Case Reviews**

In addition to prosecuting cases, the Municipal Court Prosecutor answered inquiries of law enforcement and reviewed numerous "Prosecution Packets", submitted to him for consideration of charges by the Champaign County Sheriff Office, the Urbana Police Division, the Saint Paris Police Department, the Mechanicsburg Police Department, and the North Lewisburg Police Department. These packets contain fact patterns and evidence gathered by law enforcement, to determine whether it would or would not be appropriate to file any charges in a particular case. Generally, the Prosecutor is approached to review cases which require analysis of complex legal application of the law to the facts. They may also involve other issues, such as mental and/or physical impairment of suspects, and how diminished capacity might affect charges.

### **On-scene/After-hours Contact by Law Enforcement**

The several law enforcement agencies in the County have been provided the Prosecutor's cellular telephone number, and many of them reached out to the Prosecutor's afterhours and on the weekends, to have questions answered while on-scene. This may sound like an inconvenience to the Prosecutor but, in fact, it is the opposite. He appreciates and encourages the willingness of law enforcement to seek his counsel as to issues presented while in the midst of investigations. The Prosecutor does not require his Assistant Prosecutor to field such calls afterhours, however, on occasion he does so.

### **Victim Advocacy**

Through the Municipal Court Prosecutor's Victim's Advocate program, numerous victims of crime were provided guidance and services in the 2<sup>nd</sup> Quarter of 2023. The vast majority of these were victims of crimes of violence, such as assault and domestic violence. The victims who appeared for Court met with the Victim Advocate and the Prosecutor, and were accompanied to Court by staff. Services were offered to any victim in need of assistance, such as shelter or protection.

**FINANCE**

2023 Expected Revenue & YTD Revenue by Fund

Fund Number	Fund Name	2023 Expected Revenue	YTD 06/30/23 Revenue	Expected Revenue %
100	General	\$7,563,375	\$4,260,411	56%
200	Airport	\$380,800	\$183,891	48%
205	Street	\$938,000	\$355,119	38%
215	Cemetery	\$187,500	\$88,110	47%
275	P & F Tax Levy	\$1,511,625	\$901,648	60%
401	Capital Improvement	\$1,446,125	\$769,489	53%
402	P & F Tax - Cap Imp	\$503,875	\$300,781	60%
605	Water	\$2,610,000	\$1,209,832	46%
610	Sewer	\$3,687,400	\$1,767,070	48%
620	Stormwater - Oper	\$92,000	\$46,863	51%
625	Stormwater - Cap Imp	\$216,000	\$109,361	51%
TOTAL		\$19,136,700	\$9,992,576	52%

2023 Department Operating Budgets & YTD Expenses

Department	2023 Budget	YTD 06/30/23 Expenses	Budget %	
CITY COUNCIL	\$93,360.00	\$47,675.71	51%	
ENGINEERING	\$294,690.00	\$168,406.24	57%	
FIRE	\$3,077,740.00	\$1,949,334.86	63%	
MULCH/COMPOST	\$24,350.00	\$8,286.19	34%	
MUNICIPAL COURT	\$749,250.00	\$415,742.34	55%	
POLICE	\$2,760,210.00	\$1,229,117.76	45%	
POOL	\$82,200.00	\$7,046.80	9%	
MAYOR/ADMIN	\$270,190.00	\$133,594.31	49%	
COMMUNITY DEV	\$142,000.00	\$104,297.02	73%	
REC-ADMIN	\$213,650.00	\$104,948.54	49%	
PUBLIC WKS	\$170,100.00	\$83,828.71	49%	
MISC-NON-DEPT	\$548,300.00	\$453,615.89	83%	
FINANCE-ACCTG	\$331,925.00	\$180,426.73	54%	
FINANCE-INC TAX	\$167,500.00	\$78,244.91	47%	
FINANCE-UTIL BILL	\$194,230.00	\$92,389.86	48%	
LAW DEPT	\$291,550.00	\$136,544.84	47%	
ZONING COMPLIANCE	\$172,600.00	\$82,670.92	48%	
AIRPORT	\$404,260.00	\$159,614.30	39%	
CEMETERY	\$181,510.00	\$98,630.48	54%	
STREET	\$861,930.00	\$442,628.14	51%	
POLICE & FIRE LEVY	\$135,000.00	\$79,944.24	59%	
SEWER WRF	\$4,025,830.00	\$1,746,397.55	43%	
STORMWATER-OP	\$81,000.00	\$10,421.30	13%	
STORMWATER-CAP IMP	\$638,000.00	\$27,261.52	4%	
WATER	\$2,734,680.00	\$1,138,303.75	42%	
TOTAL		\$18,646,055.00	\$8,979,372.91	48%



## **RESOLUTION NO. 2670-23**

**A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO SUBMIT AN APPLICATION FOR AN FY2023 ASSISTANCE TO FIREFIGHTERS GRANT (AFG GRANT) TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) AND DECLARING AN EMERGENCY (One (1) reading required, no public hearing required).**

**Department Requesting: Fire Department**

**Sponsor: Councilwoman Mary Collier**

**WHEREAS, The City of Urbana, Champaign County, Ohio has a need to purchase fire equipment in the form of a ladder truck; and**

**WHEREAS, the AFG Grant Program is a competitive grant program that provides financial assistance to purchase firefighter equipment; and**

**WHEREAS, the AFG Grant Program requires a local match of 5% and provides a 95% grant; and**

**WHEREAS, the AFG Grant Program can help the City purchase the needed firefighting equipment that will enhance public health and safety.**

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Urbana, County of Champaign and State of Ohio:

**SECTION ONE:**

That the Director of Administration or his designee is hereby authorized to submit an FY 2023 AFG Application to FEMA.

**SECTION TWO:**

That the City acknowledges that grant recipients under the AFG grant program must agree to purchase the requested equipment.

**SECTION THREE:**

That the City acknowledges and pledges to comply with all conditions of the FY2023 AFG grant program. However, the city will reevaluate its commitment prior to acceptance of a program award.

**SECTION FOUR:**

Council declares an emergency pursuant to Urbana City Charter §2.11 and this resolution shall take effect immediately upon passage to preserve public health, safety and welfare and to ensure timely submission of the grant application.

**SECTION FIVE:**

All actions of City Council related to this legislation were conducted in open meetings pursuant to Urbana Codified Ordinance 107.01 and Ohio Revised Code 121.22.

**SECTION SIX:**

This ordinance shall become effective on August 1, 2023.

\_\_\_\_\_  
President, City of Urbana Council

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council

This Ordinance approved by me this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mayor, City of Urbana

REVIEWED: *W. M. Fantini* 7/18/23  
Director of Law                      Date

Jumper:        \_\_\_\_ Yay        \_\_\_\_ Nay        \_\_\_\_ N/A

Scott:         \_\_\_\_ Yay        \_\_\_\_ Nay        \_\_\_\_ N/A

Paul:          \_\_\_\_ Yay        \_\_\_\_ Nay        \_\_\_\_ N/A

Truelove:     \_\_\_\_ Yay        \_\_\_\_ Nay        \_\_\_\_ N/A

Thackery:     \_\_\_\_ Yay        \_\_\_\_ Nay        \_\_\_\_ N/A

Collier:       \_\_\_\_ Yay        \_\_\_\_ Nay        \_\_\_\_ N/A

Bean:         \_\_\_\_ Yay        \_\_\_\_ Nay        \_\_\_\_ N/A