



**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, SEPTEMBER 6, 2022**

President Hess called the City of Urbana Regular Session Meeting to order at 6:00 pm.

City Staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Law Mark Feinstein, Director of Finance Chris Boettcher, and City Engineer Tyler Bumbalough

President Called Roll: Ms. Jumper, present; Mr. Scott, present; Mr. Paul, present; Ms. Truelove, present; Mr. Thackery, present; Mrs. Collier, present; and Mrs. Bean, present.

Minutes

Mr. Thackery moved to put the minutes of August 16, 2022 on the floor for discussion and possible approval. Mr. Paul seconded.

Mrs. Collier noted a minor correction for the spelling of Janet Ebert. Mr. Paul noted a minor correction of an improper date.

Voice vote on approval of amended minutes: all ayes; nays, none.

Motion passed 7-0

Communications: None

Administrative Reports – Board of Control:

1. The Board of Control recommends Council authorize a purchase order to Columbia Gas of Ohio in the amount of \$19,175.98 for the extension of a natural gas service line to the newest ten (10) unit t-hangar at the Grimes Field Airport. This expense will be charged to Airport Fund - Other Capital Improvement and is not in the 2022 budget, but the City is being reimbursed by the Urbana Hangars, LLC – Hangar Group ‘C’ owners group. (See attached). **VOTE: 3-0**

Mr. Thackery moved to put this request on the floor for further discussion and possible passage. Mr. Paul seconded.

Mr. Brugger indicated that the City was asked to add a heat hook up to the hanger. As the owner of the property, the City needs to contract with Columbia Gas, but will be reimbursed for the expenses.

No comments/questions from Council.

Voice vote on approval; all ayes, nays none.

2. The Board of Control recommends Council authorize a blanket purchase order to Purvis Brothers for \$130,000.00 for fuel to be sold at Grimes Field Airport. Earlier this year, Council approved a purchase order in the amount of \$175,000.00, which due to increased cost has been depleted. This expense will be charged to the Airport Fund and is not in the 2022 budget. **VOTE: 3-0**

Mr. Scott moved to put this request on the floor for further discussion and possible passage. Mr. Paul seconded.

Mrs. Boettcher informed Council that the airport has already worked through its purchase order for fuel due to the increased price. The City is expecting one more load of jet fuel and two loads of ag gas to get through the end of the year.

Mr. Thackery asked if this would be enough. Ms. Boettcher answered affirmatively, stating the price had leveled off.

Mr. Paul asked if the City was ahead in terms of amount of sales or this was solely just due to the price increase. Ms. Boettcher indicated that the amount of gallons had picked up.

President Hess confirmed that the City would get the money back anyway. Ms. Boettcher agreed, stating the City had to have it to sell it.

Voice vote on approval; all ayes, nays none.

In regards to the July purchase orders, Mr. Thackery asked if the vehicle for the sewer department was new or a replacement. Ms. Boettcher confirmed it was a replacement vehicle. He then asked if the fuel costs were about right for all departments. Ms. Boettcher explained that most blanket purchase orders get amended in October, and that because of the rise in fuel costs, it was needed earlier.

Ms. Truelove stated the cost of the new Chevy Silverado seemed high, and inquired if the City ever purchases used vehicles and how often it does so. Ms. Boettcher responded the City always purchases new vehicles and that the sewer department rotates vehicles every three to four years. Ms. Truelove inquired if the City puts out bids. Ms. Boettcher answered yes, but sometimes the City does not always get bids back because there are not always trucks on the lots. Ms. Truelove asked about the Nordictrack. Ms. Boettcher answered it was for the fitness room, through the police and fire trust with donations they received.

Mr. Paul asked about the catch basin casting. Mr. Bumbalough informed him it was the metal part of the catch basin. Mr. Paul then asked about the custom top windowsill. Mr. Brugger stated it was for the interior and was in the budget to move the office and refurbish it.

Citizen Comments: None

ORDINANCES AND RESOLUTIONS

Third Reading: None

Second Reading: None

First Reading:

Ordinance 4576-22: An ordinance levying special assessments for the purpose of constructing or repairing sidewalks, curbs and gutters, and declaring an emergency.

Mrs. Bean moved to place this ordinance on the floor for discussion and possible passage. Mr. Thackery seconded.

Mr. Bumbalough stated the three ordinances are all for levying assessments. This first ordinance is for the Eastview area. Letters were previously sent out to the homeowners. Owners that did not do the work themselves have the assessments added to their taxes. These need to be taken to the County auditor next Monday.

Mr. Scott asked if the City contractor completed the handicap ramp. Mr. Bumbalough stated yes. Mr. Scott believed the work was kind of shoddy. He also asked why there had to be three separate ordinances. Mr. Bumbalough stated that it could have been consolidated but typically the City has as many ordinances as resolutions of necessity that were previously passed.

Mr. Thackery inquired of Mr. Scott what he meant by shoddy. Mr. Scott elaborated that the contractor took out a large portion of sidewalk with the intent to taper down to the handicap ramp. Instead it was just replaced the way it was. He was also concerned ADA compliance. Mr. Bumbalough added that they do have an inspector on scene. The contractor may have removed more than was necessary, but it was difficult to determine at the time how much was needed to take out.

Mr. Thackery asked if any of these addresses complained about the work. Mr. Bumbalough stated that none of these addresses were the handicap ramps. The other ones that issued complaints were addressed.

President Hess called for a roll call on passage: Mr. Scott, aye; Mr. Paul, aye; Ms. Truelove, aye; Mr. Thackery, aye; Mrs. Collier, aye; Mrs. Bean, aye; and Ms. Jumper, aye.

Ordinance passes 7-0.

Ordinance 4577-22: An ordinance levying special assessments for the purpose of constructing or repairing sidewalks, and declaring an emergency.

Mr. Thackery moved to place this ordinance on the floor for discussion and possible passage. Mrs. Collier seconded.

Mr. Bumbalough stated this was the second similar ordinance. This is very similar but for Main Street and surrounding areas.

Mr. Paul stated it did not seem like much payment was coming in prior to assessments. He inquired if the City did better on other projects. Mr. Bumbalough stated that this project had a return rate around 16%-17%. Years past had around 20%.

Mr. Scott stated that the City could have potentially received more back with the Section 913 route with financial penalties and percent fees added to assessments.

President Hess called for a roll call on passage: Mr. Paul, aye; Ms. Truelove, aye; Mr. Thackery, aye; Mrs. Collier, aye; Mrs. Bean, aye; Ms. Jumper, aye; and Mr. Scott, aye.

Ordinance passes 7-0.

Ordinance 4578-22: An ordinance levying special assessments for the purpose of constructing or repairing curbs, gutters, driveway approaches and appurtenances thereto on a section of South Main Street between State Route 55 and Market Street, and on a section of North Main Street between Court Street and Washington Avenue/Gwynne Street, and declaring an emergency.

Mr. Thackery moved to place this ordinance on the floor for discussion and possible passage. Mrs. Collier seconded.

Mr. Bumbalough stated this ordinance falls under ORC 727. It's a slightly different process with over 150 properties.

Mr. Paul stated that it seems to be a smoother process over the past couple of years. He asked if residents are still pushing back or is there more acceptance. Mr. Bumbalough stated that the City has already sent out Section 913 letters for next year. He stated that responses are not as angry as in the beginning. Citizens seem to know it is their responsibilities and are more concerned with knowing their options.

Mr. Thackery asked how the City is doing with the overall budget. Ms. Boettcher stated the City has billed 180 properties. So far, it has collected over \$97,000 with over \$440,000 still to be collected.

Mr. Thackery asked what the City's strategy was for the next few years. Mr. Bumbalough stated the plan is to hit the main roads first. Urban resurfacing will be coming to Miami Street. Then the City will head to the collector streets.

President Hess called for a roll call on passage: Ms. Truelove, aye; Mr. Thackery, aye; Mrs. Collier, aye; Mrs. Bean, aye; Ms. Jumper, aye; Mr. Scott, aye; and Mr. Paul, aye.

Ordinance passes 7-0.

Department Liaison Reports:

Mr. Thackery indicated he had met with Mr. Crabill to review community development projects. It appears the City is very busy.

Ms. Truelove is looking forward to the work session the 27th.

Ms. Jumper met with the Monument Square District. They finalized the car show on October 7th. She stated it was very easy to put together with the help of Mr. Brugger, Mr. Hall, and Mr. Muirhead. Also, the Oak Dale cemetery tour will be October 22nd.

Miscellaneous Business

Mr. Thackery stated there was recently a DORA meeting. A lot was accomplished and they are meeting again in on September 14th.

Mr. Paul stated that the catch basin at Lafayette and Locust appeared to be collapsing.

Mr. Scott asked if there was any update on the Aldi's demolition. Mr. Brugger stated they are working through the asbestos abatement with demolition likely in mid to late October.

Mrs. Collier stated that the Balloon Fest will be at the airport September 9th and 10th.

Mr. Bumbalough stated the paving programs are wrapping up for the year. Be on the look out for crack sealing in the next month.

Mr. Brugger thanked Mr. Steffan for his flexibility with the late additions to the Council packet. He stated that the Ohio Ethics law has a training in October at the County community center. There will be a 9/11 remembrance in the square. Also, he added there was recently a feral cat communication and any insight Council had could be a topic of discussion. Finally, he stated the next Council will include a talk with the Highland developers regarding Dugan Place and the TIF.

Mr. Bean stated the Chili Cookoff will be September 24th with a grand prize of \$1,000. The Hoopla Parade will also be on that date. He added that Sidney was having a Living History weekend on September 17th and 18th. They will have a great Civil War experience with a battle. Finally he stated that after speaking with Joe Braden at the Auditor's office, Ms. Boettcher and the finance department received another perfect audit.

Mr. Steffan asked Council if it could finalize the agenda for the work session. Council decided upon the condemned houses/land bank issue and violations for parking motor homes on dirt.

President Hess asked about the painting of street lights on Scioto Street. Mr. Brugger stated the lights are going from green to black and are staying behind the paving.

Mr. Bumbalough added that timing had been examined on the middle seven stoplights on Main Street. The City has 25 signal intersection with 24 controllers. They City is looking into a study to look at all of the systems. Replacing an intersection would cost around \$150,000 to \$200,000. The study would cost around \$75,000.

President Hess asked about the water tower maintenance program. Mr. Brugger stated the City was finishing up the east tower as we speak. Mr. Hess asked if the City will need a new tower with the new subdivision. Mr. Bumbalough stated the City is making it work with the new booster station. It was providing redundancy.

Ms. Jumper moved to adjourn. Ms. Truelove seconded. Voice vote on approval: all ayes, nays none. Motion passes 7-0.

ADJOURNED AT 6:53 p.m.

NEXT SCHEDULED MEETING
September 20, 2022, at 6:00 p.m.



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Council Clerk

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Council President