

**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, MARCH 1, 2022**



President Hess called the City of Urbana Regular Session Meeting to order at 6:00 pm.

City Staff attending: Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Mark Feinstein, Fire Chief Dean Ortleib, and Superintendent of Public Works Chad Hall

President Called Roll: Ms. Jumper, present; Mr. Scott, present; Mr. Paul, present; Mr. Thackery, present; Mrs. Collier, present; and Mrs. Bean, present.

Champaign Aviation Museum Update

Dave Shiffer spoke to the status of the B17 restoration process and the expansion progress.

Restoration for the Champaign Lady B17 began in 2006. 99% of the workload is completed by volunteers. The Museum also has an independent Board comprised of members from around the region. Both the front and aft are both physically completed. They do need to be connected with all of the appropriate cable connections. When complete, the B17 will fly and serve as a memorial to World War II veterans.

The Museum is also part of the National Aviation Heritage Area. National Park passport holders can get their passports stamped. There is also a sign off I-70 directing people from the Dayton area to the museum. The museum also takes part in the Living History Flight Experience. The FAA allows people to take rides in the B25 Champaign Gal. No one else in Ohio is currently doing this. Rides have been given since 2017 and seven passengers are able to fly at one time. The next ride at Grimes Field will be on June 11th.

The Museum currently has an exhibit on Women Pilots of WWII, equipped with two listening stations. The Navy C-1A will fly this summer. The Museum also took part in the 2020 Salute to America, flying over the U.S. Capitol on July 4th.

The Museum is also beginning a capital campaign for a 20,400 square foot hangar addition. They have applied for \$950,000 in State capital grants. This is a two year process. The other half of the addition would consist of privately raised funds. Already, the Museum has raised \$200,000. This new expansion would allow for room not only for the B17, but also for the C1, A26, and other donated aircraft. The Museum needs more room so visitors can see all of the airplanes at once.

Minutes: Mr. Scott moved to put the minutes of the regular meeting for February 15, 2022 on the floor for discussion and possible approval. Mr. Paul seconded. Mr. Paul noted a dollar sign should be added to the 1,600 capacity fee. Voice vote on approval of minutes: all ayes; nays, none.

Communications

1. CCPSCS Council of Governments 2021 Financial Report (See Attached)
2. Melvin Miller Park Board – December 15, 2021 Meeting Minutes (See Attached)
3. Municipal Court Annual Report for 2021 (See Attached)
4. Champaign County Farm Bureau’s Policy Development Resource Meeting Invitation (See Attached)
5. Safety Committee Meeting Minutes – February 23, 2022 (See Attached)

Mr. Thackery moved to put the communications on the floor for further discussion and possible passage. Mr. Paul seconded.

Mr. Thackery asked how many employees the CCPSCS had. No one knew. Mr. Paul found it odd that the Municipal Court only had nine parking tickets for all of 2021.

Voice vote on approval; all ayes, nays none.

Administrative Reports – Board of Control

1. Authorization of the Director of Finance to enter into a contract with Clark Schafer Hackett for annual financial audits for the period January 1, 2021 through December 31, 2025 at a cost of \$142,375.00. Fiscal year 2021 expense of \$27,135.00 will be charged to Non-Departmental, Water and Sewer Divisions, and is in the 2022 budget (see attached). VOTE: 2-0

Mr. Scott moved to put this request on the floor for further discussion and possible discussion. Mr. Paul seconded.

Ms. Boettcher stated that this would cover the annual audit for the next five years. The Audit can be conducted by either the State Auditor’s office or a third-party CPA firm. Due to State Auditor staff restraints, they could no longer handle our City audit themselves. It then went to third-party bids.

Mr. Paul asked who specifically chose this firm. Ms. Boettcher indicated the State did. Mr. Scott asked how many applicants there were. Ms. Boettcher informed Council it came down to two firms. At the end of the day, the State chose Clark Shafer Hackett. This is the first contract where the fees increase each year in the contract. Typically the audit services were \$25,000 a year.

Voice vote on approval; all ayes, nays none.

Citizen Comments: None

ORDINANCES AND RESOLUTIONS

Third Reading:

Ordinance 4564-22: An ordinance accepting the annexation of two tracts (Now combined into parcel #I30-09-12-19-00-008-00) totaling 2.030 acres, more or less, to the City of Urbana, Ohio. (Three readings)

Mr. Paul moved to put this Ordinance on the floor for discussion and possible passage. Mr. Thackery seconded.

Mr. Brugger informed Council these were the properties behind the old Walmart. They are being brought into the City and Council has already addressed the utilities.

No questions/comments by Council.

President Hess called for a roll call for passage. Mr. Scott, yes; Mr. Paul, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; and Ms. Jumper, yes.

Ordinance passed 6-0.

Ordinance 4565-22: An ordinance repealing and replacing section 931.24 (Sanitary Sewer Capacity Fee) of the Urbana Codified Ordinances (Three readings, public hearing required)

Mr. Paul moved to put this Ordinance on the floor for discussion and possible passage. Mr. Thackery seconded.

Mr. Hall stated this is to cap the EDU at \$1,600. This also eliminates the flow guide that was used to develop what the cap should be. This is the process as the next ordinance.

Mr. Scott asked how this affects the average home owner. Mr. Hall stated it does not. It is only for new construction.

President Hess called for a roll call for passage. Mr. Paul, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; and Mr. Scott, yes.

Ordinance passed 6-0.

Ordinance 4566-22: An ordinance repealing and replacing section 939.07 (Water Capacity Fee) of the Urbana Codified Ordinances (Three Readings, public hearing required)

Mr. Thackery moved to put this Ordinance on the floor for discussion and possible passage. Mr. Paul seconded.

Mr. Hall stated this ordinance is exactly the same process as the last ordinance.

No questions/comments by Council.

President Hess called for a roll call for passage. Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; Mr. Scott, yes; and Mr. Paul, yes.

Ordinance passed 6-0.

Second Reading:

Ordinance 4397-22: An ordinance establishing the salary and benefits for the Fire Chief for the City of Urbana (Three readings)

Mr. Paul moved to put this Ordinance on the floor for discussion. Mr. Thackery seconded.

Mr. Brugger informed Council that all of the next ordinances are approving the ranges, not for specific salaries. These will be retroactive to January 1, 2022.

No questions/comments by Council.

President Hess declared this ordinance to have had its second reading.

Ordinance 4398-22: An ordinance establishing the salary and benefits for Assistant Fire Chief for the City of Urbana (Three readings)

Mr. Paul moved to put this Ordinance on the floor for discussion. Mr. Thackery seconded.

Mr. Brugger stated the City does not currently have an Assistant, but it's important to keep the ordinance current.

No questions/comments by Council.

President Hess declared this ordinance to have had its second reading.

Ordinance 4399-22: An ordinance establishing the salary and benefits for the Central Staff Employees of the City of Urbana (Three readings)

Mr. Thackery moved to put this Ordinance on the floor for discussion. Mrs. Bean seconded.

Mr. Brugger stated that a table of contents has been added for ease of reading. The Court staff is different because they fall under the guidance of Chapter 1903 of the Ohio Revised Code. This ordinance sets a 3.75% raise for each of the next three years for central staff. Prorated language was added for longevity payments for employees leaving in the middle of a year. Comp time max was also adjusted to match the Teamsters agreement. Juneteenth was added as a holiday. Finally, the educational incentive pay was also adjusted.

No questions/comments by Council.

President Hess declared this ordinance to have had its second reading.

Ordinance 4400-22: An ordinance establishing the salary and benefits for the Police Chief of the City of Urbana (Three readings)

Mr. Paul moved to put this Ordinance on the floor for discussion. Mr. Thackery seconded.

Mr. Brugger informed Council that this ordinance shifts the range for the Police Chief. It also added to the uniform allowance to the mirror the FOP contract.

No questions/comments by Council.

President Hess declared this ordinance to have had its second reading.

Ordinance 4401-22: An ordinance establishing the salary and benefits for the Police Lieutenant of the City of Urbana (Three readings)

Mr. Paul moved to put this Ordinance on the floor for discussion. Mrs. Bean seconded.

Mr. Brugger stated this is the same ordinance, but for the Lieutenant.

Mr. Thackery asked how often these ordinances get reviewed. Mr. Brugger stated every three years.

President Hess declared this ordinance to have had its second reading.

Ordinance 4405-22: An ordinance fixing salary and other benefits for the Director of Administration (Three readings)

Mrs. Bean moved to put this Ordinance on the floor for discussion. Mr. Thackery seconded.

Mr. Brugger stated the next three ordinances are for the City Directors. These only shift the salary ranges. Individual contracts go through the mayor.

No questions/comments by Council.

President Hess declared this ordinance to have had its second reading.

Ordinance 4406-22: An ordinance fixing salary and other benefits for the Director of Finance (Three readings)

Mr. Thackery moved to put this Ordinance on the floor for discussion. Mr. Paul seconded.

Mr. Brugger added that the rest of the benefits and the like come out of the central staff ordinance.

No questions/comments by Council.

President Hess declared this ordinance to have had its second reading.

Ordinance 4407-22: An ordinance fixing salary and other benefits for the Director of Law (Three readings)

Mrs. Bean moved to put this Ordinance on the floor for discussion. Mrs. Collier seconded.

Mr. Brugger stated the City left the “Whereas” language in place for tracking purposes in regards to the City audit.

No questions/comments by Council.

President Hess declared this ordinance to have had its second reading.

New Business:

First Reading:

Ordinance 4567-22: An ordinance determining to proceed with the improvement of South and North Main Street in the City of Urbana, County of Champaign, Ohio by constructing or repairing curbs, gutters, driveway approaches and appurtenances thereto on a section of South Main Street between State Route 55 and Market Street and on a section of North Main Street between Court Street and Washington Avenue/Gwynne Street, and declaring an emergency. (Three readings)

Mr. Paul moved to put this Ordinance on the floor for discussion. Mr. Scott seconded.

Mr. Brugger stated this ordinance is for the improvements on Main Street. It follows the same process as other areas of the City have gone through. The notice in the paper went out February 8th and there were no formal objections after fourteen days.

Bids are due on March 3rd. The ordinance would pass after the bids come in, but before a selection is made.

Mr. Scott was happy that there were no complaints and is hopeful that the bids come in lower than the estimates.

President Hess declared this ordinance to have had its first reading.

Ordinance 4568-22: An ordinance adopting a Statement of Services to be provided to one parcel consisting of approximately 1.104 Acres, more or less, in Salem Township proposed for

annexation to the City by the Petitioner Franklin S. Kendrick AKA Frank S. Kendrick, and declaring an emergency. (May be passed on 1st Reading)

Mrs. Bean moved to put this Ordinance on the floor for discussion and possible passage. Mr. Paul seconded.

Mr. Brugger informed Council that the City has previously passed a resolution for services to this property. As part of that agreement, the owner is required to file for annexation. Within twenty days of the petition, the City is required to pass legislation. Salem Township will then update their zoning map upon passage of legislation.

Mr. Paul stated this was basically housekeeping as the property is already plugged it.

President Hess called for a roll call for passage. Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; Mr. Scott, yes; Mr. Paul, yes; and Mr. Thackery, yes.

Ordinance passed 6-0.

Ordinance 4569-22: An ordinance relating to land use and zoning buffers for one parcel consisting of approximately 1.104 Acres, more or less, in Salem Township proposed for annexation to the City by Petitioner Franklin S. Kendrick AKA Frank S. Kendrick, and declaring an emergency. (May be passed on 1st Reading)

Mr. Scott moved to put this Ordinance on the floor for discussion and possible passage. Ms. Jumper seconded.

Mr. Brugger stated this ordinance is the same procedure as the last one.

No comments/questions by Council.

President Hess called for a roll call for passage. Mrs. Bean, yes; Ms. Jumper, yes; Mr. Scott, yes; Mr. Paul, yes; Mr. Thackery, yes; and Mrs. Collier, yes.

Ordinance passed 6-0.

Committee Reports:

Mr. Thackery stated that for Community Development, he went to the Planning Commission meeting last night. There is a lot going on in the City and meeting minutes will be coming out soon.

Mrs. Bean has been working with Preston. She also attended the Planning Commission meeting and is glad she's on board.

Mrs. Collier met with Fire Chief Ortleib. They discussed the fireworks and will have more to come in the upcoming months.

Miscellaneous Business

Mrs. Bean loved the pace of tonight’s meeting.
Mr. Scott noted a lot of paper was being used for packets.
Ms. Jumper would potentially like to see binders come with the papers.

Chief Ortleib enjoyed the new committee. They went through a lot. The City already has some fireworks legislation on the books. He also participated with the County for emergency operation protocols. The City had great representation. He also appreciates Greg Harvey on the safety committee for weather updates. They helped with the latest snow/ice storm.

Mr. Hall advised that it is currently pothole season. There is a pothole request form on the City’s website.

Mr. Brugger added on to the Aviation Museum talk. The original hanger opened back in 2008. This would be a pretty big size bump. He also noted Save-A-Lot has been demolished and a new store will be coming in. The revised plan is due March 28th, so more details will be coming in.

Mr. Paul asked if there were any changing plans for Goodwill. Mr. Brugger stated that it’s still there, and he’s not sure of their lease agreement. Mr. Thackery added how the developer stated how easy the City of Urbana was to work with.

Mr. Steffan thanked Anna Kennedy for the January 4th audio and to expect those meeting minutes at the next Council meeting. Also, he spoke with Administration and any additional supplies will be taken care of with a reappropriation at the end of the year.

Mr. Scott moved to adjourn. Mrs. Collier seconded. Voice vote on approval: all ayes, nays none. Motion passes 6-0.

ADJOURNED AT 7:00 p.m.

NEXT SCHEDULED MEETING

March 15, 2021, at 6:00 p.m.



Council Clerk



Council President